

SECTION CLOSED

FEDERAL BUREAU OF INVESTIGATION
NOV 23 UNITED STATES DEPARTMENT OF JUSTICE

RECEIVED-TAMM UNIT 8 APPLICATION FOR EMPLOYMENT

DIRECTOR, F B I
FEDERAL BUREAU OF INVESTIGATION,
UNITED STATES DEPARTMENT OF JUSTICE,
WASHINGTON, D. C.

Cambridge, Mass.

November 17, 1941

Sir:

I hereby make application for employment in the position indicated by check mark, in the Federal Bureau of Investigation, United States Department of Justice, and for your use in this connection submit the following information:

| | | |
|--------------------------------------|--------------------------|----|
| Special Agent (Law Trained) | <input type="checkbox"/> | ** |
| Special Agent (Accountant) | <input type="checkbox"/> | ** |
| Stenographer | <input type="checkbox"/> | |
| Typist | <input type="checkbox"/> | |
| Translator | <input type="checkbox"/> | ** |
| Messenger | <input type="checkbox"/> | ** |
| Laboratory Technician* | <input type="checkbox"/> | ** |
| Student Fingerprint Classifier | <input type="checkbox"/> | |
| Clerk | <input type="checkbox"/> | |

(This application should be typewritten if possible) (Indicate by check)

1. Name in full (please print) Smoot Howard Drummond (Dan)
(Family name) (Given name) (Middle name)

(a) Female applicants must furnish maiden name

2. Legal Residence 2 Ridgely Court, Harvard Square, Cambridge, Mass.

3. Mail and telegraphic address 2 Ridgely Court, Camb., Mass. Phone No. Eliot 0904

4. Complete date of birth 10/5/13 ✓ Weight 157 Height 5'8" Color White

5. Place of birth East Prairie Mississippi Mo.
(city) (County) (State)

6. (a) Father's name William Bernard Smoot (b) Father's birthplace Miss. Co., Mo.

(c) Present address dead (d) If foreign born, is he a citizen?

(e) Date and place of naturalization

7. (a) Mother's name Dora Allbright Smoot (b) Mother's birthplace Miss. Co., Mo.

(c) Present address dead (d) If foreign born, is she a citizen?

(e) Date and place of naturalization

8. Brothers Jewell Martin Smoot, East Prairie, Mo., now living at
508 Catherine Street, Ottawa, Ill. (Complete names, birthplaces, and present addresses)

9. Sisters Virginia Ruth Smoot born LaForge, Mo., now Mrs. Gene Wilkison, living at 205 Horizon Street, Venice, Calif. (Include married names, birthplaces and present addresses)

10. If you were not born in United States, how long have you lived here? *11 years*

11. Are you a citizen of the United States? yes

12. If naturalized, date and place of naturalization *RECORDED TABBED NOV 19 1941 67-263689-1*

13. Are you single, married, widowed, separated, or divorced? married *RECORDED TABBED NOV 19 1941 67-263689-1*

14. (a) Maiden name of wife Mabeth B. Evans (b) Wife's birthplace Dallas, Texas

(c) Present address Cambridge, Mass. (d) If foreign born, is she a citizen?

(e) Date and place of naturalization

*Specify exact title of position sought as Laboratory Technician.

**Positions of Special Agent (Law Trained), Special Agent (Accountant), Laboratory Technician, and Messenger for male applicants only.

See details on separate application sheets which will be furnished on request.

THREE

15. (a) Husband's complete name _____ (b) Husband's birthplace _____
 (c) Present address _____ (d) If foreign born, is he a citizen? _____
 (e) Date and place of naturalization _____
16. (a) Father-in-law's name David R. Evans (b) Birthplace Ohio (town unknown)
 (c) Present address Dead (d) If foreign born, is he a citizen? _____
 (e) Date and place of naturalization _____
17. (a) Mother-in-law's name Elizabeth Evans (b) Birthplace Illinois (town unknown)
 (c) Present address Dallas, Texas (d) If foreign born, is she a citizen? _____
 (e) Date and place of naturalization _____
18. Brothers-in-law _____ (Complete names, birthplaces and present addresses)
19. Sisters-in-law Dorothy A. Evans, born in Dallas, Texas and now residing at 5221 Elmo Street, Dallas; Doris B. Evans, the same. (Complete names, birthplaces and present addresses)
20. If your husband (or wife) is employed, state where employed Goodwill-John Co., Boston
21. Number of children, if any None
22. Are you entirely dependent on your salary? No
23. To what extent are you financially indebted to others and to whom? I owe \$1,000.00 to my husband, about \$400.00 on a 3 minute loan by Commercial Credit Co.
24. Education: (Please print.)

| | NAME AND LOCATION OF SCHOOL | FROM— | TO— | COURSES PURSUED, DIPLOMAS OR DEGREES RECEIVED |
|---|---|-------|------|---|
| (a) Elementary | numerous and sickle in Mo., Ill., and Colo. | 1919 | 1926 | |
| (b) High school equivalent | Name Golden High School Address Golden, Colo. Dallas Technical High Dallas, Texas | 1928 | 1929 | Regular Fresh Academic course |
| (c) College or technical | Name U. S. W. Address Dallas, Texas U. S. Graduate School Harvard Graduate School | 1934 | 1938 | Diploma A. B. degree A. M. degree M. A. in French Divi |
| (d) Foreign Languages Give degree of proficiency as to speaking, reading, writing | FRENCH: seven years in college; read fluently. GERMAN: independent study which I have in oral command of only translate advanced texts. SPANISH: about the same as German. | | | is still in progress. but can |
| (e) Miscellaneous | I learn languages with considerable ease but have not had enough formal training to serve as translator. I am at present working on a M.D. in African Civilian Medicine. | | | |

* Applicants for Laboratory Technician positions should list in detail scientific courses pursued, using an insert if necessary and give title of any Master's or Doctor's Thesis prepared.

33. Give five personal references (not relatives, former employers, fellow employees, or school teachers), more than 30 years of age, who are householders or property owners, business or professional men or women (including your family physician, if you have one, of good standing in the community, and who have known you well during the past 5 or more years. (Please print.)

| NAME | RESIDENCE ADDRESS | NUMBER OF YEARS ACQUAINTED | BUSINESS ADDRESS |
|---------------------|-----------------------------------|----------------------------|--|
| 1. Gaston Hallam | 4644 Livingston, Dallas, Texas | ten | Ben E. Keith Co. Dallas, Texas |
| 2. John H. McGinnis | Dallas, Texas | five | S. M. U., Dallas |
| 3. Gus Bowman | 5929 Llano, Dallas | six | Mercantile National Bank, Dallas, Texas |
| 4. Allen Maxwell | 3212 Rosedale, Dallas | six | Dallas Morning News |
| 5. Johnnie Brown | 6925 Westlake, Dallas | ten | Ben E. Keith Company Dallas, Texas |

34. Give residence addresses for the past ten years.

5923 Llano Street, Dallas, Texas (until August 15, 1941)

35. List the names of any relative now in the Government service, with the degree of relationship, and where employed: none

36. What is the lowest entrance salary you will accept? Separate sheet

37. Are you in a position to accept probationary employment at any time, without previous notice, and, if notice is required, how much? yes (see separate sheet)

38. In the event of appointment will you be willing to proceed to Washington, D.C., upon 10 days' notice and at your own expense? yes (see separate sheet)

39. If appointed are you willing and prepared to accept assignment or transfer to any part of the United States where services are required, for either temporary or permanent duration? yes

40. Attach unmounted full face photograph not larger than 3 by 4½ inches. Write your name plainly on back of photograph. Photograph to be taken not more than 30 days prior to date of application. (Application will not be considered complete if such photograph not furnished)



Respectfully,

Ran Smoot

(Signature of applicant as usually written)

Note.—If the applicant desires to make any further remarks or statements concerning his qualifications or in answer to any question contained in the application, the same should be made on a separate sheet of paper, numbering the remarks in accordance with the original questions.

Note.—The following jurat must be subscribed to by all applicants for positions in the Federal Bureau of Investigation, U. S. Department of Justice.

Subscribed and duly sworn to before me by the above-named applicant, this 17th day of November, 1941, at city (or town) of Cambridge, county of Middlesex, and State (or Territory or District) of Mass.

[OFFICIAL IMPRESSION SEAL]

Mass. Agency
(Signature of officer)
FBI - NOTARY PUBLIC
(Official title)

Application will not be considered complete if above jurat not executed.

Application (Dan Smoot)

POSITION I am not familiar with the duties of a Special Agent (Accountant) or of a Messenger, but I suppose that it is all right for me to apply for either.

QUESTION 56 I will accept the usual salary for a beginner in whatever position I might get. I have never thought seriously about F.B.I. salaries but have presumed that \$2000.00 is a minimum for Special Agents. I will take less if less is customary.

QUESTIONS 37 and 38 I will accept probationary employment at any time and will go to Washington at my expense. I will probably need 15 days' notice in either case. My teaching appointment at Harvard does not expire until June 15, 1942; and I am not at liberty to resign without the consent of my employers. I feel that it would not take more than fifteen days for the University to replace me and approve my resignation.

✓ 88 data, L.B. 18, Dallas. ✓

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(FILED)

Added: 5/2/06

added: Feb 22 1945

ASSIGNMENT HISTORY OF SMOOT, HOWARD D. OUT OF SERVICE

needed. December 1

11 WEC/low 8-25-47 added 7th Aug 4/16/57

Address - Joe S. Long Jr. ENTERED ON DUTY AT WASHINGTON, D.C. ON MARCH 23, 1942
9-7-48

Address - 10 E. 14th St. ENTERED ON DUTY AT WASHINGTON, D.C.
9-9-48

ON MARCH 23, 1942

| CAF-9 | | ENTRANCE SALARY | \$3200 |
|----------------|----------|-----------------|--------|
| SALARY CHANGES | | | |
| DATE | GRADE | SALARY | |
| 1-1-6-43 | CAF-10 | \$3500 | |
| 7-1-44 ✓ | CAF-11 | \$3800 | |
| 6-1-45 | CAF-12 | \$4600 | |
| 7-1-45 | CAF-12 | \$5180 | |
| 7-1-46 | CAF-12 | \$59 5.20 | |
| 12-1-46 | CAF-12 | \$61 0.20 | |
| 6-13-48 | CAF-12 | \$6384 | |
| 7-11-48 | CAF-12 | \$6714 | |
| 10-30-49 | GS-12 | \$6800 | |
| 12-11-49 | GS-12 | \$7000 | |
| 6-10-51 | GS-12 | \$7200 | |
| 6-15-51 | RESIGNED | | |
| 1948 EXCELLENT | | | |

COVER SHEET #2
ASSIGNMENT HISTORY OF

ASSIGNMENT HISTORY OF OUT OF SERVICE

SMOOT, HOWARD D.

ENTERED ON DUTY AT WASHINGTON, D.C.

ON MARCH 23, 1942

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. Callahan

DATE: 4-17-61

FROM : C. R. Davidson

SUBJECT: HOWARD D. SMOOT
 Former Special Agent
 Resigned 6-15-51 - On Probation at time of resignation

Tolson _____
 Parsons _____
 Mohr _____
 Belmont _____
 Callahan _____
 Conrad _____
 DeLoach _____
 Evans _____
 Malone _____
 Rosen _____
 Tavel _____
 Trotter _____
 W.C. Sullivan _____
 Tele. Room _____
 Ingram _____
 Gandy _____

PERMANENT BRIEF

| | |
|----------------------------------|--|
| Entered on Duty | 3-23-42 |
| Reported to Field | 6-21-42 |
| Resigned | 6-15-51 |
| Last Grade and Salary | GS-12, \$7200. |
| Last Salary Change | 6-10-51 (Uniform Promotion) |
| Age | 47 |
| Place of Birth | East Prairie, Missouri |
| Marital Status | Married (one child as of 6/51) |
| Education | Bachelor of Arts Degree Master of Arts Degree |
| Language Ability | French, Spanish, German - (Fair to Excellent) |
| 1951 Annual Performance Rating | SATISFACTORY |
| Last Performance Rating | SATISFACTORY (6-15-51) |
| Offices of Preference as of 4-51 | Dallas |
| Firearms Ability | Qualified |
| Outstanding Endorsers | None |
| Relatives in Bureau | None |
| Offices of Assignment: | |
| 6-21-42 | assigned |
| 11-2-42 | transferred |
| 4-23-43 | transferred |
| 8-18-43 | transferred |
| 10-31-46 | transferred |
| 2-15-47 | transferred |
| 11-30-48 | transferred |
| 6-15-51 | hdqrs. also resigned |
| | Portland |
| | San Francisco |
| | Dallas |
| | Cleveland |
| | Investigative Division |
| | Records and Communications |
| | Division |
| | Dallas |
| | Mesquite, Texas |

Jas
 FDH:sb
 (1)



HOWARD D. SMOOT RESIGNED 6-15-51
(August, 1949)

At the conclusion of his training period on 6/13/42, Mr. Clegg said he was above average, was mature and well poised, should exercise good judgment, and with experience should develop into an above average Agent.

On 6/21/42 he was assigned to the Portland Field Division. On 8/5/42 SAC Swenson gave him an adjective rating of GOOD and said he presented a good personal appearance and possessed an average personality, was sincere, steady, quiet and unassuming by nature, a willing worker, his work required no more than average supervision, he was rated as good in dictation, needed to develop force, aggressiveness, assurance and confidence in the ability he possessed, and he was making steady progress and would continue to do so.

By bureau letter dated 9/19/42 the SAC was advised that this Agent had been rated FAIR in the use of technical equipment. On 10/30/42 SAC Swenson rated him as GOOD and said he was enthusiastic, sincere and dependable, devoted himself steadily to his work, was rather quiet by nature but was not lacking in assurance in his ability, submitted uniformly good work which required no more than average supervision considering his tenure or service, was above average as a dictator, had shown some improvement in development of force and aggressiveness, was qualified in the use of firearms, and was making steady progress at that time.

During an inspection of the Portland office in Oct., 1942, Inspector Gurnea he was above average in intelligence, although youthful presented a good appearance, was forceful and aggressive and had a tendency to be a little over-confident which was attributed to his recognition of his own intelligence and ability and for which reason it would be necessary to rather closely supervise him to keep him in line, was restless and desired exciting work rather than the handling of routine matters, his overtime had been below average, he should work under a strong SAC, and if properly supervised it was believed he could be moulded into a very valuable employee. On Nov. 23, 1942, Inspector Gurnea advised that during the inspection of the Portland Office, this Agent requested to be considered for SIS work; that although he thought this Agent had the ability to function on such work, he could not recommend his assignment to SIS work at that time due to the fact that it would remove him from immediate supervision. On the Manual of Instructions examination he received a grade of 80%.

On 11/2/42 he was transferred to the San Francisco field division. On 12/18/42 SAC Pieper rated him as GOOD and said he had been assigned principally to Selective Service investigations, had a good knowledge of the duties he performed, applied the training he had received to his work, used good judgment and common sense, analyzed his assignments carefully and organized his work well, his investigations reflected a satisfactory degree of initiative and resourcefulness, his reports had been uniformly good, he was dependable and reliable, presented a mature businesslike appearance, was rather quiet and reserved, got along well with his fellow employees, possessed self-confidence, made a favorable impression and performed a satisfactory amount of overtime voluntarily, his ability in the use of technical equipment was average, he was qualified in the use of firearms and could be used on assignments of limited danger, and his progress and development had been very steady and encouraging.

On 1/16/43 he was reallocated to CAF-10, \$3500 per annum. Mr. Hendon interviewed him during his attendance at the March, 1943, In-Service Training School and said he was

very favorably impressed, he made an excellent appearance and had a tremendous amount of poise, possessed a very likeable personality, was alert mentally, direct and honest in manner and capable of dealing with all types of people, and with further experience he should be an outstanding employee. Agent Smoot advised Mr. Hendon he would be available for an SIS assignment as soon as the expected child was born.

On the March 31, 1943, annual efficiency report SAC Pieper gave him an adjective rating of GOOD and he had continued to perform good work, applied himself well, and was steadily advancing and developing in the service. On 4-23-43 he was transferred to the Dallas Field Division at his request. On 5-1-43 SAC Pieper gave him an adjective rating of GOOD and said his comments of 12-18-42 were still applicable.

On 6-22-43 SAC Danner rated him GOOD and said he made a good appearance, expressed himself remarkably well, obviously had a very good command of English, met people well, made a rather forceful impression, was inclined to be rather quiet, at times he was a bit too curt in his conversation, gave the impression that he was rather opinionated, however, it was believed that was an erroneous impressions which he should diligently attempt to overcome, he should develop more tact and more self control, his work generally had been good, he made a good thorough investigation, submitted good reports, seemed to plan his investigations intelligently, followed them through well, it was believed he was entirely sincere and honest, he was industrious, did not waste time, was making satisfactory progress as an Agent, it was believed he would make a good witness due to his ability to express himself, it was believed he would in time develop into a good contact man, he could handle business contacts but would have to develop a little more democratic attitude before he could efficiently handle police contacts.

By letter dated 6-21-43 this Agent advised the Bureau that he was now eager to accept assignment wherever the Bureau most needed him and that he would like to renew application for an SIS assignment. By letter dated 7-19-43 he was censured for his carelessness in violating a traffic ordinance in the city of Dallas, for displaying a lack of self-control in discussing the matter with the officer, and for being indiscreet in exhibiting his credentials. On 8-18-43 he was transferred to the Cleveland Field Division.

On 10-21-43 SAC Boardman rated him GOOD and said he presented a good appearance, had a reserved but pleasing personality, was intelligent, conscientious and serious, appeared to take pride in his work which was well organized, performed an average volume of work, appeared to possess aggressiveness and initiative, welcomed constructive criticism, was considered capable of handling assignments involving potential danger, had performed creditably on several physical surveillances, appeared able to handle contacts in an intelligent and profitable manner, was a good dictator, and his reports had been well organized and although they reflected the average amount of error they had quickly and steadily improved.

On 3-31-44 SAC Fletcher rated him VERY GOOD and said he presented a good appearance, possessed a quiet but forceful personality, was intelligent, sincere, serious and conscientious, exhibited initiative and resourcefulness far above average, rightly possessed self-confidence, was aggressive and gave that impression, appeared to be interested in his work, produced a good volume, used good judgment in his investigations was always ready for after hour assignments, it was thought he would make a very good witness, had operated with above-average ability upon a number of physical surveillances, was familiar with most of the photographic equipment, his reports were well organized and

reflected a good command of English, his volume of error was below average and it was believed he was capable of reducing it still further, he organized and initiated investigations intelligently, accepted responsibility and discharged same with less than average supervision, had worked on both national defense and criminal cases, had accomplished an excellent piece of investigative work in the case entitled SOCIALIST LABOR PARTY - INTERNAL SECURITY-C, his accomplishment was considered to be very good, and it was felt he was capable of further development.

On 6-10-44 SAC Fletcher rated him EXCELLENT and said he presented a neat appearance, had a friendly personality, was sincere, serious, conscientious, possessed above-average intelligence, aggressiveness, forcefulness, initiative and resourcefulness, was enthusiastic about his work, performed an above-average volume, was considered an excellent dictator, was capable of handling dangerous assignments, operated in above-average fashion upon a number of physical surveillances, was a very good witness in moot court, was above average in his knowledge of photography, was an above average contact man, wrote very good reports, welcomed responsibility and discharged same with less than average supervision, and it was believed he possessed latent supervisory ability but he had been afforded no experience along that line. On 7-1-44 he was reallocated to Grade CAF-11, at \$3800 per annum.

Mr. Treadwell interviewed him during In-Service in September, 1944 and advised that he was rather formal upon introduction but loosened up considerably when engaged in conversation, he appeared to be mature, to have an abundance of self-confidence and poise, ~~he~~ he had a positive type of personality, it was believed that upon some occasions he might be somewhat lacking in diplomacy, he was definitely above average in mentality, was alert, energetic, interested in his work and it was believed that with proper supervision he would develop supervisory and perhaps administrative ability. During the interview he stated he was sincerely interested in an SIS Assignment.

By letter dated 3-19-45 SAC Fletcher recommended him for an increase in grade and salary. On 3-31-45 SAC Fletcher rated him EXCELLENT and stated he possessed a friendly, pleasing, mature personality, was far above average in intelligence, initiative and resourcefulness, was thoroughly aggressive, forceful, self-confident, sincere, very conscientious and industrious, was interested in his work, performed an above average volume in a very thorough and accurate fashion, he had above average ability in the use of all Bureau cameras, was very good in firearms ability, had an excellent knowledge of French and could read Spanish and German, was capable of performing dangerous assignments, he had operated on a large number of physical surveillances with excellent results, it was believed he would be an excellent witness inasmuch as he had a good voice and in Moot Court had exhibited poise, alertness and confidence, he organized and initiated complicated investigations efficiently and effortlessly, he welcomed responsibility, discharged his duties with almost no supervision, was an excellent dictator, his reports were well organized and worded and reflected a minimum of error, he had supervisory ability, had been afforded experience in supervisory work which was performed very capably and his performance was considered excellent and it was believed he would continue to develop.

In a letter dated 4-14-45 SAC Fletcher stated he had been particularly effective on all physical surveillances, had demonstrated a capacity to handle detail beyond the average and in view of his principal activity in connection with activities of the Communist Party it had been difficult to indicate outstanding ability but it had been found that his performance had been such that he was considered very reliable, intelligent, practical, his volume was always proper, he could be entrusted with the preparation and development of all investigative matters, it was customary for him to be assigned to matters of more than average importance because of his generally recognized ability and it was believed that there were few

if any, agents of equal ability in his present grade and therefore, SAC Fletcher recommended him for a promotion in grade and salary.

In a memorandum dated 4-30-45 Mr. Strickland said an excellent report was prepared by him on the case entitled "Communist Infiltration of United Automobile, Aircraft and Agricultural Implement Workers of America, CIO", that the investigation covered in this report was long and unusually complicated however the report contained no extraneous material, was well organized and presented, it brought the investigation to a current status and clearly indicated in the undeveloped leads the balance of the inquiry to be performed. From the investigation conducted and reported in this case, he appeared to be doing excellent work and to be deserving of a promotion in grade.

On 6-1-45 he was reallocated to Grade CAF 12, \$4600 per annum. As a result of the basic increase in pay effective 7-1-45 his salary was increased to \$5180 per annum.

By letter dated 8-2-45 his SAC was authorized to utilize him for speaking engagements. Mr. Edwards interviewed him during In-Service in November 1945 and said he presented an above average appearance and had a very pleasant although somewhat reserved personality.

During an inspection of the Cleveland Office in October 1945, the Inspector (John C. Bills) said he presented a good personal appearance, had a friendly positive personality and the ability to meet people well. He was a satisfactory, capable employee.

On 3-31-46 SAC O'Connor rated him EXCELLENT and reported he presented a very fine personal appearance, an excellent personality and a mature, businesslike manner and approach. He was extremely well liked by his fellow employees. He exceeded by far the average in intelligence, initiative and resourcefulness and was very aggressive, forceful and self-confident. He was outstanding in dictation, was a qualified Bureau witness and was available for dangerous, his reports required practically no supervision, he was extremely well liked by law enforcement officials and business men, he organized his work very efficiently with a minimum of lost action and initiated investigations voluntarily and promptly. He had been assigned to supervisory work occasionally in the absence of the regularly designated supervisor and had demonstrated his ability along supervisory, administrative and executive lines. He was definitely capable of accepting this type of responsibility and it was believed he was potential agent in charge material.

On 4-25-46 his SAC was advised he was qualified as a general police instructor. On 5-10-46 he was authorized to conduct field office firearms training. On 7-1-46 he received a basic increase to \$5905.20 per annum in Grade CAF-12.

In a memorandum to Mr. Tolson from Mr. Hendon, dated 8-19-46, it was stated SAC O'Connor advised that he should be borne in mind for future development. He stated that he was capable and intelligent. He was an excellent speaker, had a nice personality, learned quickly and his production was well above average. He was a qualified police instructor and although physically below average in size, O'Connor feels that he had distinct possibilities.

On 10/30/46 SAC Richardson rated him EXCELLENT and said since the annual efficiency rating he had continued his excellent performance. He showed special initiative and resourcefulness in the investigation of bank robberies in this division. He was a very effective speaker before police groups, he was qualified as a general police instructor, and was authorized to conduct field office firearms training. He had been assigned, on occasion, to supervisory work in the absence of a regularly designated supervisor and his performance in this capacity

had definitely indicated that he had supervisory, administrative and executive ability. He was willing and able to assume responsibility.

On 10/31/46 he was transferred to the Investigative and Accounting Division.

On 12/1/46 his salary in Grade CAF-12 was increased to \$6144.60 per annum under the provisions of the Uniform Promotion Act.

On 2/15/47 he was transferred to Crime Records Section.

On 3/31/47 Special Agent M. A. Jones rated him EXCELLENT and said he presented a fine personal appearance, had a winning personality, and was an excellent contact man. Although he had been in the Crime Records Section only a few weeks, he had made excellent progress and his work at the present time was far above average in regard to quality and volume. He had considerable originality and had a great deal of ability on research matters, writing articles, speeches, and so forth. He was a most valuable man already in the Section and it was felt that as he gained additional experience he would become even more so. He was a hard worker, had considerable drive and force and seemed to be intensely interested in his work. In addition to his paper work he had conducted a number of special tours and had handled some speeches and the response had been uniformly favorable. He was an excellent dictator, and it was felt he had administrative and executive ability and definitely should be kept in mind for further development. It was further felt that he could handle capably the duties of an Assistant SAC at the present time.

By letter dated 9-4-47 he was censured for the unsatisfactory manner in which he prepared some material for Hedda Hopper. It was pointed out to him that there was no excuse for the errors in spelling and there was no effort made to explain or identify subjects and references so that the recipient would have an idea as to what the article was supposed to present.

On 3-31-48 Mr. Jones rated him EXCELLENT and said he had an excellent appearance, he was slightly smaller than the average Agent, but made up for his size by his forceful personality and mature appearance. He was very businesslike in the handling of his work. He had an exceedingly fine personality, was good on contacts and got along well with others. He was one of the fastest workers in the section and produced a volume of uniformly outstanding work which was much higher than the average Supervisor in Crime Records. He could be depended upon at all times to handle special projects which had deadlines. He was well versed in Bureau policies and had the best command of the English language of any Supervisor who had been in Crime Records in recent years. He was used on a number of special tours and had handled a few speaking engagements. The response was uniformly highly satisfactory.

Under the provisions of the Uniform Promotion Act his salary was increased to \$6384 per annum effective 6-13-48. Due to a basic salary increase effective 7-11-48 his salary was increased to \$6714 per annum.

It is noted that in August, 1948, he wanted to make an appointment to see the Director so that he could ask the Director to recommend him for a job which would pay more money. He had had considerable hard luck in Washington, occasioned primarily by personal illnesses that stemmed from pneumonia a year ago which had affected his hearing. He had been under the care of doctors, had been put to extreme expenses, and in addition his wife and son had also not been enjoying the best of health. His son, who was between four and five

years of age, had recently come up with a bad heart and he had to take the child to a heart specialist and he had been very much upset over this as well as the additional expense. The Director noted, "Mohr should see him and if Smoot wants to leave FBI he should do so. I will not recommend him while he is on our staff. It will be up to him to locate another job and then I am willing to recommend him".

In September, 1948, Mr. Mohr advised Mr. Tolson that he had interviewed Smoot and told him of the Director's message. Agent Smoot said he had thought over the matter and decided that his employment with the FBI was the best job he had ever had in his life, and felt that there was nothing else he would rather do in the way of employment and that as far as he was concerned he planned on making the Bureau a career and work out his personal situation as best as he could. Mr. Mohr recommended that no further action be taken with respect to this matter and the Director noted, "Keep in mind and help in any way we can".

By memorandum dated 10-8-48, Mr. Nichols advised Mr. Tolson that he had done excellent work and was regarded as a valuable representative of the Bureau and a young man who had considerable possibilities for further development. Mr. Nichols further advised of Smoot's hard luck in Washington and recommended an immediate transfer for him to the Dallas Office.

On 11-19-48 Mr. Jones rated him EXCELLENT and said he had an outstanding personality, he was outstanding as a contact man and got along exceedingly well with other employees in the section, and he had handled all phases of the work in Crime Records in an excellent manner. His volume of production was far above average and the quality had been uniformly excellent. He was far above average in intelligence and initiative and was always willing to put in whatever time necessary to accomplish a certain task. His loyalty to the Bureau was beyond question and it was definitely felt that in view of the far above average quality of his work and his fine personality, he should be kept in mind for further advancement. He was transferred to Dallas Office on 11-30-48.

SOG BUILDING PASS

By letter dated 12-7-48 he advised that he had lost his pass. He fully realized the seriousness of losing Bureau property and would take every possible precaution to prevent such carelessness in the future.

During an Inspection of the Dallas Office in February, 1949, Inspector Naughten said his physical condition was improving markedly and he had all the earmarks of an above-average agent.

On 2-25-49 SAC McConnell rated him EXCELLENT and said his work had been marked by his attention to detail, his thoroughness, and his clarity of expression in his reports. His reports showed careful organization and attention to Bureau policies and they had been submitted promptly and in good form. A thorough knowledge of Bureau policy in all fields had been demonstrated by him in his work on such matters as Fraud Against the Government and Antitrust. He was an experienced agent who had had a wide range of work

in his career with the Bureau and was placing it to best advantage.

He received a basic increase to \$6800 per annum in Grade GS-12 effective 10-30-49 and on 12-11-49 he received a Uniform Promotion to \$7000 per annum.

Memorandum dated 3-20-50 reflected that he had assisted Mr. Naughten during an inspection of the San Antonio Office, and Mr. Naughten rated him Very Good and said that that was his first such assignment. He showed a keen interest in learning inspection techniques and did a rather good job in handling his assignments. He was given the duty of surveying CP coverage, along with other work and his results were found to be generally accurate and he required very little supervision. He had a keen mind which he used to good advantage, and was an industrious individual. With additional experience he should attain the rating of Excellent.

On 3-31-50 SAC Alden rated him EXCELLENT and said he was resourceful and was amply endowed with initiative and aggressiveness. He was rated as an excellent dictator and was outstanding in his reporting, his paper work was above average in volume and quality, and it was believed that he was entirely capable of handling dangerous assignments. He had demonstrated ability to handle an extensive and complicated investigation, and he accepted and carried out responsibility in a highly efficient and satisfactory manner. He was a qualified police school instructor and he had testified in moot court training. He was available for assignment and it was the SAC's opinion he possessed definite administrative ability. He was loyal to the Bureau and had a decided sense of responsibility, he was dependable, accurate, and painstaking in his work.

His overtime record for the month of October, 1950, was 59 minutes, November 1 hour 54 minutes and for December 1 hour 31 minutes. The Office overtime for October was 1 hour 5 minutes, November 1 hour 15 minutes and for December 1 hour 17 minutes.

Memorandum dated 11-16-50 reflected that he had assisted Mr. G. C. Gearty during an inspection of the Denver Office, and Mr. Gearty rated him Very Good and said he appeared to be sound, had good judgment and was accurate. He accepted his assignments with a minimum amount of instruction and completed them with little supervision. With additional experience he should be an excellent Aide.

Memorandum dated 3-27-51 reflected that he had assisted B. C. Brown during an inspection of the Phoenix Office, and Mr. Brown said he handled his assignments in an expeditious manner, assumed a constructive attitude, and contributed very materially to the effectiveness of the inspection. He was well qualified for such assignments.

SAC Hawkins rated him Satisfactory on his 1951 annual report advising he was average in force and aggressiveness, and the SAC considered him above average in initiative and resourcefulness for an agent within his grade. He appeared to be in average physical condition and had advised that he was available for general or special assignment. He was capable of handling involved

criminal investigations and adequately reporting the same. He could be utilized on dangerous assignments and he was an approved Bureau police instructor and an approved Bureau speaker. He got along extremely well with police officials and made excellent contacts in that respect. He had been rated as excellent in dictation and it was the SAC's opinion that he was entitled to a rating of Satisfactory in the upper limits.

During an Inspection of the Dallas Office in April, 1951, Inspector Gearty said this agent was above average in intelligence and presented a neat average appearance. He admitted he was a party to discussions involving allegations of criticism of the SAC growing out of the SAC's handling of the case entitled "Efraim Lishansky, was., Interstate Transportation of Stolen Property". He misinterpreted, repeated, and set forth in a memorandum to the Inspector allegations which were entirely incorrect with reference to this matter. He unjustly criticised the SAC concerning the SAC's handling of an inquiry which resulted in the resignation of a former Special Agent. He failed to notify the Bureau or the SAC of the existence of the above-mentioned allegations, it being noted that the LISHANSKY case occurred over four months ago. It was evident during the course of the interview that Smoot had an intense dislike for the SAC. He admitted he did resent the SAC in agents' conferences making grammatical errors while expressing himself. Agent Smoot said he felt that based on the information in his memorandum which he attributed to other agents, he felt the SAC should be removed. He also stated the agents of the office had no respect for the SAC, and it was determined this opinion was not shared by other agents.

By letter dated 5-15-51 he was CENSURED, PLACED ON PROBATION, and ORDERED UNDER TRANSFER to the Savannah Office, in view of the comments of the Inspector during the inspection of the Dallas Office in April, 1951.

On 6-10-51 he received a Uniform Promotion to \$7000 per annum in GS-12.

On 6-15-51 he resigned. On 6-15-51 SAC Hawkins rated him SATISFACTORY and said he was average in force, aggressiveness, initiative, and resourcefulness for an agent within his grade. He was an approved police instructor and an approved Bureau speaker. He got along well with police officials and made good contacts in that respect. He was rated in the lower limits of Satisfactory.

On 6-16-51 SAC Hawkins advised the Bureau that this agent's attitude had been extremely antagonistic. He had been sullen and very uncooperative since the inspection of the Dallas Office. In view of his attitude and display of disloyalty, it was recommended that, should he seek reinstatement, he be unfavorably considered. Mr. H. L. Edwards noted, "Not re-employable due to resignation during present emergency."

By letter dated 6-25-51 SAC Hawkins advised the Bureau that on 6-19-51, Mr. H. L. Williford, Executive Secretary, Hunt Oil Company, Mercantile Bank Building, Dallas, Texas, who was a close personal contact of his (Hawkins'), appeared in the Dallas Office and stated that former Special Agent Smoot had made application to the Hunt Oil Company for a position. Mr. Williford stated that Mr. Hunt was desirous of employing an individual who could prepare articles, particularly in connection with politics. He stated that Agent Smoot had informed Mr. Hunt that he was an excellent writer and that he had written much of the material for the Bureau. Mr. Williford wanted to know if the SAC had any comments whatsoever to make regarding this former employee. Mr. Williford inquired whether or not Smoot would be subject to reinstatement in this Bureau, at which time SAC Hawkins informed Mr. Williford that this was a matter in which the decision would have to be made at the Seat of Government. Mr. Williford stated Mr. Hunt was very much impressed with Agent Smoot's ability and felt that they would offer him employment in the capacity of a writer. On 6-20-51 Mr. H. L. Hunt contacted SAC Hawkins relative to the former agent Smoot and Hawkins informed Mr. Hunt that he had no comment to make relative to Smoot or his ability; that if he desired information relative to former Agent Smoot's employment or activities in the Bureau, he would have to get this information from the Seat of Government. For the Bureau's information, Mr. H. L. Hunt was the President of the H. L. Hunt Oil Company and H. L. Hunt Enterprises. He was a close contact of the SAC's. He had been written up in the Life magazine and it was reported that he had the largest daily income of any person in the world and a weekly income of over a million dollars.

Memorandum dated 7-14-51 from M. A. Jones reflected that the Dallas Office had submitted to the Bureau background information and pamphlets concerning a new organization in Dallas, Texas, called Facts Forum which apparently was being financed and backed by the millionaire oil man named H. L. Hunt. Facts Forum started in Dallas and was designated to create interest on the part of the public in national and world affairs. It was designed to stay away from partisan politics and would deal with studies including governmental science and other vital subjects which materially affected the ability of the earth to support life, such as soil conservation, mineral wealth conservation, water supply, etc. Mr. Hunt was allegedly financing Facts Forum as a hobby. Former Agent Smoot had been employed to head and operate Facts Forum. Smoot began working for this outfit on 6-25-51. It was recommended and approved that the Bureau not cooperate with Facts Forum in any way if a request along this line should be received. Mr. Tolson noted, "I certainly agree. SAC in Texas should be so instructed."

On 11-5-51 the Bureau advised former Agent William F. Billings of Dallas, Texas that he would receive in the future Uniform Crime Reports bulletin and other material issued by the Bureau from time to time. On 11-27-51 the SAC at Dallas advised the Bureau in this connection, that Billings had been most friendly with that office and had visited the office on numerous

occasions, and nothing but the highest regard for the Bureau had been exhibited in his conduct. However, the SAC felt the Bureau should be aware of the fact that Mr. Billings had accepted a position with the Hunt Oil Company, H. L. Hunt being the principal behind that company and the same individual for whom former Agent R. David O'Brien and Howard D. Smoot were employed. It had occurred to the Dallas Office that the information requested might be in connection with the operation of "Facts Forum", an organization sponsored by Mr. Hunt and under the direction of Mr. Smoot.

On 6-8-53 SAC Mumford of the Dallas Office submitted to the Bureau a memorandum containing information regarding H. L. Hunt and the Facts Forum. This memorandum also contained numerous allegations about Mr. Hunt made by Mr. Edward M. (Ted) Dealey, President of the Dallas Morning News, a leading Dallas daily newspaper. Among these allegations Mr. Dealey stated that Mr. Hunt had had his Facts Forum staff clip the Dallas Morning News editorial pages, re-write editorials the way he thought they should be slanted, and then forward the re-written page back to him (Dealey) advising him that he should more properly go along the suggested lines. He further stated Hunt, himself, had visited him (Dealey) and attempted to visit other editorial officials of the Dallas Morning News to press his desires, and that he had had Howard D. Smoot, (former Special Agent), who was the Facts Forum principal radio and TV speaker, make similar visits.

Memorandum dated 9-16-53 from Mr. McGuire reflected that former Special Agent Howard "Dan" Smoot called him while he (Smoot) was in Washington stating that he had noted the recent controversy between the FBI and Governor Shivers. Smoot stated he thought the Bureau's position as set forth in the Director's letter to Governor Shivers pinpointed the issue; however, in Texas he felt the matter might still be worth further discussion, and, accordingly, since Smoot was the director of the radio program "Facts Forum" he wondered if the Director might be interested in appearing on his program to discuss the Civil Rights matter. Smoot was advised it would be impossible for the Director to do anything like this; that the Director's views on the matter had been made known to Governor Shivers and there was no further discussion of the matter forthcoming. The Director noted, "Right. I will have nothing more to say unless Shivers makes a further statement. H."

By memorandum dated 7-5-55 SAC, Dallas forwarded material which disclosed that former SA Smoot had resigned from Facts Forum, effective in July, 1955, and was going into private business as a commentator and publisher of public events comment. A newspaper clipping from the New York Post which was forwarded by the New York Office reflects that oil millionaire Haroldson L. Hunt, financial sponsor of Facts Forum, was trimming his support of the Facts Forum and in doing so had dropped former SA Smoot from the staff.

By memorandum dated 7-28-55 Mr. Nichols was advised that former SA Smoot

had sent out a large group of letters to subscribers of "Facts Forum" indicating that he was called upon by numerous subscribers to present his personal opinion of current events rather than both sides of the matter as always depicted in "Facts Forum" and on the various television and radio programs. He was trying to line up subscribers to a new publication and thus far had only 500 subscribers. In this connection Mr. Nichols noted "Smoot is showing his true colors and running true to form". Subsequent information made available to the Bureau reflected that Former SA Smoot's weekly newsletter had a circulation of 20,000.

A clipping from the Manchester, New Hampshire Union Leader on 5-3-56 reflected that former SA Smoot had spoken at the Loyalty Day rally in Boston and stated that the United States aided Soviet tryanny by failing to support three rebellions against the Communists in the last three years. He stated that the United States failed to act during the rebeillion of coal mine slave workers in Vorkuta, Russia, in 1953, the East Berlin uprising, and demonstrations at the time of Stalin's death. He further stated that when the revolt died in Berlin it died in Vorkuta and for 15 million other slaves in camps throught the Soviet Union the flame of hope was once again snuffed out.

By letter dated 7-22-57 former SA Smoot forwarded to the Bureau a copy of "The Dan Smoot Report" inasmuch as it discussed the Director and the Bureau. On 7-29-57 this letter was acknowledged by the Director's Secretary, Helen W. Gandy, in absence of the Director.

By airtel of 9-9-57 from SAC, Baltimore reflected that at meeting of the White Citizens Council held in Salisbury, Maryland, Nelson W. Abbott was the principal speaker and dwelled mostly on political and religious topics. He included in his speech a tape recorded "radio broadcast" by Dan Smoot. He devoted 10 minutes to the segregation-integration problem and the rest of the time he spent roundly denouncing the Federal Government's foreign policies, the Communist Party, and the churches.

In response to a request made by SAC, Salt Lake City, the Director advised of former SA Smoot's record while in the Bureau and advised that he had been operating privately as a commentator and publisher of a news sheet entitled "The Dan Smoot Report" since July, 1955, SAC, Salt Lake City was instructed to be most circumspect in answering any inquiries concerning him or in any contacts the SAC may have with him.

Upon a telephonic request from the office of Congressman J. T. Rutherford, Democrat from Texas, the Director advised him of Former SA Smoot's record while in the Bureau by letter dated 11-12-57.

By letter of 2-14-58, former SA Smoot requested a brief letter from the Director setting out the bare facts that he entered on duty as a special agent of the FBI on 3-23-42 and served honorably in that organization until he voluntarily resigned in June, 1951. He commented that in his radio and

television work he dealt with controversial issues and individuals who disagreed with his anticommunist, antisocialist view point and attempted to discredit him by spreading rumors that he was fired from the FBI. He added that if such a letter was furnished by the Director, he would make no other use of it than to have it photostated and copies sent to anyone questioning that he was in the Bureau and left under honorable circumstances. By memorandum dated 2-19-58 it was recommended and approved that a letter be sent to him setting forth his dates of duty with the Bureau and the fact that he voluntarily resigned. This was sent on 2-20-58.

Memorandum dated 3-16-59 reflected that since July, 1955, former SA Smoot had been engaged privately as a commentator and as publisher of a newsheet entitled "The Dan Smoot Report", published in Dallas. It dealt with such topics as communism, desegregation, etc., and was frequently highly controversial. The newsheet had come to the attention of several field offices, and the Bureau had received inquiries concerning it from those offices. Because of the wide distribution it was receiving, it was recommended and approved that a SAC Letter be sent, giving the field the background on "The Dan Smoot Report" and pointing out that the Bureau must be most circumspect in answering any inquiries on it or in any contacts with former SA Smoot. This SAC Letter was sent on 3-20-59.

By letter dated 4-15-60 the record of former SA Smoot's services with the Bureau was sent to Honorable Catherine May, House of Representatives at her request.

On 6-2-60 the San Francisco Office received information from a Confidential Source that Andree M. Gonzales, nee Mildred Blanton, also known as Miren Aranguren had stated she had a commitment to furnish a series of articles on communist activity in Mexico to Dan Smoot, Dallas, Texas, in collaboration with Enrique Castro Delgado and Rodrique Garcia Trevino.

On 8-9-60 SAC, Portland advised that The Oregonian, Portland daily newspaper, contained an article under the by-line of Doug Mc Connell, a staff writer, the Oregonian, captioned "Smoot says Both Parties Tied to Communist Ideal." According to the article he told a crowd of more than 1000 persons at a Public Auditorium rally in Portland "A vote for either party this November is a vote for the Communist manifesto." He was reported to have stated that the objectives of communism were specifically to destroy the Walter-McCarran Immigration Law, which was now being advocated in Congress and to destroy the Internal Security Law and the Smith Act, "which the Supreme Court to a large degree has succeeded in doing." In referring to his investigations as an FBI agent, he was quoted as having stated "Whenever I made a report on a communist in our Government, I got promoted. (The SAC subsequently confirmed through other sources that former SA Smoot was misquoted by the press article concerning the alleged promotion for reporting upon communists in the Government. Rather, he had stated that whenever a report was made on a communist in the Government, he (the communist) was promoted.) I assembled indisputable evidence of perjury in

many cases. In the cases of three labor leaders, the FBI had enough evidence to send them to prison, but the Department of Justice sent a note back to the Bureau stating 'prosecution now is not in the national interest at this time'." He charged, according to the article, that Elizabeth Bentley, former communist courier, had exposed three of the five known cells in the Government, but the other two "and possibly more" are still operating. The article referred to "The Dallas TV speaker" as having indicated that no cases had been brought to court after passage of the Smith Act in 1940 until 1950, and that to get the people's mind off communism, "a few sacrificial lambs were sent to the slaughter under the guise of being tried as leaders of communism here under the Smith Act." He was reported to have further stated that "the next step was to get the decoys off the hook," which, according to him, the Supreme Court did by freeing Steve Nelson in 1956 and in 1957, in effect, declaring the Smith Act unconstitutional. The article continued, "in 1959, we experienced total moral capitulation to communism, by inviting Khrushchev here. In 1960 Khrushchev returned the compliment by humiliating Eisenhower." To prevent all this, according to Smoot, all that would have had to have been done was "to quarantine communism in 1945." The article concluded by reporting that in "blasting the two major parties," Smoot had stated "both party planks support the principles of international communism. They are running against Khrushchev and yet stand on the communist manifesto platform."

An article entitled "Sick of UN Sideshow, Smoot Tells SAR Group" appeared in "The Houston Post" on 2-23-61 in which former SA Smoot advocated the impeachment of Supreme Court Chief Justice Earl Warren, an amendment to the Constitution to abolish personal income taxes, withdrawal from the United Nations, the repeal of federal welfare laws and a return to the system of federalism at a Sons of the American Revolution dinner. He further stated that he would like to solve the UN problem by giving our seat in the UN to Communist China and simultaneously evicting the whole spider web of Soviet espionage from the shores of our country. He further stated "and I'm against the federal government entering into the welfare business. It's unconstitutional. And it never solves the problems; it just makes them worse." He also said that he was in favor of impeaching any government official who amends the Constitution by stretching its meaning. He urged a program to educate Americans to respect and understand the Constitution. He stated "We must ultimately get a Congress, a president and a Supreme Court which will uphold the Constitution."

Memoandum dated 2-28-61 reflected that Mr. Kemper saw Congressman Walter Rogers, Democrat from Texas, at which time Congressman Rogers stated that his constituents were becoming almost hysterical over the communist situation and that frankly he did not know how to control them. He said that the John Birch Society have the people in his district greatly stirred up as well as former Special Agent Dan Smoot. Congressman Rogers said he thought "Smoot should be arrested for some of the statements he makes." Kemper pointed out to the Congressman that while Smoot is a former Special Agent, we, of course, cannot control his writings. Kemper further noted to the Congressman

that Smoot is one of those rare instances where a former agent had traded on his relationship with the Bureau. Rogers stated that this was indeed unfortunate but he understood the Bureau's position.



Richard T. S...
CC-217

United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.
January 19, 1949



IN REPLY, PLEASE REFER TO
FILE NO. _____

Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

In compliance with instructions contained in Section 36 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows:

- (A) Date of Birth: ⁵³ October 5, 1915
(B) Marital Status: (name of spouse) ⁴⁰ Married; Mabeth Evans Smeot
(C) Spouse's Place of Employment: University Press, S.M.U., Dallas

(D) Number and birth date of Children:

(E) Names of parents,
brothers and sisters:
No Parents
Brothers: J. M. Smeot
Sisters: Virginia S. Wilkison

b6
b7C

(F) Maiden name of wife, together
with names of wife's parents,
brothers and sisters:
Mabeth Evans
Doris Evans, Sister
Dorothy E. O'Shea, Sister
Elizabeth J. Sheridan, Mother
Father, deceased

(G) Names of husband's parents,
brothers and sisters:

(H) Names of societies or organizations with which connected:

Southern Methodist University Alumni Association
Harvard University Alumni Association

(I) Legal Residence: Dallas, Texas

(J) Education:

(Names of Schools attended and degrees received)

S.M.U., DALLAS, A.B. & A.M.
HARVARD, CAMBRIDGE, No degree

(K) Name, address and relationship of person to be notified in case of emergency:

Mabell E. Sweet, wife, 5215 Longview Street,
Dallas, Texas

(L) List of names of any relatives now in the Government service, with degree of relationship, and where employed. (List all relatives, including those by marriage.):

None that I know

(M) Offices where assignment preferred:
(Limited to three)

Dallas and Bureau

44-51

Very truly yours
Howard D. Sweet
HOWARD D. SWEET, SA DALLAS

Do not write in this space

8 MAY 1949

Routed.....
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Number

Block
FEB 25 1949

Routing

FBI PERSONAL STATUS FORM

December 31, 1950

(PLEASE PRINT)

1. Payroll name and residence address HOWARD D. SMOOT
5215 Longview Street, Dallas, Texas
2. Legal Residence: City Mesquite, State Texas ✓
3. Field Office DALLAS If assigned to SOG, show instead: Division No. _____ Section _____ Unit _____
4. Service & Grade (GS 3, CPC 2, etc.) GS 12 5. Annual Salary \$7000.00
6. Date of birth 10/5/13 7. Sex male 8. Latest EOD date 3/23/42
9. Prior Service with FBI, if any: (Show all EOD & Cease Duty dates):
EOD _____ Ceased Duty _____ ; EOD _____ Ceased Duty _____
10. Marital Status: (Check one)
1. Single 2. Married 3. Divorced
4. Widowed 5. Separated
11. Veteran Status: (Check one. Include service serial number):
1. Non-Veteran 2. Veteran - World War I
3. 10-Point Veteran - World War I 4. Veteran - World War II
5. 10-Point Veteran - World War II 6. Veteran - Other
7. Wife of Disabled Veteran or 8. Merchant Marine
Widow of Veteran
12. Reserve Status: (Show whether inactive or active, branch of service, and rank); or National Guard status (show unit and rank):
NONE
13. No. of children & birth dates: _____ b6 _____
b7C _____
14. Office of preference: 1. DALLAS 2. _____ 3. _____

*H. D. al**Howard D. Smoot*
Signature

HOWARD D. SMOOT 30 SEP 1951

DS 37

VOCATION RECORD

DATE 4-9-45NAME SMOOT, HOWARD D.Last Howard First D. Middle

(Use legal signature and PRINT)

EDUCATION:College or University Southern Methodist UniversityLocation Dallas, TexasCity Texas State TITLE OF POSITION Special AgentPLACE OF ASSIGNMENT Cleveland, OhioENTERED ON DUTY March 23, 1945Month March Day 23 Year 1945

VOCATIONS and AVOCATIONS: (Give detailed information regarding any special knowledge, abilities, talents, hobbies, trades, etc., you possess, including athletics.)

I have taught and participated in -
on an amateur level - such athletics
as wrestling, boxing, swimming, tumbling,
hand balancing. (

ORGANIZATIONS: (List all organizations to which you belong, including FRATERNITIES)

Harvard alumni Society
alpha Theta Phi
Beta Phi Theta

cambridge mass
City State
Dallas Texas
City State
Dallas Texas
City State

FOREIGN TRAVEL: (List all foreign countries you have traveled in)

MILITARY TRAINING: List any experience in any branch of the armed forces, or special training you have had. If you have had service in any military capacity, state branch, rank and number of years.)

I was 3 years a private in the Machine Gun Troop,
112th Cavalry (National Guard), Dallas, Texas.

SPECIALIZED BUREAU TRAINING and EXPERIENCE: (Check any or the following training you have had.)

| DATES | DATES |
|----------------------------|----------------------------------|
| Asiatic School | Locks |
| European School | Chamfering |
| SIS School | Secret Inks |
| Police Liaison School | Sound |
| Police Instructor's School | Microphotography |
| Major Case School | Tamper Proofing |
| Chief Clerk's School | Moulage |
| Firearms Expert School | Typewriting Alignment |
| Field Supervisor's School | Supervisor's School |
| Communism | ASAC School |
| General Investigative | SAC School |
| Security | Inspector's School |
| Selective Service | X Defense Tactics oct. 1944 |

ARE YOU A QUALIFIED BUREAU SPEAKER? NO

ARE YOU AVAILABLE FOR AN SIS ASSIGNMENT? Yes LOCATION DESIRED Europe

RADIO - SPECIAL QUALIFICATIONS: (State degree of proficiency and length of time spent in the following.)

1. Education or Teaching Experience in:
 - a. Communications or Radio Engineering
 - b. Electrical Engineering
 - c. College Physics
 - d. Vocational or other Radio School

2. Practical Experience in Radio:
 - a. Employment as Radio, Electrical or Communications Engineer or Technician

 - b. Amateur Radio Licenses Held
 - c. Commercial Radio Operator

 - d. Radio or Sound Repairman or Technician

e. Experimenter or other _____

f. International Morse Code: - Transmit _____ W.P.M. - Receive _____ W.P.M.

g. Technical Knowledge of any Electronic Devices _____

TYPING ABILITY 35 Words per Minute SHORTHAND ABILITY None Words per Minute

MISCELLANEOUS: (List any other information, qualifications and accomplishments.)

NAME SMOOT, HOWARD D.

MONTHLY VOLUNTARY OVERTIME RECORD

| MONTHS | YEAR 1950 | | YEAR 1951 | | YEAR | | YEAR | |
|-----------|-----------|--------|-----------|--------|---------|--------|---------|--------|
| | REGULAR | TRAVEL | REGULAR | TRAVEL | REGULAR | TRAVEL | REGULAR | TRAVEL |
| JANUARY | | | | | | | | |
| FEBRUARY | | | | | | | | |
| MARCH | | | | | | | | |
| APRIL | | | | | | | | |
| MAY | | | | | | | | |
| JUNE | | | | | | | | |
| JULY | | | | | | | | |
| AUGUST | | | | | | | | |
| SEPTEMBER | | | | | | | | |
| OCTOBER | 0' 59" | | | | | | | |
| NOVEMBER | 1' 54" | 24" | | | | | | |
| DECEMBER | 1' 31" | 0'15" | | | | | | |

BEST COPIES AVAILABLE

Glossy Photos



HOWARD D. SMOOT

Howard D. Smoot

3142



Howard D. Smoot
(Cleveland)

U
S
A

Sb.
Now.

December 16, 1941

Mr. J. E. Hoover, Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Early in November, I applied for the position of Special Agent to perform accounting duties in the Federal Bureau of Investigation. Your reply stated that I do not seem to be qualified for such a position but that I am soon to be given an interview and examination in connection with the position of Special Agent to perform general investigative duties.

If your Bureau needs men in any position for which my training would qualify me, I should appreciate a chance to take the examination. I am eager to serve in the F.B.I. in any capacity.

Sincerely yours,

H. Smoot 97 FEB 11 '42

Howard Drummond Smoot
2 Ridgely Court
Harvard Square
Cambridge, Mass.

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November 25, 1941

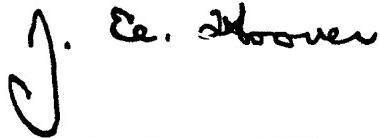
Mr. Howard Drummond Smoot
 2 Ridgely Court
 Harvard Square
 Cambridge, Massachusetts

Dear Mr. Smoot:

Receipt is acknowledged of your application of recent date, and I must advise that you do not appear to be qualified for the position of Special Agent to perform accounting duties in the Federal Bureau of Investigation, United States Department of Justice.

You are advised, however, that arrangements have been made to afford you in the near future an interview and examination in connection with the position of Special Agent to perform general investigative duties.

Sincerely yours,



John Edgar Hoover
 Director

CC BOSTON An interview and examination should be arranged at an early date. (Give Language Test.)



COMMUNICATIONS SECTION

MAILED

★ NOV 25 1941

P. M.
 FEDERAL BUREAU OF INVESTIGATION
 U. S. DEPARTMENT OF JUSTICE

**Federal Bureau of Investigation
United States Department of Justice
Boston, Mass.
December 26, 1941**

To: The Director, Federal Bureau of Investigation, United States
Department of Justice, Washington, D. C. *cc - Only*

Interviewing Official: SA W. J. WEST

Interview date: 12/17/41

Name of Applicant: HOWARD DRUMMOND SMOOT

Position:

Exam. Re-Exam. Age: 28 b.10/5/13, Mo Education and degrees:
Oral: 73 Marital Status: M '33 to Dallas, Texas, Tech HS '34;
Written: 79 Mabeth Evans; no children Southern Methodist, Dallas,
Composite: 76 JWM AB'38; English Lit; AM '40
Southern Methodist Law School
9/38 to 10/38; did not like
Harvard Grad. School 9/41—
1. GENERAL IMPRESSIONS OF APPLICANT:

1. GENERAL IMPRESSIONS OF APPLICANT:

28 years of age; 5'8"; 153 lbs; married at Grandfield, Oklahoma 8/13/33; no children. No relatives in Government service. Graduated from HS with honors; valedictorian of class; debating, dramatics club; editor of school paper; member of National Honor Society. AB and AM from Southern Methodist, Dallas; 5th in class of about 250. Elected to Alpha Theta Pi; member of Beta Pi Theta. Pres. of Graduate School class '40.

'39 - '41, taught English grammar and literature; had scholarships annually at college; paid own way through HS and college; Attended law school one month but left same as he did not care for law. 10 years from 1931, employed as bookkeeper for Ben E. Keith Co., Dallas, wholesale produce, starting at \$8 per week and working up to \$250 monthly. Entered Harvard Graduate School, Cambridge, Mass., 9/18/41; working there for PhD; teaches in English Department half day and studies other half.

Father, farmer, died in 1922; mother in 1923; brother a minister. Married sister who lives in California. Takes occasional drink; never intoxicated; no known physical defects; Can read, write fluently French; speaks it fairly well; 7 years thereof at college; can translate simple German; wife presently stenographer at Spaulding Morse Co.; Boston. "Applicant has excellent education except for lack of law training; good appearance; favorable impression; alert mentally; aggressive;

2. good speaker; would develop, and a favorable recommendation is made.
Do you consider the Applicant qualified for the appointment he seeks
and, if appointed, do you believe he would develop into better than
an average employee? Yes 167-363/89

3. SELECTIVE SERVICE INFORMATION: #8, Dallas, Texas

- A. Has applicant registered? Yes . If so, what is other number? 2638
B. Approximate date of induction? Filed quest. 3/4/41; claimed no deferment; said he
C. Does applicant intend to claim exemption? was married; classified 8/10/41 in 3-A
If so, what deferment classification?
D. What is applicant's attitude toward military service? OK

67-263689-3

39144

Test No. 20000000000000000000

4. PERSONAL APPEARANCE:

- A. PERSONAL APPEARANCE AND APPROACH: Excellent. 0. Fair. Poor. 5.
B. DRESS: Neat. 0. Shabby. Poor. Untidy.
C. FEATURES: Refined. Ordinary. Coarse. Dissipated.
D. PHYSICAL DEFECTS, if any: No

5. CONDUCT DURING INTERVIEW:

- A. PERSONALITY: Excellent. Good. Fair. Average. Poor. 8.
B. POISE: Well-poised. Steady. Temperamental. Average.
C. SPEECH: Average. Reticent. Talkative. Boastful.
D. ASSURANCE: Self-confident. Fair. Over-confident. Lacking. 10.
E. NERVOUSNESS: None. Slight. Very nervous.
F. FOREIGN ACCENT: None. Slight. Noticeable.
G. TACT: Tactful. Average. Lacking. 10.

6. GENERAL INTELLIGENCE:

- A. Answers general questions definitely. Quickly. Vaguely. 10.
B. Has applicant studied Federal Procedure? No
C. Any investigative experience? If so, describe No
D. Does the Applicant appear to be resourceful? Yes 10.
E. Does the Applicant appear to have executive ability? Yes 10.
F. Is he likely to develop? Yes 10.

7. GENERAL INFORMATION:

- A. What is his ultimate goal in life, aside from his desire to be connected with the FBI? Teaching
B. What are his recreations and tastes? Tennis, squash, handball, shooting, riding

8. HEALTH RECORD: Good

9. NAME AND ADDRESS OF PERSONS TO WHOM INDEBTED:

Commercial Credit Co., \$340 on automobile

10. CITIZENSHIP OF APPLICANT, WIFE AND PARENTS: (IF NATURALIZED, DATE AND PLACE).

All born Missouri; father, William Bernie, farmer; died '22; mother, Dora Allbright; died '23; brother, Jewell, 30, minister, Ottawa, Illinois; sister, Virginia, 22, husband Gene Wilkison, Venice, Calif., airplane factory mechanic, born Mo.

11. ORGANIZATIONS, CLUBS, SOCIETIES, ETC: (INDICATE NATURE, PURPOSE AND LOCATION).

Student Assn; alumni; Harvard Teachers Assn.

12. ARREST RECORD (INDICATE CHARGE, DATE, PLACE, DISPOSITION) OF APPLICANT AND RELATIVES:

No

JUN 16 1936

183

13. RESIDENCE ADDRESSES DURING PAST FIVE YEARS:

2 Ridgely Court, Cambridge, Mass.

JUN 16 1936

PERSONNEL FILES

14. TIME CONSUMED IN PERSONAL INTERVIEW: 25

M. West, Asst. Secy

Interviewing Official

Howard D. Smoot

French Translation

^{was encountering (or was crossing)}

The sea that Napoleon ~~encountered~~ was not at all that friendly sea that ~~had~~ carried him from the ports of Corsica, from the sands of Aboukir, from the rocks of the island of Elba, to the shores of Provence (or Southern France); it was that enemy ocean (or unfriendly ocean) which, after having shut him ⁱⁿ in Germany, France, Portugal and Spain, opened itself before his course only to close behind him. It is probable that on seeing the waves push (or move) his navy, the determined winds carry it away with unremitting (or constant) breeze, he did not make upon his catastrophe the reflections that the catastrophe inspires in me: Every man lives (or feels) life in his own way, he who gives to the world a grand spectacle is less touched and less instructed [by the spectacle] than the spectator. Occupied with the past as if it could be reborn, still trusting in his memories, Bonaparte hardly perceived that he was crossing the line, and he did not at all ask what hand traced these circles.

FRENCH - GOOD - JRA - 1-3-4D

Howard W. French
French Text

in which the spheres are constrained to impulsion
(or limit) their eternal movement.

But they hesitated to venture into the country, intimidated by the silence of the all the horizon. Finally, Mr. Sauvage decided (made up his mind): "Come on, let's start! but with ~~protection~~." And they descended into a field of vines, bent double, crawling, making use of the bushes to cover themselves, ~~their eyes full of~~ ~~an uncertainty~~, their eyes troubled, their ears extended [alert to catch every sound]. A strip of naked earth remained to be crossed in order to gain the banks of the river. [This should be, of course, "They yet had to cross a strip of naked earth before they could reach the banks of the river."] I am uncertain what kind of translation is expected. I am translating, for the most part, literally; and the resulting sentence in English are atrocious. They started running; and as soon as they had reached the ^{embankment} ~~field~~, they flattered themselves out in the dry ravines. Morisset

fastened his ear to the earth in order to
~~listen~~ ^{hear} whether someone was walking in the
environs. He heard nothing. They were quite
alone, entirely alone. They reassured themselves
(or felt reassured) and set about fishing
(or began to fish). In front of them, the abandoned
island of Marante hid them from the other
embankment. The little house of the restaurant
was closed, ~~as~~ seemed to have been abandoned for
several years. Mr. Sauvage made the first
catch. Morisset caught the second, and from
minute to minute they raised their lines
with a little silvered beast thrashing at the
end of the cord; a really miraculous fish. They
delicately put the fish into a pouch of
closely woven manila thread, which was soaking
at their feet. And a delicious joy penetrated
them, that joy which stings you when you
recover a beloved pleasure of which you have
been deprived for a long time. The good sun
poured its heat on them between the shoulders;
they no longer listened to anything; they
no longer thought of anything; they
ignored the rest of the world; they were
fishing.

DW

CC-150

67-263689

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION.

JANUARY 6, 1942

Transmit the following message to:

DENVER

SUBMIT TELETYPE SUMMARY INVESTIGATION IMMEDIATELY HOWARD DRUMMOND SMOOT, SA APPLICANT.
ATTENDED GOLDEN HIGH SCHOOL, GOLDEN, NINETEEN TWENTYEIGHT TO TWENTYNINE. BORN
EAST PRAIRIE, MISSOURI, OCTOBER FIVE, NINETEEN THIRTEEN, MARRIED, WIFES MAIDEN NAME,
MABEL B. EVANS.

HOOVER

CC BOSTON
DALLAS

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

SENT VIA

M

Per

DW

67-26389

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION.

JANUARY 6, 1942

Transmit the following message to:

DALLAS

SUBMIT TELETYPE SUMMARY INVESTIGATION IMMEDIATELY HOWARD DRUMMOND SHOOT, SA APPLICANT. REFERENCES, CASTON HALLAM, BEN E. KEITH CO. OR FOUR SIX FOUR FOUR LIVINGSTON, JOHN H. MCGINNIS, SOUTHERN METHODIST UNIVERSITY, GUS BOWMAN, MERCANTILE NATIONAL BANK OR FIVE NINE TWO NINE LLANO, ALLEN MAXWELL, DALLAS MORNING NEWS OR THREE TWO ONE TWO ROSEDALE, JOHNNIE BROWN, BEN E. KEITH CO. OR SIX NINE TWO FIVE WESTLAKE. ATTENDED DALLAS TECHNICAL HIGH SCHOOL, NINETEEN THIRTYTWO TO THIRTYFOUR, SOUTHERN METHODIST UNIVERSITY, THIRTYFOUR TO FORTY, A.B. AND M.A. DEGREES. EMPLOYED BEN E. KEITH CO., AS LABORER TO CREDIT MANAGER, THIRTYONE TO THIRTYEIGHT AND THIRTYNINE TO FORTY, SOUTHERN METHODIST UNIVERSITY, AS TEACHER, THIRTYEIGHT TO THIRTYNINE. PAID ~~SEARCHED~~ FINES FOR ILLEGAL PARKING, NO DATES GIVEN. FORMERLY RESIDED FIVE NINE TWO THREE LLANO ST. OBTAIN SELECTIVE SERVICE DATA, LOCAL BOARD EIGHT. ASCERTAIN REPUTATION OF MOTHER-IN-LAW, ELIZABETH J. EVANS, AND SISTER-IN-LAW, DOROTHY E. AND DORIS B. EVANS. PROBABLY PRESENTLY RESIDING AT FIVE NINE TWO ONE LLANO ST. EVERYTHING DALLAS EAST PRAIRIE, MISSOURI, OCTOBER FIVE, NINETEEN THIRTEEN, MARRIED, WIVES MADETH B. EVANS.

HOOVER

Mr. Tolson _____

Mr. E. A. Tamm GC BOSTON

Mr. Clegg _____ DENVER

Mr. Foxworth _____

Mr. Glavin _____

Mr. Landi _____

Mr. Nichols _____

Mr. Rosen _____

Mr. Carson _____

Mr. Drayton _____

Mr. Quinn Tamm _____

Mr. Hendon _____

Mr. Tracy _____

Miss Gandy _____

SENT VIA _____ M Per _____

67-263689

CC-150

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION.

JANUARY 6, 1942

Transmit the following message to:

BOSTON

SUBMIT TELETYPE SUMMARY INVESTIGATION IMMEDIATELY HOWARD DRUMMOND SHOOT, TWO RIDGELEY COURT, HARVARD SQUARE, SA APPLICANT. ATTENDING HARVARD GRADUATE SCHOOL SINCE NINETEEN FORTYONE. EMPLOYED HARVARD UNIVERSITY, AS TEACHING FELLOW, SINCE FORTYONE. INDEBTED FOUR HUNDRED DOLLARS TO COMMERCIAL CREDIT CO. EVERYTHING PROBABLY CAMBRIDGE. BORN EAST PRAIRIE, MISSOURI, OCTOBER FIVE, NINETEEN THIRTEEN, MARRIED, WIFES MAIDEN NAME, MABEL B. EVANS.

HOOVER

CC DALLAS
DENVER

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tarsor _____
Mr. Rayton _____
Mr. Inn Tamm _____
Mr. McDonnell _____
Mr. Tracy _____
Mr. Kelly _____
Mr. Kilday _____

SENT VIA _____

6/27 M J.W. Per _____

12-67

rek
1-7-42

O January 6, 1942

HOWARD DRUMMOND SMOOT - Special Agent Applicant - 67-263689

Father: William Bernard Smoot Mr.
Mother: Dora Allbright Smoot Mrs.
Brother: Jewell Martin Smoot Mr. Ill.
Sister: Virginia Ruth Smoot Mrs. Tex.
Wife's Maiden Name: Mabeth B. Evans Tex. married.
Father-in-law: David R. Evans Calif.
Mother-in-law: Elizabeth J. Evans Calif. Tex.
Brother-in-law: Gene Wilkison Calif. Tex.
Sisters-in-law: Dorothy E. Evans Tex.
Doris B. Evans Tex.

Mrs. Gene Wilkison Mrs. Calif.

M. Evans

26-54427-23 NI

Daniel Evans

60-1501-3749 NI

67-NOT RECORDED

C.H.C
1-8-42

FEDERAL BUREAU OF INVESTIGATION

Form No. 1
THIS CASE ORIGINATED AT BUREAU

FILE NO. 67-1183

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|--|-------------------------------|--|---|
| REPORT MADE AT DENVER, COLORADO | DATE WHEN MADE 1-10-42 | PERIOD FOR WHICH MADE 1-7-42 | REPORT MADE BY BMM WILLIAM C. LEONARD |
| TITLE HOWARD DRUMMOND SMOOT | | CHARACTER OF CASE APPLICANT - SPECIAL AGENT | |

SYNOPSIS OF FACTS:

Applicant attended Golden High School, Golden, Colorado, school year 1928, and first semester school year 1929. Grades above average. Birth date October 5, 1913; no birth place reflected in school records. Entered from Poplar Bluff, Missouri, Grade School. Principal BEERS, Golden High School, advises applicant bright and lively in school; also recalls favorably visit with applicant in 1940. No criminal or credit record, Golden.

- RUC -

REFERENCE: Teletype from Bureau dated 1-6-42.
Teletype from Denver 1-8-42.

DETAILS:

AT GOLDEN, COLORADO:

HUGH BEERS, Principal of Golden High School, advised that his school records reflected that HOWARD DRUMMOND SMOOT had entered school here as a Freshman on September 4, 1928, and that he had continued as a student until December 10, 1929. These records also showed that applicant had boarded with Mrs. GERTRUDE TURNER, 1004 Twelfth Street, during the time he was in Golden. It was also noted that SMOOT was born October 5, 1913; no birthplace was given. Applicant entered Golden High School from a Poplar Bluff, Missouri, Grade School. Mr. BEERS advised that applicant's grades were above average during his year and 42

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| APPROVED AND FORWARDED: <i>W. C. Leonard</i> | SPECIAL AGENT IN CHARGE J. D. ST. L. | DO NOT WRITE IN THESE SPACES 67-263689-4 |
| COPIES OF THIS REPORT ARE TO BE MAILED 2 - Bureau (AMASD) 2 - Denver | | |

a half at this school, and he recalled that applicant went by the name of DRUMMOND SMOOT during the time he was at this school. According to BEERS, applicant was full of life and did not have to study hard to achieve good grades. It was noted that applicant was absent nine days and tardy eight days during the first year of his attendance at this school.

The reporting Agent was also advised that the applicant had visited BEERS during 1940, and in a short talk impressed BEERS very favorably as being straight-forward, mentally alert, and possessing a fine personality. Mr. BEERS said that on this occasion the applicant was very well dressed and appeared to be prosperous.

Mrs. GERTRUDE TURNER, 1004 Twelfth Street, stated that SMOOT was an intelligent young boy, and about sixteen or seventeen years old during the time he lived at her home. She advised that she had some trouble with him because he did not like to study and on one or two occasions wished to go out at night, but she suggested that this was a normal outlook of a boy of this age, and affirmed that she believed him to be of fine character. She said that SMOOT never got into any serious trouble during the time he was boarding with her. It was also noted that Mrs. TURNER knew the applicant as DRUMMOND SMOOT.

Sheriff WILLIS MORRIS and Chief of Police CHARLES WHITE, Golden, Colorado, reviewed their records with negative results in an attempt to find a HOWARD DRUMMOND SMOOT listed.

An investigation at Golden reflected that no credit records are available in this town.

- REFERRED UPON COMPLETION TO OFFICE OF ORIGIN -

FEDERAL BUREAU OF INVESTIGATION

Form No. 1
THIS CASE ORIGINATED AT BUREAU

FILE NO. 67-4803 KMD

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|-------------------------------------|-------------------------------|--|---------------------------------------|
| REPORT MADE AT BOSTON, MASS. | DATE WHEN MADE 1-10-42 | PERIOD FOR WHICH MADE 1-8,9-42 | REPORT MADE BY V. W. COOPRIDER |
| TITLE HOWARD DRUMMOND SMOOT | | CHARACTER OF CASE SPECIAL AGENT APPLICANT | |

SYNOPSIS OF FACTS: Applicant entered Harvard Graduate School of Arts and Sciences, September, 1941, where he is presently working toward a PH.D. degree in the field of History of American Civilization. Applicant is teaching two courses in English under a fellowship which pays \$1300. per year. Neighborhood investigation favorable. Applicant and wife described as loyal citizens. No record of Applicant's indebtedness to the Commercial Credit Company, Boston. No credit or criminal record. Investigation complete.

- RUC -

REFERENCE: Bureau teletype dated 1-6-42.

DETAILS: AT CAMBRIDGE, MASSACHUSETTS

Miss E. GIFFORD, Secretary, Graduate School of Arts and Sciences, Harvard University, provided the Agent with the Applicant's record and personnel file at Harvard University, which record disclosed that he was born on October 5, 1913, in Jefferson Township, Missouri. His father's name is WILLIAM BERNARD SMOOT, and his mother's name is DORA ALBRIGHT SMOOT. His home address at the time of entering Harvard was given as 5921 Llano Street, Dallas, Texas. The Applicant received his A.B. degree from Southern Methodist University in 1938 and his A.M. degree from the same school in 1940. He entered Harvard Graduate School in September, 1941, and is presently working toward his PH.D. degree. His field of work is History of American Civilization. No grades as yet have been listed on the Applicant's record at Harvard. Miss GIFFORD explained that the Applicant is teaching under a fellowship and that he is teaching two courses in English at Harvard. FEB 9 '42

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| APPROVED AND FORWARDED: <i>Wm. J. Stetson</i> | SPECIAL AGENT IN-CHARGE <i>Wm. J. Stetson</i> | DO NOT WRITE IN THESE SPACES <i>67-263 689-5</i> | |
| COPIES OF THIS REPORT <i>2 - Bureau</i> <i>3 - Boston</i> | | | |
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for which he receives \$1300. per year.

Professor K. B. MURDOCK, Chairman of the Committee on Higher Degrees in History of American Civilization, Harvard University, advised that the Applicant has been a teaching fellow at Harvard since September of 1941, and that he appears to be doing a very good job. He stated that he is not very intimately acquainted with the Applicant but that from what he has observed the Applicant is intelligent, industrious, and a person of good character. He also stated that he knows of nothing which would indicate that the Applicant has any un-American sympathies.

NEIGHBORHOOD

Mr. G. A. FERNAULT, Superintendent of Ridgley Hall, 65 Mt. Auburn Street, Cambridge, Massachusetts, advised that the Applicant and his wife have been living in a small building in the rear of Ridgley Hall which house is operated as part of Ridgley Hall and that the Applicant and his wife have lived here since last September. He stated that the Applicant pays his rent promptly, that they are good, quiet people, and never cause any disturbance. He also stated that he knows nothing detrimental concerning them and stated that there is nothing to indicate that they are connected with any un-American groups or organizations.

Mr. B. H. O'BRIEN, Ridgley Hall, 65 Mt. Auburn Street, Cambridge, Massachusetts, advised that he is a student at Harvard University, that he knows who the Applicant is, but that he is not personally acquainted with him. He stated that he knows nothing detrimental concerning the Applicant or his wife, and that so far as he knows they have a good reputation and are people of good moral character. He added that he knows nothing which would show that they are not loyal American citizens.

Mrs. ROSE O'CONNELL, Ridgley Hall, 65 Mt. Auburn Street, Cambridge, Massachusetts, advised that the Applicant and his wife have been living here since the beginning of the school year. She stated that they are good, quiet people, and that they have never caused any trouble. She further stated that the Applicant appears to be very studious and intelligent, and that to her knowledge there is nothing detrimental concerning their reputation or character. She added that she believes that they are patriotic American citizens.

Mr. D. J. DINEEN and Mrs. L. A. THOMPSON, Ridgley Hall, 65 Mt. Auburn Street, Cambridge, Massachusetts, were interviewed and advised that they did not know the Applicant or his wife and could give no information concerning them.

AT BOSTON, MASSACHUSETTS

Mr. R. G. BRAY, Unit Credit Manager, Commercial Credit Company, 664 Commonwealth Avenue, advised that they have no record that the Applicant is indebted to this company, and stated that there is no record in the file that he has ever been so indebted. He advised that this company has no offices in Cambridge, Massachusetts, and that the Boston office covers the territory which includes Cambridge.

The records of the Merchants Credit Bureau, 52 Chauncy Street, were checked, with negative results.

The records of the State Board of Probation, Room 206, Suffolk County Court House, failed to disclose any criminal record concerning the Applicant or his wife.

- REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN -

FEDERAL BUREAU OF INVESTIGATION

Form No. 1
THIS CASE ORIGINATED AT

Bureau

FILE NO. 67-1895

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|--|---------------------------------|---|--------------------------------------|
| REPORT MADE AT Dallas, Texas | DATE WHEN MADE 1-9-42 | PERIOD FOR WHICH MADE 1-6,7,8-42 | REPORT MADE BY W. S. Eakes |
| TITLE HOWARD DRUMMOND SMOOT | | CHARACTER OF CASE SPECIAL AGENT - Applicant | |

SYNOPSIS OF FACTS: Born 10-5-13 at East Prairie, Mo. Married no children. Attended Dallas Technical High School 1932/34, graduated with honor. Graduated SMU, Dallas, Texas, 1938 with University Honors, receiving B.A. degree. Received M.A. Degree in 1940. Instructor in English 1939/41 at SMU. Employed by Ben E. Keith Company 1931/38 and 39/41. Wife's family bears good reputation. References, employers, neighbors and associates highly favorable. SS Classification 3-A. No criminal record. Credit record satisfactory.

RUC

Reference: Bureau teletype dated January 6, 1942.

Details:

GASTON HALLAM, Assistant Manager, BEN E. KEITH COMPANY, Dallas, Texas, reference, stated that SMOOT is generally known as DAN SMOOT and had had a difficult past. His parents died when he was quite young and he was thrown on his own. His early life was lived in Southeast Missouri, and he was for a short time in Colorado. He came to Dallas about 1931 and had been riding freight trains. He was given a job at the Ben Keith Company as a laborer at about \$15.00 per week. While working for Keith Company he attended high school and worked nights for his livelihood. He was very ambitious and hard working and rapidly worked himself into better positions. When he began working there, his work was unloading vegetables from cars and later he drove trucks making deliveries. He was then taken into the office to work. He was rapidly promoted until he became credit manager for the company. He had this position when he resigned, and was earning \$200 per month. Mr. HALLAM stated that his company has no personal records and the only information he could give was from

APPROVED AND
FORWARDED: *R.P. Stetzer - E.C.W.* SPECIAL AGENT
IN CHARGE

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|-----------------------|-------------------------------------|-------------|---------|
| COPIES OF THIS REPORT | | 67-263689-6 | POLICE |
| 2 - Bureau | | | 1-24-13 |
| 2 - Dallas | COPY IN CHIEF WORKER'S OFFICE KB | | |
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memory. Mr. HALLAM stated that his company had turned the book work over to the applicant and he had handled all of the accounting for the past several years. He stated that SMOOT'S high school record was excellent and he received a scholarship through his entire university career, and he had been asked at Southern Methodist University to teach several courses and that his teaching duties became so heavy in 1937 and 1938 that he resigned his position at Keith's, but in 1939 their work had increased and they requested him to come back and work for them again and he did so, and continued his teaching at the University. Mr. HALLAM stated that in August, 1941, SMOOT received a scholarship to Harvard University and he is presently in school at Harvard, where he has again been asked to teach some courses. Mr. HALLAM stated he has the highest possible opinion of SMOOT and he is thoroughly honest and trustworthy, and is one of the hardest workers he has ever known. SMOOT is very able and conscientious and if he puts himself to it, he can do anything he wants to do. He is high tempered, but maintains control of his temper. He makes friends easily and has a likeable personality. He kept himself physically fit, a good wrestler, tumbler and was an excellent swimmer. He reads French, German and some Spanish, and speaks French fluently. He is thoroughly loyal, and a patriotic American and there is no question as to his Americanism. SMOOT is liberal in his thoughts, but has no radical or Communistic tendencies. Mr. HALLAM stated he is an all around good fellow of the type you would take hunting with you.

JOHNNIE BROWN, Manager, Ben E. Keith Company, reference, Dallas, Texas, advised that HOWARD DRUMMON (DAN) SMOOT, in about 1931 came into the grocery store of one of the KEITH COMPANY'S customers and had asked for something to do and he was given a case of matches and told that he could sell them from house to house and make some money and that SMOOT took the matches and sold them, and impressed the owner of the store, so he sent SMOOT to Keith's to see if he could get a job. Mr. BROWN said that SMOOT started in as a laborer and had worked up to the position of credit manager, handling the majority of the company's accounting work. Mr. BROWN stated that when they had an account to collect they would turn it over to SMOOT and he would get out and talk the people into paying their account. SMOOT became ambitious for an education and worked nights while going to school, doing a full eight hour day after his school hours. Mr. BROWN stated the applicant is brilliant and has a wealth of common sense. BROWN stated that anyone who had been through the life that SMOOT has, and to have made a success through his own effort, would necessarily have to have common sense. Mr. BROWN stated that he had had full information as to the business affairs of the company and he had always kept them confidentially; that he is close mouthed and cool headed and does not get "rattled" and is not afraid to work over time. He is not a clock watcher. When he left the company he was given a letter, stating that at any time there would always be a job awaiting him with the Ben E. Keith Company.

GUS BOWMAN, teller, Mercantile National Bank, Dallas, Texas, reference, advised he had lived next door to SMOOT for about five years and had become closely acquainted with him and his wife's family. He advised that SMOOT married MABETH (BETTY) EVANS, when they were in high school. They kept their marriage a secret until they had graduated from high school and lived at 5923 Llano Street, which is one side of a duplex owned by Mrs. ELIZABETH J. EVANS, SMOOT'S mother-in-law. Mr. BOWMAN advised that SMOOT is a gentleman in every respect, that he has clean morals and is outstanding in his determination to succeed. He has a strong character and is unusually independent. He does not talk much but is a good listener. He is a student but still practical. He is conscientiously honest. Mr. BOWMAN stated he would trust him with anything he had and that SMOOT has a very likeable personality. He has nice poise and makes a good first impression, which lasts. He is visionary and has what it takes to put his ideals into practice. He is a most outstanding young man. He is temperate in his habits and is a man of high honor. He has no radical tendencies, but he is a liberal in his thoughts, although he is a thorough American. Mr. BOWMAN stated he would recommend him for the position he is seeking.

Mr. ALLEN MAXWELL, editor of the Book Page, Dallas News, Dallas, Texas, reference, advised he has known DAN SMOOT for about five years; that he has been associated with him in work on the Book Page during this period. Mr. MAXWELL advised that SMOOT was his associate in editing this Book Page and was a consistent contributor. He also stated that Mrs. SMOOT is a contributor to the page and that she is also a very brilliant person. Mr. MAXWELL stated that SMOOT is a "self-made" man. He was born in Missouri, where he has a brother who is a minister of the gospel and he has a sister in Denver. He stated SMOOT has a tremendous amount of energy and a well rounded personality. He is intelligent, is a student, but has common sense and sound business judgment. He is a professorial type. He is calm, cool and does not easily "rattle". He is a steady sort who has been through the mill. He is thoroughly dependable. Mr. MAXWELL stated that SMOOT reads a great deal and is progressive in his thinking, but is not a radical. He has probably read most of the radical publications but has only a scholarly interest in such. MAXWELL stated there could be no question concerning his loyalty to his country.

JOHN H. McGINNIS, Professor, Southern Methodist University, Dallas, Texas, reference, advised he had been associated with SMOOT for about five years and that he was born in Southwest Missouri, his family being cotton planters in that area. His parents both died when SMOOT was a very young boy and his early life was spent in Missouri with an uncle, now deceased. He stated he lived for some time in Colorado with an aunt, but did not find the situation to his liking so he struck out on his own, and rode freight trains around the country. He came to Dallas and went to work for the Ben E. Keith Company as a laborer, working nights while going to high school and to the university, and during the time he was in school, he would put in a full day's work at his place of employment. He received a scholarship to Southern Methodist University from his high school and was given scholarships through his entire university career. He taught Freshman and Sophomore English at the University. He started in at

HOWARD DRUMMOND SMOOT - Dallas file 67-1893

law school in Southern Methodist University on a scholarship, but decided he would rather take a liberal arts course and the selection board acceded to his request and gave him a scholarship in the liberal arts school. He was requested by the English Department to teach Freshman English and was soon given several English courses to teach, including Sophomore English. He is presently enrolled at Harvard University under a scholarship, and shortly after entering there he was offered an English course to teach, and is presently teaching two classes. Mr. McGINNIS stated that if he would stay there he would be an English professor in Harvard, and if he has decided to go into other work, he will make an equal success. He is the type of person who succeeds. He makes a good first impression and has an excellent personality. He is liked by everyone, and is a conscientious worker. He has good common sense and business sense. He has had a varied experience, and he is equally at ease in any level of society. Mr. McGINNIS stated SMOOT is a thoroughly loyal American and is very patriotic. He advised that he decided to go into the army sometime ago, and he persuaded him to accept the Harvard scholarship.

Miss ELIZABETH EVANS, secretary, Dallas Technical High School, Dallas, Texas, made available the scholastic record of DAN SMOOT. It is noted that in these records, the applicant's birth date is shown as October 5, 1914 instead of 1913. The records indicated that his parents are deceased, that he entered from Golden, Colorado, High School, graduating with honor. His grade average was 91.7 and he received an honor medal which is donated by a Dallas concern to students who rank exceedingly high. He failed one English course and made a low but passing grade in a public speaking course. His other grades were excellent.

Mrs. Z. R. FEELING, registrar, Southern Methodist University, Dallas, Texas, made available the University records of DAN SMOOT. He enrolled August 26, 1934, graduating with a Bachelor of Arts degree in 1938, with university honora. He received a Master of Arts degree June 4, 1940. His majors were French and English and his grades were all As with the exception of a few Bs. His birth date was shown as October 5, 1914.

Dr. A. Q. SARTIN, Psychology Department, Southern Methodist University, Dallas, Texas, advised that in the American Council on Education psychology examinations, SMOOT had received a grade in the upper 27% of the group. He advised he was a member of the Alpha Theta Phi, an honorary scholastic fraternity, that he had a good reputation and was well thought of by all who knew him. Mr. SARTIN advised he was not particularly close to the applicant but that he knew nothing against him.

Dean A. C. ZUMBRUNNEN, dean of men, Southern Methodist University, Dallas, Texas, advised that SMOOT'S record while attending and teaching at the university was quite acceptable and his conduct had been entirely agreeable, and that he would recommend him insofar as he knew; that he was not particularly well acquainted with SMOOT. He stated that no disciplinary measures had been taken against the subject.

HOWARD DRUMMOND SMOOT - Dallas file 67-1893

W. N. BABB, Auditor, Southern Methodist University, Dallas, Texas, advised that DAN SMOOT had been selected by the Dallas Technical High School for a scholarship given by the University to exceptional students who could not continue their education without help. Mr. BABB stated that SMOOT had been chosen for scholarship for each semester of his attendance, except for the last semester of his Junior year, when he paid his own tuition in installments and his payments were very satisfactory. He advised that Mr. SMOOT had taught at the University from 1939 to 1941 and had received \$1000 for his ten months work in 1939/40 and \$600 for his work 1940/41.

Mr. and Mrs. CALL HILL, 5922 Llano and Mrs. R. W. SNIPES, 5919 Llano, Dallas, Texas, had known DAN SMOOT since he married the daughter of Mrs. ELIZABETH EVANS, and resided in one side of the duplex owned by Mrs. EVANS. Mrs. EVANS has two other daughters, who presently reside with her. They advised that the SMOOTS and the EVANS are normal American people, being very quiet and refined. The family has lived there since 1929, but DAN SMOOT married MABETH EVANS while they were in high school and came to live there. As far as is known in the neighborhood, all members of the family are loyal American citizens.

CURTIS HANCOCK, clerk, Selective Service Board No. 8, Dallas, Texas, advised that his records indicate that SMOOT signs his name as DAN SMOOT and his order number is 2663, and he has been placed in 3-A classification, and under present regulations will not be called. He was born October 5, 1913 at East Prairie, Missouri, and his present address is Warren House, Harvard University, Cambridge, Mass., according to the records of the Selective Board.

Mr. E. A. KELLEY, Retail Merchants Credit Association, Dallas, Texas, advised that DAN SMOOT'S credit record is very satisfactory, his parents are deceased. He has a brother, the Reverend JEWELL SMOOT, who lives somewhere in Missouri. He attended elementary school in St. Louis, Missouri, and high school in Golden, Colorado. His wife is MABETH V. EVANS, who is cashier for the Pillsbury Flour Company and her credit is also quite satisfactory. SMOOT is the son-in-law of Mrs. ELIZABETH J. EVANS, the widow of DAVID R. EVANS, owns her own home at 5923 Llano Street, and while her credit record is slow, she eventually pays.

PAUL BRANDT, Dallas, Texas, Police Department, Records Division, advised there was no record of HOWARD DRUMMOND or DAN SMOOT.

Miss PAULINE GEORG, Traffic Bureau, Dallas, Texas, Police Department, stated there was no record of the applicant and stated that parking fines are not available unless the license number of the car is taken.

REFERRED UPON COMPLETION TO OFFICE OF ORIGIN

U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

202

JAN 8 1942

TELETYPE

| |
|---------------------|
| Mr. Nelson..... |
| Mr. R. A. Tamm..... |
| Mr. Gleeg..... |
| Mr. Marvin..... |
| Mr. Ladd..... |
| Mr. Nichols..... |
| Mr. Tracy..... |
| Mr. Rosen..... |
| Mr. Carson..... |
| Mr. Coffey..... |
| Mr. Hendon..... |
| Mr. Holloman..... |
| Mr. Quinn Tamm..... |
| Mr. Nease..... |
| Miss Gandy..... |

Mrs Jacobs

FBI DENVER

1-8-42

ATAET PM BM

DIRECTOR

BILL. HOWARD DRUMMOND SMOOT, SA APPLICANT. ATTENDED GOLDEN HIGH SCHOOL, GOLDEN COLORADO SEPTEMBER NINETEEN TWENTY EIGHT TO DECEMBER NINETEEN TWENTY NINE. GRADES ABOVE AVERAGE. SCHOOL RECORDS REFLECT APPLICANT BORN OCTOBER FIFTH NINETEEN THIRTEEN⁷ NO BIRTHPLACE INDICATED. PRINCIPAL BEERS ADVISES APPLICANT BRIGHT AND LIVELY IN SCHOOL. BEERS ALSO RECALLS FAVORABLY CONVERSATION WITH APPLICANT IN NINETEEN FORTY, BEING IMPRESSED BY NEAT APPEARANCE, MENTAL ALERTNESS AND STRAIGHTFORWARD MANNER OF SMOOT. MRS GERTRUDE TURNER, GOLDEN, ADVISES APPLICANT BOARDED WITH HER ABOVE PERIOD AND WAS INTELLIGENT BUT NOT INCLINED TOWARD STUDYING. NO CREDIT OR CRIMINAL RECORD AT GOLDEN.

NICHOLSON

97 FEB 11 '42 JAN 2 1942

END

RECORDED 2/11/42

67-263689-7

ACK PLS

JAN 10 '42

OK 7-36 PM FBI WASH DC JC

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Wg

217

U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
COMMUNICATIONS SECTION

JAN 9 1942

TELETYPE

| | |
|----------------|-------|
| Mr. Tolson | |
| Mr. E. A. Tamm | |
| Mr. Cleag | |
| Mr. Glavin | |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Tracy | |
| Mr. Rosen | |
| Mr. Carson | |
| Mr. Coffey | |
| Mr. Hendon | |
| Mr. Holloman | |
| Mr. Quinn Tamm | |
| Mr. Nease | |
| Miss Gandy | |

[Handwritten signature over the list]

FBI DALLAS

1-9-42

6-16 PM CST

PEW

DIRECTOR

BILL. HOWARD DRUMMOND SMOOT, SA APPLICANT. BORN OCTOBER FIFTH, NINETEEN THIRTEEN, AT EAST PRAIRIE, MISSOURI. IS MARRIED, NO CHILDREN. ATTENDED DALLAS TECHNICAL HIGH SCHOOL NINETEEN THIRTY TWO TO THIRTY FOUR, GRADUATING WITH HONORS. GRADUATED SOUTHERN METHODIST UNIVERSITY, DALLAS, TEXAS, NINETEEN THIRTY EIGHT WITH UNIVERSITY HONORS, RECEIVING BA DEGREE. RECEIVED MASTER OF ARTS DEGREE IN NINETEEN FORTY. WAS INSTRUCTOR IN ENGLISH NINETEEN THIRTY NINE TO FORTY ONE AT SMU. EMPLOYED ⁹⁷ ~~BY BEN E. KIETH COMPANY~~ ^{FEB 11 42} ~~THIRTY ONE TO THIRTY EIGHT AND THIRTY NINE TO FORTY ONE, BEGINNING AS A LABORER, AND ATTAINING THE POSITION OF CREDIT MANAGER.~~ WIFES FAMILY ⁶⁷²⁶³⁶⁰⁸ ~~BEAMS GOOD REPUTATION.~~ REFERENCES, EMPLOYERS, NEIGHBORS AND ASSOCIATES HIGHLY FAVORABLE. SS CLASSIFICATION THREE A. NO CRIMINAL RECORD. CREDIT SATISFACTORY.

KITCHIN

ACK AND HOLD

Copy in Chief Clerk's Office

OK FBI WASH DC WV 7-20PM

[Handwritten signature]

Howard D. Smoot

PHYSICAL EXAM.

FEB 10 1942

| | | |
|---------------------------------|--------------------|-------------|
| SEARCHED | INDEXED | 67-263689-9 |
| Routed | Recorded | |
| Scanned ✓ | Checked | |
| Numbered MH INN 16 1942 | | |
| FEDERAL BUREAU OF INVESTIGATION | | |

THREE
WWD

noted
1/17/42

UNITED STATES CIVIL SERVICE COMMISSION

CERTIFICATE OF MEDICAL EXAMINATION

(Authorized by Executive Order of September 4, 1924)

APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE

Howard W. Ingraham
 (Name)
2 Ridgely Court Cambridge, Mass.
 (Post-office address)
m (Sex)
Oct 5 1913 (Date of birth)

(Title of examination taken)

(Department and bureau in which you are to be employed)

(City or town in which you are to be employed)

1. Have you any physical defect or disease or disability whatsoever? *No*

2. If answer is "yes" give details

ROLLED PRINT, right forefinger

(Print must be taken to identify person examined. Indelible or stamp pad should be used)



PHYSICIAN SHOULD FILL IN THE FOLLOWING

66 3/4 inches. * *146 1/2* pounds. *139 1/2* pounds. { Males, with and without clothing; females, (Height, without shoes) (Weight, in clothing) (Weight, without clothing) clothed, but without wrap or hat.

*To be taken for males only upon special written request of the official ordering examination.

Items checked (✓) were examined and found normal. Deviations from normal are noted. (See instructions on reverse side, numbered to correspond with items below.)

1. Eyes: Distant vision: Without glasses: Right: *20* Left: *20* With glasses if worn: Right: *20* Left: *20*

Near vision:

What is the longest and the shortest distance at which the following specimens of Jaeger No. 1 and Jaeger No. 2 can be read by the applicant? If No. 1 is read with ease, No. 2 need not be given. Test each eye separately.

With the view of promoting health and efficiency and of minimizing accidents among Federal employees, the heads of the several executive departments and independent establishments having a medical personnel are directed to make such physical examination of applicants for (Jaeger No. 1)

and employees in the Federal classified service as may be requested by the Civil Service Commission or its authorized representative.

This order will supplement the Executive orders of May 29 and June 18, 1923 (Executive order, September 4, 1924). (Jaeger No. 2)

Without glasses: With glasses, if used:
 R. *1 1/2* in. to *2 1/2* in. R. _____ in. to _____ in.
 L. *1 1/2* in. to *2 1/2* in. L. _____ in. to _____ in.

Without glasses: With glasses, if used:
 R. _____ in. to _____ in. R. _____ in. to _____ in.
 L. _____ in. to _____ in. L. _____ in. to _____ in.

Evidence of disease or injury: Right *✓* Left *✓*Color vision *Red-green colored* Method of testing color vision *Jaichara*2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation: Right ear *20* Left ear *20* Evidence of disease or injury: Right ear *✓* Left ear *✓*3. Nose, sinus disease, etc. *✓ except partial obstruction of nose with secretion (cold nose)*4. Mouth and throat *✓* *Swallowing in childhood - Roman at 1 year*5. Gastro-intestinal *✓*6. Thyroid (especially in women) *✓*7. Heart and blood vessels *✓*Is organic heart disease present? *No*. If organic heart disease is present, is it fully compensated?8. Lungs: Right *✓* Left *✓*History of tuberculosis? *No*. If so, has the disease been arrested for at least 1 year?9. Hernia *✓* (If present, name variety: Inguinal, ventral, femoral, etc.; read definition on reverse before answering)

If present, is it supported by a well-fitting truss?

10. Varicose veins *✓* (If present, state location and degree)Varicocele (see note 10 on reverse side) *✓*11. Feet: Is flat foot present? *Slight* Degree of impairment of function *No* (None, slight, moderate, severe)12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above *✓**Pig. Heel - 5 cm - Talon - 4 cm. Left long toe. Pig. Heel left again 5 cm.*13. Scars of serious injury or disease *✓* *Small with open size of line irregular - left bottom*14. Nervous system (see note 14 on reverse side) *✓*15. (a) Urinalysis (see reverse side) (b) Venereal disease *✓*16. Obtain from applicant statement of disabilities, past and present, give diagnosis and your comments under appropriate heading above or under "Remarks" on back of this sheet. *No* *stomach children's disease not in SFND*17. Does Veterans Administration recognize service-connected disability in this case? *No*. If "yes," cover in your comments. (Yes or no)

This certificate is to be returned to the official of the U. S. Civil Service Commission requesting the examination

The aim of the Executive order of September 4, 1924, under which this examination is made, is to obtain information as to the physical condition of appointees to the classified civil service with a view to promoting efficiency and minimizing accidents and claims under United States employees' compensation laws.

Notes for Examining Physician

WEIGHT.—Males, without clothing, and also in ordinary clothing without overcoat or hat (weigh twice); females, clothed, but without wrap or hat. If overweight, state whether due to bone and muscle or to fat.

HEIGHT.—Without boots or shoes; observe that no appliances are used to increase.

The examination should include the following observations:

1. **Eyes.**—Ptosis; discharge; corneal scar; pterygium. In recording distant vision consider 20 feet as normal and report all vision as a fraction with 20 feet as numerator and the smallest type read at 20 feet as denominator. If glasses are used, record for each eye the finding with and without glasses. Near vision must be reported. In testing vision without glasses the applicant or appointee should be instructed to *remove the glasses at least one-half hour before testing uncorrected vision.*

2. **Ears.**—Evidence of middle ear or mastoid disease; condition of drums; discharge. In recording hearing, record 20 feet as normal distance for conversational voice and record deviation from normal as fraction with 20 as denominator and actual distance as numerator.

3. **Nose.**—Ability to blow through each nostril. If free, a speculum examination would not be indicated.

4. **Mouth and throat.**—Missing teeth, pyorrhea; tonsils, hypertrophy or disease.

5. **Gastro-intestinal.**—Ulcers, inflammations, etc.

6. **Thyroid.**—Presence of tumor in neck and tremor, exophthalmos; nervous high-strung disposition, especially in women.

7. **Heart.**—Murmurs. State whether functional or organic. If valvular disease exists, state whether or not it is fully compensated. Arteriosclerosis.

Record of urinalysis, if made: Sp. gr. Albumen Sugar Casts

Blood pressure: Mm. Hg. systolic 138 Mm. Hg. diastolic 85

If tachycardia is present, give pulse rate: Sitting 72 Immediately after exercise 92 Two minutes after exercise 72 Cardiac reserve good (Good, fair, or poor)

I have found this applicant abnormal under the following headings: color blindness-red-green.

In my opinion, applicant is capable of performing duties involving andreas physical exertion.

REMARKS: Blood pressure reported later 135/75 (Audious, moderate, or light)

(Signature of applicant)

(This space to be filled in, as a matter of identification, by the applicant in own hand writing, and in ink, in the presence of the physician)

Concord, Mass.

(Place of examination)

Jan 14, 1942

(Date of examination)

The examining physician must be in the Federal service

Paul H. Morris, M. D.

(Signature of examining physician)

.....

(Title, and branch of Federal medical service)

Full time? Part time? Part time? Fee paid? 15

The personnel officer should fill in the blanks below before sending this form to the Commission for action

To be appointed in (Department) EX-141-1147 (Bureau)

Title of position

Type of appointment (check): Original appointment Transfer Reinstatement Classification

Number of certificate upon which applicant's name appears (to be given in case of original appointment)

Federal Bureau of Investigation
United States Department of Justice
Boston, Massachusetts
January 14, 1942

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Re: HOWARD DRUMMOND SMOOT
SPECIAL AGENT APPLICANT

Transmitted herewith will be found completely
executed Certificate of Medical Examination submitted to the
Boston Office today by the above-mentioned applicant. The
details contained on this report were telephoned to the Bureau
today, as per Bureau request of January 13, 1942.

Very truly yours



V. W. PETERSON
Special Agent in Charge

kg
Enclosure

67-263689-10

1/16/42

THREE
W.M.D.

SEVENTY-SEVENTH CONGRESS

HATTON W. SUMMERS, TEX., CHAIRMAN
EMANUEL CELLER, N. Y.
ZEBULON WEAVER, N. C.
FRANCIS E. WALTER, PA.
CHARLES F. MC LAUGHLIN, NEBR.
SAM HOBBS, ALA.
JOHN H. TOLAN, CALIF.
WILLIAM T. BYRNE, N. Y.
DAVE E. SATTERFIELD, JR., VA.
JAMES M. BARNES, ILL.
ESTES KEFAUVER, TENN.
A. SIDNEY CAMP, GA.
JOSEPH R. BRYSON, S. C.
FADJO CRAVENS, ARK.
WILLIAM R. THOM, OHIO
THOMAS H. ELIOT, MASS.

U. S. GUYER, KANS.
CLARENCE E. HANCOCK, N. Y.
EARL C. MICHENER, MICH.
JOHN M. ROBISON, KY.
CHAUNCEY W. REED, ILL.
JOHN W. GWYNNE, IOWA
LOUIS E. GRAHAM, PA.
RAYMOND S. SPRINGER, IND.
ALBERT L. VREELAND, N. J.
JOSEPH P. O'HARA, MINN.

FRANK CONNELL, CLERK

HOUSE OF REPRESENTATIVES U. S.

COMMITTEE ON THE JUDICIARY

WASHINGTON, D. C.

January 23, 1942

Edward Summers and Sonet

My dear Mr. Hoover:

I have received the enclosed self-explanatory letter, and shall appreciate any information you may be able to give me concerning the status of the application referred to. Thank you.

S:W

Very sincerely yours

Hon. J. Edgar Hoover, Director
Federal Bureau of Investigation
Department of Justice
Washington, D. C.

67-263689-11

| | |
|---------------------------------|----------|
| FEDERAL BUREAU OF INVESTIGATION | |
| JAN 24 1942 | |
| Routed | Recorded |
| Searched | Checked |
| Numbered | Filed |

MAR 2 1942
RECORDED

PERSONNEL
E

SEARCHED INDEXED SERIALIZED FILED

1/26/42 JEP

HARVARD UNIVERSITY
DEPARTMENT OF ENGLISH

ENGLISH A
WARREN HOUSE

CAMBRIDGE, MASSACHUSETTS

January 18, 1942

The Honorable Hatton W. Sumners
House of Representatives
Washington, D. C.

Dear Mr. Sumners:

Although temporarily not one of your constituents, I am presuming upon a brief acquaintanceship to ask a favor of you. It has been some eight years since I last saw you (I "introduced" you to a Mother's Club meeting at Dallas Technical High School); but you may remember me through Mrs. David R. Evans. She is my mother-in-law.

I came to Harvard this year to begin graduate work on my Ph.D. I have a teaching appointment here at Harvard and am doing well enough, but the war has kept me so pre-occupied that my wife and I decided that I ought to get into some branch of service. Inasmuch as I am already in my late twenties, we figured that it would be rather difficult for me to spend five or six (or ?) years in governmental service and then try to come back to school to finish my work. We thought it wise to choose some branch of service that I could stay in and make a career of.

My choice was the F.B.I. I made the routine application and was summoned to take the written examination. Not very long after I took the examination Mrs. Evans wrote me from Dallas that the F.B.I. was making an investigation about me. This, of course, indicated that I had passed the examination and that my application was being seriously considered. Not more than six days after this investigation was made in Dallas, the Boston F.B.I. called me and told me to take a physical examination so that the report could be sent to Washington immediately. I did so at once.

My application was put through with such speed and precision that I was elated and thought my appointment a certainty. But since I submitted the physical examination report, (almost a week ago) I have heard nothing. This worries me, because I am very keen on getting in the F.B.I. As far as I know, there were only two things on my report which might cause my application to be rejected. In the first place, the doctor called me 'red-green color-blind.' I don't know what this means exactly, because I have never noticed the deficiency in my daily life. I have never been troubled with traffic signals; and I have done a great deal of work with complex maps without ever having any trouble with colors. In the second place,

Hatton W. Sumners

January 18, 1942

I may have been underweight. It just so happens that I took this physical when I was in the midst of mid-term finals, had had practically no sleep for a week and had been living on a student's routine examination diet - tea and black coffee. I usually weigh around 155, which, I am sure, is adequate. I know that I am physically able to do F.B.I. work. I have always been vigorously athletic; this last examination showed that organically (heart, lungs, eyes, etc.) I am quite sound.

This is disgustingly trivial stuff to be writing you - particularly in times like these - but here is the point. I wonder whether you could and would find out for me whether my application has been decided on. I should like to know this so that I can make my plans for the second semester at Harvard - which begins February 1st. If my application has been rejected for some minor deficiency which I can overcome, I should like very much to know about it, because, as I said, I would give almost anything to get in the F.B.I.

Forgive me for taking up your time, Mr. Sumners; if you can do me this service, I'll be very, very grateful. If you don't have time to fool with it, I'll understand.

We know that you are under a tremendous strain now, and both Mabeth and I hope this letter finds you in good health.

Sincerely,

Dan Smoot
2 Ridgely Court
Harvard Square Post Office
Cambridge, Massachusetts

Dan Smoot

P. S. - Incidentally, my F.B.I. application was made under my full Christian name - Howard Drummond Smoot - at the above address.

TJS:lgs
67-236689-11

February 26, 1942

Honorable Hatton W. Sumners
House of Representatives
Washington, D. C.

My dear Congressman:

This will refer to the telephone conversation between your secretary and Mr. Scott of this Bureau on February 21, 1942, concerning the application of Mr. Howard Drummond Smoot, for the position of Special Agent in the Federal Bureau of Investigation.

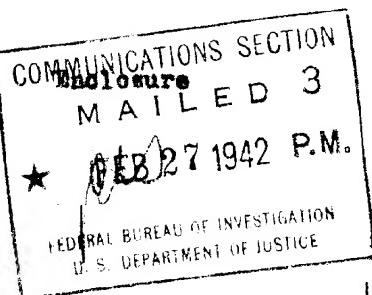
I have reviewed the letter to you from Mr. Smoot which you transmitted with your recent communication and in this regard, I am enclosing a copy of a letter which I have today addressed to Mr. Smoot concerning his defective color vision. In the event he submits the additional evidence requested in connection with his color vision defect, you may be assured that his application will be given careful consideration. Should it be found possible to utilize his services, I shall be glad to communicate with you further.

With expressions of my highest esteem and best regards,

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Ronden _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



REC'D - JUN 1 1942
FBI - NEW YORK
FEB 5 1942 20 6H 45

JG

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FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JAN 10 1942

TELETYPE

| |
|----------------|
| Mr. Tolson |
| Mr. E. A. Tamm |
| Mr. Clegg |
| Mr. Glavin |
| Mr. Ladd |
| Mr. Nichols |
| Mr. Tracy |
| Mr. Rosen |
| Mr. Carson |
| Mr. Coffey |
| Mr. Hendon |
| Mr. Holloman |
| Mr. Quinn Tamm |
| Mr. Nease |
| Miss Gandy |

Mrs. Jacobs

FBI BOSTON

1-10-42

KMD

DIRECTOR

BILL. HOWARD DRUMMOND SMOOT, SPECIAL AGENT APPLICANT. APPLICANT ENTERED HARVARD GRADUATE SCHOOL ~~DEPT.~~ OF ARTS AND SCIENCES SEPTEMBER, 77 NINETEEN FORTY ONE WHERE HE IS PRESENTLY WORKING TOWARD A PHD DEGREE IN THE FIELD OF HISTORY OF AMERICAN CIVILIZATION. APPLICANT IS TEACHING TWO CORSES IN ENGLISH UNDER A FELLOWSHIP WHICH PAYS THIRTEEN HUNDRED DOLLARS PER YEAR. NEIGHBORHOOD INVESTIGATION FAVORABLE. APPLICANT AND WIFE DESCRIBED AS LOYAL CITIZENS. NO RECORD OF APPLICANTS INDEBTEDNESS TO THE COMMERCIAL CREDIT COMPANY, BOSTON. NO CREDIT OR CRIMINAL RECORD. INVESTIGATION COMPLETE.

PETERSON

97 FEB 11 '42

ACK AND HOLD PLS

RECORDED

67-263689-12

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|---------------------------------|---------------|
| Routed..... | Recorded..... |
| Searched..... | Checked..... |
| Numbered 3-47 | Indexed 51 |
| 30 1942 | |
| FEDERAL BUREAU OF INVESTIGATION | |

1-52 PM OK FBI WASH DC FJS

COPY in Chief 316-1942



DFB:MEB
67-263689

Federal Bureau of Investigation
United States Department of Justice

January 24, 1942

Washington, D. C.

BRIEF OF INVESTIGATION

RE: HOWARD DRUMMOND (DAN) SMOOTH
Special Agent Applicant

SA
12/41
Written Rating: 79%
Oral " 73%
Composite " 76%
French Test Good

Age: 28 A.B.-Southern Methodist University
Married M.A.-Southern Methodist University
Attending-Harvard Graduate School

EDUCATION

Golden High School, Golden, Colo.,
Sept. 1928 - Dec. 1929.

Mr. Beers, Principal, advised that applicant's grades were above average; that applicant was full of life and did not have to study hard to

achieve good grades; that he was very favorably impressed; that applicant was straight-forward, mentally alert, and possessed a fine personality. It was noted that applicant was absent nine days and tardy eight days during the first year of his attendance at this school.

Dallas Technical High School, Dallas, Texas, 1932 - 1934, Grad.

Records reflect applicant graduated with honor; that his grade average was 91.7 and he received an honor medal which is donated by a Dallas

concern to students who rank exceedingly high; that he failed one English course and made a low but passing grade in a public speaking course; and that his other grades were excellent.

Southern Methodist University, Dallas, Texas, 1934 - 1938, A.B.; S.M.U. Graduate School, 1938 - 1940, M.A.

Records reflect applicant graduated with university honors; that his grades were all As with the exception of a few Bs.

Harvard Graduate School, Boston, Mass., since 1941.

Applicant entered the school of Arts and Sciences where he is presently working toward at Ph.D. Degree in the field of History of

American Civilization. No grades as yet have been listed on the applicant's record.

EXPERIENCE

Ben E. Keith Co., Dallas, Texas,
laborer to credit mgr., 1931-1938 and
1939 - 1941.

Verified. Employers highly favorable.

Southern Methodist University, Dallas, Texas, English Teacher, 1938 - 1939
(as on appli.)

Applicant was employed from 1939 to 1941. Dean Zumbrunnen, dean of men, advised that applicant's record while teaching at the university was quite acceptable and his conduct had

been entirely agreeable, and that he would recommend him insofar as he knew; that he was not particularly well acquainted with applicant.

..... Mr. Alley
..... Mrs. Atkinson
..... Miss Guigon
..... Mrs. Jacobs
..... Mrs. Wackerman
.....
.....
.....

| | | | | | | | | | | | |
|------------------|---------|---------------------|-------------|---------------|-----------------|--------------|------------|---------------|-------------|--------------|-----------------|
| (action desired) | | Color | Routed..... | Searched..... | Serialized..... | Checked..... | Filed..... | (file number) | JAN 30 1942 | (date stamp) | (routing stamp) |
| Mo- | 1-25-42 | Letter to [unclear] | | | | | | | | | |

EXPERIENCE (Cont'd)

Harvard Univ., Cambridge, Mass.,
Teaching fellow, since 1941.

Higher Degrees in History of American Civilization
doing a very good job; that he is intelligent, industrious, and a person of good character.

REFERENCES

Gaston Hallam, Ben E. Keith Co.,
John H. McGinnis, S. M. U.,
Gus Bowman, Mercantile Nat'l. Bank,
Allen Maxwell, editor of the Book Page,
Dallas Morning News,
Johnnie Brown, Ben E. Keith Co., all.
Dallas, Texas.

a consistent contributor; that applicant's wife is a contributor to the page and that she is also a very brilliant person; that applicant reads a great deal and is progressive in his thinking, but is not a radical; and that there could be no question concerning his loyalty to his country. Mr. McGinnis stated applicant's parents both died with applicant was a very young boy and his early life was spent in Missouri with an uncle, now deceased; that he lived for some time in Colorado with an aunt, but did not find the situation to his liking so he struck out on his own, and rode freight trains around the country. (The Dallas Morning News is unfriendly toward the Bureau.)

MEMBER OF ORGANIZATIONS

Alpha Theta Phi; Beta Phi Theta; Harvard Teacher's Union.

RELATIVES IN GOVERNMENT SERVICE

None.

MISCELLANEOUS

Neighborhood investigation
of applicant and relatives.

two occasions wished to go out at night, but she suggested that this was a normal outlook of a boy of this age, and affirmed that she believed him to be of fine character.

Born Oct. 5, 1913, East Prairie, Mo.
(as on appli.)

Records of Harvard University, Golden High School and Selective Service records reflect applicant's date of birth to be the same as on application; however, records of Dallas Technical High School and Southern Methodist University reflect his date of birth to be October 5, 1914. No un-American sympathies disclosed in the investigation.

Languages

a few phrases and about the same knowledge of Spanish.

Read French fluently; can translate advanced texts in German but has an oral command of only Spanish.

Criminal Record - paid several traffic fines for illegal parking but was never arrested.

No record at Golden, Colorado, Dallas, Texas or Boston, Massachusetts.

MISCELLANEOUS (Cont'd)

Selective Service Act

Classified 3-A. Applicant has a favorable attitude toward military service.

Indebtedness - \$340, Commercial Credit Co.,
(place not given)

No record of applicant's indebtedness to the Commercial Credit Company in Boston.

Credit Rating

Satisfactory for applicant; however, records of the Retail Merchants Credit Association,

Dallas, reflect the credit record of applicant's mother-in-law is slow, she eventually pays.

Personal Interview with Interviewing
Official W. J. West 12/17/41.

Advised applicant presents a good personal appearance, approach and personality, is self-confident, tactful, answers general questions

definitely, appears to be resourceful, to have executive ability and is likely to develop; however, applicant has not studied Federal Procedure and has had no investigative experience. Interviewing Official West further advised applicant has an excellent education except for lack of law training, has a good appearance, gives a favorable impression, is alert mentally, aggressive, is a good speaker and would develop. Recommendation - Favorable.

OUTSTANDING ENDORSERS AND OTHER INTERESTED PERSONS - None.

Applicant's physical report dated January 14, 1942, reflects his vision as normal without glasses; color vision red-green color blind by Ishihara method; partial obstruction of nose with secretion (cold now); slight flat foot with no impairment of function; and he is recommended for arduous physical exertion. Under remarks examining physician states, "Blood pressure repeated later 135/78."

W. R. Glavin
W. R. Glavin CHK

REL/sw
67-263689

January 29, 1942

Mr. Howard Drummond Smoot
2 Ridgely Court
Harvard Square
Cambridge, Massachusetts

Dear Mr. Smoot:

Reference is made to your application as filed by you on November 17, 1941, for the position of Special Agent Accountant.

From a review of your physical report it is noted that you are red-green color blind and, accordingly, no further consideration can be afforded your application inasmuch as all male applicants for positions in the Federal Bureau of Investigation must have color vision that is normal for all practical purposes.

Should you disagree with the above findings I shall be pleased to accept any further medical evidence you may have, at which time further consideration may be given to your application.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

| | |
|---------------------------------|--|
| COMMUNICATIONS SECTION | |
| M A I L E D | |
| JAN 29 1942 | |
| P. M. | |
| FEDERAL BUREAU OF INVESTIGATION | |
| U. S. DEPARTMENT OF JUSTICE | |



January 30, 1942

Mr. John Edgar Hoover
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

In your letter of January 29 concerning my application for the position of Special Agent, you stated that applicants "must have color vision that is normal for all practical purposes."

As far as my doctors and I can determine, I have color vision that is normal for practical purposes. That is, I have no trouble distinguishing the basic colors; I have no difficulty at all with traffic lights; and I have done considerable work (on maps and statistical charts) involving rather complex color combinations without noticing a color deficiency. According to the Ishihara tables, however, my color vision is unquestionably not normal. One doctor who used the tables called me red-green color-blind. Another said, "apparently green-blind."

It occurs to me that, if your requirements mean "normal color vision for all practical purposes" as I have defined it, I may be eligible for a position. If this is so, I should like to come to Washington (at my expense) and be examined by your doctors. If you mean that applicants must have normal color vision as determined by the Ishihara tables, it would, of course, be a waste of time and money for me to make the trip.

I do not want to plague you about my application, and I realize that it would be foolish to ask special examinations, but this application is so important to me that I do not want to leave any possibility untouched. I should deeply appreciate your letting me know whether the ~~FEDERAL BUREAU OF INVESTIGATION~~ POSSIBILITY THAT I MAY STILL BE ELIGIBLE FOR A POSITION EVEN THOUGH THE JAPANESE COLOR CHART SHOWS THAT I AM RED-GREEN COLOR BLIND.

Thanks very much for the courtesy of your last letter.

Very truly yours,

H. D. Smoot

H. D. Smoot
2 Ridgely Court
Harvard Square, Cambridge

RECORDED 100% 67-263689-14
Routed 1/4 Recorded
SEARCHED 1/4 Checked
NUMBERED 1/4 FILED 1/4
FEB 2 1942

NPC:lgs
67-263689-14

February 24, 1942

Mr. Howard Drummond Smoot
2 Ridgely Court
Harvard Square
Cambridge, Massachusetts

Dear Mr. Smoot:

I have your letter of January 30, 1942, concerning your defective color vision. I note that you state your doctors determine your color vision is normal for practical purposes. I wish to advise you before further consideration can be given your application, it is necessary that documentary evidence from a reputable doctor must be furnished to the effect that your color vision is normal for all practical purposes.

Immediately upon the receipt of such evidence, I shall be glad to further consider your application.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION
FEB 24 1942
RECEIVED - ROOM 544
MAIL 8 AM 27 FEB 1942
FEB 24 1942
FEB 24 1942

DR. EDMUND I. WILSON
Optometrist

328-329 LITTLE BUILDING
80 BOYLSTON STREET
BOSTON

March 4, 1942

Mr. J. Edgar Hoover

Dept. of Justice

Washington, D.C.

Dear Sir:

This is to certify that I observed
Dr. William Smith administer the color
perception tests to Mr. Howard D. Smoot.

In my opinion Mr. Smoot has normal
color vision.

Yours very truly,

Edmund I. Wilson

EIW:R

1942

X APR 6 1942

67-263689-15

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| MAY 2 1942 | |

FEDERAL BUREAU OF INVESTIGATION

33

SEARCHED INDEXED SERIALIZED FILED
FBI - BOSTON

DR. WILLIAM SMITH
OPTOMETRIST
HUBBARD 9862

735 LITTLE BUILDING

80 BOYLSTON STREET
BOSTON, MASSACHUSETTS

March
4th
1942

Mr. J. Edgar Hoover
Department of Justice
Washington, D. C.

Dear Mr. Hoover:

This is to advise you that I have examined the color perception of Mr. Howard Drummond Smoot and found it to be normal by the Ishara and Pseudo-Isochromatic (consisting of Ishara and Stilling plates) tests. I have re-checked this function on a Modified Edridge-Green's Lantern under varying degrees of illumination, and also by the use of a variety of colored papers. All tests corroborate the original findings.

Very truly yours,



WS:K

Noted
3/11/42

X APR 6 1942

67-263689-161

| | |
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| Routed..... | Recorded..... |
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| Numbered..... | Filed..... |
| MAP | 44 |

FEDERAL BUREAU OF INVESTIGATION

THREE
MAY

HARVARD UNIVERSITY
DEPARTMENT OF ENGLISH

ENGLISH A
WARREN HOUSE

CAMBRIDGE, MASSACHUSETTS

March 4, 1942

Mr. John Edgar Hoover
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

In reply to your letter of February 26, I am sending you the statement of Dr. William Smith, who examined me today and pronounced my color vision normal.

There is an explanation of this curious alteration in my physical report. Dr. Means, who made the report that you have with my application, is not an optometrist; but, at my request, he borrowed Ishahara plates and checked my color vision. He himself was uncertain what verdict to render, because, although I could readily distinguish all colors and delicate shades, I had misread some of the camouflaged plates; and my misreading indicated, according to instructions, red-green colorblindness. At the time, I did not realize the importance of the color test; and, wanting to be emphatically on the safe side, I did not object to the report that I was color blind. My opinion changed, of course, when I learned that color-blindness is important enough to prevent my appointment.

I believe that my original, unfavorable report resulted ~~not~~ from defective color vision but from mere carelessness. At any rate, when I received your letter saying that you might consider my application if you had a favorable statement from a reputable doctor, I went to Dr. Smith (whom the Massachusetts School of Optometry recommended as one of the most reputable optometrists in Boston). I asked Dr. Smith to give me every color test he knew of. He did so and even called in a colleague to witness the tests. Statements of both doctors are enclosed.

Once more, thanks for the courtesy you have shown me. I shall be very grateful if you will again take my application into consideration.

Sincerely yours,

H. D. Smoot

H. D. Smoot
2 Ridgely Court
Harvard Square Post Office
Cambridge, Mass.

FEDERAL BUREAU OF INVESTIGATION

pln

Mr.
Miss
Mrs.

Date _____

Mr. Howard Drummond Sweet

New appointment

Transfer

Promotion

March 18, 1942

Separation

PRESENT STATUS

1. Title:

2. Grade:

3. Salary:

4. Seat of Government:

Field:

5. Division:

6. Appropriation:

PROPOSED ACTION

7. Title:

8. Grade:

Special Agent

9. Salary:

CAF 9

10. Seat of Government:

Field:
F

F

11. Division:

12. Appropriation:

13. Effective:

With entry on duty

"Salaries and Expenses, FBI"
(National Defense)

15. Remarks:

14. Position:

Additional:
Vice:

Identical to Russell T. Peterson - transferred 1-16-42

Recommended for appointment as a Special Agent in Grade CAF 9, with salary at the rate of \$3200 per annum and \$6.00 per diem in lieu of subsistence and expenses of travel and operation when absent from official headquarters.

Respectfully submitted,

Mr. Tolson _____

Mr. E. A. Tamm _____

Mr. GCG: Chief, Audit Section

Director, Federal Bureau of Investigation (Title)

Mr. Glavin _____

Mr. Ladd _____

Mr. Nichols _____

Mr. Tracy _____

Mr. Rosen _____

Mr. Carson _____

Mr. Coffey _____

Mr. Hendon _____

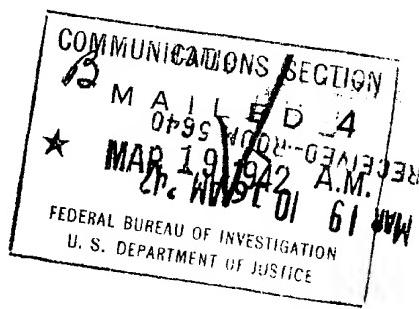
Mr. Holloman _____

Mr. McGuire _____

Mr. Quinn Tamm _____

Mr. Nease _____

Miss Gandy _____



PLW
67-263689

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

MARCH 18, 1942

To: COMMUNICATIONS SECTION.

Transmit the following message to:

PERSONAL

SEND PREPAID

MR. HOWARD DRUMMOND SHOOT
2 RIGGELY COURT, HARVARD SQUARE
CAMBRIDGE, MASSACHUSETTS

Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

YOU ARE OFFERED APPOINTMENT SPECIAL AGENT THIS BUREAU SALARY THIRTY TWO HUNDRED PER
~~SIX~~
ANNUM ALLOWED ~~THREE~~ DOLLARS DAY LIEU OF SUBSISTENCE WHEN ABSENT HEADQUARTERS WHICH
WILL BE FIXED AT WASHINGTON DC EFFECTIVE WITH ENTRY ON DUTY. NOTIFY THIS OFFICE BY
WIRE IF THIS APPOINTMENT ACCEPTED. IF YOU ACCEPT PROCEED TO WASHINGTON AT YOUR OWN
EXPENSE REPORT TO ROOM FIVE TWO FIVE SIX UNITED STATES DEPARTMENT OF JUSTICE
BUILDING PENNSYLVANIA AVENUE BETWEEN NINTH AND TENTH STREETS NORTHWEST AT NINE AM
ON MARCH TWENTY-THIRD TO ENTER ON DUTY. RIGID PHYSICAL EXAMINATION MUST BE
TAKEN AT WASHINGTON AND IF SAME REFLECTS YOU ARE NOT CAPABLE PERFORMING STRENUIOUS
DUTIES OR THAT YOUR COLOR VISION OR VISION NOT NORMAL OR THAT YOU HAVE ANY DEFECT
WHICH MIGHT INTERFERE WITH YOUR USE OF FIREARMS APPOINTMENT WILL BE CANCELLED. FBI
STANDARDS REQUIRE UNCORRECTED VISION NO LESS THAN TWENTY FORTY IN ONE EYE AND TWENTY
FIFTY IN THE OTHER EYE CORRECTED WITH GLASSES TO NORMAL VISION OF TWENTY TWENTY.
67-263689-18
ROUTED FORWARDED
SEARCHED INDEXED FILED MAILED
APR 19 1942

ARRANGE PERSONAL MATTERS THAT YOU MAY ACCEPT ASSIGNMENT WHERE SERVICES NEEDED CONSIDER
THIS STRICTLY CONFIDENTIAL AND PRESENT WIRE UPON REPORTING. FBI RESERVES RIGHT TO
REFUSE ACCEPTANCE OF ANY RESIGNATION OF A SPECIAL AGENT UNLESS AT LEAST THIRTY DAYS
NOTICE OF INTENTION TO RESIGN GIVEN. ASSIGNMENT DURING TRAINING WILL BE EITHER
WASHINGTON DC OR QUANTICO VIRGINIA. PER DIEM NOT ALLOWED AT WASHINGTON DC IF
TRAINING GIVEN AT QUANTICO PER DIEM OF TWO DOLLARS WILL BE ALLOWED. NOT
POSSIBLE FOR WIVES OR FAMILIES OF APPOINTEES TO BE DOMICILED AT QUANTICO DURING
TRAINING PERIOD.

SENT VIA

JOHN EDGAR HOOVER, DIRECTOR
FEDERAL BUREAU OF INVESTIGATION
Per

1122 A

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

MAR 19 1942

WENDELL W. COX

WH31 14 4 EXTRA

TDB CAMBRIDGE MASS MAR 19 1942 539P

JOHN EDGAR HOOVER

CARE FBI WASHDC

I ACCEPT APPOINTMENT WILL REPORT WASHINGTON MARCH 23RD
AS INSTRUCTED

HOWARD DRUMMOND SMOOT 2 RIDGELY COURT CAMBRIDGE.

| | |
|----------------|-------|
| Mr. Tolson | |
| Mr. E. A. Tamm | |
| Mr. Clegg | |
| Mr. Glavin | |
| Mr. Ledd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Carson | |
| Mr. Coffey | |
| Mr. Hendon | |
| Mr. Holloman | |
| Mr. McGuire | |
| Mr. Quinn Tamm | |
| Mr. Nease | |
| Miss Gandy | |

MAR 20 1942

67-263689-19

Recorded...
Search... Checked...
Indexed... Filed...
MAR 20 1942

FEDERAL BUREAU OF INVESTIGATION

W
J, D, K
JX, 20-K
3, 20-A
W, A

SEVENTY-SEVENTH CONGRESS

HATTON W. SUMMERS, TEX., CHAIRMAN

EMANUEL CELLER, N. Y.
ZEBULON WEAVER, N. C.
FRANCIS E. WALTER, PA.
CHARLES F. MC LAUGHLIN, NEBR.
SAM HOBBS, ALA.
JOHN H. TOLAN, CALIF.
WILLIAM T. BYRNE, N. Y.
DAVE E. SATTERFIELD, JR., VA.
JAMES M. BARNES, ILL.
ESTES KEFAUVER, TENN.
A. SIDNEY CAMP, GA.
JOSEPH R. BRYSON, S. C.
FADJO CRAVENS, ARK.
WILLIAM R. THOM, OHIO
THOMAS H. ELIOT, MASS.

U. S. GUYER, KANS.
CLARENCE E. HANCOCK, N. Y.
EARL C. MICHENER, MICH.
JOHN M. ROBISON, KY.
CHAUNCEY W. REED, ILL.
JOHN W. GWYNNE, IOWA
LOUIS E. GRAHAM, PA.
RAYMOND S. SPRINGER, IND.
ALBERT L. VREELAND, N. J.
JOSEPH P. O'HARA, MINN.

FRANK CONNELL, CLERK

HOUSE OF REPRESENTATIVES U. S.

COMMITTEE ON THE JUDICIARY

WASHINGTON, D. C.

March 20, 1942.

Honorable J. Edgar Hoover, Director,
Federal Bureau of Investigation,
United States Department of Justice,
Washington, D. C.

My dear Mr. Hoover:

Thank you for your letter of the 18th instant, informing me that an appointment to the position of Special Agent in your Bureau has been tendered to Mr. Howard Drummond of Cambridge, Massachusetts.

With kind regards, I am

Sincerely yours,

vs

MAR 23 1942
RECORDED

67-263689-20

66 100
MAR 21 1942 1X

RECORDED

RECORDED

PLN

March 18, 1942

Mr. Howard Drummond Smoot
2 Ridgely Court, Harvard Square
Cambridge, Massachusetts

Dear Mr. Smoot:

In a separate communication you are being tendered an appointment as a Special Agent in the Federal Bureau of Investigation. In the event your appointment is accepted, it is desired that you read the enclosed letter carefully and closely and, if the conditions set forth therein are thoroughly understood by you, it is requested that you have same notarized and return it to this office immediately.

Sincerely yours,

John Edgar Hoover
Director

Enclosure

AIR MAIL

67-263689-21

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

10

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|---------------------------------|-------------|
| COMMUNICATIONS SECTION | RECEIVED |
| MAILED 6 AM | MAR 18 1942 |
| MAR 19 1942 A.M. | |
| FEDERAL BUREAU OF INVESTIGATION | |
| U. S. DEPARTMENT OF JUSTICE | |

10
S

FEDERAL BUREAU OF INVESTIGATION
From: Chief Clerk's Office Room 5513

March 18, 1942

To: ✓ Reading Room
✓ Mr. Glavin

FOR APPROVAL TO GO OUT

APPOINTMENT - MR. HOWARD DRUMMOND SMOOT,
Special Agent, Grade CAF 9, \$3200 per
annum, School of March 23.

Congressman Hatton W. Sumners (D),
expressed an interest in the applicant.

A.B. - Southern Methodist University
M.A. - Southern Methodist University
Attending - Harvard Graduate School *W.M.*

Allen Maxwell, editor of the Book Page,
Dallas Morning News, was listed as a
reference. (The Dallas Morning News is
unfriendly toward the Bureau) Applicant
was associate editor for Book Page.

SELECTIVE SERVICE - Classified 3-A.
Applicant has a favorable attitude toward
military service.

Off
App is per
wmg
✓
Re
W. R. Glavin

CC-266

ADDRESS REPLY TO
"THE ATTORNEY GENERAL."
AND REFER TO
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE

WASHINGTON, D.C.

March 18, 1942

Mr. Howard Drummond Smoot
Federal Bureau of Investigation
Department of Justice

Dear Mr. Smoot:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3200 per annum in Grade CAF-9. You will also be allowed your expenses of travel and operation and per diem in lieu of subsistence in accordance with existing regulations when absent from official headquarters, which are hereby fixed at Washington, D. C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD.

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,

Francis Biddle

Attorney General.

By the Attorney General:

James D. Come, Jr.
The Assistant to the Attorney General.

*gill
4/1/42
W.W.P.*

pls

March 16, 1942

Honorable Hatton W. Sumners
House of Representatives
Washington, D. C.

My dear Congressman:

I am indeed pleased to inform you that an appointment to the position of Special Agent in the Federal Bureau of Investigation has been tendered to Mr. Howard Drummond Smoot of Cambridge, Massachusetts, in whom you have expressed an interest.

With expressions of my highest esteem and best regards,

Sincerely yours,

J. Edgar Hoover

X MAR 19 10:42 AM '42

REC'D BY DIRECTOR OF JUSTICE

67-2348-2

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| SEARCHED | |
| INDEXED | |
| FILED | |

FEDERAL BUREAU OF INVESTIGATION
MAR 20 1942

SEARCHED..... INDEXED.....
Searched..... Checked.....
Numbered..... Filed.....

MAILING SECTION

18 MURKIN 8-211
MURKIN 8-211
★ MAR 19 1942 10:42 AM '42
★ MAR 19 1942 10:42 AM '42
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. _____
Mr. _____

6



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

March 27, 1942

MEMORANDUM

A search of the files of this Division
fails to disclose any record of Howard Drummond Smoot,
employee, whose fingerprint card has been
retained here. The fingerprint classification
in this case is 3 0 13 U 100 17 Reference 13 13 13
I 26 T 01 25 17 18.

Very truly yours,

Q. Tamm
Q. Tamm

NOT RECORDED

filed
3-30-42

PERSONNEL AFFIDAVIT

U.S. DEPARTMENT OF JUSTICE
(Department or agency)

F. B. I.
(Bureau or division)

WASHINGTON, D. C.
(Place of employment)

Name Howard D. Smoot
(Given name, initial or initials, if any, and last name. Print or type)

Section 9A of Public 252—76th Congress, approved August 2, 1939, otherwise known as the "Hatch Act," provides:

"(1) It shall be unlawful for any person employed in any capacity by any agency of the Federal Government, whose compensation, or any part thereof, is paid from funds authorized or appropriated by any Act of Congress, to have membership in any political party or organization which advocates the overthrow of our constitutional form of government in the United States.

"(2) Any person violating the provisions of this section shall be immediately removed from the position or office held by him, and thereafter no part of the funds appropriated by any Act of Congress for such position or office shall be used to pay the compensation of such person;"

It is provided in various appropriation acts that no part of the funds so appropriated shall be used to pay the salary or wages of any person who advocates, or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence, and that an affidavit shall be considered *prima facie* evidence that the person making the affidavit does not advocate, and is not a member of an organization that advocates, the overthrow of the Government of the United States by force or violence. Such acts provide further that any person who advocates, or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence and accepts employment, the salary or wages for which are paid from any such appropriation, shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than 1 year, or both, and that the above penalty shall be in addition to, and not in substitution for, any other provisions of existing law.

* * * * *

I, Howard Drummond Smoot, do solemnly swear (or affirm) that I have read and understand the foregoing; that I do not advocate the overthrow of the Government of the United States by force or violence; that I am not a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence; and that during such time as I am an employee of the Federal Government, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence.

Howard D. Smoot
(Signature of employee)

Subscribed and sworn to before me this 23rd day of March A. D., 1942
at Washington, D.C.
(City or place) (State)

MAR 25 1942 3-25-42
MAR 25 1942 3-25-42
67-NOT RECORDED
Oscar A. Stark
Notary Public

(Place) Cambridge, Mass.

(Date) March 20, 1942

Director

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

Having filed an application for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C., where I will take the oath of office and enter on duty.
2. That said appointment will be on a probationary basis.
3. That my retention in the Bureau shall be dependent upon the performance of satisfactory services, and if my services are deemed unsatisfactory it is understood that my employment may be discontinued at any time and that I will not receive transportation to my home, or to any other point, at Government expense.
4. That if appointed I may be sent to any part of the continental ~~or territorial~~ United States that the exigencies of the Bureau's work may require; that my headquarters may be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require; and that no transfer will be made from one station to another for personal reasons.
5. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and that the strictly confidential character of any and all information secured by me, in connection directly or indirectly with my work as a Special Agent, or the work of other employees of which I may become cognizant, is fully understood by me, and that neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, and I agree that I will not divulge any information of any kind or character whatsoever that may become known to me, to persons not officially entitled thereto.

I further agree that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed I will abide by the foregoing conditions, and I am fully cognizant that the provisions mentioned above are to be complied with and they are to be regarded as a part of my appointment if it is subsequently tendered to me and accepted.

Subscribed and sworn to before me this

20th day of March, A.D. 1942

Very truly yours,

Howard D. Snoot

Thelma R. Harlow

Notary Public

I, H.O.W.A.R.D..... D..... S.M.O.O.T..... do solemnly
swear that I will support and defend the Constitution of the United
States against all enemies, foreign and domestic; that I will bear
true faith and allegiance to the same; that I take this obligation
freely, without any mental reservation or purpose of evasion; and
that I will well and faithfully discharge the duties of the office
of Special Agent in the Federal Bureau of Investigation,.....
..... United States Department of Justice.....
on which I am about to enter: So help me God.

(Sign here)

Howard D. Smoot.....

Subscribed and sworn to before me this

23rd day of March 1942

..... O.W. A. Stark.....
Notary Public

DATE OF ENTRY ON DUTY

M.A.R.C.H. 23, 1942.....

DATE OF BIRTH

O.C.T.O.B.E.R. 5, 1913.....

PLACE OF BIRTH*

East Prairie, Mo.....

* If foreign born, date of naturalization

LEGAL VOTING RESIDENCE

Dallas, Texas.....

NOT RECORDED

DO YOU RECEIVE AN ANNUITY UNDER THE CIVIL SERVICE RETIREMENT ACT?

..... no.....
(Yes or no)

filed 4/2
3/27/42
J.W.B.

RECORDED

April 8, 1942

Local Board Number 8
Selective Service System
Chamber of Commerce Building
Commerce and Martin Streets
Dallas, Texas

Gentlemen:

Reference is made to the Selective Service case of Mr. Howard D. Smoot, who is duly registered at your Board as Order Number 2663. I desire to advise you that Mr. Smoot accepted an appointment as a Special Agent of this Bureau on March 23, 1942, and is still employed in that capacity.

In connection with this matter, I am transmitting herewith, D.S.S. Forms 42-4 executed by me under date of March 31, 1942, requesting that occupational deferment in Class II-B be granted to him. It will be noted that Mr. Smoot is presently performing duties in a position which has been listed as critical to the effective functioning of this Bureau by General Hershey of the National Selective Service Headquarters in a bulletin to all local boards under date of December 29, 1941.

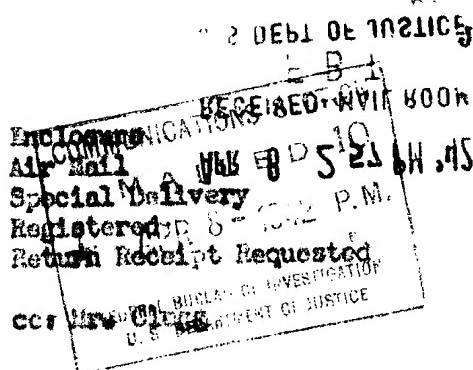
I want you to know that it is my desire to cooperate to the fullest extent with your Board and, of course, I shall keep you promptly advised should there be any change whatsoever in the occupational status of this registrant with this Bureau.

Sincerely yours,

X APR 10 1942

67-263689-22

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



DATE: March 23, 1942

MEMORANDUM FOR MR. CLEGG:

RE: SELECTIVE SERVICE ACT

There is being set out below my status with regard to the Selective Service Act:

I did () register for the draft.

If not, why not?

My local board order number is: 2663

My National lottery number is:

Questionnaire received? Yes

Classification Assigned: 3A

Was deferment requested? Yes

If so, by whom requested? By myself

Action taken on request: It was granted

Marital status: married

Number and address of Local Board: Local Board no. 8, Chamber
of commerce Bldg, Commerce & Martin Sts., Dallas,
Texas

Very truly yours,

Howard D. Smoot

Special Agent

AFFIDAVIT TO SUPPORT CLAIM FOR OCCUPATIONAL DISEASEMENT

INSTRUCTIONS.—This form is to be filled out by an employer or other person who has knowledge of the registrant's eligibility for Class II deferment as a necessary man in his civilian occupation or activity. If the registrant owns and operates his own business, he may fill out this form himself.

All parts except Part E should be filled out for a registrant engaged in a business, occupation, or profession.

Parts A, E, F, G, and H should be filled out for a registrant pursuing a course of instruction in preparation for work necessary to the National Defense.

A. IDENTIFICATION OF REGISTRANT:

1. Local Board No. 8 Dallas Dallas Texas
(County) (City) (State)
2. Name of registrant HOWARD D. SHOOT Order No. 2663

B. INDUSTRY, BUSINESS, OR SERVICE IN WHICH REGISTRANT IS ENGAGED:

1. Name of firm, corporation, partnership, etc. Federal Bureau of Investigation, United States
Department of Justice

2. Description of industry or other activity. See attachment

.....
.....
.....
.....
.....
.....
.....

3. Is the activity seasonal? No If so, what is the season?

4. Has your product or service any relationship to the National Defense production program? Yes If so, specify As mentioned under Bo. 2, the Bureau has investigative jurisdiction over all violations pertaining to the internal security of the United States.

5. Is your product or service necessary to the health, safety or interest of the community or the Nation? Yes If so, specify See attachment

.....
.....
.....

6. (a) Have you any National Defense contracts or subcontracts? If so, specify

.....
.....
.....

(b) Do any of the above contracts carry specific priority ratings? If so, specify

.....
.....

7. Approximate percentage of product or service currently produced for use of—

(a) The general public

(b) The Government See attachment

(c) A primary contractor of the Government Explain item (c) here

* 3. If an agricultural pursuit, state:

- (a) Size and type of farm _____
(b) Number of acres under cultivation _____ Number of livestock, poultry, etc. _____

(c) Principal product _____
(d) Number of persons employed for wages _____

C. OCCUPATION OF REGISTRANT:

1. What is the title of his present job or position? Special Agent

2. On what date did he enter upon present duties? March 23, 1942

3. What is his weekly rate of pay? \$ 3200 annual (CONFIDENTIAL)

4. Is he—

| | | |
|-------------|--|---|
| (Check one) | <input checked="" type="checkbox"/> Regular employee. | <input type="checkbox"/> Other (specify): _____ |
| | <input type="checkbox"/> Seasonal employee. | _____ |
| | <input type="checkbox"/> Temporary or occasional employee. | _____ |

5. Has he a journeyman rating? _____

6. Is he—

| | | |
|-------------|--|--------------------------------|
| (Check one) | <input type="checkbox"/> Skilled. | <u>See attachment D. 6. a.</u> |
| | <input checked="" type="checkbox"/> Unskilled. | _____ |
| | <input type="checkbox"/> Semiskilled. | _____ |

(a) Is he in training as an apprentice or learner? _____ (State which)

(b) How long has he been in such training? _____

(c) On what date will he complete his training? _____

(d) For what work is he preparing? _____

7. (a) Give an ACCURATE and FULL description of his duties. (If possible use United States Employment Service job specifications) See attachments B. 2 and D. 6. a.

(b) On what specific product or service is he primarily engaged? See attachment B. 2

8. Is the registrant trained or experienced in more highly skilled work than that in which he is now engaged? _____
If so, specify _____

D. DATA RELATIVE TO "NECESSITY" OF THE REGISTRANT:

(See last page of this form for definitions of "necessary man" and regulations regarding deferment.)

1. Have you had difficulty in recruiting workers with the registrant's qualifications or skill? Yes..... If so, explain action taken, and results See attachment

2. Do you anticipate that you would have difficulty in recruiting workers with the registrant's qualifications or skill now or in the future? Yes..... If so, upon what grounds do you base your anticipation? See attachment D. 1

3. Would the registrant's removal cause a material loss of effectiveness in your activity? Yes. If so, upon what grounds do you base your statement? See attachments D, 1 and D, 5

4. Would the registrant's removal cause such a serious interruption or delay in your activity that it would impede the National Defense program? Yes. If so, upon what grounds do you base your statement? See attachments D, 1 and D, 5

5. (a) How many persons of similar skill or training do you employ? 3309
(b) Are you expanding that part of your business that requires the services of the registrant's special qualifications or skill? Yes. If so, specify in detail See attachment

6. (a) How long does it take to train a person in the registrant's qualifications or skill? See attachment and remarks
(b) How many persons are you now training in these qualifications or skill to replace separated workers? To fill newly created jobs? 300

E. STUDENTS AND OTHERS IN TRAINING:

(To be filled in by appropriate official of school or institution.)

1. Name and type of school or institution _____

(Name)
(Type) Location _____
(City) _____
(State) _____
2. Designation of course pursued by registrant _____
3. For what certificate or license (if any) is he preparing? _____
4. Length of time already spent in course _____
5. How has he progressed to date? _____
6. On what date do you expect the registrant to complete this training? _____
7. Has he offers or contracts of employment after completing the course? _____ If so, specify _____

F. EMPLOYER'S (OR SCHOOL OFFICIAL'S) STIPULATION:

1. Based on the definitions given below in "Excerpts from Selective Service Regulations," I/we recommend classifying this registrant in Class II-B
(III-A or II-B)
2. Deferment of this registrant is requested for Indefinite
(Length of time)
3. It is agreed that I/we will notify registrant's Local Board of the resignation, dismissal, failure to make progress in training, or a change in the nature of the employment of the above-named registrant.
4. The registrant is not related to any of the executive officers of this employing unit. The above relationship, if any, is _____

G. REMARKS: It will be noted that this Agent is presently performing duties in a position which has been designated as critical to the effective functioning of this Bureau by General Hershey of the National Selective Service Headquarters in his bulletin of December 29, 1941, to all local boards.

H. JURAT:

I, Jo Edgar Hoover
(Name)
I am the Director
(Official position) of the Federal Bureau of Investigation
(Name of employing unit, or school or institution)
and that the foregoing statements are true to the best of my knowledge and belief.

do solemnly swear (or affirm) that

(Signature)

Subscribed and sworn to before me this 31st day of March, 1942.

(Signature of official administering oath)

(Official designation of official administering oath)

THE OATH REQUIRED BY THIS FORM MAY BE ADMINISTERED BY:

1. Any civil or military officer authorized to administer oaths generally or in military administration.
2. Any member of a Local Board or Board of Appeal, or the clerk of such board.
3. Any government appeal agent.
4. Any member or associate member of an Advisory Board for Registrants.
5. Any Postmaster.
6. Any other person authorized by the Selective Service Regulations to administer oaths.

No fee shall be charged by any person for administering the oath required on this form.

EXCERPTS FROM SELECTIVE SERVICE REGULATIONS

351. "Necessary man" defined.—A registrant shall be considered a "necessary man" in industry, business, employment, agricultural pursuit, governmental service, or in any other service or endeavor, including training or preparation therefor, only when all of these conditions exist:

- (a) He is, or but for a seasonal or temporary interruption would be, engaged in such activity.
- (b) He cannot be replaced satisfactorily because of a shortage of persons with his qualifications or skill in such activity.
- (c) His removal would cause a material loss of effectiveness in such activity.

352. Composition of Class III.—(a) In Class II-A shall be placed any registrant found to be a "necessary man" in any industry, business, employment, agricultural pursuit, governmental service, or any other service or endeavor, or in training or preparation therefor, the maintenance of which is necessary to the national health, safety, or interest in the sense that it is useful or productive and contributes to the employment or well-being of the community or the Nation.

(b) In Class II-B shall be placed any registrant found to be a "necessary man" in any industry, business, employment, agricultural pursuit, governmental service, or any other service or endeavor, or in training or preparation therefor, the maintenance of which is essential to the national health, safety, or interest in the sense that a serious interruption or delay in such activity is likely to impede the National Defense program.

353. Length of deferments for Class II-A.—(a) Class II-A deferments shall be for a period not longer than 6 months, at the expiration of which time the deferment shall cease. Upon the expiration of any such period, the case of the registrant shall be reopened and his classification considered anew in the manner provided in Section XXX, and, if the facts warrant, the registrant may again be classified in Class II-A for a further period not to exceed 6 months.

(b) Class II-B deferments shall not be limited as to the period during which they shall be effective. The case of a registrant classified in Class II-B may be reopened and his classification considered anew in the same manner and for the same reasons as any other classification. (See Section XXX.)

The Federal Bureau of Investigation has been designated as the sole civilian Government investigative agency, having jurisdiction over the investigation of matters pertaining to the national defense, that is, espionage, sabotage, registration of agents of foreign principals and the like. Further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, the National Motor Vehicle Theft Act, and numerous others. The Federal Bureau of Investigation has also been designated by Congress as the agency officially responsible for the tabulation and dissemination of police statistics for the entire country. Under an Act of Congress these statistics are gathered and are distributed to thousands of interested police and affiliated agencies each quarter so that trends of crime, crime records, and crime control can be known to those to whom it is of most interest. Further than this, the Federal Bureau of Investigation has been designated as the agency having jurisdiction over the classification and maintenance of fingerprint records, not only on a national basis, but on an international basis. We have some thirty-one million sets of fingerprints on hand today. We are receiving the fingerprint records of all persons enlisted or being inducted into the Army and enlisted in other military services. Thousands of persons in public utility positions are fingerprinted and the prints are retained in our files. Those working in national defense industries on many occasions are fingerprinted, their prints being included in our files. Our Government employees' prints are included. We are receiving thousands of criminal fingerprints from all police agencies in the country daily and it is essential that we immediately be able to notify the arresting agency of the criminal record of the individual because he may be wanted for more serious crimes in other sections of the country and if he is to be released on a mere vagrancy or other charge, he may be set free to continue his depredations on society. This Bureau, together with many other foreign countries, participates in the international exchange of fingerprints. Hundreds of international crooks are brought to task yearly through the media of this service we have rendered.

Our Criminology Laboratory handles the scientific examination of evidence in cases investigated by the Federal and local law enforcement agencies. A great deal of their work is done in the examination of suspected sabotage cases at the present time. The scientists in that Laboratory have lectured throughout the country on bombs and explosives so that local police agencies may be adequately prepared to handle any such matters which might arise under their jurisdiction.

There are contained in our Files Section the files of hundreds of thousands of individuals whose activities are of the greatest importance to the country today. The work of the Files Section and the records of that section which have to do not only with the investigation of kidnaping, extortion, bank robbery, and like cases but also the investigation of our espionage, sabotage, foreign agent cases, and others, are of course accessible to employees working in that unit. It is most essential that only the most trusted employees be so assigned.

B. 5.

The work of the Federal Bureau of Investigation is of the utmost importance in the national defense. It is essential that thoroughly qualified personnel of the highest integrity and background be secured for every position in the Bureau. Our work is the guarding of the internal security of the country, not only in national defense matters, but in the control of those criminals who previously had terrorized the country in waves of bank robbery, kidnaping, extortion, white slavery, automobile theft, and numerous other crimes. There is no doubt whatsoever in the minds of law enforcement officials that should any group be permitted to have the assurance that their activities were being minimized during the present national emergency, we would have a tremendous country-wide wave of crime in that particular category in a very short period of time. It is, therefore, essential that from a national defense standpoint and from a public security standpoint the Bureau maintain its qualified staff at an absolute maximum in order to continue to have control of the criminal element under its jurisdiction.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 31st day of March, 1942

The Federal Bureau of Investigation is primarily a service agency. We serve our Government and the public. We cannot determine the amount of work which is going to be referred to us. If there is a crime wave of local or national significance at any time the work of the Bureau is increased in comparison. Our identification, laboratory, and crime statistics facilities reflect very definitely the trends in the country. We must have available personnel to properly handle the thousands of fingerprint records being received by us daily. We are at the present time receiving approximately thirty-four thousand sets of prints daily. We must have a scientific staff in the laboratory to examine scientific evidence. We must have an investigative force of sufficient size to handle the work being referred to us. We must have a technical and supervisory staff of sufficient size to render the service to our investigative, identification, laboratory, and statistical staffs so that we may have the benefit of the wealth of information in our various files. The work of the Federal Bureau of Investigation has increased so tremendously that every employee in the Bureau, regardless of his position, is performing a tremendous amount of overtime service. Our Special Agent investigators are performing no less than four hours a day overtime service. In the present emergency we have found it necessary to curtail leave because of inadequate personnel and many of our men have worked over long periods of time without having any time off for vacation.

D. 1.

The additional duties imposed upon the Bureau since the declaration of the national emergency have made it necessary that our staff be more than doubled. From the information furnished under sub-heading B, it will be seen that it is essential to carefully investigate every employee in the Bureau. All of our employees in the performance of their work at one time or the other has opportunity to observe and note the content of confidential investigative reports, the publication of which would be most detrimental to the national safety. We have had considerable difficulty in securing sufficient employees. We find that out of applicants who file application, we are successful in appointing about one out of every one hundred. It, therefore, means that if we lose an employee after he is fully investigated and is being given training or has been experienced, we must again consider on an average, one hundred persons before he can be replaced. In the accelerated program of the Government it is essential that the Federal Bureau of Investigation work at top speed to keep abreast of its duties and investigation of matters pertaining to national defense, its regular activities, and its most important and essential identification activities at this time.

D. 5.

At the present time the Federal Bureau of Investigation is employing additional qualified persons as rapidly as they can be found. The assembled Congress has in the past several months passed several bills which will increase even to a greater extent our present volume of work. The needs of the service as to employees fluctuate with the periods of stress in the country.

D. 6. a.

Special Agents of the Federal Bureau of Investigation are given twelve weeks of training which embraces five hundred and thirty-five hours of study. During that period of time they are trained not only in investigative techniques and procedures but are qualified in the handling of firearms, mechanical devices, and technical devices in use by the Bureau. After entering the field service after training, their skill, of course, increases with their length of service in the field.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 31st day of March, 1942

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.
April 20, 1942

MEMORANDUM FOR MR. [REDACTED]

RE: HOWARD D. SMOOT SPECIAL AGENT
SELECTIVE SERVICE STATUS

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. McGuire _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

Local Board No. 8, Chamber of Commerce Building, Dallas,
Texas, On April 18, 1942, notified agent that he has
been put in class 2B until October 10, 1942.

Respectfully submitted,

Howard D. Smoot
HOWARD D. SMOOT,
Special Agent, Class #23
3/23/42 - 6/13/42

X APR 25 1942
REC'D

✓ 67-263689-23

APR 23 1942

FEDERAL BUREAU OF INVESTIGATION

NOTICE
S-32

RECEIVED
FBI - WASH. D. C.

FOR DEFENSE



Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to February 2, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mabeth S. Smoot Address 59-3 Glano St.
Relationship Wife Dallas, Texas

Very truly yours,

Howard D. Smoot Jr.
Special Agent



GH

April 20, 1942

Mr. Howard D. Smoot
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

This will acknowledge receipt of your \$5.00 contribution to the Special Agents' Insurance Fund.

There is attached a new revised beneficiary form and it is desired that you carefully read this form and execute it, giving the full name and address of your beneficiary.

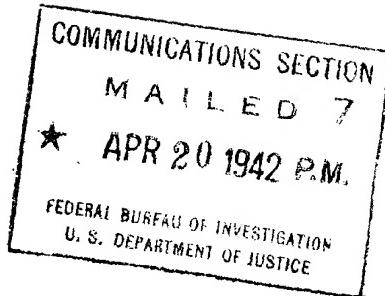
It is requested that this new form be returned to the Bureau promptly.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

Attachment



JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to April 15, 1941, and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mabech E. Smoot Address 5923 Flora, Dallas
Relationship wife 2/20/50

Very truly yours,

Howard D. Smoot
Special Agent

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 9, 1941

JAC
MEMORANDUM FOR MR. CLEGG

RE: HOWARD D. SMOOT, SPECIAL AGENT
CLASS #23, 3/23/42 - 6/13/42

This is to certify that the above-named trainee has been afforded an automobile driver's test. During this test, he operated the automobile in a satisfactory manner.

Respectfully,

Frank T. Grassy
Frank T. Grassy
Counselor

This agent has driven a car for about thirteen years.

D. S. S. Form 57
(Rev. 6-30-41)

**NOTICE OF
CLASSIFICATION**

Registrant:

Howard Dugmond Sweet

Order No. *206A*

has been classified by—

Local Board Board of Appeal, by vote of _____ to _____

President In class *II-B-12* (Until *Apr. 10, 1948*)
Edward Walker

Member of Local Board.

Date of mailing *April 13, 1948*, 1948

NOTE: RIGHT TO APPEAL

Appeal from classification by local board or board of appeal must be made at office of local board, by signing appeal form on back of questionnaire or by filing written notice of appeal, within ten days after the mailing of this notice. Before appeal, registrant may file a written request for appearance within the same ten-day period; and, if he does so, the local board will fix a day and notify him to appear personally before the local board; if this is done, the time to appeal is extended to ten days beyond the day set by the local board for such appearance.

There is a right in certain dependency cases, of appeal from appeal board decision to the President; see Selective Service Regulations, Volume Three.

16-19071 U. S. GOVERNMENT PRINTING OFFICE

Local Board No. 8 \$5
Dallas County 113

APR 13 1948 008

Chamber of Commerce Bldg.

Dallas, Texas

BE ALERT

The laws require you—
To keep in touch with the local board.

To notify it of any change of address.

To notify it of any fact which might change classification.

67 263689-24

SELECTIVE SERVICE

Local Board No. 8

Dallas County

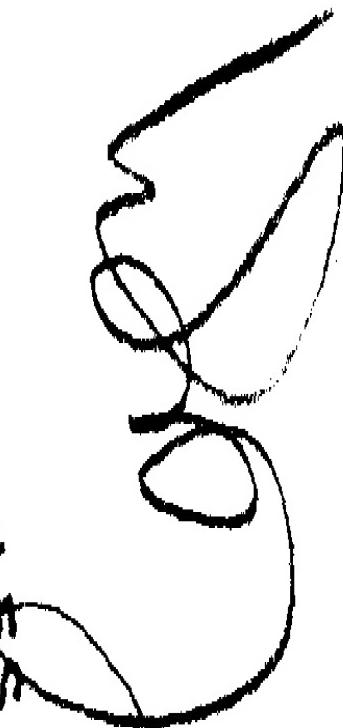
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Chamber of Commerce Bldg.

Dallas, Texas

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PERSONNEL FILES

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16-18715

U. S. DEPT. OF JUSTICE

Howard D. Snook
Major Physical

* MAY 2 1942

RECORDED

67-263689-25

524

APR 29 1942

FEDERAL BUREAU OF INVESTIGATION

Boyle

Clegg
 RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
 FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME Howard DRUMMOND Smoot AGE 28 YEARS, 6 MONTHS
 NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: MARRIED NUMBER OF CHILDREN None
 FAMILY HISTORY FATHER - WM. BERNIE Smoot
MOTHER - DORA ALLBRIGHT Smoot
 BROTHER - JEWELL MARTIN Smoot; SISTER - VIRGINIA Smoot WIGGISON
 HISTORY OF ILLNESS OR INJURY Tonsillectomy 1920; measles (?) 1919
Diphtheria (?) 1920.

HEAD AND FACE NEYES: PUPILS (size, shape, reaction to light and distance, etc.) NDISTANT VISION RT. 20/20, corrected to /20
 LT. 20/20, corrected to /20COLOR PERCEPTION Normal / 20

(state edition of Stilling's plates or Lamps used)

DISEASE OF ANATOMICAL DEFECTS

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15/15'
 LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15/15'

DISEASE OR DEFECTS

NOSE

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES

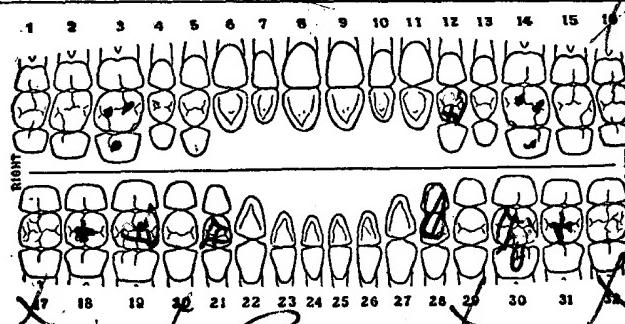
REMARKS

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH 16 - 17 - 20 - 29 - 32NONVITAL TEETH 20PERIAPICAL DISEASE 20MARKED MALOCCLUSION 20PYORRHEA ALVEOLARIS 20TEETH REPLACED BY BRIDGES 20DENTURES 20

REMARKS



(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE SlenderTEMPERATURE 98.0

CHEST AT EXPIRATION

34 1/2HEIGHT 67

CHEST AT INSPIRATION

37WEIGHT 143

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS

30RECENT GAIN OR LOSS, AMOUNT AND CAUSE NoneSKIN, HAIR, AND GLANDS NNECK (abnormalities, thyroid gland, trachea, larynx) N

SPINE AND EXTREMITIES (bones, joints, muscles, feet)

THORAX (size, shape, movement, rib cage, mediastinum) Normal
RESPIRATORY SYSTEM (RONCHI, LUNGS, PLEURA, ETC.) Clear

CARDIO-VASCULAR SYSTEM Regulated by

HEART (note all signs of cardiac involvement) Normal w/ fatigue

PULSE: BEFORE EXERCISE 78 BLOOD PRESSURE: SYSTOLIC 130

AFTER EXERCISE 88 DIASTOLIC 68

THREE MINUTES AFTER 76

CONDITION OF ARTERIES good

CONDITION OF VEINS Normal

CHARACTER OF PULSE reg

HEMORRHOIDS No

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) Normal

GENITO-URINARY SYSTEM Normal

URINALYSIS: SP. GR. 101.6 ALB. neg SUGAR neg MICROSCOPICAL reg

VENEREAL DISEASE None

NERVOUS SYSTEM N

(organic or functional disorders)

ROMBERG N INCOORDINATION (gait, speech) M

REFLEXES, SUPERFICIAL N DEEP (knee, ankle, elbow) M TREMORS None

SEROLOGICAL TESTS Passes Reg. BLOOD TYPE O

ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) N

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1941

TYPHOID PROPHYLAXIS: NUMBER OF COURSES 1

DATE OF LAST COURSE 1935

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____

SUMMARY OF DEFECTS None

CAPABLE OF PERFORMING DUTIES INVOLVING any PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

Physically qualified
Physical Exam Date
Physical Exam No. 1 Date 28/4/42
H. G. Little

DATE OF EXAMINATION 4/6/42

April 28, 1942

PERSONAL AND CONFIDENTIAL

Mr. Howard Drummond Smoot
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Smoot:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Marine Hospital, Quantico, Virginia, on **April 6, 1942.**

This report reflects the following physical defects:

None

The Board of Examining Physicians makes the following recommendations:

**Inoculation for typhoid.
Inoculation for tetanus.**

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "O".

MAILED 1

Sincerely yours,

APR 28 1942 P.M.

J. E. Hoover

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

CC: Mr. Clegg

CC: Field Personnel File

John Edgar Hoover
Director

PC

9

NAME - HOWARD DRUMMOND SMOOT
DATE OF BIRTH - October 5, 1913
MARITAL STATUS - Married
LEGAL RESIDENCE - Dallas, Texas
EDUCATION - A.B.; M.A.
TITLE - Special Agent
PREVIOUS EXPERIENCE - Bookkeeper; credit manager; English
Instructor
OFFICES OF PREFERENCE - Honolulu; Juneau; Dallas

Smoot is 29, married and comes from Dallas, Texas. He attended the Southern Methodist University receiving an A.B. degree in 1938 and a M.A. degree in 1940. He taught English at Southern Methodist University for two years and for approximately one year was credit manager for a wholesale house. He entered Harvard University Graduate School in August of 1940 on a teaching fellowship and remained there for one year.

Smoot is above average. He makes a good physical appearance, is mature and well poised. He possesses a pleasant personality, is sincere and should exercise good judgment. With experience he should develop into an above average agent.

It is recommended that he be assigned to an office on the West Coast.

Mr. Tolson _____

Mr. E. A. Tamm _____

Mr. Clegg _____

Mr. Glavin _____

Mr. Ladd _____

Mr. Nichols _____

Mr. Rosen _____

Mr. Tracy _____

Mr. Carson _____

Mr. Coffey _____

Mr. Hendon _____

Mr. Holloman _____

Mr. McGuire _____

Mr. Quinn Tamm _____

Mr. Nease _____

Miss Gandy _____

GHG

May 13, 1942

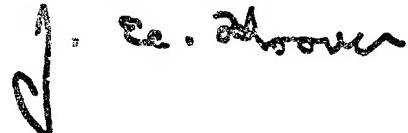
Special Agent in Charge
Portland, Oregon

Dear Sir:

This is to advise you that Special Agent H. D. Smoot, who entered on duty March 23, 1942, in Grade Caf-9, at a salary of \$3,200 per annum, has been directed to report to you for assignment. The training school terminates on June 13, 1942, on which date he will proceed to your division. You should advise the date of his arrival.

You are instructed to continue the training of the Agent so that he may receive experience in all branches of the work of the Bureau. In submitting special efficiency reports, in accordance with the provisions of the Manual of Rules and Regulations, you should include statements as to the kinds of cases on which the employee has been engaged, his ability or lack thereof in any certain phase of the work, and particularly his ability to perform more involved investigations, such as bankruptcy. It is further desired that you give your personal attention to the development of this employee along administrative and executive lines and that any pertinent information indicating possibilities for assignment to such work be reported to the Washington headquarters of the Bureau from time to time.

Very truly yours,



John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



Federal Bureau of Investigation
United States Department of Justice

Washington, D. C.

Quantico, Virginia
May 21, 1942

MEMORANDUM FOR MR. CLEGG

Re: Special Agent HOWARD DRUMMOND SMOOT
New Agents Class No. 23
3/23/42 - 6/13/42

I hereby certify that the above-named Special Agent
is qualified in the use of all Bureau firearms and that he
has made qualifying scores in each required firearms course.

Respectfully,

W. E. Tracy

DO NOT RE-COPY

June 26, 1942

PERSONAL AND CONFIDENTIAL

Special Agent in Charge
Portland, Oregon

Dear Sir:

There are transmitted herewith the following papers concerning Special Agent Howard Drummond Smoot, who entered on duty in the Bureau on March 23, 1942, as an Agent:

Field vocation record
Personnel status report
Efficiency report
Report of physical examination
Field leave record card
Field firearms record card

The efficiency report is for your confidential information, and may be used by you as a guide in the future training of this employee. The vocation record and the reports on personnel status, efficiency, and physical condition, should be placed in the Agent's Field Personnel File.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

Enclosures

GHH

REGULAR () : INTERIM ()
PROBATIONARY—1ST () 20 ()
REPORT OF EFFICIENCY RATING

3-23-72

Classification Symbols
CAF 9
(Service) (Grade) (Class)

As of August 5, 1942 based on performance during period from June 21, 1942 to August 5, 1942

HOWARD D. SMOOT

(Name of employee)

Special Agent

Federal Bureau of Investigation

(Bureau)

Portland, Oregon

(Division)

(Section)

(Subsection or unit)

(Field office)

| ON LINES BELOW MARK EMPLOYEE | 1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual. | CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/> |
|---------------------------------|---|---|
| ✓ if adequate | | |
| — if weak | | |
| + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
----- (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
----- (5) Attention to broad phases of assignments.
----- (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
----- (8) Accuracy of final results.
----- (9) Accuracy of judgments or decisions.
----- (10) Effectiveness in presenting ideas or facts.
----- (11) Industry.
----- (12) Rate of progress on or completion of assignments.
----- (13) Amount of acceptable work produced. (Is mark based on production records? _____)
----- (14) Ability to organize his work. (Yes or no)
----- (15) Effectiveness in meeting and dealing with others.
----- (16) Cooperativeness.
----- (17) Initiative.
----- (18) Resourcefulness.
----- (19) Dependability.
----- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

67-263689-26

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____ Searched _____ Checked _____
RECORDED Numbered _____ Piled _____
AUG 11 1942
(B) _____
(C) _____

L-21

STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus.
A majority of underlined elements marked plus, and no element marked minus.
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements.
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks.
A majority of underlined elements marked minus.

| Adjective rating | Numerical rating | Adjective rating | Numerical rating |
|------------------|------------------|--------------------|------------------|
| Excellent | 1 | Rating official | Good |
| Very good | 2 or 3 | Reviewing official | — |
| Good | 4, 5, or 6 | | |
| Fair | 7 or 8 | | |
| Unsatisfactory | 9 | | |

On the whole, do you consider the conduct of this employee to be satisfactory? **Yes** (See back of form)
(Yes or no)

Rated by J. S. Swanson Special Agent in Charge August 5, 1942
(Signature of rating official) (Title) (Date)

Reviewed by _____ (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating) (Numerical rating)
16-26177-1

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

U. S. DEPT. OF JUSTICE
F. B. I.

Aug 10 3 08 PM '42

RECEIVED
FILES DIVISION

Inasmuch as Agent SMOOT reported to the Portland Office on June 21, 1942, the following special report concerning him is herewith submitted:

Agent SMOOT presents a good personal appearance, is possessed of an average personality, is sincere, quiet and unassuming by nature. He is qualified in the use of firearms, is a willing worker, steady and possessed of good spirit. His work requires no more than average supervision considering his period of service. With respect to dictation he is rated as good.

He needs to develop in force and aggressiveness and also assurance and confidence in the ability which he does possess. Agent SMOOT is making steady progress and will continue to do so.

Read and Initialed

H.D.S.

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

JAC:VH

MEMORANDUM FOR MR. TOLSON

TRAINING SCHOOL FOR NEW SPECIAL AGENTS - EFFICIENCY REPORT

RE: HOWARD DRUMMOND SMOOT

Date Submitted June 16, 1942

Date of Training School 3-23-42 to 6-13-42

Age October 5, 1913

Legal Residence Dallas, Texas

Marital Status Married

Offices of Preference Honolulu; Juneau; Dallas Assigned to Portland

Education: A.B., M.A.

Previous Experience: Bookkeeper; Credit manager; English instructor.

Training School Grades

| | | | |
|-------------------------------------|--------|---------------------------|---------------|
| Examination, Rules & Regulations | 98 | Auditory Test | Good Minus |
| Examination, Manual of Instructions | 99 | Visual Memory Test | Fair Plus |
| Examination, National Defense | 94 3/4 | Auto Driving | Satisfactory |
| Laboratory Examination | 95 | Moot Court | Good Plus |
| NMVTA Special Interview Test | Good | Uniform Crime Reporting | 100 |
| Searches at Crime Scene | Good | Practical Public Speaking | Good Plus |
| Fingerprint Identification | 98 | Practical Photo Problem | Above Average |

Firearms Training

| | | | |
|--------------------------|-----|--------------|----|
| Hip Shooting: | 98 | .30 Rifle: | 77 |
| Practical Pistol Course: | 87 | Machine Gun: | 98 |
| Shotgun: | 100 | | |

Smoot is 29, married and comes from Dallas, Texas. He attended the Southern Methodist University receiving an A.B. Degree in 1938 and a M.A. Degree in 1940. He taught English at Southern Methodist University for 2 years and for approximately 1 year was credit manager for a wholesale house. He entered Harvard University Graduate School in August of 1940 on a teaching fellowship and remained there for 1 year.

Smoot is above average. He makes a good physical appearance, is mature and well poised. He possesses a pleasant personality, is sincere and should exercise good judgment. With experience he should develop into an above average Agent.

Very truly yours,


H. H. Clegg

RELEASER

September 25, 1942

Local Board Number 8
Selective Service System
Chamber of Commerce Building
Dallas, Texas

Gentlemen:

Reference is made to the Selective Service status of Mr. Howard D. Smoot who is duly registered at your Board as Order Number 2663. You will recall that under date of March 31, 1942, D.S.S. Form 42-A was furnished to your Board requesting that he be granted occupational deferment, and as a result thereof, he was placed in Class II-B until October 10, 1942.

Mr. Smoot is still employed by the Federal Bureau of Investigation, and it has been impossible during the deferment period to effect any replacement for him. As you have been previously advised, he has been employed in this Bureau since March 23, 1942, and is a trained Special Agent. I desire to call your attention to Local Board Release Number 75, issued by General Hershey of National Selective Service Headquarters under date of December 29, 1941, advising your Board that the above listed position is one of the critical positions in this Bureau and requesting your cooperation in granting deferment whenever possible to do so. His removal for induction at this time would cause an impairment of the work we are now performing in order to guarantee the internal security of this country. I desire, therefore, to request that Mr. Smoot be granted additional deferment in Class II-B.

Mr. Tolson _____
Mr. E. A. Tamm _____
I appreciate your previous cooperation in this matter, and should there be any additional information you may desire with regard to this case, please do not hesitate to call upon me. Of course, I
Mr. Clegg _____
Mr. Glavin _____
shall keep you promptly advised as to any change in the occupational
Mr. Ladd _____
status of this registrant.
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

I appreciate your previous cooperation in this matter, and should there be any additional information you may desire with regard to this case, please do not hesitate to call upon me. Of course, I shall keep you promptly advised as to any change in the occupational status of this registrant.
Sincerely yours,

67-263689-29

Sep 26 1942

John Edgar Hoover
Director

COMMUNICATIONS SECURITY BUREAU
M A 26 SEP 1942 P.M.
CC: * SAC-Portland

| |
|-----------------------------|
| U. S. DEPARTMENT OF JUSTICE |
|-----------------------------|

NOTICE OF CLASSIFICATION

Registrant Howard Drummond Smoot Order No. 2663

has been classified in Class IIB (Until 3-6-1943)
(Insert Date for Class II-A and II-B only)

by Local Board

Board of Appeal (by vote of _____ to _____)

President

October 13, 1942
(Date of mailing)

Tom. Ceeis
Member of Local Board.

NOTICE OF RIGHT TO APPEAL

Appeal from classification by local board or board of appeal must be made by signing appeal form on back of questionnaire at office of local board, or by filing written notice of appeal, within ten days after the mailing of this notice.

Before appeal, registrant may file a written request for appearance within the same ten-day period; and, if he does so, the local board will fix a day and notify him to appear personally before the local board; if this is done, the time to appeal is extended to ten days beyond the day set by the local board for such appearance.

There is a right in certain dependency cases, of appeal from appeal board decision to the President; see Selective Service Regulations.

The law requires you—To keep in touch with your local board. To notify it of any change of address.

To notify it of any fact which might change classification.

D. S. S. FORM 57 (Rev. 4-13-42) 16-19071-1 U. S. GOVERNMENT PRINTING OFFICE

67-263689-30

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Dallas County

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Chamber of Commerce Bldg.

1000 Texas

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FEDERAL BUREAU OF INVESTIGATION

(Local Board Date Stamp With Code)

OFFICIAL BUSINESS

Howard Drummond Smoot

5921 Llano

16-19071-2

Dallas, Texas

10-1430'S-10

JEROME

September 19, 1942

Special Agent in Charge
Portland, Oregon

Dear Sirs:

Reference is made to the scientific training record for your division in connection with the training given on September 4, 1942. It is observed that the record card shows that you have rated the following Special Agents as "fair".

J. A. Morris
K. D. Olsen
E. J. Quinlan
H. D. Snoot
M. L. Tegarden
W. E. Watts
T. C. Williams

In view of the indication that these Agents do not have at least an estimated efficiency of "good" in the use of the technical equipment, it is desired that you afford them additional training of a specialized type prior to the next technical training period. The Bureau will then observe the results of the training on the next occasion on which a technical training period is held in order to ascertain whether there has been an improvement in the performance of these Special Agents. Please give this matter your personal attention.

Very truly yours,

E. F. - K. -

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Land
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Holloman
Mr. Keayser
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

SEP

EB JF 10 1942
89

REPORT OF EFFICIENCY RATING

REGULAR () : INTERIM (X) :
PROBATIONARY - 1ST () 2D ()

Classification Symbols

CAF 9

(Service)

(Grade)

(Class)

As of October 30, 1942 based on performance during period from August 5, 1942 to October 30, 1942

HOWARD DRUMMOND SMOOT

(Name of employee)

SPECIAL AGENT

(Title of position)

FEDERAL BUREAU OF INVESTIGATION

(Bureau)

PORTLAND

(Division)

(Section)

(Subsection or unit)

(Field office)

| ON LINES BELOW MARK EMPLOYEE | 1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual. | CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others..... <input checked="" type="checkbox"/> |
|---------------------------------|---|--|
| ✓ if adequate | | |
| - if weak | | |
| + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
----- (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
----- (5) Attention to broad phases of assignments.
----- (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
----- (8) Accuracy of final results.
----- (9) Accuracy of judgments or decisions.
----- (10) Effectiveness in presenting ideas or facts.
----- (11) Industry.
----- (12) Rate of progress on or completion of assignments.
----- (13) Amount of acceptable work produced. (Is mark based on production records? _____)
----- (14) Ability to organize his work.
----- (15) Effectiveness in meeting and dealing with others.
----- (16) Cooperativeness.
----- (17) Initiative.
----- (18) Resourcefulness.
----- (19) Dependability.
----- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

67-263689-31
STATE ANY OTHER ELEMENTS CONSIDERED

(A) _____

(B) _____

(C) _____

| STANDARD Deviations must be explained on reverse side of this form | | Adjective rating | Numerical rating | Adjective rating | Numerical rating |
|---|--|------------------|------------------|--------------------|------------------|
| All underlined elements marked plus, and no element marked minus | | Excellent | 1 | Rating official | Good |
| A majority of underlined elements marked plus, and no element marked minus | | Very good | 2 or 3 | | |
| All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements | | Good | 4, 5, or 6 | Reviewing official | |
| A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks | | Fair | 7 or 8 | | |
| A majority of underlined elements marked minus | | Unsatisfactory | 9 | | |

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by J. D. Swanson
(Signature of rating official)

Special Agent in Charge October 30, 1942
(Title) (Date)

Reviewed by _____
(Signature of reviewing official)

(Title) (Date)

Rating approved by efficiency rating committee
16-26177-1 (Date)

Report to employee _____
(Adjective rating) (Numerical rating)

Portland, Oregon
October 30, 1942

In view of the transfer of Agent SMOOT to the San Francisco Office, the following report concerning him is submitted:

Agent SMOOT is of good personal appearance, possessed of a good personality. He is enthusiastic about the Bureau and its work, and accepts any assignment given him in the proper spirit. He is a sincere, dependable Agent, and one who devotes himself steadily to his work. By nature he is rather quiet, but is not lacking in assurance in his ability. The work submitted by him has been uniformly good, requiring no more than average supervision considering his tenure of service. He is above average as a dictator, and has shown some improvement in development of force and aggressiveness, which he will continue to do in my opinion.

He is qualified in the use of firearms. He is loyal to the Bureau and making steady progress at this time.

Read and Initialed:

H. D. L.

Federal Bureau of Investigation
United States Department of Justice

Portland, Oregon
October 28, 1942

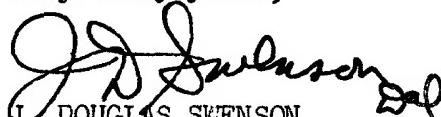
Director
Federal Bureau of Investigation
Washington, D. C.

Re: HOWARD DRUMMOND SMOOT, SA
SELECTIVE SERVICE STATUS

Dear Sir:

Agent SMOOT has advised me that on October 13, 1942 Local Board No. 8, Chamber of Commerce Building, Dallas, Texas, gave him a 2-B Classification which is effective until March 6, 1943. Agent SMOOT's Order Number is 2663. He reports that he received notice of this classification on October 21, 1942.

Very truly yours,


L. DOUGLAS SWENSON
Special Agent in Charge

HDS:JV

67-263689-32

NOV 4 1942

46

JOHN EDGAR HOOVER
DIRECTOR

CC-287



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

MEG:MMH

November 23, 1942

MEMORANDUM FOR THE DIRECTOR

Special Agent Howard Drummond Smoot
EOD: 3-23-42

✓ Mr. Tolson _____
✓ Mr. E. A. Tamm _____
✓ Mr. Clegg _____
✓ Mr. Glavin _____
✓ Mr. Ladd _____
✓ Mr. Nichols _____
✓ Mr. Rosen _____
✓ Mr. Tracy _____
✓ Mr. Carson ~~OK~~ _____
✓ Mr. Coffey _____
✓ Mr. Hendon _____
✓ Mr. Kramer _____
✓ Mr. McGuire _____
✓ Mr. Harbo _____
✓ Mr. Quinn Tamm _____
Tele. Room _____
✓ Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

During the inspection of the Portland Office, this Agent requested, during my interview with him that he be considered for assignment on SIS work. He presents a very good appearance, is extremely intelligent and interested in Bureau work. In recognition of his own ability, I believe he will find it difficult to conduct himself at all times in accordance with Bureau policies. He has a tendency to be a little over-confident. Although I think he has the ability to function on SIS work, I cannot recommend his assignment to that work at this time, due to the fact that it would remove him from immediate supervision.

Respectfully,

M. E. Gurnea
M. E. Gurnea

m.m.h.

67-263 689-33

| | |
|---------------------------------|---------------|
| FEDERAL BUREAU OF INVESTIGATION | |
| DEC 2 1942 | |
| Received..... | Received..... |
| Received..... | Received..... |
| Received..... | Received..... |

FOR DEFENSE



AGENTS' ABILITY TO DICTATE

The following tabulation reflects the relative positions of the agents' ability to dictate as indicated by the stenographers of the Portland Office:

- | | |
|--------------------------|-------------------------|
| 1. J. THEODORE KENNEDY | 15. EDWARD J. QUINLAN |
| 2. JOHN R. McCULLOCH | 15A. ELVERS, B. RIMDY |
| 3. DONALD A. LADENBERGER | 16. J. EUGENE SCHEIB |
| 4. MARSHALL I. BARNES | 17. KELLY D. DEADERICK |
| 5. ALAN F. DAVIS | 18. JULIUS H. RICE |
| 6. D. VINCENT HURLEY | 19. R. FORBES BARRETT |
| 7. SAM H. ALLEN, JR. | 20. PETER E. SCHRUTH |
| 8. HOWARD D. SMOOT | 20A. T. GEORGE WILLIAMS |
| 9. L. RAY MIZE | 21. WILLIS F. WOOD |
| 10. PAUL G. TAYLOR | 22. JAMES R. GRIFFITH |
| 11. EDWARD J. McGOWAN | 23. I. J. KENNEDY |
| 12. KENNETH D. OLSEN | 24. CECIL C. CEASE |
| 13. DAVID A. SILVER | 25. JAMES J. HAYES |
| 14. WALTER P. GAVIN | 26. FRANK P. McCRAW |

New Agents Not Rated:

WESLEY R. BRINK
BRANTLY P. CHAPPELL
LESLIE WRAY GOULD
R. STUCKELY HARRINGTON
DONALD M. PENDLETON
P. J. REILLY
WENDELL E. WATTS

INSPECTION REPORT
PORTLAND OFFICE
OCTOBER 19, 1942
INSPECTOR GURNEA

HOWARD DRUMMOND SMOOT / Special Agent
ENTERED ON DUTY: March 23, 1942
SALARY: Entrance
OFFICE PREFERENCE: (1) Honolulu (2) Juneau (3) San Juan

EXAMINATIONS:

**Manual of Rules and
Regulations**
Manual of Instructions

SAC1

Agent SMOOTH is of good appearance and personality. He is very much interested in the Bureau's work. He is intelligent, applies himself well to his assignments, appears rather quiet, and reserved, but attacks his assignments with some force and some initiative. He is acquiring a knowledge of the Bureau's work in general in an average fashion. It is believed that he will make steady progress as he continues with the Bureau.

Inspector GURNEA:

This Agent is above average in intelligence. Although youthful, he presents a good appearance. He is forceful and aggressive and has a tendency to be a little over-confident. I attribute this to his recognition of his own intelligence and ability. For this reason, it will be necessary to rather closely supervise him to keep him in line. He is restless and desires exciting work, rather than the handling of routine matters. If properly supervised, I believe this Agent could be moulded into a very valuable employee. He was rated by the stenographers as being eighth of twenty-six positions in ability to dictate. His overtime has been below average. He should work under a strong Special Agent in Charge.

INSPECTION REPORT
PORTLAND OFFICE
OCTOBER 27, 1942
INSPECTOR GURNEA

Federal Bureau of Investigation
United States Department of Justice
San Francisco, California
November 23, 1942

PERSONAL

DIRECTOR
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Re: HOWARD D. SMOOT, SPECIAL AGENT;
REQUEST FOR TRANSFER TO THE
DALLAS FIELD DIVISION

| | |
|----------------|---|
| Mr. Tolson | ✓ |
| Mr. E. A. Tamm | |
| Mr. Clegg | |
| Mr. Glavin | ✓ |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | ✓ |
| Mr. Carson | ✓ |
| Mr. Coffey | |
| Mr. Mohr | |
| Mr. Keay | |
| Mr. McGuire | |
| Mr. Quinn | |
| Mr. Nease | |
| Mr. Coffey | |

Sometime ago, I asked Mr. J. DOUGLAS SWENSON, SAC at Portland, to notify the BUREAU of my interest in Special Intelligence Service. The primary reason for my interest in this service is that, in it, I should feel somewhat closer to the war than I do now. I fully realize the importance of my present work in the BUREAU; but I think I should be better satisfied with myself if I were making some of the personal sacrifices that so many of my friends overseas are making.

Since my request to Mr. SWENSON at Portland, my wife has become pregnant and expects to be confined in May, 1943. Her doctor has told her that after January, 1943, it will be unsafe for her to travel.

Although I am still most eager to be called for Special Intelligence Service, I dread the thought of leaving my wife out here on the coast so far from anyone she knows. Consequently, I should deeply appreciate a transfer to Dallas, Texas, where Mrs. Smoot could be with her family and friends if I am called in for special assignment.

I feel presumptuous making this kind of request after having been in the service only eight months; but the matter is of such towering importance to my wife and me that I could not resist the impulse to take advantage of the privilege which you have given all your employees of calling such problems to your personal attention.

9 DEC 1942
Respectfully yours,
Howard D. Smoot
Special Agent
FEDERAL BUREAU OF INVESTIGATION

67-263689-34
Recorded
Howard D. Smoot
Special Agent
FEDERAL BUREAU OF INVESTIGATION

1000 AM 1942
TOM

JPM:FW

211942
263689-34

November 30, 1942

67
Mr. Howard Drummond Smoot
Federal Bureau of Investigation
U. S. Department of Justice
Room 1729
One Eleven Sutter Building
San Francisco, California

Dear Mr. Smoot:

Reference is made to your letter dated November 23, 1942, advising you are still interested in a special confidential assignment. However, in view of your wife's condition you desire a transfer to the Dallas Field Office should you be called on such an assignment.

The information contained in your letter has been made a matter of record, and I wanted you to know at the present time you are not being considered for a special confidential assignment. In the event you are at some time in the future, your request will be carefully considered.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson _____

Mr. E. A. Tamm _____

cc - SAC - San Francisco (P&C)

Mr. Clegg _____

cc - Mr. Carson

Mr. Glavin _____

Mr. Ladd _____

Mr. Nichols _____

Mr. Rosen _____

COMMUNICATIONS SECTION

Mr. Tracy _____

MAILED 12

Mr. Carson _____

Mr. Coffey _____

NOV 30 1942 P.M.

Mr. Hendon _____

Mr. Kramer _____

FEDERAL BUREAU OF INVESTIGATION

Mr. McGuire _____

U. S. DEPARTMENT OF JUSTICE

Mr. Quinn Tamm _____

Mr. Nessie _____

Mr. Gandy _____



W

No Re-Training

San Francisco, California
December 18, 1942

ADDENDUM

Re: HOWARD DRUMMOND SMOOT
SPECIAL AGENT

The attached communication constitutes the 45 day efficiency rating of the above named employee.

Since reporting for duty at this office from the Portland Field Division on November 2, 1942, Agent Smoot has been assigned principally to the investigation of Selective Service cases. He has a good knowledge of the duties he performs and applies to his work the education and training he has received. He uses good judgment and common sense. He analyzes his assignments carefully, organizes his work well and has required but average supervision. His investigations have reflected a satisfactory degree of initiative and resourcefulness, and his reports have been uniformly good. He has proven himself to be a dependable and reliable agent.

Agent Smoot is a neat, conservative dresser and presents a mature, business-like personal appearance. He is rather quiet and reserved but possesses a pleasant personality and has a cheerful disposition. He gets along very well with his fellow employees and others with whom he comes in contact. He possesses self confidence and makes a favorable impression. He is a steady, industrious worker, performs a satisfactory amount of voluntary overtime and is a sincere, conscientious and loyal employee.

Agent Smoot is a competent automobile driver and is a capable typist. His ability in the use of technical equipment is average. He is qualified in the use of firearms, and I would not hesitate to utilize his services on assignments of a limited dangerous nature. I have not yet had an opportunity to personally observe his testimony in court.

Agent Smoot has had but little opportunity to demonstrate any executive, administrative or supervisory ability. His progress and development here have been very steady and encouraging, and I consider his general rating as an agent to be good.

67-5854
hvp-gws

Mr. Preyer
67-263689-³ N. J. L. PIEPER
Special Agent in Charge

Mr. Alan
1-9-43
J. M. M.
J. M. M.

REPORT OF EFFICIENCY RATING

REGULAR () ; INTERIM ()
PROBATIONARY—1ST () 2D ()

| Classification Symbols | | |
|------------------------|---------|---------|
| FIELD | CAF | 9 |
| (Service) | (Grade) | (Class) |

As of 12-17-42 based on performance during period from 11-2-42 to 12-17-42

HOWARD DRUMMOND SMOOT
(Name of employee)

Special Agent Federal Bureau of Investigation
(Title of position) (Bureau)

San Francisco
(Field office)

| (Division) | (Section) | (Subsection or unit) | (Field office) |
|--|---|---|----------------|
| ON LINES BELOW MARK EMPLOYEE | 1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual. | CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/> | |
| ✓ if adequate — if weak + if outstanding | | | |

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----)
----- (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

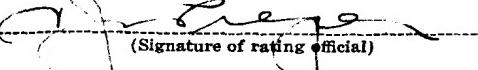
- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

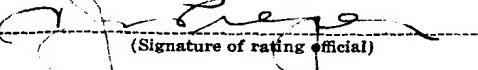
- (A) -----
- (B) -----
- (C) -----

| STANDARD Deviations must be explained on reverse side of this form | | Adjective rating | Numerical rating |
|---|----------------|------------------|--------------------------|
| All underlined elements marked plus, and no element marked minus | Excellent | 1 | Rating official GOOD |
| A majority of underlined elements marked plus, and no element marked minus | Very good | 2 or 3 | |
| All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements | Good | 4, 5, or 6 | Reviewing official ----- |
| A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks | Fair | 7 or 8 | |
| A majority of underlined elements marked minus | Unsatisfactory | 9 | |

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by 
(Signature of rating official)

Special Agent in Charge 12-18-42
(Title) (Date)

Reviewed by 
(Signature of reviewing official)

(Title) (Date)

Rating approved by efficiency rating committee
16-26177-1


(Date)

Report to employee
(Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.
January 9, 1943

JPM:mmm

MEMORANDUM FOR MR. GLAVIN

RE: HOWARD D. SMOOT
Special Agent

| | |
|----------------------------|---------------|
| Entered on duty | 3-23-42 |
| Reported to field | 6-21-42 |
| Present grade and salary | CAF-9 \$3200 |
| Last salary change | |
| Accounting course | Not enrolled. |
| Marksmanship | Expert. |
| Qualified in all firearms: | Yes. |
| Failed to qualify with: | None. |

REMARKS

At the conclusion of his training period, Mr. Clegg said he was above average, was mature, well poised, possessed a pleasant personality, should exercise good judgment, and should develop into an above average agent.

On 6-21-42 he was assigned to Portland. On 8-5-42 SAC Swenson rated him as GOOD and said he possessed an average personality, was sincere, quiet, unassuming by nature, qualified in the use of firearms, was a willing worker, steady, his work required no more than average supervision, he was a good dictator, needed to develop in force and aggressiveness and also assurance and confidence in the ability which he possessed, and he was making steady progress and would continue to do so.

On 9-19-42 the SAC was advised that this agent had been rated FAIR in the use of technical equipment. On 10-30-42 SAC Swenson rated him as GOOD and said he possessed a good personality, presented a good personal appearance, was dependable, devoted himself steadily to his work, was rather quiet by nature, but was not lacking in assurance in his ability, his work had been uniformly good requiring no more than average supervision, he was above average as a dictator, had shown some improvement in development of force and aggressiveness, was qualified in the use of firearms, and was making steady progress at that time.

During an inspection of the Portland Office in October, 1942, Inspector Gurnea said he was above average in intelligence, presented a good appearance, although youthful, was forceful and aggressive, had a tendency to be a little over-confident, which was attributed to his recognition of his own intelligence and ability, for that reason it would be necessary to rather closely supervise him to keep him in line, was restless and desired exciting work rather than the handling of routine matters, however, he could be moulded into a very valuable employee, was rated eighth out of twenty-six in dictation, his overtime had been below average, and he should work under a strong SAC. On 11-23-42 Inspector Gurnea advised that during the inspection of the Portland Office, this agent requested to be considered for SIS work, that although he thought this agent

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Harbo _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____



had the ability to function on such work, he could not recommend his assignment to SIS work at that time due to the fact that it would remove him from immediate supervision.

On 11-2-42 he was transferred to San Francisco. On 12-18-42 SAC Pieper rated him as GOOD and said he had been assigned principally to Selective Service investigations, he had a good knowledge of the duties he performed, applied the training he had received to his work, used good judgment and common sense, analyzed his assignments carefully, organized his work well, his investigations reflected a satisfactory degree of initiative and resourcefulness, his reports had been uniformly good, he was dependable and reliable, presented a mature, business-like appearance, was rather quiet and reserved, got along well with his fellow employees, possessed self-confidence, made a favorable impression, performed a satisfactory amount of voluntary overtime, his ability in the use of technical equipment was average, he was qualified in the use of firearms and could be used on assignments of limited danger, and his progress and development had been very steady and encouraging.

RECOMMENDATION: It is recommended he be reallocated to Grade CAF-10 at \$3500 per annum.

Respectfully,



J. P. Mohr



Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to September 4, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mabell E. Smoot Address 5923 Glano-Dallas, Texas
Relationship Wife Dated September 10, 1942

Very truly yours,

Howard W. Smoot
Special Agent



*act 43
11/11/42*

10/10

MMW

January 11, 1943

Mr. Howard D. Smoot
Federal Bureau of Investigation
U. S. Department of Justice
San Francisco, California

Dear Sir:

Mr. Tolson _____ This will acknowledge the receipt of your contribution of
Mr. E. A. Tamm \$5.00 to the fund to be paid to the designated beneficiary of any
Mr. Clegg _____ participating Special Agent of the Bureau who dies, from any cause
Mr. Glavin _____ except self-destruction, while employed as a Special Agent. Pay-
Mr. Ladd _____ ment will be made for death by self-destruction after the Agent
Mr. Nichols _____ has been a member of the fund for two years.
Mr. Rosen _____

Mr. Tracy _____ COMMISSIONER OF THE FEDERAL BUREAU OF INVESTIGATION
Mr. Carson _____ JAN 12 1943
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

Sincerely yours,

John Edgar Hoover
Director

J. E. Hoover
121

CR

FEDERAL BUREAU OF INVESTIGATION

CC-275
*OK
Walt
Lee*Mr.
Miss
Mrs.*Mr. Howard D. Snoot*

Date

New appointment

Transfer

Promotion

Separation

January 16, 1943

PRESENT STATUS

1. Title: **Special Agent**
3. Salary: **\$3200 per annum**2. Grade: **CAP 9**4. Seat of Government:
Field:

5. Division:

6. Appropriation:

**"Salaries and Expenses, FBI,
(National Defense)**

PROPOSED ACTION

7. Title: **Special Agent**
9. Salary: **\$3500 per annum**8. Grade: **CAP 10**10. Seat of Government:
Field: *

11. Division:

12. Appropriation:

**"Salaries and Expenses, FBI,
(National Defense)**13. Effective: **January 16, 1943**14. Position: Additional:
Vice: Identical:

15. Remarks:

Respectfully submitted,

CC: Chief, Audit Section
CCO: *Mr. Tolson* Selective Service

Mr. E. A. Tamm

Mr. Clegg

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Rosen

Mr. Tracy

Mr. Carson

Mr. Coffey

Mr. Hendon

Mr. Kramer

Mr. McGuire

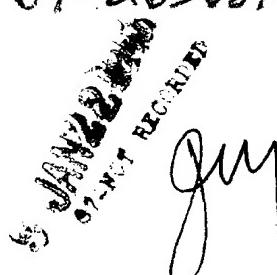
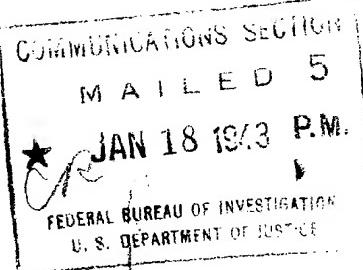
Mr. Quinn Tamm

Mr. Nease

Miss Gandy

Director, Federal Bureau of Investigation
(Title)

67-263689-36



DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

NGP:djb

January 16, 1943.

Mr. Howard D. Smoot,
Federal Bureau of Investigation,
Department of Justice.

Dear Mr. Smoot:

You are hereby transferred from one position to another in
the Federal Bureau of Investigation as indicated:

From

Position: **Special Agent**

Assignment:

Grade: **CAP-9** Salary: **\$3200 per annum**

Appropriation: **"Salaries and Expenses, Federal Bureau of
Investigation, (National Defense)," FIELD.**

To

Position: **Special Agent**

Assignment:

Grade: **CAP-10** Salary: **\$3500 per annum**

Appropriation: **"Salaries and Expenses, Federal Bureau of
Investigation, (National Defense)," FIELD.**

Effective: **January 16, 1943.**

Respectfully,

Francis Biddle

Attorney General.

By the Attorney General:

(signed) James Rowe, Jr.

The Assistant to the Attorney General.
Additional Position.

J. E. L.
2-6-43
W. J. E. / E. M.

emw

*Enc
Mss
cc*

February 6, 1943

Mr. Howard D. Smoot
Federal Bureau of Investigation
United States Department of Justice
Room 1729
One Eleven Sutter Building
San Francisco, California

Dear Mr. Smoot:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from Special Agent, \$3200 per annum in Grade CAF 9 to Special Agent, \$3500 per annum in Grade CAF 10, effective January 16, 1943.

Sincerely yours,

John Edgar Hoover
Director

Enclosure

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____ CG:SAC San Francisco
Mr. Rosen _____ COMMUNICATIONS SECTION
Mr. Tracy _____
Mr. Carson _____ *16 Feb L E D 5*
Mr. Hendon _____
Mr. McGuire _____
Mr. Mumford _____
Mr. Harbo _____ FEDERAL BUREAU OF INVESTIGATION
Mr. Quinn Tamm _____ U. S. DEPARTMENT OF JUSTICE
Mr. Nease _____
Miss Gandy _____

67-263689-37

SEARCHED..... SERIALIZED.....
SEARCHED..... CHECKED.....
NUMBERED..... FILED..... *6.1*
2 FEB 8 1943
FEDERAL BUREAU OF INVESTIGATION

W.L.
24 J.S.

WWK:MS

February 24, 1943

Local Board Number 8
Selective Service System
Chamber of Commerce Building
Dallas, Texas

Gentlemen:

Reference is made to the Selective Service status of Mr. Howard D. Smoot, who is duly registered at your Board as Order Number 2663. You will recall that deferment has been requested for him and as a result thereof, he has been continued in a deferred status.

I desire to advise you that Mr. Smoot is still employed as a Special Agent of the Federal Bureau of Investigation and it has been impossible to effect any replacement for him during the deferment period. I thought that your Board would desire to have an appropriate copy of D.S.S. Form 42-A (Revised) for the file in this case and therefore, I am transmitting the above mentioned form which has been executed by me in duplicate under date of February 19, 1943, requesting that additional deferment in Class II-B be granted to him. His removal for induction at this time would cause an impairment of the work we are now performing in order to preserve the internal security of this country. For your further information, Mr. Smoot at the present time in his position as Special Agent possesses the highly specialized training and technical knowledge that make it impossible to effect his replacement at this time.

I want you to know that it is my desire to cooperate with your Board in every possible way and, of course, in connection with my request for deferment for him I shall keep you promptly advised with regard to any change whatever Mr. Tolson ~~soever in the occupational status of this registrant with this Bureau.~~

Mr. Tolson ~~soever in the occupational status of this registrant with this Bureau.~~

Mr. E. A. Tamm - COMMUNICATIONS SECTION

Mr. Clegg _____

Mr. Coffey _____

Mr. Glavin _____

Mr. Ladd _____

Mr. Nichols _____

Mr. Rosen _____

Mr. Tracy _____

Mr. Carson _____

Mr. Hendon _____ *Inclosure*

Mr. McGuire _____ *Air Mail*

Mr. Mumford _____ *Special Delivery*

Mr. Harbo _____ *Registered*

Mr. Quinn Tamm *Return Receipt Requested*

Mr. Nease _____

Mr. Gandy _____ CC: SAC - San Francisco

CC: SAC - Dallas

MAILED 6
FEB 24 1943 P.M.
407381
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Sincerely yours,

John Edgar Hoover
Director

67-2636 89-38

MAP 5
67-2636 89-38

RF

67-2636 89-38

HOWARD D. SMOOT

2663

29

8

Dallas

Dallas

Texas

Special Agent

See attachment. It will be noted that this Agent is presently performing duties in a position which has been designated as critical to the effective functioning of this Bureau by General Hershey of the National Selective Service Headquarters in Local Board Release Number 75, which was issued under date of December 29, 1941.

March 23, 1942

March 23, 1942

3500 annually

See attachment

A. B. and A. M. Degrees Southern Methodist University.

See attachment

See attachment

COPY

DSS FORM 42-A (Revised)

Federal Bureau of Investigation, United States Department of Justice
Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

19th

February

43

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. This Bureau has also been designated by Congress as the agency officially responsible for the tabulation and dissemination of police statistics for the entire country. Under an act of Congress these statistics are gathered and are distributed to thousands of interested police and affiliated agencies every six months so that trends in crime, crime records, and crime control can be known to those to whom it is of most interest. Further than this, the Federal Bureau of Investigation has been designated as the agency having jurisdiction over the classification and maintenance of fingerprint records not only on a national basis but on an international basis. The greatest depository of fingerprint records in the world is maintained by the Federal Bureau of Investigation in Washington, D. C. We have over sixty million sets of fingerprints on hand today and are receiving fingerprint records at a rate of approximately 115,000 each day. The military and naval authorities have issued orders that all employees of manufacturing plants operating under contracts with the War Department or Navy Department must be fingerprinted and their fingerprints sent to the Federal Bureau of Investigation for search against our existing files. Obviously the purpose of such an order is to ascertain the criminal background, if any, of persons who are occupying positions where they have access to confidential information and to eliminate from such positions those persons whose records indicate that their interests are not those of our government.

We are also receiving fingerprint records of all persons enlisting or being inducted into the army and other military and naval services. All employees of the Federal government are fingerprinted and their fingerprints searched through our files for prior criminal records, again for the purpose of guarding against the employment of persons in the Federal government whose backgrounds indicate that they might not function to the best interests of our government. We are receiving thousands of criminal fingerprints from all police agencies throughout the country and it is essential that these fingerprints be handled promptly and the contributing agency advised of any prior record so that justice may be intelligently administered. By means of this procedure the Federal Bureau of Investigation is able to identify thousands of fugitives from justice each year who otherwise might not be identified by local police agencies who do not have the benefit of prior criminal records as reflected on fingerprint cards which were made at the time of some previous arrest. Many such persons are wanted for a previous criminal act by some other law enforcement agency and are presently attempting to disguise their true identity through assuming a fictitious name. This ruse on their part is penetrated through the science of fingerprinting and the Federal Bureau of Investigation is enabled to advise the interested local law enforcement agency of the true identity of the individual and he can be held for appropriate prosecutive action, whereas if not identified, he quite possibly would have been released to continue his depredations against society.

Our criminological laboratory handles the scientific examination of evidence in cases investigated by the Federal and local law enforcement agencies. A very high percentage of the work presently being performed by the Technical Laboratory is in connection with the national war effort. Evidence collected in suspected sabotage cases is examined by the scientists in our laboratory who are qualified to handle examinations of almost any technical nature. The personnel in the Technical

Laboratory have been trained through education and experience to handle such subjects as analytical chemistry, qualitative and quantitative analysis, ballistics tests, microanalysis examinations, spectrographic examinations, cryptograph and cryptanalysis work, and many other highly technical examinations.

The Files Section of the Federal Bureau of Investigation contains files on hundreds of thousands of individuals whose activities are of the greatest importance to the country today. It is highly important that we maintain in the Files Section a nucleus of experienced personnel so that the information contained therein can be made readily available to the supervisory personnel of this Bureau and also be made available to other governmental agencies such as the State Department, Military Intelligence Division, Office of Naval Intelligence, and the Immigration and Naturalization service. It is most essential that only the most trusted employees be assigned to this work because of the highly confidential material that is contained in our files.

All of the functions of the Federal Bureau of Investigation are so closely inter-related that it is essential that qualified and experienced personnel be available not only to perform their own work but to train new employees. The Congress of the United States has passed several bills within the past year approving an increase in the personnel. When it is considered that the work of this Bureau is highly confidential it can be appreciated that the selection of personnel must be made with great care. It has been our experience that only one employee is obtained from every one hundred persons who have applied. It is necessary that each employee be investigated thoroughly so that there will be no possibility of having a person in our service who is not loyal to the United States. We have found that it is extremely difficult to secure qualified persons for almost any of the positions that are available. At the present time we have approximately 1,500 employees less than the number that has been authorized by Congress. Every effort is being made to obtain these additional employees as they are badly needed in order for us to properly carry on the work that has been assigned to us. We are endeavoring to obtain these additional persons without interfering in any way with the administration of the Selective Training and Service Act. In all positions where possible we are utilizing the services of female employees. With the exception of Special Agents' and Laboratory Scientists' positions, no appointment of male employees who may be eligible for military service are being made. It is absolutely necessary, however, that our experienced personnel be maintained so that the new personnel can be adequately supervised and trained.

All employees of the Federal Bureau of Investigation have been working at top speed to keep abreast of our duties. The regular work week has been extended to 48 hours, and it has been our experience in the past that an additional amount of overtime will be voluntarily performed by the employees of this Bureau in an effort to properly and expeditiously handle the tremendous volume of important work being referred to us in connection with the war effort. Obviously very little consideration can be given to replacing an experienced employee until such time as we are able to build up our present staff to the number authorized and needed.

Special Agents of the Federal Bureau of Investigation are given twelve weeks of training which embraces 535 hours of study. During that period of time they are trained not only in investigative techniques and procedures, but are qualified in the handling of firearms, mechanical devices, and technical devices in use by the Bureau. After entering the Field service which follows their training period, their skill, of course, increases with their length of service in the Field. It would

obviously, therefore, be impossible to adequately replace an experienced Special Agent until the replacement had been in the service an equal length of time.

The science of the classification of fingerprints is one of the most exacting in the world today. Employees in law enforcement organizations handling fingerprint activities are of a profession which demands the utmost skill and honesty in the practice of that profession. In the Federal Bureau of Investigation we train Fingerprint Technicians through classroom and practical study for a period of approximately six months. At the end of that time those employees are qualified to examine sets of fingerprints and to identify like sets. This science cannot be taught overnight and the loss of a fingerprint man at any stage of his training or employment is a severe blow to the Federal Bureau of Investigation at this time when we are receiving thousands of sets of prints from all of the coordinated activities of the Government and from local law enforcement agencies.

The Laboratory Scientists of the Federal Bureau of Investigation, all graduate scientists, are thoroughly schooled in the science of criminology and today are performing duties pertaining to the successful war effort one hundred percent of their time. Their training in this field, embracing all sciences of laboratory examination which includes cryptography, chemistry, ballistics, geology, serology, and many others, has been invaluable in the solving of espionage, sabotage, and other subversive activities. It is essential that these scientists many times perform their scientific work in the field under such conditions that they could not be replaced with employees not possessing their physical attributes.

Bureau employees in positions aforementioned and for whom deferments are requested possess technical and scientific skills which renders them irreplaceable to the Federal Bureau of Investigation at this time.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 19th day of February 1943

Notary Public

Federal Bureau of Investigation
United States Department of Justice

One Eleven Sutter, Room 1729

San Francisco, California

March 18, 1943

Director, FBI

Dear Sir:

Re: HOWARD D. SHOOT, Special Agent
SELECTIVE SERVICE STATUS

Special Agent SMOOT who is order No. 2663 with Local Board No. 8, Chamber of Commerce Building, Dallas, Texas, advises me that that board mailed him Form 57 on March 3, 1943, notifying him that he has been given a 2-D classification until September 6, 1943.

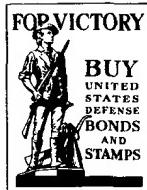
Yours very truly,

7 GZ Breyer

N. J. L. PIEPER
Special Agent in Charge

HDS:MB

67-263689-39



WMW:EE

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

CC-150

MARCH 19, 1943

To: COMMUNICATIONS SECTION.

Transmit the following message to:

SAC SAN FRANCISCO

DESIRED YOU IMMEDIATELY WIRE BUREAU EXACT DATE OF MARRIAGE FOLLOWING EMPLOYEES
YOUR OFFICE: JOHN E. SIMON, FORDYCE C. LYMAN, ROBERT E. LANCTOT, ROBERT E.
ERSKINE, JESSE R. WAGNER, WILLIAM H. TERRY, JR., GEORGE V. SCHNEIDER, WILLIAM
H. WIDENER, JOHN JAMES O'BRIEN, ROBERT E. MAYER, WILLIAM S. HELLYER, GARLAND
E. ISAACS, WILLIAM A. BRANIGAN, STANLEY M. BENNETT, CHARLES H. DRUSSEL, EDWIN
J. FOLTZ, F. CARTER GLEYSTEEN, WILLIAM F. GIESEN, JOHN A. COST, JOHN B. FRISCH,
RONALD A. GEMMELL, CHESTER L. JACOBY, WILLIAM H. CLARK, JR., GWYN B. LYTTON,
W. ALBERT STEWART, JR., HOWARD D. SMOOT, JAMES F. SCOTT, JOHN C. NEWELL, JR.,
WILEY E. MAYNE, E. HUYETT MAGEE, EMMETT J. CHARBONNET, JOHN L. McGEE, EUGENE
P. GREER. ALSO DRAFT ORDER NUMBER ¹³⁴³ OF ~~McGEE~~, GREER, JOHN W. SILVER, JR.,
MERVYN E. HOGAN, EUGENE J. THANNEY.

HOOVER

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

MAR 21 1943

mak
TELETYPE

| | |
|-----------------|-------|
| Mr. Tolson | |
| Mr. E. A. Tamm | |
| Mr. Clegg | |
| Mr. Glavin | |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Carson | |
| Mr. Coffey | |
| Mr. Hendon | |
| Mr. McGuire | |
| Mr. Blairstead | |
| Miss Quinn Tamm | |
| Mr. Nease | |
| Miss Gandy | |

FBI SAN FRANCISCO 3-21-43 1-15 AM WLJ

DIRECTOR
SHOE

mark
mark
8230

REURTEL MARCH 19, 1943. EXACT MARRIAGE DATES FOR FOLLOWING EMPLOYEES
THIS OFFICE--

| | | | |
|-------------------------|----------|------------------------|----------|
| JOHN E. SIMON | 11-20-41 | FORDYCE C. LYMAN | 9-2-33 |
| ROBERT E. X LANCTOT | 7-11-42 | JESSE R. WAGNER | 7-18-41 |
| WILLIAM H. X TERRY, JR. | 9-10-41 | GEORGE V. SCHNEIDER | 4-25-40 |
| WILLIAM H. X WIDENER | 8-15-41 | JOHN JAMES C BRIEN | 2-28-42 |
| ROBERT E. X MAYER | 4-19-41 | WILLIAM S. HELLYER | 11-2-40 |
| GARLAND E. X ISAACS | 12-9-33 | WILLIAM A. BRANICAN | 9-27-41 |
| STANLEY M. X BENNETT | 5-18-40 | CHARLES H. DRUSSEL | 4-25-42 |
| EDWIN J. X FOLTZ | 12-31-41 | T. CARTER GLEYSTEEN | 5-12-38 |
| WILLIAM F. X GIESEN | 12-31-41 | JOHN A. COST | 12-7-41 |
| RONALD A. X GEMMELL | 6-12-37 | CHESTER L. JACOBY | 11-26-39 |
| WILLIAM H. X CLARK, JR. | 12-5-41 | W. ALBERT STEWART, JR. | 2-1-37 |
| JAMES F. X SCOTT | 11-19-37 | JOHN C. NEWELL, JR. | 5-15-42 |
| WILEY E. X MAYNE | 1-5-42 | E. MUYETT MAGEE | 7-12-40 |
| EMMETT J. X CHARBONNET | 10-29-38 | EUGENE P. GREER | 1-4-41 |

ROBERT E. XERSKINE AND HOWARD D. XSHOOT ARE AT INSERVICE TRAINING AT THE BUREAU.

GWYN B. XLYTON IS AT THE BUREAU ON SPECIAL ASSIGNMENT.
JOHN B. XFRISCH IS AT NEW ORLEANS ON TRANSFER.

334729-20

JOHN L. XMC GEE ADVISES HE IS SINGLE.
FOLLOWING ARE REQUESTED DRAFT ORDER NUMBERS FOR FOLLOWING EMPLOYEES--

| | |
|-----------------------|-------|
| JOHN L. MC GEE -- | 1742 |
| EUGENE P. XGREEN - | 908 |
| JOHN W. XSILER, JR. - | 2853 |
| MERVYN E. XHOGAN - | 11651 |
| EUGENE J. XTHANEY -- | 2278 |

PIEPER

A & H

4-20 AM OK FBI WASH DC MAB

Federal Bureau of Investigation
United States Department of Justice

1200 Tower Petroleum Building

Dallas, Texas

March 8, 1943

Director, FBI

RE: HOWARD D. SMOOT
SELECTIVE SERVICE STATUS

Dear Sir:

Reference is made to the Bureau letter dated February 24, 1943, to Local Board No. 8, Dallas, Texas, relative to the above captioned matter.

Please be advised that LULA BROOKE MORGAN, chief clerk of said board, has advised Special Agent HAROLD B. WRIGHT of this office that Special Agent SMOOT has been continued in a deferred status, classification "2-B," for an additional six months, ending September 6, 1943.

Very truly yours,
R. G. Danner
R. G. Danner
Special Agent in Charge
MAR 9 1943
67-263689-40
20 943



HBW:umm
66-427



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

March 26, 1943

RCH:DW

MEMORANDUM FOR MR. TOLSON

(M) Re: Howard D. Smoot
Special Agent

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Piper _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

*for
3/26/43
3/26/43*
This agent called upon me during his attendance at In-Service School. He stated that his wife was pregnant and was to give birth to her child during the next few weeks. While at San Francisco, his wife had rheumatism and severe sinus trouble. Her doctor went into the Army but prior to doing so advised Smoot to send his wife out of the San Francisco climate or severe complications might surround the birth of the child. He said that accordingly he had sent his wife to her home in Dallas, Texas. Smoot says that he now has a problem of finances in trying to maintain two separate establishments. He stated that he had sold his car, used his savings and had had to borrow \$150 to finance his trip back to Re-Training School. He accordingly requested a transfer to the Dallas Office.

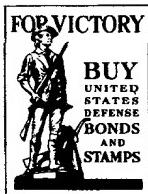
I was very favorably impressed with Smoot. He makes an excellent appearance, has a tremendous amount of poise and a very likeable personality. He is alert mentally, direct and honest in manner and I believe is capable of dealing with all types of people. With further experience he should be an outstanding employee of the Bureau. Smoot indicated that if he were sent to Dallas this would only be a temporary proposition and that as a matter of fact as soon as the baby was born and his wife had recovered he hoped he might receive an SIS assignment. He said if not taken on SIS he would then be willing to accept an assignment any place else in this country.

Respectfully,

Robert C. Hendon
Robert C. Hendon

67-263689-41
SEARCHED.....
INDEXED.....
SERIALIZED.....
FILED.....
APR 5 1943
FBI - WASH. D. C.
FEDERAL BUREAU OF INVESTIGATION

*Transfer to
Dallas*



JSR:mgc

April 3, 1943

~~CONFIDENTIAL~~

SAC, San Francisco

RE: HOWARD DRUMMOND SMOOT
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from March 15 to March 28, 1943.

He attained the following grades:

| | |
|---------------------|----|
| Notebook | G |
| Written Examination | 89 |

| | |
|-------------------------|-----|
| Hip Shooting | 100 |
| Practical Pistol Course | 88 |
| Shotgun | 100 |
| .30 Rifle | 77 |
| Machine Gun | 98 |

Mr. Tolson _____

Mr. E.A. Tamm _____

Mr. Clegg _____

Mr. Coffey _____

Mr. Glavin _____

Mr. Ladd _____

Mr. Nichols _____

Mr. Rosen _____

Mr. Tracy _____

Mr. Carson _____

Mr. Harbo _____

Mr. Hendon _____

Mr. McGuire _____

Mr. Mumford _____

Mr. Piper _____

Mr. Quinn Tamm _____

Mr. Nease _____

Miss Gandy _____

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

J. E. Hoover
John Edgar Hoover
Director

cc: Howard Drummond Smoot

Myc

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 6, 1943

JSR:mgc

MEMORANDUM FOR MR. TOLSON ✓

RE: IN-SERVICE TRAINING COURSE

March 15 TO March 28, 1943

SPECIAL AGENT - HOWARD DRUMMOND SMOOT

Mr. Quinn Tamm

EOD - 3-23-42

Tele. Room

GRADE - CAF 10

Mr. Nease

SALARY - \$3500

Miss Beahm

ASSIGNED TO - San Francisco

Miss Gandy

This Special Agent attended the In-Service Training Course as indicated above, during which period he was not afforded a physical examination.

This Special Agent attained the following grades:

| | |
|--------------------------|--------------|
| Notebook | Good |
| Written Examination | 89 |
| Hip Shooting | 100 |
| Practical Pistol Course | 88 |
| Shotgun | 100 |
| .30 Rifle | 77 |
| Machine Gun | 98 |
| General Firearms Ability | Satisfactory |

REMARKS: Interviewing Official - Mr. Robert C. Hendon

"I was very favorably impressed with Smoot. He makes an excellent appearance, has a tremendous amount of poise and a very likeable personality. He is alert mentally, direct and honest in manner and I believe is capable of dealing with all types of people. With further experience he should be an outstanding employee of the Bureau. He said that as soon as the baby was born and his wife had recovered he hoped he might receive an SIS assignment."

Very truly yours,

H. H. Clegg

H. H. Clegg



Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin ✓
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy ✓
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. McGuire
Mr. Mumford
Mr. Piper ✓
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

MAY 8 1943
RECORDED
35

PUBLIC SPEAKING AND TESTIFYING IN COURT

Based upon five minute speech and interrogation.

NAME Edward Trummond Snoot
OFFICE OF ASSIGNMENT Albany
DATE 3/27/43

1. APPEARANCE: Good

2. DELIVERY: Very Good

3. SUBJECT MATTER: Good

4. APPRAISAL OF QUALIFICATIONS:

A. Bureau Speaker

1. Fully qualified _____
2. Potential Ability _____
3. Not qualified _____

B. Police Instructor

1. Fully qualified _____
2. Potential Ability _____
3. Not qualified _____

C. Ability under cross examination Good

5. REMARKS:

southern accent

A. G. Murphy



San Francisco, California
May 1, 1943

5-23-43

ADDENDUM

Re: HOWARD D. SMOOT
SPECIAL AGENT

The attached communication constitutes a special efficiency report on the above named employee in view of his recent transfer from this office.

There has been no change in the status of this employee since the submission of his last efficiency report.

N. J. L. Pieper
N. J. L. PIPER
Special Agent in Charge

NJLP:FL

RECORDED 67-263689-43
SEARCHED..... SERIALIZED.....
INDEXED..... FILED.....
2 MAY 15 1943
FBI - SAN FRANCISCO
U. S. DEPARTMENT OF JUSTICE

JM

**REPORT OF REGULAR () ; INTERIM ()
PROBATIONARY—1ST () 2D ()
EFFICIENCY RATING**

| Classification Symbols | | |
|------------------------|---------|---------|
| CAF | 10 | \$3500 |
| (Service) | (Grade) | (Class) |

As of 4/20/43 based on performance during period from 3/31/43 to 4/20/43

Howard D. Smoot

(Name of employee)

Special Agent

(Title of position)

Federal Bureau of Investigation

(Bureau)

San Francisco, Calif.

(Division)

(Section)

(Subsection or unit)

(Field office)

| ON LINES BELOW MARK EMPLOYEE | 1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual. | CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/> |
|---------------------------------|---|---|
| ✓ if adequate | | |
| — if weak | | |
| + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

| STANDARD Deviations must be explained on reverse side of this form | | Adjective rating | Numerical rating |
|---|----------------|------------------|----------------------|
| All underlined elements marked plus, and no element marked minus | Excellent | 1 | Rating official Good |
| A majority of underlined elements marked plus, and no element marked minus | Very good | 2 or 3 | |
| All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements | Good | 4, 5, or 6 | Reviewing official |
| A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks | Fair | 7 or 8 | |
| A majority of underlined elements marked minus | Unsatisfactory | 9 | |

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by J. D. Smoot Special Agent in Charge 5/1/43
(Signature of rating official) (Title) (Date)

Reviewed by _____ (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)



Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to January 15, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Malveth E. Snoot Address 5923 Flano St, Dallas, Tex.
Relationship wife Dated February 21, 1943

Very truly yours,

Howard D. Snoot
Special Agent



W.W. 3
5-44-3
5-44-3
5-44-3

3-8

Dallas

May 4, 1943

Mr. Howard D. Smoot
Federal Bureau of Investigation
U. S. Department of Justice
Dallas, Texas

Mr. Tolson Dear Sir:

Mr. E. A. Tamm

Mr. Clegg _____ This will acknowledge the receipt of your contribution of
Mr. Coffey \$5.00 to the fund to be paid to the designated beneficiary of any
Mr. Glavin _____ participating Special Agent of the Bureau who dies, from any cause
Mr. Ladd _____ except self-destruction, while employed as a Special Agent. Pay-
Mr. Nichols _____ ment will be made for death by self-destruction after the Agent
Mr. Rosen _____ has been a member of the fund for two years.

Mr. Tracy _____

Mr. Carson _____

Mr. Harbo _____

Mr. Hendon _____

Mr. McGuire _____

Mr. Mumford _____

Mr. Piper _____

Mr. Quinn Tamm.

Mr. Nease _____

Miss Gandy _____

Sincerely yours,

J. E. Hoover

John Edgar Hoover

Director

| | |
|---------------------------------|--|
| COMMUNICATIONS SECTION | |
| MAILED 1 | |
| MAY - 5 1943 P.M. | |
| FEDERAL BUREAU OF INVESTIGATION | |
| U. S. DEPARTMENT OF JUSTICE | |

Federal Bureau of Investigation
United States Department of Justice
1200 Tower Petroleum Building
✓ Dallas, Texas

May 24, 1943.

Director, FBI.

RE: ✓ HOWARD D. SMOOT,
Special Agent.

Dear Sir:

[redacted] This is to advise of the birth of a son, [redacted]
[redacted] to Special Agent and Mrs. Howard D. Smoot on [redacted]
at Dallas, Texas.

b6
b7c

Very truly yours,

R. G. Danner
R. G. Danner b7c

R. G. DANNER
SAC.

67-263689-44

HDS:C



6 JUN 10 1943

5 JULY 5

3

dah

typed 6-1-43

Mr. Howard D. Smoot
Federal Bureau of Investigation
U. S. Department of Justice
1200 Tower Petroleum Building
Dallas, Texas

Dear Mr. Smoot:

I have just learned of the arrival of your baby son and I want to take this occasion to extend to Mrs. Smoot and to you my sincere congratulations on your good fortune.

May the future hold much for [redacted] in the way of good health and happiness.

b6
b7C

Sincerely, t'

[Signature]

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. McGuire _____
Mr. Mumford _____
Mr. Piper _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

CC-SAC Dallas



RE-TRAINING

8-15-43 to 3-28-43

Dallas, Texas
June 22, 1943.

EOD 3-23-43

MEMORANDUM:

RE: HOWARD D. SMOOT, Special Agent;
Special Efficiency Report.

This special efficiency report is being submitted in view of the assignment of the above captioned Special Agent to the Dallas Field Division, where he reported for duty April 23, 1943.

Special Agent SMOOT makes a good appearance. He is slightly below average height, compactly built; moves about quickly; seems to have good muscular coordination. He dresses neatly and in style at all times; expresses himself remarkably well; obviously has a very good command of English. He meets people well, making a rather forceful impression. He is inclined to be rather quiet and at times a bit too curt in his conversation, giving the impression that he is rather opinionated. I believe this is an erroneous impression which Agent SMOOT should diligently attempt to overcome. He should develop more tact and more self control.

Agent SMOOT's work, generally, has been good. He makes a good thorough investigation and submits good reports. He seems to plan his investigations intelligently; follows them through well. I believe he is entirely sincere and honest. He is industrious and does not waste time. He is making satisfactory progress as an Agent.

His firearms ability is average. It is believed he could be utilized on dangerous assignments. I have not heard him testify but I believe he would make a good witness due to his ability to express himself.

I believe that this Agent will in time develop into a good contact man. He could handle business contacts at the present time but will have to develop a little more democratic attitude before he could efficiently handle police contacts.

AUG 26 1943
He has exhibited no executive, administrative or supervisory ability as yet since his assignment to this office.

Very truly yours,
R. G. DANNER
Special Agent in Charge.

I have read this report:

HDS
Initials of Employee

REPORT OF REGULAR () : INTERIM ()
PROBATIONARY—1ST () 2D ()
EFFICIENCY RATING

Classification Symbols

CAF 10 \$3500
(Service) (Grade) (Class)

As of June 22, 1943, based on performance during period from April 23, 1943 to June 22, 1943.

HOLARD D. SMOOT Special Agent Federal Bureau of Investigation
(Name of employee) (Title of position) (Bureau)

U.S. Department of Justice Dallas, Texas
(Division) (Section) (Subsection or unit) (Field office)

| | | |
|--|---|--|
| ON LINES BELOW MARK EMPLOYEE | 1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual. | CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/> |
| ✓ if adequate — if weak + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
— (2) Mechanical skill.
— (3) Skill in the application of techniques and procedures.
— (4) Presentability of work (appropriateness of arrangement and appearance of work).
— (5) Attention to broad phases of assignments.
— (6) Attention to pertinent detail.
— (7) Accuracy of operations.
— (8) Accuracy of final results.
— (9) Accuracy of judgments or decisions.
— (10) Effectiveness in presenting ideas or facts.
— (11) Industry.
— (12) Rate of progress on or completion of assignments.
— (13) Amount of acceptable work produced. (Is mark based on production records? _____)
— (14) Ability to organize his work. (Yes or no)
— (15) Effectiveness in meeting and dealing with others.
— (16) Cooperativeness.
— (17) Initiative.
— (18) Resourcefulness.
— (19) Dependability.
— (20) Physical fitness for the work.
- (21) Effectiveness in planning broad programs.
— (22) Effectiveness in adapting the work program to broader or related programs.
— (23) Effectiveness in devising procedures.
— (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
— (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
— (26) Effectiveness in instructing, training, and developing subordinates in the work.
— (27) Effectiveness in promoting high working morale.
— (28) Effectiveness in determining space, personnel, and equipment needs.
— (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
— (30) Ability to make decisions.
— (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____
— (B) _____
— (C) _____

| STANDARD Deviations must be explained on reverse side of this form | | | Adjective rating | Numerical rating |
|---|----------------|------------|--------------------------|------------------|
| All underlined elements marked plus, and no element marked minus | Excellent | 1 | Rating official | GOOD |
| A majority of underlined elements marked plus, and no element marked minus | Very good | 2 or 3 | | |
| All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements | Good | 4, 5, or 6 | Reviewing official | |
| A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks | Fair | 7 or 8 | I have read this report: | |
| A majority of underlined elements marked minus | Unsatisfactory | 9 | Initials of Employee | |

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by R. G. Danner Special Agent in Charge, June 22, 1943
(Signature of rating official) (Title) (Date)

Reviewed by _____ (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating) (Numerical rating)

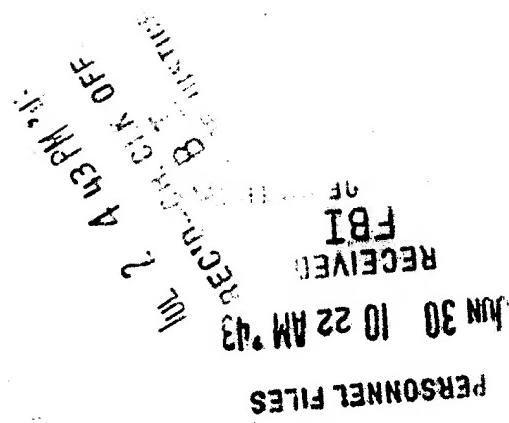
CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)



Franklin

Federal Bureau of Investigation
United States Department of Justice
1200 Tower Petroleum Building
Dallas, Texas

June 21, 1943.

PERSONAL and CONFIDENTIAL

Director, FBI.

Dear Sir:

I am attaching hereto copies of memoranda submitted by Special Agents HOWARD D. SMOOT and PETER A. RIBAR, of this office, concerning an incident occurring June 12, 1943.

As will be noted from a perusal of these memoranda, Special Agent SMOOT while proceeding to the office on the morning of June 12, 1943, jaywalked, which is strictly forbidden in the City of Dallas. When accosted by the traffic officer on the corner he became incensed, with the result an argument ensued, in which Smoot was joined by Agent RIBAR, who arrived on the scene later, and which resulted in some criticism of this office by the Dallas Police Department.

This matter was called to my attention by Special Agent SMOOT during the afternoon of June 12th, at which time I discussed it in detail with him and directed him to prepare a memorandum for my attention. Shortly thereafter while I was absent from the office Assistant Chief of Police DOUG WALSH contacted Assistant Special Agent in Charge WENIG telephonically to relate this incident to Wenig, at which time Mr. Walsh was rather critical of the action of these Agents.

On Monday, June 14, 1943, I contacted DOUG WALSH and Chief of Police J. M. WELCH, at which time I went over the whole incident with them. During our interview it became apparent that their ire was aroused not by the SMOOT incident but by the actions and statements of Special Agent RIBAR, who accused the Police officer of being uncooperative, and including the entire Dallas Police Department in his accusation.

67-263689-47

I interviewed the traffic officer, R. A. FIELDS, and found him to be very reasonable about the entire matter. He attempted to apologize to me for having stopped one of our Agents, stating that the Agent alighted from a streetcar, walked around the rear and crossed in the middle of the block, which is strictly against traffic regulations here; that he, FIELDS, began to whistle at SMOOT but that Smoot continued on his way although numerous other pedestrians stopped to ascertain the cause of the policeman's whistle. He stated this irked him considerably since he felt that SMOOT had heard his whistle and was ignoring him; that he finally caught up with him in the lobby of our building. He stated even then he planned to admonish Smoot but due to Smoot's curt attitude he decided to give him a ticket.

Director,

6/21/43

Officer FIELDS advised that while he was arguing with Agent SMOOT another Agent approached them; that after listening in for a short time this Agent made a remark to the effect that the Dallas Police Department never cooperated with this office anyhow, and created the impression that this incident was just another example of their lack of cooperation.

Officer FIELDS stated he felt this remark was entirely unfounded and reminded me of his conversation with me several weeks previously in which he offered his assistance and cooperation at any time. I recall the incident wherein FIELDS informed me that at any time we wanted to park cars in the No Parking Zone in front of the building for the purpose of loading or unloading guns or individuals that he would be glad to help us, provided we notified him ahead of time and avoided the rush hours of 8:00 to 10:00 A.M. and 4:00 to 6:00 P.M.

This reference to Agent RIBAR'S action, RIBAR being the Agent who approached SMOOT and Officer FIELDS, was the first I knew of his participation, and of course it became necessary for me to apologize to Chief WELCH and Assistant Chief WALSH.

Chief of Police WELCH and Assistant Chief WALSH assured me that they themselves are cognizant of the fact that employees in their department, as well as employees in mine, very often get out of line, and that this should in no way interrupt our friendly, cooperative relations. However, Chief WELCH pointed out that it was unfortunate this incident occurred since members of the police department are prone to gossip and it might arouse some feeling on the part of the officers towards Agents of this Office.

I believe that no strained feelings will result from this incident, although I consider it most unfortunate that it ever occurred.

Upon my return to the office I discussed this matter with Agent RIBAR, since it appeared he was the only Agent in the office who would fit the description furnished by Officer FIELDS. He readily admitted having approached Agent SMCOT and Officer FIELDS and was rather unconcerned about the entire matter, and gave me the impression he was not at all of the opinion he had exercised poor judgment. A review of his memorandum seems to bear out this impression since Agent RIBAR attempts to explain his statement as to lack of cooperation on the part of the Dallas Police Department by citing the fact that their Traffic Officers refused to permit Agents to make left hand turns at intersections where left hand turns are prohibited or parking in No Parking Zones, which obviously is a very lame excuse.

Director,

6/21/43

I feel that Special Agent RIBAR has used poor judgment, and certainly poor tact, in injecting himself into this argument where he had absolutely no business, and a review of his most recent efficiency report reflects that his overly aggressive nature and argumentative attitude has been previously called to his attention.

I would like to recommend that Special Agent SMOOT be in receipt of a letter of censure from the Bureau, admonishing him that such lack of judgment and tact on his part will not be tolerated in the future.

It is further recommended that Special Agent RIBAR be in receipt of a similar letter, and that as soon as conveniently possible he be transferred from this district.

Very truly yours,



R. G. DANNER
SAC.

RGD:C
67-

June 14, 1943
Dallas, Texas

MEMORANDUM FOR THE S.A.C.

RE: HOWARD D. SMOOT, SA.
ENCOUNTER WITH TRAFFIC POLICEMAN.

On Saturday morning, June 12, 1943, while coming to the office, I got off the Belmont streetcar at the corner of St. Paul and Elm, went behind the car and jaywalked across St. Paul Street. I walked to the Tower Pet. Building; and, just as I was getting on the elevator, Officer R. A. Fields, Badge #211, who is stationed as a traffic policeman on the corner of St. Paul and Elm, caught my arm and said, leading me off the elevator: "I want to see you." I asked him what he wanted, and he replied by asking me who I thought I was, whether I thought I owned the town, and whether I did not think myself obliged to stop when a policeman whistled at me, just as any ordinary citizen would. I curtly told the officer I did not know what he was talking about and advised him to complete whatever business he had with me because I was on my way to work. He informed me that I did know what he was talking about and started again lacing me down because of my attitude. While he was lecturing me, the officer remarked that he did not think my jaywalking so bad but that he thought my attitude pretty nasty.

When the officer made this remark, I suddenly realized what the whole scene was about and asked him to give me a ticket. He immediately started writing up my traffic citation. He got my name and address and then asked me for my identification. I then made the mistake of showing him my FBI credentials. As soon as the officer saw my credentials, he stopped making out the citation and began lecturing me again. This time he said: "I think I'll just take you over to the city hall and get this thing straightened out right now. Do you think that just because you are a Federal officer you can get away with breaking our local laws?" I told the officer that I was not going anywhere with him and that if he wanted to give me a citation he had better do so at once. When the officer handed me the citation, he said, again, "I want you to understand that I'm not giving you this ticket because you jay-walked but because of your attitude." I made an effort to explain my attitude but realized before I had spoken half a dozen words that both of us were much too angry to talk things over.

I realized that I was at fault for jay-walking and for showing my FBI credentials. My only alibi is that I did both unwittingly. If I had heard the officer whistling at me on the corner, as he said he did, I would have taken my citation cheerfully and caused no scene; but as the episode transpired both of us were angry and exchanging sharp words before I realized what it was all about. When the officer asked for my identification, I showed the FBI credentials as a matter of habit. I had no idea of obtaining special privilege or of embarrassing the police officer. It was a slip on my part.

I paid my fine on June 14, 1943, and am attaching the receipt.

Respectfully submitted,

HOWARD D. SMOOT, SPECIAL AGENT.

Federal Bureau of Investigation

H. S. Department of Justice
Dallas, Texas
June 21, 1943

✓ Wm J.

| | |
|----------------|-------|
| Mr. Tolson | ✓ |
| Mr. E. A. Tamm | |
| Mr. Clegg | |
| Mr. Coffey | |
| Mr. Glavin | ✓ |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Acers | |
| Mr. Carson | |
| Mr. Hendon | |
| Mr. Mumford | |
| Mr. Sterke | |
| Mr. Quinn Tamm | |
| Mr. Nease | |
| Miss Gandy | |

DIRECTOR, FBI

Dear Sir:

Re: HOWARD D. SMOOT, Special Agent;
INTEREST IN S.I.S.

The personal need which occasioned my recent request for a transfer to the Dallas Field Division no longer exists, and I am eager now to accept assignment wherever the Bureau most needs me. I should like to renew my application for an S.I.S. assignment and to repeat that I am keenly interested in this service.

Please permit me an expression of my gratitude to you for transferring me to Dallas at my request. My wife and new baby are both doing well; and I feel that I owe their well-being, in large part, to your generosity in granting the transfer that I requested, because Mrs. Smoot's doctor in San Francisco had warned me that he did not expect her to go successfully through her last two months of pregnancy if I did not move her to a climate more agreeable to her.

I am most grateful for your considerateness and I will always treasure the two letters you wrote me, one advising me that my request was granted and the other expressing your interest in my new baby.

Very sincerely yours,

Howard D. Smoot
HOWARD D. SMOOT

67-263689-48

SEARCHED INDEXED SERIALIZED FILED
FEDERAL BUREAU OF INVESTIGATION
7-19-43
Order for school 50%

7-19-43 THREE

and for 100% off
W.M.J.

This is a good
boy who is
small & able to
handle SIS very
well.

JEE/elg

July 19, 1943

Mr. Howard D. Smoot
Federal Bureau of Investigation
U. S. Department of Justice
1318 Mercantile Bank Building
Dallas, Texas

Dear Sir:

The Bureau has been advised of your carelessness in violating a local traffic ordinance in the city of Dallas. From the information submitted, it is apparent that you were negligent in this instance, displayed a lack of self-control in discussing the matter with the local officer, and were indiscreet in exhibiting your credentials.

Derelictions of this nature obviously reflect on your ability to function properly as a Special Agent and a repetition of an incident of a similar nature will necessitate severe administrative action being taken in your case.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd cc-SAC, Dallas
Mr. Nichols (Personal and Confidential)
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon M.A.I.B. _____
Mr. McGuire _____
Mr. Mumford JUL 22 1943
Mr. Piper _____
Mr. Quinn Tamm DIRECTOR OF INVESTIGATIONS
Mr. Nease DEPARTMENT OF JUSTICE
Miss Gandy _____

67-263689-49
M/O

RECEIVED READING ROCK
JUL 22 1943
FBI, WASH 5 12 JUL 1943

JOHN EDGAR HOOVER
DIRECTOR



Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

July 6, 1943

JEE:FW

MEMORANDUM FOR MR. GLAVIN

RE: HOWARD D. SMOOT
PETER A. RIBAR
Special Agents
Dallas Field Division

| | |
|----------------|---|
| Mr. Tolson | ✓ |
| Mr. E. A. Tamm | |
| Mr. Clegg | |
| Mr. Coffey | |
| Mr. Glavin | |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Adams | |
| Mr. Carson | |
| Mr. Hendon | |
| Mr. Mumford | |
| Mr. Starke | |
| Mr. Quinn Tamm | |
| Mr. Nease | |
| Miss Gandy | |

REMARKS:

SAC Danner by letter dated June 21, 1943, advised the Bureau that an incident occurred involving HOWARD D. SMOOT and PETER A. RIBAR, Special Agents of the Dallas Office, and R. A. FIELDS, a traffic officer of the Dallas Police Department. It appears that on the morning of June 12, 1943, Special Agent SMOOT, while proceeding to the field office, was guilty of jay-walking which is strictly forbidden in the city of Dallas; that when subsequently accosted by the traffic officer, he became incensed with the result that an argument ensued. While the argument was in progress, Special Agent PETER A. RIBAR arrived on the scene, entered into the discussion, and was alleged to have accused the police officer of being uncooperative, including in his comments the entire Dallas Police Department. According to SAC DANNER, some criticism was directed against the Bureau field office by the Dallas Police Department as a result of this incident.

AGENT'S ANSWER:

Special Agent HOWARD D. SMOOT by memorandum dated June 14, 1943, stated that as he was proceeding to the office on June 12, 1943, he got off a street car at the corner of St. Paul and Elm Streets, went behind the car, and jay-walked across St. Paul Street. He continued to the Tower Petroleum Building and just as he was getting on the elevator, Officer R. A. FIELDS, who was the traffic policeman on the corner of St. Paul and Elm Streets, caught his arm and led him off the elevator stating that he wanted to see him. When Agent SMOOT asked him what he wanted, the officer replied by asking him who he thought he was, whether he thought he owned the town, and whether he did not think himself obliged to stop when a policeman whistled at him just as any ordinary citizen would be expected to do. This Agent curtly told the officer he did not know what he was talking about and advised him to complete whatever business he had because he was on his way to work. The officer thereupon told him he did not know what he was talking about and started berating him because of his attitude. One of the remarks made by the officer was to the effect that he did not think the Agent's jay-walking was so bad but he thought his attitude was pretty nasty. It was only at this point that Agent SMOOT advised he suddenly realized what the whole matter was about and asked the officer to give him a ticket.

The officer immediately started writing up a traffic citation and after obtaining the Agent's name and address asked him for his identification. Agent SMOOT stated that he then made the mistake of show-



ing the officer his FBI credentials, whereupon the officer stopped making out the citation and began lecturing him again. This time the officer said, "I think I'll just take you over to the city hall and get this thing straightened out right now. Do you think that just because you are a Federal officer you can get away with breaking the local laws?" Agent SMOOT told the officer he was not going anywhere with him and if he wanted to give him a citation, he better do so at once. When the officer handed this Agent the citation, he again stated, "I want you to understand that I am not giving you this ticket because you jay-walked but because of your attitude." This Agent made an effort to explain his attitude but realized before he had spoken half a dozen words that both he and the officer were much too angry to talk things over.

Agent SMOOT stated that he realized he was at fault for jay-walking and for showing his FBI credentials and his only alibi was that he did both unwittingly. He advised that if he had heard the officer's whistle, he would have taken his citation cheerfully and caused no scene but as the incident occurred, both he and the officer were angry and exchanging sharp words before Agent SMOOT realized what it was all about. Agent SMOOT further advised that he showed his FBI credentials as a matter of habit; that it was a slip on his part but that he had no idea of obtaining special privileges or of embarrassing the police officer. As a result of this traffic violation, Agent SMOOT paid a fine on 6/14/43.

* * * *

Special Agent P. A. RIBAR in a memorandum dated June 20, 1943, advised that at approximately 8:30 AM on June 12, 1943, he entered the lobby of the Tower Petroleum Building on his way to work. At that time he observed Special Agent HOWARD D. SMOOT and a uniformed Dallas policeman engaged in a heated conversation. He stood by merely as an observer for approximately two or three minutes and ascertained that the discussion was concerning the fact that Agent SMOOT had jay-walked and failed to heed the officer's whistle. Finally, Agent SMOOT said, "You don't have to call me a liar," whereupon Agent RIBAR then inquired of Agent SMOOT the reason for this remark and was told that the officer was making Agent SMOOT out to be a liar by insisting that he deliberately ignored the officer's whistle and had refused to stop. SMOOT stated that he did not intend any deliberate violation of the law and did not hear the whistle, otherwise he would have stopped. During this explanation, the officer insisted on several occasions that SMOOT had heard the whistle and deliberately refused to stop. At the conclusion of the explanation Agent RIBAR remarked to the officer, "What is the matter with you officers on this corner - every time one of our Agents makes a left hand turn or parks in front of the Building on official business or something else, you jump all over him," whereupon the officer stated that he was giving SMOOT a ticket not because it was a violation but because of his attitude and the principle of the thing. SMOOT inquired as to what principle he referred to and another discussion ensued concerning his alleged deliberate failure to heed the officer's whistle.

Agent RIBAR stated he heard that other incidents had occurred which indicated that the officers on the particular corner in question seemed to bear some resentment toward Agents of the FBI office; that after Agent SMOOT identified himself the officer became more aggressive and irritated than ever and made a statement to the effect that the fact SMOOT was a Federal officer did not mean he could deliberately violate the local laws. The officer further stated that "he would take Agent SMOOT

right down to the police station and get the matter trashed out right then." SMOOT, however, indicated that he would not go anywhere with him and requested that he be given his ticket.

Agent RIBAR admitted that he was in error in making the remark that he did but felt he had not said anything which indicated dissatisfaction with the cooperation of the Dallas Police Department. As a matter of fact, Agent RIBAR stated that he had in the past enjoyed harmonious relations with that Department; further, that he entered into the discussion with the intention to assist and to end as quickly as possible a highly embarrassing predicament, and he made his questioned remark in an effort to ascertain the basis for the officer's attitude and manner. Agent RIBAR also admitted that he had made a mistake in becoming involved in the incident but assured that he would not allow anything of this nature to recur.

FACTS SHOWN BY INQUIRY:

SAC DANNER stated that the matter was first called to his attention by Agent SMOOT during the afternoon of June 12, 1943, at which time he discussed it in detail with him. Shortly thereafter while he was absent from the office, Assistant Chief of Police DOUG WALSH telephonically contacted Assistant Special Agent in Charge WENIG concerning this incident and at that time Mr. WALSH was rather critical of the actions of the Bureau Agents. On June 14, 1943, SAC DANNER contacted DOUG WALSH and Chief of Police J. M. WELCH, at which time he went over the whole incident with them. During his interview it became apparent that their ire had been aroused not by the SMOOT incident but by the actions and statement of Special Agent RIBAR who accused the police officer of being uncooperative and including the entire Dallas Police Department in his accusation.

SAC DANNER interviewed the traffic officer, R. A. FIELDS, and found him to be very reasonable about the entire matter. Officer FIELDS attempted to apologize to SAC DANNER for having stopped one of the Bureau Agents, stating that the Agent alighted from a street car, walked around the rear and crossed in the middle of the block which was strictly against traffic regulations in Dallas; that he, FIELDS, then began to whistle at SMOOT but he continued on his way although numerous other pedestrians stopped to ascertain the cause of the policeman's whistle. The officer stated that this irked him considerably since he felt that SMOOT had heard his whistle and was ignoring him. However, finally the officer caught up with this Agent in the lobby of the Tower Petroleum Building. The officer stated that even then he planned to admonish SMOOT but due to this Agent's attitude he decided to give him a ticket; that while he was arguing with this Agent another Agent approached them and after listening to the conversation for a short time, this second Agent made a remark to the effect that the Dallas Police Department never cooperated with the Bureau field office and created the impression that this incident was just another example of the Police Department's lack of cooperation. Officer FIELDS stated that he felt this remark was entirely unjustified and the officer reminded SAC DANNER of his actions previously when he offered his assistance and cooperation at any time. SAC DANNER recalled the incident in question wherein FIELDS informed him that at any time Agents wanted to park cars in the No Parking Zone in front of the building for the purpose of loading or unloading guns or individuals, he would be glad to help them provided rush hours of 8 - 10 AM and 4 - 6 PM were avoided and he was notified ahead of time.

Chief of Police WELCH and Assistant Chief WALSH assured SAC DANNER that they themselves were cognizant of the fact that employees in their department as well as the Bureau's employees very often got out of line but that this should in no way in-

terrupt their friendly and cooperative relations. Chief WELCH pointed out, however, that it was unfortunate that this incident occurred since members of the police department were prone to gossip and it might arouse some feeling on the part of the officers toward Agents of the Dallas Field Office. However, SAC Danner stated he did not believe strained relations would result from this incident although it was most unfortunate that it ever occurred.

ADDITIONAL COMMENTS OF SAC:

SAC DANNER stated that prior to his discussion of this matter with the officers and officials of the Dallas Police Department, he was not aware that RIBAR had participated in this incident. However, when questioned concerning this matter, Agent RIBAR readily admitted his participation in the argument but was rather unconcerned about the entire matter and gave SAC DANNER the impression he was not at all of the opinion he had exercised poor judgment. According to SAC DANNER, a review of his memorandum seemed to bear out this impression since Agent RIBAR attempted to explain his statement as to lack of cooperation on the part of the Dallas Police Department by citing the fact that their traffic officers refused to permit Agents to make left hand turns at intersections where left hand turns were prohibited or parking in No Parking Zones, which obviously was a very lame excuse.

SAC DANNER felt that Special Agent RIBAR had used poor judgment and certainly poor tact in injecting himself into this argument where he had absolutely no business, and a review of his most recent efficiency report reflects that his overly aggressive nature and argumentative attitude has been previously called to his attention. It was recommended that Special Agent RIBAR be censured by letter and as soon as conveniently possible transferred from the district. Concerning Special Agent SMOOT, SAC DANNER stated he should also be censured by letter and advised that such lack of judgment and tact on his part would not be tolerated in the future.

CONCLUSIONS:

From a review of the facts in this matter it appears that Special Agent SMOOT

1. exhibited carelessness in violating a local traffic regulation for which he was subsequently penalized by a fine.

2. displayed a lack of self-control during his discussion of the matter with the traffic officer.

3. was indiscreet in showing his credentials when the matter did not pertain to official Bureau business.

Concerning Special Agent RIBAR, the writer does not fully agree with SAC DANNER relative to this Agent's actions in this matter and does not believe that the explanation as submitted by Special Agent RIBAR creates the unfavorable impression indicated by SAC DANNER. The writer feels that Special Agent RIBAR'S actions of entering into the conversation for the purpose of ending as quickly as possible a highly embarrassing situation was not improper, particularly since another Bureau Agent was involved. However, his indiscreet remark even as quoted by himself was definitely improper and indicative of extremely poor judgment on his part.

It should be noted further that the traffic officer appears to have misquoted

and exaggerated Agent RIBAR'S statement at least to a certain extent and it is also seriously doubted that he exercised any material degree of tact or diplomacy in connection with this incident. It is believed that SAC DANNER should have pointed out this fact to the officials of the Dallas Police Department and not have them to assume that they were entirely blameless in this matter as he appears to have done.

RECOMMENDATIONS:

In view of the above information it is recommended that:

- { 1. Special Agent SMOOT be transferred to the Cleveland Field Division and a severe letter of censure be directed to him.
- { 2. Special Agent RIBAR be transferred to the Chicago Field Division and a severe letter of censure be sent him.
- { 3. A letter be addressed to SAC DANNER pointing out the officer's misquoting and exaggeration of Agent RIBAR'S statement and the undesirability of permitting the Dallas Police Department to assume they were entirely blameless in this matter as he appears to have done.

I concur

7-13

G.H.
R. H.

Respectfully,

M. W. Acers

M. W. Acers

Mr. Glavin: From a review of the facts in this case it does appear that certain unwise statements were made by Special Agent Ribar and it is felt that he should be transferred from the Dallas Field Division to Chicago and that he should be severely censured. With reference to Special Agent Smoot who was responsible for the first argument with the policeman, both Mr. Acers and myself know that the particular intersection where this occurred in Dallas is most noisy and Mr. Acers has stated that police whistles are continuously blowing and it is entirely possible that Smoot did not hear the police whistle; however, Smoot was transferred to the Dallas Division in April of 1943 and he undoubtedly knew the traffic regulations of that city and knew he should not have been jay-walking. I feel that he should be censured for his failure to obey the traffic laws in this particular instance. I do not feel that he should be transferred. I further agree with Mr. Acers that SAC Danner did not exhibit much backbone in handling this with the Dallas Police Department since it appears that the officer giving the citation for jay-walking had elaborated upon the statements originally made to him by Special Agent Ribar and that he, the officer, was unreasonable in his discussion of the matter. It is felt that the blame here should have been equally distributed rather than assuming the attitude that we were at fault and they were entirely right. I feel that SAC Danner should be advised of the Bureau's thoughts on this matter.

Mr. Tolson:

*better
as Ribar not sent in
view
of
AC*

REGULAR (V): INTERIM ()
PROBATIONARY—1ST () 2D ()
REPORT OF EFFICIENCY RATING

| FIELD | CAF | 10 |
|-----------|---------|---------|
| (Service) | (Grade) | (Class) |

As of 3-31-43 based on performance during period from 12-17-42 to 3-31-43

HOWARD DRUMMOND SMOOT Special Agent Federal Bureau of Investigation
(Name of employee) (Title of position) (Bureau)

San Francisco

(Division) (Section) (Subsection or unit) (Field office)

| ON LINES BELOW MARK EMPLOYEE | 1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual. | CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/> |
|--|---|---|
| ✓ if adequate — if weak + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
— (2) Mechanical skill.
— (3) Skill in the application of techniques and procedures.
— (4) Presentability of work (appropriateness of arrangement and appearance of work).
— (5) Attention to broad phases of assignments.
— (6) Attention to pertinent detail.
— (7) Accuracy of operations.
— (8) Accuracy of final results.
— (9) Accuracy of judgments or decisions.
— (10) Effectiveness in presenting ideas or facts.
— (11) Industry.
— (12) Rate of progress on or completion of assignments.
— (13) Amount of acceptable work produced. (Is mark based on production records? Yes or no)
— (14) Ability to organize his work.
— (15) Effectiveness in meeting and dealing with others.
— (16) Cooperativeness.
— (17) Initiative.
— (18) Resourcefulness.
— (19) Dependability.
— (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
— (22) Effectiveness in adapting the work program to broader or related programs.
— (23) Effectiveness in devising procedures.
— (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
— (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
— (26) Effectiveness in instructing, training, and developing subordinates in the work.
— (27) Effectiveness in promoting high working morale.
— (28) Effectiveness in determining space, personnel, and equipment needs.
— (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
— (30) Ability to make decisions.
— (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____
— (B) _____
— (C) _____

| STANDARD | | Adjective rating | Numerical rating |
|---|----------------|------------------|----------------------|
| Deviations must be explained on reverse side of this form | | | |
| All underlined elements marked plus, and no element marked minus | Excellent | 1 | Rating official GOOD |
| A majority of underlined elements marked plus, and no element marked minus | Very good | 2 or 3 | |
| All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements | Good | 4, 5, or 6 | Reviewing official |
| A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks | Fair | 7 or 8 | |
| A majority of underlined elements marked minus | Unsatisfactory | 9 | |

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by J. W. Gleason Special Agent in Charge 3-31-43
(Signature of rating official) (Title) (Date)

Reviewed by J. W. Gleason Assistant Director JUN 18 1943
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee 10-26177-1 Report to employee _____
(Date) (Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

RE-TRAINING

3-15 to 3-26-43

Dallas, Texas
August 10, 1943.

MEMORANDUM:

RE: HOWARD D. SMOOTH, Special Agent
Special Efficiency Report.

EOD 3-23-42

Special Agent SMOOTH has been transferred to the Cleveland Field Division, in view of which this special efficiency report is being submitted.

His progress since the submission of the last efficiency report under date of June 22, 1943, has been entirely satisfactory. He has been for the most part engaged in road work in the Amarillo resident agency, where he has demonstrated an ability to plan and carry out his assignments without close supervision. He accomplishes a good volume of work; submits prompt, well prepared rough drafts and reports.

I believe that Agent SMOOTH has latent supervisory ability capable of being developed. He has not as yet exhibited any administrative or executive ability.

This Agent has, I believe, overcome for the most part any tendency he has to be opinionated, curt, or strained in his attitude. He appears to have relaxed considerably and loosened up in his contacts, exhibiting a much more likeable personality. I believe he is intelligent, and that he will continue to overcome faults as they are called to his attention.

He accepts criticism in the proper spirit, is amenable to discipline, follows instructions well, and, in all, gives promise of developing into a better than average Special Agent.

Very truly yours

67-263687-51

R.G. Danner

R. G. DANNER
Special Agent in Charge.

I have read this report:

H.D.S.

Initials of Employee.

**REPORT OF REGULAR () ; INTERIM ()
PROBATIONARY—1ST () 2D ()
EFFICIENCY RATING**

| Classification Symbols | | |
|------------------------|----|---------|
| CAF | 10 | \$3500. |

(Service) (Grade) (Class)

As of August 10, 1943, based on performance during period from June 22, 1943 to August 10, 1943,

HOWARD D. SMOOT

(Name of employee)

Special Agent

(Title of position)

Federal Bureau of Investigation

(Bureau)

U.S. Department of Justice

(Division)

(Section)

(Subsection or unit)

Dallas, Texas

(Field office)

**ON LINES BELOW
MARK EMPLOYEE**

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
 - a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
 - b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

- ✓ if adequate
— if weak
+ if outstanding

Administrative,
supervisory, or
planning _____

All others _____

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? _____)
— (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____
- (B) _____
- (C) _____

STANDARD
Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus _____
- A majority of underlined elements marked plus, and no element marked minus _____
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements _____
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks _____
- A majority of underlined elements marked minus _____

| Adjective rating | Numerical rating | Adjective rating | Numerical rating |
|------------------|------------------|-------------------------|------------------|
| Excellent | 1 | Rating official | GOOD |
| Very good | 2 or 3 | | |
| Good | 4, 5, or 6 | Reviewing official | |
| Fair | 7 or 8 | I have read this report | |
| Unsatisfactory | 9 | Initials of Employee. | |

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by R.G. Danner Special Agent in Charge.
(Signature of rating official) (Title) (Date)
Reviewed by _____ (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating) (Numerical rating)

16-23177-1

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

AUG 16 4 39 PM '43
100% CH CLK OFF
RECDN-CHEMIST
E. B. T. District

AUG 13 4 48 PM '43

RECEIVED
FILES DIVISION

San Francisco, California
March 31, 1943

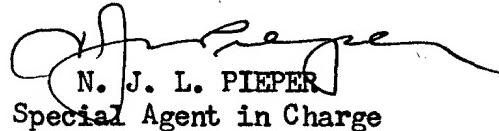
ADDENDUM

Re: HOWARD DRUMMOND SMOOT
SPECIAL AGENT

The attached communication constitutes the regular annual efficiency rating of the above named employee due March 31, 1943.

There has been little change in the status of Agent Smoot since the submission of his last efficiency rating. He has continued to perform good work, applies himself well and is steadily advancing and developing in the service.

I consider his general rating to be good.


N. J. L. PIEPER
Special Agent in Charge

hvp-gws

WMW:kzm

August 11, 1943

Local Board Number 8
Selective Service System
Chamber of Commerce Building
Dallas, Texas

RE: HOWARD D. SMOOT
Order Number 2663

Gentlemen:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Smoot to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached D.S.S. Form 42-4 (Revised) which has been executed by me under date of August 7, 1943, and countersigned by the Chairman of the Agency Committee, be forwarded to you requesting occupational deferment on behalf of Mr. Smoot.

I would appreciate having this affidavit made a part of the file of the above named registrant, and request your consideration of the same when you determine his classification. Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

John Edgar Hoover
Director

Enclosure

CC: Review Committee, War Manpower Commission
CC: SAC Dallas

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Akers _____
Carson _____
Harbo _____
Hendon _____
Mumford _____
Starke _____
Quinn Tamm _____
Nease _____
Gandy _____

67-263689-52

SEARCHED INDEXED SERIALIZED FILED

1 AUG 1943

U. S. DEPARTMENT OF JUSTICE

EX-145

HOWARD D. SMOOT

2663

29

8

Dallas County

Dallas

Texas

Special Agent

See attachment. Mr. Smoot is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

March 23, 1942

March 23, 1942

3500 annually

See attachment

A.B. and A.M. degrees at Southern Methodist University.

See attachment

See attachment

Federal Bureau of Investigation, United States Department of Justice
Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

AUTHORIZED GOVERNMENT REQUEST
FEDERAL BUREAU OF INVESTIGATION

7th

August

43

Chairman

SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallurgy, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 7th day of August 1943

Notary Public

SELECTIVE SERVICE SYSTEM

Local Board No. 8
Dallas, Texas

8
113

008

(Unstamped Local Board) Bldg.
113, "P" Room

Dallas, Texas,
August 4, 1943.

Mr. John Edgar Hoover, Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D.C.

Dear Sir:

Re: Howard Drummond Smoot
Order 2663

We are writing this with reference to the above named registrant, for whom you filed a form 42-A on February 23rd, 1943.

Selective Service Headquarters in Austin, Texas, in passing on this matter of deferments for F.B.I. employees, has written us as per the copy enclosed.

In accordance with the instructions contained in this letter from Selective Service Headquarters, we are writing this to ask that you kindly let us have a new form 42-A in behalf of the registrant, Mr. Howard Drummond Smoot, this form to comply with the requirements outlined in the Executive Order 9309 referred to in the letter from headquarters.

Thanking you for your cooperation, we are

Very truly yours,

67-263689-53
DALLAS COUNTY LOCAL BOARD NO. 8

BY

John E. Mitchell Jr.

SECRETARY

FEDERAL BUREAU OF INVESTIGATION

RECEIVED
AUG 14 1943

JEM, Jr-cc



Op. 1

Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

September 10, 1943

hds.mm
IN REPLY, PLEASE REFER TO
FILE NO. _____

DIRECTOR, FBI

Re: HOWARD D. SMOOT, SPECIAL AGENT
SELECTIVE SERVICE STATUS

Dear Sir:

Agent SMOOT has advised me that on August 19, 1943
Local Board #8, Chamber of Commerce Building, Dallas, Texas,
classified him in Class 2-B until February 18, 1944.

SMOOT says that he received notice of this classification on September 6, 1943.

Very truly yours,

L.V. Boardman
LELAND V. BOARDMAN
Special Agent in Charge

67-263689-54

FEDERAL BUREAU OF INVESTIGATION



Noted 12/8
W.W.

THREE

CLASSIFICATION ADVICE



| | |
|--|-----|
| Local Board No. 85 | 113 |
| Dallas County | |
| AUG 19 1948 008 | |
| Chamber of Commerce Bldg. Dallas, Texas | |

(Local Board Date Stamp With Code)

August 19, 1943

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Howard

Drummond

Smoot

(First name)

(Middle name)

(Last name)

Order No. 2663 has been classified in Class IIB

Until Feb. 18, 1944, 19
(Insert date for Class II-A and II-B only)by Local Board.

- Board of Appeal (by vote of _____ to _____).
- President.

Appeal from classification by local board must be made by signing appeal form on back of questionnaire at office of local board, or by filing written notice of appeal within 10 days after the above date of mailing of notice to registrant.

If you believe that it is in the national interest or necessary to avoid an injustice that further consideration be given to the registrant's case after classification by the board of appeal, consult the Selective Service Regulations, the Government appeal agent, the occupational advisor, or the State Director of Selective Service.

Noted
L.M.L.

acknowledged
9-21-43
L.M.L.

(Member or clerk of Local Board)

O-494649

U. S. GOVERNMENT PRINTING OFFICE 1942

RE-TRAINING

3-15-43 3-28-43

HOWARD D. SMOOT
Special Agent
60-Day Efficiency Rating

3-23-42

This agent dresses well, presents a good appearance and has a reserved but pleasing personality. He is assigned to the Communist Squad in this office.

Agent SMOOT is intelligent, conscientious and serious and appears to take pride in his work which is well organized. He performs an average volume of work. He appears to possess aggressiveness and initiative and welcomes constructive criticism.

I consider this agent capable of handling assignments involving potential danger and he has performed creditably on several physical surveillances. He appears able to handle contacts with business men and law enforcement officers in an intelligent and profitable manner.

This agent's reports have been well organized and although they have reflected the average amount of error, they have quickly and steadily improved. He is a good dictator, having his work well organized. Thus far I have observed no latent supervisory ability on the part of Agent SMOOT.

In my opinion, Agent SMOOT should develop into an above-average agent.

L.V. 67-263689-56
L.V. Boardman
Leland V. Boardman
Special Agent in Charge

I have read this rating

LVB:MC
10-21-43

Agent SMOOT is presently absent from this office on official business. Upon his return, the above rating will be exhibited to him for his initials and the Bureau will be advised.

REPORT OF REGULAR () : INTERIM ()
PROBATIONARY—1ST () 2D ()

Classification Symbols

CAF 10 \$3500
(Service) (Grade) (Class)

EFFICIENCY RATING

As of October 21, 1943 based on performance during period from August 18, 1943 to October 21, 1943

HOWARD D. SMOOT
(Name of employee)

Special Agent
(Title of position)

Federal Bureau of Investigation
(Bureau)

Cleveland, Ohio
(Field office)

(Division)

(Section)

(Subsection or unit)

| ON LINES BELOW MARK EMPLOYEE | 1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual. | CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/> |
|---------------------------------|---|---|
| V if adequate | | |
| — if weak | | |
| + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
— (2) Mechanical skill.
— (3) Skill in the application of techniques and procedures.
— (4) Presentability of work (appropriateness of arrangement and appearance of work).
— (5) Attention to broad phases of assignments.
— (6) Attention to pertinent detail.
— (7) Accuracy of operations.
— (8) Accuracy of final results.
— (9) Accuracy of judgments or decisions.
— (10) Effectiveness in presenting ideas or facts.
— (11) Industry.
— (12) Rate of progress on or completion of assignments.
— (13) Amount of acceptable work produced. (Is mark based on production records? _____)
— (14) Ability to organize his work. (Yes or no)
— (15) Effectiveness in meeting and dealing with others.
— (16) Cooperativeness.
— (17) Initiative.
— (18) Resourcefulness.
— (19) Dependability.
— (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
— (22) Effectiveness in adapting the work program to broader or related programs.
— (23) Effectiveness in devising procedures.
— (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
— (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
— (26) Effectiveness in instructing, training, and developing subordinates in the work.
— (27) Effectiveness in promoting high working morale.
— (28) Effectiveness in determining space, personnel, and equipment needs.
— (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
— (30) Ability to make decisions.
— (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____
— (B) _____
— (C) _____

| STANDARD Deviations must be explained on reverse side of this form | Adjective rating | Numerical rating | Adjective rating | Numerical rating |
|---|------------------|------------------|--------------------|------------------|
| All underlined elements marked plus, and no element marked minus | Excellent | 1 | Rating official | GOOD |
| A majority of underlined elements marked plus, and no element marked minus | Very good | 2 or 3 | | |
| All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements | Good | 4, 5, or 6 | Reviewing official | |
| A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks | Fair | 7 or 8 | | |
| A majority of underlined elements marked minus | Unsatisfactory | 9 | | |

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by J. W. Boardman
(Signature of rating official)

Special Agent in Charge October 21, 1943
(Title) (Date)

Reviewed by _____
(Signature of reviewing official)

(Title) (Date)

Rating approved by efficiency rating committee
10-28177-1
(Date)

Report to employee _____
(Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

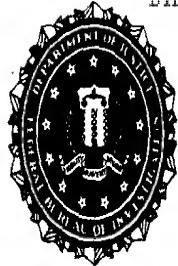
(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

OCT 23 5 12 PM '63
FBI
RECEIVED
OCT 23 4 41 PM '63
FBI
PERSONNEL FILES
FILE NUMBER
SEARCHED INDEXED SERIALIZED FILED
U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-08-2011



Federal Bureau of Investigation
United States Department of Justice

Cleveland, Ohio

LVB:MC

November 26, 1943

CONFIDENTIAL

Director, FBI

Dear Sir:

Please be advised that the special efficiency ratings on Special Agents HOWARD D. SHOOT and J. WOODROW GILMORE, dated October 21, 1943 and October 30, 1943 respectively, have been exhibited to them for their initials, as has the 60-Day Efficiency Rating dated November 2, 1943 on Special Agent ROBERT O. FRENCH.

Very truly yours,

57-263689-57
Leland V. Boardman
Leland V. Boardman
Special Agent in Charge

1 NOV 29 1943



Op. 8



Federal Bureau of Investigation
United States Department of Justice



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to December 18, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name MABETH E. Smoot Address 2793 E. 108 St. Cleveland, O.
Relationship Wife Dated 11-13-43

Very truly yours,

H. D. Smoot
Special Agent

ack. 11-16-43
mjt.

File
C

Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to August 31, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Northeast E. Smoot Address 5921 Flano, Dallas, Texas
Relationship Wife Dated August 3, 1943

Very truly yours,

A SEP 24 1943

Howard D. Smoot
Special Agent

7-23-43

WMW:BLP

February 16, 1944

Local Board Number 8
Selective Service System
Chamber of Commerce Building
Dallas, Texas

RE: HOWARD DIAMOND SMOOT
Order Number 2663

Gentlemen:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Smoot to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42-B be forwarded to you requesting occupational deferment on behalf of Mr. Smoot.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Cleveland, Ohio.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely, 67-263689-58

John Edgar Hoover
Director

AUTHORIZED BY [Signature] 1/28/44
Enclosure [Signature]

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Acers _____
Carson _____
Harbo _____
Hendon _____
Mumford _____
Starke _____
Quinn Tamm _____
Nease _____
Gandy _____

66-Review Committee, War Manpower Commission
COMMUNICATIONS SECTION

MAILED 12

* FEB 19 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

HOWARD DRUMMOND SMOOT

2663

30

8

Dallas

Dallas

Texas

Mr. Smoot is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 9309. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. We must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnaping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which is necessary to the preservation of the national health, safety and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Smoot is such a trained investigator. In the attached Form 42 S further information relative to Mr. Smoot is set forth.

J. Edgar Hoover

Washington, D. C.

16th

February

44

Notary Public

| | | |
|--------|-----------------------------|---------------------------------|
| HOWARD | DRUMMOND | SMOOT |
| 2663 | October | 5 |
| 8 | Dallas | Dallas |
| | Special Agent | x |
| | U. S. Department of Justice | Federal Bureau of Investigation |

See attachment. Mr. Smoot is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

| | | |
|---------|--|------|
| 3-23-42 | Can be contacted through F. B. I. Headquarters Washington, D. C. | 3500 |
| 12 | 2 | 1 |
| | | 11 |

| | | | | | |
|-----------------------|------------------|------|------|----------------|--------|
| Harvard Univ. | Cambridge, Mass. | 1941 | 1942 | Teacher Fellow | \$1500 |
| Southern Methodist U. | Dallas, Texas | 1938 | 1941 | Instructor | \$2000 |
| Ben E. Keith Co. | Dallas, Texas | 1931 | 1941 | Credit Manager | \$3000 |

| | | | | | |
|-----------------------|------------------|------|------|--------------------|---------|
| Southern Methodist U. | Dallas, Texas | 1934 | 1938 | A.B. | French |
| Southern Methodist U. | Dallas, Texas | 1938 | 1940 | A.M. | English |
| Harvard University | Cambridge, Mass. | 1941 | 1942 | Amer. Civilization | |

AUTHORIZED GOVERNMENT REQUEST

See attachment

APR 27 1942

FEDERAL BUREAU OF INVESTIGATION

| | | |
|-----|-------------|----------|
| 3-A | | |
| 2-B | 4-13-42 LB | 10-10-42 |
| 2-B | 10-13-42 LB | 3-6-43 |
| 2-B | 3-3-43 LB | 4-6-43 |
| 2-B | 8-19-43 LB | 2-18-44 |

Yes

June 7, 1943

See attachment

See attachment

See attachment

Approximately
4800 150 80

None

See attachment

See attachment

Clyde A. Tolson
xxxx

xxxxxx

February 16, 1944

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

Our criminological laboratory handles the scientific examination of evidence in cases investigated by the Federal and local law enforcement agencies. A very high percentage of the work presently being performed by the Technical Laboratory is in connection with national war effort. Evidence collected in suspected sabotage cases is examined by the scientists in our laboratory who are qualified to handle examinations of almost any technical nature. The personnel in the Technical Laboratory have been trained through education and experience to handle such subjects as analytical chemistry, qualitative and quantitative analysis, ballistics tests, microanalysis examinations, spectrographic examinations, cryptograph and cryptanalysis work, and many other highly technical examinations.

The Special Agents of the Federal Bureau of Investigation, who are graduate scientists, are thoroughly schooled in the science of criminology and today are performing duties pertaining to the successful war effort one hundred percent of their time. Their training in this field, embracing all sciences of laboratory examination which includes cryptography, chemistry, ballistics, geology, serology, and many others, has been invaluable in the solving of espionage, sabotage, and other subversive activities. It is essential that these Special Agents many times perform their scientific work in the field under such conditions that they could not be replaced with employees not possessing their physical attributes.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

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General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 16th day of February 1944

Notary Public

Mr. Tolson
Mr. S. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Landz
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Acers
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Starka
Mr. Quinn Tunan
Mr. Nease
Miss Gandy
Teletype Room

FBI CLEVELAND

2-23-44

6-18 PM

EST D. Whelan
4241

WILL

DIRECTOR

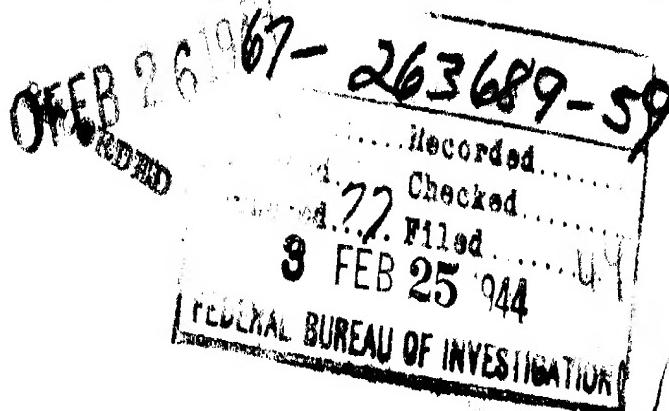
SA HOWARD DRUMMONS SMOOT, SELECTIVE SERVICE STATUS, CLASSIFIED

ONE A NINETEENTH INSTANT, LOCAL BOARD EIGHT, DALLAS COUNTY, DALLAS,
TEXAS.

FLETCHER

AC AND HOLD

7-18 PM OK WASH DC GAG



WMW:EH

February 24, 1944

Local Board Number 8
Selective Service System
Chamber of Commerce Building
Dallas, Texas

Gentlemen:

Reference is made to the Selective Service case of Mr. Howard D. Sweet, who is registered at your Board as Order Number 2663. You will recall that deferment was previously requested for this registrant by reason of the fact that he holds the position of Special Agent. However, you have recently placed him in Class I-A.

Under the provisions of Executive Order 9309, Section II, Paragraphs 2 and 5, the Chairman of the War Manpower Commission has approved a Regional Committee for the Federal Bureau of Investigation. This request for occupational deferment by this Bureau has been reviewed and approved by the Agency Committee, and the Agency Committee has approved our request for an appeal of your classification in this case.

In view of the fact that Mr. Sweet occupies a position in this Bureau that has been designated as a key position by the Review Committee on Deferment of Government Employees of the War Manpower Commission and as it is not possible at this time to secure a replacement for him, it is requested that you consider this letter as a formal request for an appeal.

The principal place of employment of this registrant is Cleveland, Ohio.

67-263689-60

RECORDED BY [signature]

2/24/44

SECRET

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URGENTFEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

WMB:EH

To: COMMUNICATIONS SECTION.

FEBRUARY 24, 1944

Transmit the following message to:
LOCAL BOARD NUMBER EIGHT
SELECTIVE SERVICE SYSTEM
CHAMBER OF COMMERCE BUILDING
DALLAS, TEXAS

RE SELECTIVE SERVICE CASE OF SPECIAL AGENT HOWARD D. SMOOT, ORDER NUMBER TWO
SIX SIX THREE. SMOOT EMPLOYED IN KEY POSITION, IMPOSSIBLE TO REPLACE HIM.
UNDER EXECUTIVE ORDER NINE THREE NAUGHT NINE, AGENCY COMMITTEE OF THIS BUREAU
DESires TO REQUEST APPEAL. AIR MAIL LETTER FOLLOWS.

JOHN EDGAR HOOVER, DIRECTOR
FEDERAL BUREAU OF INVESTIGATION

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Acers _____
Mr. Carson _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Starke _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

FEB 24 1944

SENT VIA ~~TELETYPE~~345 PM Per *[Signature]*

Federal Bureau of Investigation
United States Department of Justice

1318 Mercantile Bank Building
Dallas (1), Texas
March 3, 1944

Director, FBI

Re: HOWARD D. SHOOT
SPECIAL AGENT
SELECTIVE SERVICE STATUS

Dear Sir:

Reference is made to your letter of February 24, 1944, addressed to Local Board No. 8, Selective Service System, Chamber of Commerce Building, Dallas, Texas, concerning the Selective Service status of Special Agent HOWARD D. SHOOT.

You are advised that on March 2, 1944, Chief Clerk CURTIS HANCOCK, of Local Board No. 8, advised that Special Agent SHOOT was re-classified 2-B on March 2, 1944, such deferred classification to terminate on August 16, 1944.

Very truly yours,

Dean R. Morley
DEAN R. MORLEY
SAC



ABC:umm

CC: Cleveland

X
App. Not Req.

CLASSIFICATION ADVICE



Local Board No. 8 85
Dallas County 113

113 MAR 6 1944 8

Chamber of Commerce Bldg.
Dallas, Texas

(Local Board Date Stamp With Code)

March 6, 1944

(Date of mailing of Notice of Classification to Registrant)

67-263689-63

| | | | |
|--|-----------------------------------|---------------|--------------|
| Howard | Drummond | Smooth | 77 |
| (First name) | (Middle name) | (Last name) | 77 |
| Order No. 2663 | has been classified in Class II-B | 2 MAR 13 1944 | ON |
| until 8-16, 1944 | to arm force | FEB 1944 | J. P. Morgan |
| (Insert date for Class II-A and II-B only) | | | |

You are advised that—

Howard

(First name)

Drummond

(Middle name)

Order No. 2663 has been classified in Class

until 8-16, 1944

(Insert date for Class II-A and II-B only)

by Local Board.

Board of Appeal (by vote of _____ to _____).

President.

DSS Form 59
(Revised 3-29-43)

noted
Wm. J. G.

(See other side)

(Member or clerk of local board)

16-33235-1

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

When an appeal is taken from the classification or reclassification of a registrant and when such appeal is upon the ground that the registrant should have been deferred by reason of his occupation, the appeal shall be transferred to the board of appeal having jurisdiction over the area in which the registrant is employed, provided all of the following conditions are met (but not otherwise):

- (1) The first person to appeal from such classification or reclassification files with his appeal a written request for such transfer;
- (2) The written request states in what respect an occupational question is involved; and
- (3) The written request states the name of the registrant's employer and the street address, county, and State where the registrant is employed.

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

3-23-44

HOWARD D. SMOOT
Special Agent
Special Efficiency Rating

Submitted herewith is a special efficiency rating on the above-named agent in response to Bureau teletype of June 8, 1944.

This agent dresses appropriately, presents a neat appearance, possesses a mature, friendly personality and is popular with his fellow employees. He is sincere, serious and conscientious and possesses above-average intelligence, aggressiveness, forcefulness, initiative and resourcefulness. He is enthusiastic about his work and performs an above-average volume.

Agent SMOOT is considered an excellent dictator who has his facts marshalled and dictates rapidly and evenly. He is a good automobile driver and a very good witness in moot court. He is capable of handling dangerous assignments and has operated in above-average fashion upon a number of physical surveillances. He rough drafts adequately, is above average in his knowledge of photography, is an above-average contact man and writes very good reports, reflecting an excellent command of English and less than the average volume of error. He welcomes responsibility and discharges it with less than average supervision.

I believe Agent SMOOT to possess latent supervisory ability but he has been afforded no experience along that line. I consider his performance for the period Excellent for one of his experience.

H. B. Fletcher

H. B. Fletcher
Special Agent in Charge

I have read this rating

H. B. F.

HBF:MC
6-10-44

67-263689-64

1 JUN 14

M. J. McCall
M. J. McCall
REF ID: A6421

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL (X)
PROBATIONAL or TRIAL PERIOD ()

As of June 10, 1944 based on performance during period from March 31, 1944 to June 10, 1944

HOWARD D. SMOOT Special Agent CAF 10
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation, Cleveland, Ohio
(Organization—Indicate bureau, division, section, unit, field station)

| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/> |
|---------------------------------|--|---|
| ✓ if adequate | | |
| - if weak | | |
| + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
----- (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
----- (5) Attention to broad phases of assignments.
----- (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
----- (8) Accuracy of final results.
----- (9) Accuracy of judgments or decisions.
----- (10) Effectiveness in presenting ideas or facts.
----- (11) Industry.
----- (12) Rate of progress on or completion of assignments.
----- (13) Amount of acceptable work produced. (Is mark based on production records? _____)
----- (Yes or no)
----- (14) Ability to organize his work.
----- (15) Effectiveness in meeting and dealing with others.
----- (16) Cooperativeness.
----- (17) Initiative.
----- (18) Resourcefulness.
----- (19) Dependability.
----- (20) Physical fitness for the work.
- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____
----- (B) _____
----- (C) _____

| STANDARD Deviations must be explained on reverse side of this form | Adjective rating |
|--|------------------|
| Plus marks on all underlined elements, and no minus marks. | Excellent |
| Plus marks on at least half of the underlined elements, and no minus marks. | Very good |
| Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks. | Good |
| Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks. | Fair |
| Minus marks on at least half of the underlined elements. | Unsatisfactory |

Rated by W.B. Fletcher Special Agent in Charge June 10, 1944
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)



Federal Bureau of Investigation
United States Department of Justice



ENCL. PLEASE REFER TO

ENCL. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to April 15, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mabel F. Smoot Address 2793 E. 108th St., Cleveland, O.
Relationship Wife Dated 4-3-44 359 file

Very truly yours,

Howard D. Smoot
Special Agent
ACK 4-6-44
mab
URG
NOT RECORDED

Office Memorandum • UNITED STATES GOVERNMENT

JWM:MW

TO : Mr. Glavin

DATE: June 30, 1944

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

FROM : J. P. Mohr

SUBJECT: HOWARD D. SMOOT
Special Agent
Cleveland Field Division

RE: REALLOCATION

This Agent entered on duty 3/23/42, was reallocated to Grade CAF-10, \$3500 per annum on 1/16/43, and is now being considered for reallocation to Grade CAF-11, \$3800 per annum.

Efficiency report submitted 6/10/44 - EXCELLENT.

A permanent brief of his file is attached.

RECOMMENDATION: It is recommended that he be reallocated to Grade CAF-11, \$3800 per annum.

Rec'd Dept.
Letter to employee
7/6/44 WRP
agx

67-263689-65

ROUTED

SERIALIZED

FEDEX

4 JUL 10 1944
MAY 1944

W. J. Mohr
W. J. Mohr

ANNUAL

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

As of March 31, 1944 based on performance during period from April 1, 1943 to March 31, 1944

HOWARD D. SMOOT
(Name of employee)

Special Agent CAF 10 3520
(Title of position, service, and grade)

Federal Bureau of Investigation, Cleveland, Ohio
(Organization—Indicate bureau, division, section, unit, field station)

| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/> |
|--|--|---|
| ✓ if adequate - if weak + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
✓ (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
✓ (8) Accuracy of final results.
✓ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
✓ (13) Amount of acceptable work produced. (Is mark based on production records? Yes) (Yes or no)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
✓ (19) Dependability.
✓ (20) Physical fitness for the work.
- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ✓ (A) Ability to direct and lead raids and dangerous assignments.
----- (B) _____
----- (C) _____

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and no minus marks.

Plus marks on at least half of the underlined elements, and no minus marks.

Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.

Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.

Minus marks on at least half of the underlined elements.

| Adjective rating | Very Good |
|------------------|-------------|
| Excellent | <i>Held</i> |
| Very good | |
| Good | |
| Fair | |
| Unsatisfactory | |

Rated by H. B. Fletcher Special Agent in Charge March 31, 1944

(Signature of rating official)

(Title)

(Date)

Reviewed by R. Glavin Assistant Director

(Signature of reviewing official)

Federal Bureau of Investigation

(Title)

(Date)

Rating approved by efficiency rating committee Report to employee (Adjective rating)

(Date)

16-26177-2

3-23-48

HOWARD D. SMOOT
Special Agent
Annual Efficiency Rating

This agent dresses well, always presents a good appearance and possesses a quiet but forceful personality. He is intelligent, sincere, serious and conscientious. He has exhibited initiative and resourcefulness far above average and rightly possesses self-confidence. He is aggressive and gives that impression. He appears to be interested in his work of which he performs a good volume, and he uses good judgment in his investigations. He is always ready for after-hour assignments.

Agent SMOOT is a very good dictator who has his work well prepared and dictates at a fast, even tempo. He drives a car well and although he has had no opportunity to testify since assignment to Cleveland, from his carriage, demeanor and enunciation in moot court, it is thought that he would be a very good witness. I consider him able to handle assignments involving potential danger and he handles firearms capably. He has operated with above-average ability upon a number of physical surveillances.

This agent types adequately for rough draft purposes (35 words per minute) but does not take shorthand. He is familiar with most of the Bureau's photographic equipment and will be given more experience in the near future. His reports are well organized and reflect a good command of English. Although his volume of error is below average, I believe he is capable of reducing it still further. I judge that this agent is capable of handling contacts with both business men and law enforcement officers with credit and profit to the Bureau. He organizes and initiates investigations intelligently, accepts responsibility and discharges it with less than average supervision.

Agent SMOOT has worked on most of the more usual types of Bureau cases in both the National Defense and Criminal categories. He is assigned to the Communist Squad of this office. Thus far I have observed no supervisory ability on the part of this agent and he has been afforded no experience in supervisory work.

The above agent has accomplished an excellent piece of investigative work in the case entitled SOCIALIST LABOR PARTY - INTERNAL SECURITY-C. Most of this basically difficult investigation was done under pretext during which the agent managed to have himself elected a delegate without credentials to a closed conference of the organization and so secure literature, get most of the membership list (completed from other sources), all of the officers, and to interview the leaders and so secure all the information regarding the organization which was necessary.

-2-

I consider Agent SMOOT's accomplishment to be very good and I
feel he is capable of further development.

H. B. Fletcher
H. B. Fletcher
Special Agent in Charge

I have read this rating

H.B.F.
HBF'MC
3-31-44

Prepared by:
Checked by: *Bapt*
Filed by:

July 7, 1944

Mr. Howard D. Smoot
Federal Bureau of Investigation
United States Department of Justice
900 Standard Building
Cleveland 13, Ohio

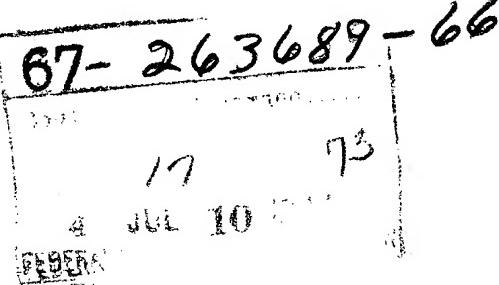
Dear Mr. Smoot:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, Grade CAF 10, \$3500 per annum, to the position of Special Agent, Grade CAF 11, \$3800 per annum, effective July 1, 1944.

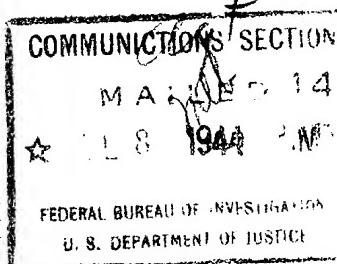
Sincerely yours,

John Edgar Hoover
Director

cc - SAC Cleveland
CCO - Selective Service



Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



FEDERAL BUREAU OF INVESTIGATION

Prepared by:
Checked by:
Filed by:

Mr.
Miss
Mrs.

Date _____

Mr. Howard D. Soot
 New appointment Transfer Promotion July 1, 1944
 Separation

PRESENT STATUS

1. Title: 2. Grade:

3. Salary: Special Agent
 \$3500 per annum

4. Seat of Government: CAF 10
 Field:

5. Division:

6. Appropriation:

PROPOSED ACTION "Salaries and Expenses, FBI"
 (National Defense)

7. Title:

8. Grade:

9. Salary: Special Agent
 \$3600 per annum

10. Seat of Government:
 Field: *

11. Division:

12. Appropriation:

13. Effective:

July 1, 1944

"Salaries and Expenses, FBI"
 Additional (National Defense)

14. Position: Vice:

Identical: Frank R. Longo - transferred
 5-1-43

15. Remarks:

Respectfully submitted,

cc - CCO - Selective Service

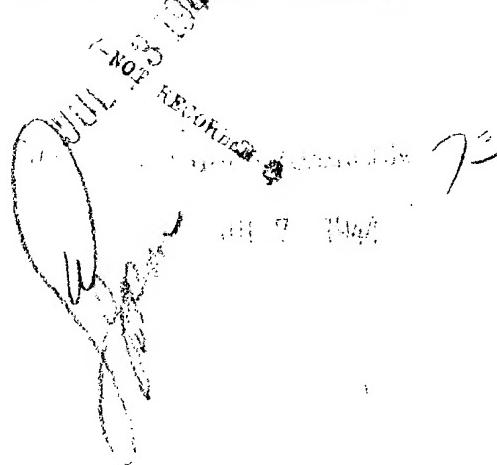
(Title)

Chief Audit Section

Director, Federal Bureau of Investigation

| | |
|----------------|-----------------------------|
| Mr. Tolson | Mr. Coffey |
| Mr. E. A. Tamm | Mr. Cleag |
| Mr. Nichols | Mr. Rosen |
| Mr. Carson | Mr. Tracy |
| Mr. Mohr | Mr. L. E. Felt |
| Mr. Hondo | Mr. Quinn |
| Mr. Mumford | Mr. Jones |
| Mr. Quinn | Mr. Quinn Tamm |
| Mr. Nease | DEPARTMENT OF JUSTICE |
| Miss Dandy | U. S. DEPARTMENT OF JUSTICE |

COMMUNICATIONS SECTION



DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

Name: MR. HOWARD D. SMOOT

Date: July 1, 1944

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: PROMOTION

Effective: July 1, 1944

| | FROM | TO |
|--------------------------|----------------------|----------------------|
| POSITION | Special Agent | Special Agent |
| GRADE SALARY | CAF 10 \$3500 | CAF 11 \$3800 |
| BUREAU OR DIVISION | | |
| HEADQUARTERS | | |
| APPROPRIATION | S&E, FBI, NATL. DEF. | S&E, FBI, NATL. DEF. |
| DEPARTMENTAL OR FIELD | Field | Field |

REMARKS:

JUL 26 1944

67-

Route

By direction of the Attorney General.

JUL 26 1944

New appointees must take oath of office,
enter on duty and execute necessary appointment papers before any payment of salary can be made.

This action invalid without perforated signature.

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

8122946

Name: **MR. RICHARD D. SHOOT**Date: **July 1, 1944**

No.

CIVIL SERVICE OR
OTHER LEGAL AUTHORITYNature of Action: **PROMOTION**Effective: **July 1, 1944**

| | FROM | TO | NATURE OF POSITION |
|--------------------------|-----------------------------|-----------------------------|------------------------------------|
| POSITION | Special Agent | Special Agent | (a) NEW |
| GRADE SALARY | GAF 10 \$3500 | GAF 11 \$3800 | P. C. No. |
| BUREAU OR DIVISION | | | (b) ADDTNL IDENT. |
| HEADQUARTERS | | | P. C. No. |
| APPROPRIATION | SAF, FBI, NATL. DEF. | SAF, FBI, NATL. DEF. | (c) VICE |
| DEPARTMENTAL OR FIELD | Field | Field | Frank R. Lange P. C. No. |
| | | | DATE OF OATH |

REMARKS:

7-1-44
R.D.S.
7-1-44

WMM:CC

800 HOWARD D. SHOOT

ASSIGNED TO:
Cleveland, Ohio

8000

80

8

Dallas

Dallas

Texas

OCCUPATION:

The above-named registrant is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9309.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

Registrant's status:

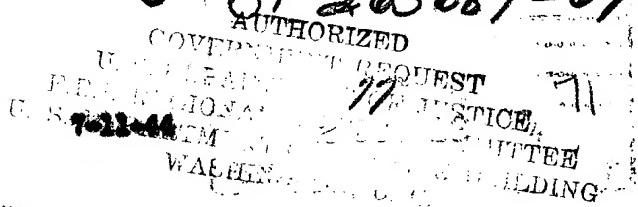
Registrant has reached his 30th birthday

Registrant has been found disqualified for any military service

Registrant has been found qualified for limited military service only

Agency Stamp:

J. Edgar Hoover



COMMUNICATIONS SECTION
MAILED 12
★ JUL 12 1944 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

C
cc

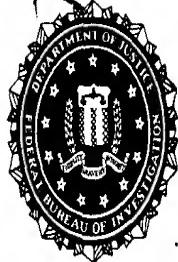
Date
U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
RECEIVED READING ROOM
July 12th
1944

Washington, D. C.

July

Notary Public

CG: Review Committee, War Information Commission
SAC - Cleveland



Federal Bureau of Investigation
United States Department of Justice
900 Standard Building
Cleveland, Ohio

HDS:fah

August 1, 1944

Director, FBI

Re: HOWARD D. SMOOT, Special Agent
Selective Service Status

Dear Sir:

Special Agent SMOOT on July 20, 1944 was placed in Class 2-A by the Board of Appeals until December 21, 1944, according to a notice he has received from Dallas County, Local Board No. 8, Dallas, Texas.

Very truly yours, 67-263689-68

H.B. Fletcher 44
H. B. Fletcher
Special Agent in Charge



Walter J. G.



Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

SIS
HBF MC

No card
get

Director, FBI

August 10, 1944

PERSONAL AND
CONFIDENTIAL

Re: SPECIAL AGENTS FOR SIS ASSIGNMENT

Dear Sir:

Reference is made to Bureau letter dated July 10, 1944 in the above-titled matter. The following Special Agents have indicated an interest in assignment to foreign duty:

JOHN J. BARRETT

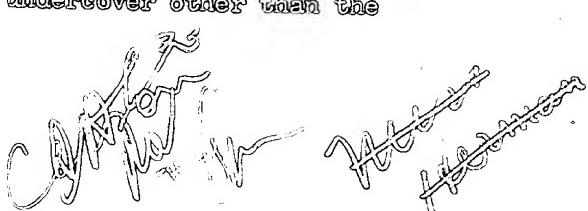
Agent BARRETT is not more than 5' 7" in height, of normal weight and is very neat and tidy. He is 26 years of age, appears to be youthful. He has served as a Resident Agent at Akron, Ohio, and indicates he can work without supervision. He is well accepted by persons whom he contacts and appears to be well-mannered, courteous and expresses himself well.

This agent has no special experience or background to particularly qualify him for foreign duty. He is single and in good health. He cannot read, write or speak any foreign language but his education has covered some work on the French and German languages. It is believed that Agent BARRETT could be considered qualified for this work if he is permitted to work with others, as I do not believe he has sufficient education and experience to serve on foreign duty entirely on his own initiative and responsibility.

W. KEITH CASH

This agent is about 6' in height, of normal weight, is neat in dress, mature in action and manner and is serious. He is a Resident Agent at Toledo, Ohio, and is generally regarded capable of handling work on his own initiative without particular supervision. He is always well-mannered and courteous and in his work has made proper contacts. With relation to making contacts, his performance is regarded as above average. He can express himself properly, is conscientious and amenable to discipline. I believe he is adaptable.

I do not know of any special experience or background which would qualify this agent to work undercover other than the



Director, FBI

fact that he has proven himself to be an above-average agent. He is married, has a wife and a small child, is 30 years of age and is good health. He has no knowledge of any foreign language but he did study the German language in college. This agent is believed qualified for foreign duty.

GRADY G. CLEVELAND, JR.

Agent CLEVELAND is about 5' 10" in height, of slight build, and is neat, courteous and mature. He has served as Resident Agent in Lorain, Ohio, where he was inclined to work on his own initiative and responsibility without supervision. He is well-mannered, is not forward yet he is not the type of person that can be pushed around. He makes friends and keeps them. He has the ability to make contacts and his performance is at least average. He can express himself well and is regarded amenable to discipline. His experience and development as a Special Agent reflects that he is adaptable.

This agent has had no special experience or background that would particularly qualify him to work undercover other than his development as a Special Agent. He is 26 years of age, has no dependents and is in good health. He has been given instruction in the Spanish language at the Bureau and it is believed that he is able to speak it. It is recommended that Agent CLEVELAND be given consideration for this type of work.

CLIFFORD J. CARMODY

Agent CARMODY is not more than 5' 6" in height, of normal weight, is neat and courteous. He is 28 years of age but his small stature does not give him the air of maturity. He serves as Resident Agent at Sandusky, Ohio, and has been making very satisfactory contacts there with police agencies and others. He is inclined to work on his own initiative without any particular supervision. He is always pleasant and courteous and should be able to conduct himself properly on any type of function. He expresses himself rather well and is very amenable to discipline.

This agent has had no special experience or background that would qualify him particularly to work undercover other than his experience as a Bureau Agent. He is married, has one child and is in good health. He has some knowledge of the Spanish language and can

Director, FBI

speak it partially. Agent CARMODY earns his rating of Very Good as a Special Agent. It is doubtful that he has sufficient polish and personal appearance to appear properly at formal functions or to meet high diplomatic officials and I believe he serves better with the Bureau in his present capacity than he would on the assignment to foreign duty.

JOHN L. CARROLL ✓

This agent is about 5' 9" in height, of medium weight, is very clean in his dress and tidy. He is 27 years of age, reflects that maturity. He serves as a Resident Agent at Toledo, Ohio, and is capable of working without particular supervision. His personal appearance lends itself well to meeting high ranking officials and attending formal functions. He is properly courteous and pleasant. As Resident Agent, his contacts have been good and he has developed one confidential informant of particular value. He expresses himself clearly and is self-confident.

This agent has had no special experience or background that would qualify him particularly for foreign duty other than his experience as a Special Agent. He is married and has two children, is in good health. He has no knowledge of any foreign language. It is believed that this agent could qualify for foreign duty; however, it is noted that he is married and has two children as dependents. It is doubtful if it would be to the benefit of the Bureau if he were afforded this type of assignment.

CARTHA D. DeLOACH ✓

Agent DeLOACH is about 5' 11" in height, of athletic build and weight, dresses neatly and is youthful. He is 23 years of age but acts more mature than that. He is conscientious and sincere and has worked as a Resident Agent at Akron, Ohio. He has proven himself adaptable, has made above-average development for an individual of his age and is inclined to work without supervision on his own initiative. He has been more successful than other Resident Agents in contacting persons, gaining their confidence and making personal friends of them. He can express himself properly and is very amenable to discipline.

This agent has had no special experience or background that might qualify him for foreign duty. He is not married, has no dependents and is in very good health. He has some knowledge of the French

Director, FBI

language. He is anxious to participate on this type of assignment. It is noted that his age has made him subject to induction under the Selective Service regulations. In this connection, he advises that his Board will grant him further deferment if requested. It is recommended, if consistent with Bureau policy having in mind his age, that he be given consideration.

RICHARD K. GRACE

Agent GRACE is about 5' 10" in height, of normal weight, good personal appearance, is neat and reflects proper maturity for his age. He is 28 years of age. In the past he has served the Bureau on foreign duty and it is noted that the Bureau on his annual rating, based on his work in this field, gave him a rating of Excellent. He is single, has no dependents, is in good health and has some knowledge of the Spanish language. It is recommended that he be given consideration for foreign duty.

CHARLES W. CRUBB

Agent CRUBB is about 5' 10" in height, of normal weight and build, is courteous, neat and of good personal appearance. He has a little knowledge of the Spanish and French languages which he gained while in school. He has no speaking, writing or reading ability in any language. It is noted that this agent has a wife and three children as dependents and he is 32 years of age.

I believe it would better serve the Bureau's interest if this agent were not afforded the opportunity of engaging on foreign duty assignment, having in mind his dependents and the fact that he has just been in the Bureau field work one year.

W. TAYLOR HARDY

Agent HARDY is about 5' 10" in height, of normal weight and is very neat and pleasant. He is but 24 years of age, however, he acts more mature than his age would indicate. He serves as a Resident Agent at Toledo, Ohio, takes an interest in his work, applies himself properly and works generally without any supervision on his own initiative. He has the ability to meet people properly and to be accepted by them. He can express himself well and is very amenable to discipline.

Director, FBI

This agent has had no special experience or background that would qualify him for foreign duty other than his experience as a Bureau Agent. He has developed a rating as an agent of Very Good. He is married, has one child and is in good health. He has no knowledge of any foreign language, though he studied French and German in school. He indicates that he is very interested in this type of assignment and in view of his particular interest it is recommended that he be given consideration.

JOSÉPH G. KELLY

Agent KELLY is about 5' 11" in height, of normal weight, is very pleasant, courteous and neat. He is very mature, entered the Bureau as a Special Employee Agent and is a graduate of the National Police Academy. He is 32 years of age and has a wife and three children. He has some knowledge of the German language and is particularly interested in foreign duty in Germany. He is very conscientious and sincere and is very anxious to prove himself with the Bureau but this results in the fact that he ties himself up. He is so anxious to succeed that any small error rattles him.

It is not believed that this agent is of the right temperament nor has he had sufficient background and education to properly serve the Bureau as an employee engaged on foreign duty; further, he has a rather large number of dependents. He is not recommended for foreign duty.

LÉON H. KURTZ

Agent KURTZ is about 5' 9" in height, of normal weight and dresses neatly. His personal appearance indicates a lack of maturity, though as a matter of fact he is 27 years of age. He has not had a year in the Bureau field and will not have until October but indicates he is interested in this type of assignment as soon as he is qualified. In the past he has studied French but at present he cannot read, write or speak it. He is married and in good health.

This agent has had no special experience or background that would qualify him to work undercover and he has not had sufficient experience as an investigating Special Agent to prove that he would qualify. It is not presently recommended that this agent be given consideration for foreign duty assignment.

Director, FBI

ROGER W. ROBISON -

Agent ROBISON is about 5' 11" in height, of athletic weight and build, is physically strong, neat, pleasant and is capable of making good contacts. He meets people easily, is not forward yet properly aggressive. He expresses himself properly, is self-confident in manner and action and is amenable to discipline. He has qualified in an excellent manner as a Special Agent and should be able to serve properly on foreign duty though he has no special experience or background that particularly qualifies him.

This agent is married and has one child. His health is excellent. He has no knowledge of any foreign language, though he has studied Spanish in college. He has departed this office on transfer prior to the submission of this letter. His name is listed herein to be certain that the fact that he has volunteered for this assignment is known to the Bureau. It is recommended that he be given consideration for this type of assignment, it being remembered, however, that he has as dependents a wife and child.

HAROLD P. SETTLE -

Agent SETTLE is about 5' 8" in height, of normal weight, perhaps a little slender, is neat and pleasant. He is 30 years of age but does not reflect maturity in his actions and manner. He is serving as a Resident Agent at Akron, Ohio, and generally works without particular supervision. His development as a Special Agent in the Bureau is not outstanding, it being noted that he is rated Good as an agent in Grade CAF 11 and has been in the field for almost four years. It is not indicated that he is above average in any manner.

This agent is married and his wife is expecting a child within the next few months. He is in good health and indicates he is capable of reading French fairly well but has no knowledge of any other foreign language. It is not recommended that he be given consideration for foreign duty as his development as a Special Agent has not been of such character to indicate that his development and abilities are above average.

Director, FBI

WILLIAM E. LEA, JR. ↗

Special Agent LEA is above average in personal appearance. He is about 6' 1" in height, weighs around 200 pounds, appears to be well proportioned, very neat in his dress and is well mannered. He should be able to get along easily with any type of person. His approach is easy and pleasant and he has the ability to express himself. He is amenable to discipline.

This agent has had no special experience or background to qualify him particularly for foreign duty. He is presently serving as a Resident Agent at Mansfield, Ohio. His contact work has been good. He is married and has two children, is in excellent health and is from Texas. It is believed he is conscientious. He can read some Spanish and understands a little of it when spoken. He gives the impression of being slow in the manner of a Southerner but he is consistent and steady. He is recommended for this type of assignment but it is noted that he has a wife and two children, that his father was recently deceased and it is necessary for him to handle his father's affairs in behalf of his mother, also that one of his children is not more than three or four months of age. It is recommended, therefore, that if he is considered for this type of assignment, consideration be given to his personal obligations.

HOWARD D. SHOOT ↗

Agent SHOOT is neat, courteous, is about 5' 7" in height, of good, normal, medium build and is most sincere and conscientious. He should be able to get along with and meet any type of person. He can express himself in above-average manner, is very amenable to discipline.

This agent has had no special experience or background to qualify him particularly for this type of assignment except his experience and development as a Special Agent, in which he has proven himself to be above average. He is married, 31 years of age, has one child 15 months old and is in excellent health. He indicates that he is extremely interested in this type of assignment as he reads, writes and speaks French well and can read German and Spanish. He is recommended for this assignment.

PAUL W. THOMPSON ↗

Agent THOMPSON is about 5' 9" in height, of average weight, slight build, is always neatly dressed, mature and well qualified to

Director, FBI

work without supervision. He has more initiative than most agents. He is well accepted by all with whom he comes in contact, can express himself properly, is amenable to discipline and is industrious. He serves as a Resident Agent in Toledo, Ohio.

This agent has no special experience or background that would qualify him particularly for this type of work other than his experience and development as a Special Agent. He is married and has no children. He is 29 years of age and in good health. It is believed that this agent is qualified for this type of assignment and it is recommended that he be given consideration therefor. He has no knowledge of any foreign languages though he has studied some Spanish in the past.

JOHN S. P. WILSON, JR.

Agent WILSON is about 5' 11" in height, of slender build, is very neat, tidy and properly mature. He serves as a Resident Agent at Akron, Ohio. It can be generally said that his work is handled without supervision. He should be able to meet persons in any position properly. He can express himself and is amenable to discipline.

This agent has had no special experience or background that would qualify him particularly for foreign duty other than his work as a Special Agent. He is married and has one child. He is in good health and is 28 years of age. He is recommended for consideration but it should be remembered that he is married and has one child dependent upon him.

JOHNIE J. DYER

Agent DYER is about 6' 1" in height, of slender build, is neat, pleasant and courteous and has a good personal appearance. He should not have any difficulty in making contact with any individual regardless of position. He has had no special experience or background which would particularly qualify him for foreign duty except his development as an agent. He is amenable to discipline, is interested and sincere, has no dependents and is 28 years of age. He is of good health and is regarded qualified. He has no knowledge of any foreign languages. It is recommended that he be given consideration.

Very truly yours,

H. B. Fletcher
H. B. Fletcher
Special Agent in Charge



Federal Bureau of Investigation
United States Department of Justice



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to August 31, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mabel E. Smoot Address 2793 E. 108th, Cleveland 1.
Relationship Wife Dated 8/22/44 File # 3 AUG 31 1944

Very truly yours,

ack. 8-28-44

mlh

Howard W. Smoot
Special Agent

3 Aug 31 1944

mlh

XV
Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 25, 1944

FROM: H. B. FLETCHER, SAC, Cleveland Field Division

SUBJECT: HOWARD D. SMOOT
Special Agent
SELECTIVE SERVICE STATUS

The Board of Appeals for Local Board No. 8, Chamber of Commerce Building, Dallas, Texas, has classified Special Agent HOWARD D. SMOOT in 2-A until December 21, 1944.

3 SEP 13 1947-263689-69

HDS: mh

2 2
2 SEP 13 1947
FBI - CLEVELAND
file
3 file

reverted
wmcw, pr

COPY CM

O F F I C E M E M O R A N D U M
PAK:ER

UNITED STATES GOVERNMENT

TO : MR. H.H. CLEGG
FROM : H.A. MEYERS
SUBJECT: DEFENSIVE TACTICS INSTRUCTORS' SCHOOL

DATE: 9/27/44

In accordance with authority granted, if approved, the following men will be retained at the completion of their respective In-Service classes for the purpose of receiving specialized instruction in Defensive Tactics for a period of one week:

SA J. Thomas Dietz, New Haven Field Division
SA Howard D. Smoot, Cleveland Field Division

These men will be released from this assignment at 4:30 P.M.
Saturday, October 7, 1944.

Office Memorandum

• UNITED STATES GOVERNMENT

TO : MR. H. H. CLEGG
FROM: R. G. A. ZEISS, PHYSICAL INSTRUCTOR
SUBJECT: DAN SMOOT, SPECIAL AGENT
DEFENSIVE TECHNIQUE INSTRUCTORS' SCHOOL

DATE: OCTOBER 3, 1944

This is to advise that yesterday Special Agent Dan Smoot who is attending the Defensive Technique Instructors' School informed Mr. Zeiss that he twisted his left ankle while getting up from the mat during class activity. The injury appeared slight and Mr. Smoot was of the opinion that immediate medical attention was not necessary.

This morning Agent Smoot was unable to put his weight upon his foot without assistance and stated that the ankle had caused him some discomfort several hours after the injury occurred. With the assistance of Agent R. G. Barthol also of the Defensive Technique Instructors' School he was immediately taken to the FBI Nurse and then to the Public Health where the injury was diagnosed as a sprain.

It is Agent Smoot's desire that he be permitted to remain in the class taking notes. The examining physician informed that the sprain might clear up at any time.

RECOMMENDATION:

It is recommended that Agent Smoot be permitted to remain in class taking notes and if his ankle does not clear up before the end of the course he can be given the practical work by Agent Robert G. Barthol of the same class who is also assigned to the same field office as Agent Smoot.

67-263689-70

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin *(initials)*
FROM : Jessie R. Skilling, R. N.
SUBJECT: SMOOT, H. DAN
(In-Training Class)

DATE: October 3, 1944

The above Special Agent reported to the Health Service this morning for Form CA-16. Assistant in gymnasium stated in the Health Service that Mr. Smoot had injured left foot on the 2nd inst. during exercises.

X-ray shows no fracture but foot is very painful, probably due to sprain, which was bandaged and Special Agent given crutches. He is to report back to Public Health the 6th inst.

Respectfully submitted,

Jessie R. Skilling

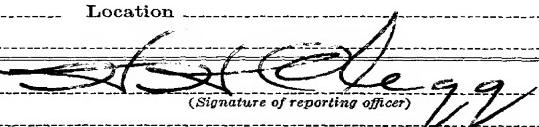
CC: Mr. Glavin *(initials)*
Mr. Clegg

OFFICIAL SUPERIOR'S REPORT OF INJURY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

| | | | | |
|---|--|---|---|---------------------------------------|
| Place of employment | 1. Department Justice <small>(War, Navy, etc.)</small> | 2. Bureau or office F. B. I. <small>(Engineer, Navigation, etc.)</small> | | |
| | 3. Place of employment Field Division <small>(Arsenal, Navy Yard, etc.)</small> | Cleveland <small>(City)</small> | Ohio <small>(State)</small> | |
| | 4. Reporting office Cleveland, Ohio | <i>(Location of reporting office or division headquarters)</i> | | |
| | 5. Name of superintendent or foreman in charge when injury occurred George Zeiss | | | |
| The injured employee | 6. Name of injured employee Howard D. Smoot <small>(Give first name in full)</small> | 7. Age 31 | 8. Sex M | 9. Race W |
| | 10. Home address 2793 East 108 st., | Cleveland <small>(Street and number)</small> | Cleveland <small>(City or town)</small> | Ohio <small>(State)</small> |
| | 11. Occupation and division Special Agent <small>(Give both, as laborer, hull division, helper, machine shop, etc.)</small> | 12. Was employee doing his regular work? yes If not, what work? | | |
| | 13. Total length of service with the Government as a civilian? 2 years, 7 months | | | |
| | 14. How long at present work in this establishment? 2 years, 7 months | | | |
| | 15. Dates of other injuries none | | | |
| | 16. Rate of pay on date of injury \$ 3800.00 per annum | { and subsistence valued at \$ _____ per _____ { and quarters valued at \$ _____ per _____ | | |
| | 17. Employee begins work at 8:30 <small>(Hour, a. m. or p. m.)</small> | a.m. | 18. Regular day's work ends 5 p. m. <small>(Hour, a. m. or p. m.)</small> | |
| | 19. Hours worked per day 8 | 20. Days paid per week 6 | | |
| | 21. Place where injury occurred F.B.I. Basement gymnasium, U.S. Dept. of Justice Bldg <small>(Give exact location, as name or number of building and division, etc.)</small> | | | |
| 22. Date of injury 10/3/44 , 19____; day of week Monday ; hour of day 3 p. m. | | | | |
| 23. Date employee stopped work _____, 19____; day of week _____; hour of day _____ m. | | | | |
| 24. Date employee's pay stopped _____, 19____; day of week _____; hour of day _____ m. | | | | |
| 25. Has employee returned to work? No absence from duty was necessary <small>(Give date and hour)</small> | | | | |
| 26. Will employee receive pay for any portion of above absence on account of: (a) Annual leave _____ (b) Sick leave _____ (c) Any other reason _____ | <small>(Give exact dates)</small> | | | |
| 27. Describe in full how injury occurred During a class of instructions, he sprained an ankle while getting up from a mat in the gymnasium. <small>(Give exact dates)</small> | | | | |
| 28. State part of body injured and nature and extent of injury left ankle sprained; no disability | | | | |
| The injury | 29. Did injury cause loss of any member or part of member? No If so, describe exactly _____ | | | |
| | 30. Was employee injured while in performance of duty? yes If not, or in doubt, give detailed statement _____ | | | |
| | 31. Was injury caused by: (a) Wilful misconduct of the employee? no (b) Intention of employee to bring about injury or death of himself or another? no (c) Employee's intoxication? no <small>(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)</small> | | | |
| 32. Was written notice of injury given within 48 hours? yes If not, did immediate superior have actual knowledge of injury? <small>(Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)</small> | | | | |
| 33. Names and addresses of witnesses to injury Robert G. Barthol, 900 Standard Bldg., Cleveland, Ohio | | | | |
| <small>(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)</small> | | | | |
| 34. Was injury caused by a third party other than a Government employee or agency? no If so, has employee been instructed in procedure under commission's regulations? <small>(A detailed statement should be forwarded with this report)</small> | | | | |
| Medical attendance | 35. Name and address of physician who first attended case Examination at U.S. Public Health Service | | | |
| | 36. How soon after injury? 17 hours | | | |
| | 37. To what hospital sent? none | Location _____ | | |
| | 38. Name and address of physician now attending case _____ | | | |

Signed this _____ day of _____, 19_____


(Signature of reporting officer)

at _____

(Title)

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

Signed this _____ day of _____, 19_____

(Signature of witness)

Signed this _____ day of _____, 19_____

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that _____ was given first-aid treatment, or examined, (Name of employee) on _____, 19_____, at _____ m., and _____ disabled for work. Probable length of disability will be _____ (Was or was not) In my opinion disability _____ due to injury on _____, 19_____. (Was or was not)

Nature of injury as found on examination _____

Hospitalized _____ Will return for further treatment _____

Discharged _____ Other disposition _____

Remarks _____ Statement of Government medical officer submitted to Commission on Form C.A. 20 or reverse Special C.A. 16 or C.A. 17 on December 21, 1944

Signed this _____ day of _____, 19_____

at _____

(Signature of medical officer)

**EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR
COMPENSATION AND MEDICAL TREATMENT**

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

Washington _____

(City or town)

D.C. _____

(State)

_____ (Street and number)

October 3, 1944

(Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on October 2, 1944.

Monday _____, 3:00 P.m.
(Day of week) (Hour, a. m. or p. m.)

1. The injury occurred at F.B.I. Basement Gymnasium, U.S. Dept. of Justice Bldg.
(Give name of establishment where employed)

in the following manner: During a class of instruction, I was getting up from a mat and accidentally twisted my ankle (left).

2. Cause of injury Accidental sprain

3. Nature of injury My left ankle was sprained

4. Names of witnesses to injury:

Robert G. Barthol, Special Agent, F.B.I.

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

The injury did not disable me and no claims were made. Accident reported to George Zeiss, F.B.I. athletic instructor on 10/3/44.

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name)

Howard D. Smart

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

Office Memorandum

UNITED STATES GOVERNMENT

LAH:imc
TO : CLYDE A. TOLSON

FROM : H. H. CLEGG SIS ✓/✓

SUBJECT: *No test all*

SPECIAL AGENT - HOWARD D. SMOOT
 IN-SERVICE TRAINING COURSE NO. 6
 FROM 9/18/44 TO 9/30/44
 EOD - 3-23-42
 GRADE - CAF-11
 SALARY - \$3,800
 ASSIGNED TO - CLEVELAND

DATE: October 7, 1944

MOOT COURT TRAINING

ABILITY TO TESTIFY:

QUALIFIED XXXX *R. Treadwell*

NOT QUALIFIED _____

REMARKS: _____

PHYSICAL EXAMINATION AFFORDED: Yes

GRADES ATTAINED:

| | |
|--------------------------|-------------|
| NOTEBOOK | - Good |
| WRITTEN EXAMINATION | - 87 |
| HIP SHOOTING | - 96 |
| PRACTICAL PISTOL COURSE | - 92 |
| SHOTGUN | - 100 |
| .30 RIFLE | - 93 |
| MACHINE GUN | - 95 |
| GENERAL FIREARMS ABILITY | - Very Good |

TECHNICAL EQUIPMENT QUALIFICATIONS:

Good

REMARKS: Interviewing official - George H. Treadwell

Smoot is of average height and build. He has dark hair, a ruddy complexion and presents a very good appearance.

Upon introduction, Smoot is rather formal but loosens up considerably when engaged in conversation. He appears to be mature and to have an abundance of self-confidence and poise. He has a positive type of personality, and it is believed that upon some occasions he might be somewhat lacking in diplomacy. This Agent is definitely above average in mentality. He is alert, energetic, and interested in his work, and it is believed that with proper supervision he will develop supervisory and perhaps administrative ability.

Smoot had no personal problems or suggestions to offer. He did state, however, that he was sincerely interested in an SIS assignment. He is married and has one child, 15 months of age. He stated that he intended to talk to someone in Mr. Carson's Section while attending In-Service.

Mr. Tolson
 Mr. E. A. Tamm
 Mr. Clegg
 Mr. Coffey
 Mr. Glavin
 Mr. Ladd
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Mohr
 Mr. Carson
 Mr. Hendon
 Mr. Jones
 Mr. Quinn Tamm
 Mr. Nease
 Miss Gandy

George H. Treadwell

INSTRUCTOR

LAH:CL

October 10, 1944

CONFIDENTIAL

SAC, Cleveland

RE: HOWARD D. SMOOT
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from September 18 to September 30, 1944.

He attained the following grades:

| | |
|------------------------------------|------|
| Notebook | Good |
| Written Examination | 87 |
| Technical Equipment Qualifications | Good |

| | |
|-------------------------|-----|
| Hip Shooting | 96 |
| Practical Pistol Course | 92 |
| Shotgun | 100 |
| .30 Rifle | 93 |
| Machine Gun | 95 |

The firearms grades should be entered on the individual field firearms training record card.

300

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

cc: Howard D. Smoot
FEDERAL BUREAU OF INVESTIGATION
Cleveland, DEPARTMENT OF JUSTICE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION

MAILED 13

★ OCT 10 1944 P.M.

JMO:id

October 14, 1944

PERSONAL AND CONFIDENTIAL

Mr. Howard D. Smoot
Federal Bureau of Investigation
900 Standard Building
Cleveland 13, Ohio

Dear Mr. Smoot:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on September 28, 1944.

This report reflects the following physical defects:

None.

The Board of Examining Physicians makes the following recommendations:

Inoculation for typhoid.
Inoculation for tetanus.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Vohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn
Mr. Nease
Miss Gandy

RECEIVED OCT 14 1944 M

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

CC: SAC Cleveland

50CTJ 8/22

filed 4/2

67-263689-71

Frank
Dentist

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME Howard D. Smoot AGE 30 YEARS, 11 MONTHS
 NATIVITY (state of birth) Missouri MARRIED, SINGLE, WIDOWED: married NUMBER OF CHILDREN 1
 FAMILY HISTORY Father died with tuberculosis in 1923.

HISTORY OF ILLNESS OR INJURY

Chronic P-N drip
otherwise none

HEAD AND FACE n

EYES: PUPILS (size, shape, reaction to light and distance, etc.)

DISTANT VISION RT. 20/20, corrected to 20/LT. 20/20, corrected to 20/ Review of systems negativeCOLOR PERCEPTION normal

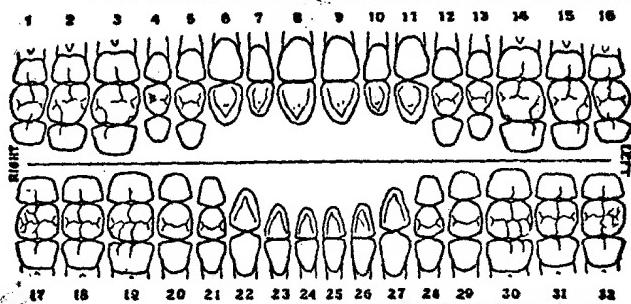
(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS nEARS: HEARING RT. WHISPERED VOICE 15'/15' CONVERSATIONAL SPEECH /15'
LT. WHISPERED VOICE 15'/15' CONVERSATIONAL SPEECH /15'DISEASE OR DEFECTS nNOSE n

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES nTONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH 17-20-29NONVITAL TEETH none apparentPERIAPICAL DISEASE none apparentMARKED MALOCCLUSION noPYORRHEA ALVEOLARIS noTEETH REPLACED BY BRIDGES noneDENTURES noneREMARKS 

J. N. [Signature]
 (Signature of Dental Officer)

263689-71

GENERAL BUILD AND APPEARANCE stockyTEMPERATURE 98. CHEST AT EXPIRATION 37HEIGHT 67 $\frac{1}{2}$ CHEST AT INSPIRATION 40 $\frac{1}{2}$ WEIGHT 146 $\frac{1}{2}$ CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 31 $\frac{1}{2}$ RECENT GAIN OR LOSS, AMOUNT AND CAUSE no changeSKIN, HAIR, AND GLANDS nNECK (abnormalities, thyroid gland, trachea, larynx) nSPINE AND EXTREMITIES (bones, joints, muscles, feet) n

THORAX (size, shape, movement, rib cage, mediastinum) _____
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n
Photo-Fluorograph of chest is negative
CARDIO-VASCULAR SYSTEM n
HEART (note all signs of cardiac involvement) _____

PULSE: BEFORE EXERCISE 72
AFTER EXERCISE 26 3 64
B THREE MINUTES AFTER 38

BLOOD PRESSURE: SYSTOLIC 128
DAIATOLIC 60

CONDITION OF ARTERIES n
CONDITION OF VEINS n

CHARACTER OF PULSE n
HEMORRHOIDS n

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) _____
n

GENITO-URINARY SYSTEM n
URINALYSIS: SP. GR. 1.015 ALB. n SUGAR n MICROSCOPICAL n
VENEREAL DISEASE n

NERVOUS SYSTEM n
(organic or functional disorders)
ROMBERG n INCOORDINATION (gait, speech) n
REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS n
SEROLOGICAL TESTS n BLOOD TYPE -0-
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries)
n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1943
TYPHOID PROPHYLAXIS: NUMBER OF COURSES None in five years
DATE OF LAST COURSE None in five years
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS none

CAPABLE OF PERFORMING DUTIES INVOLVING strenuous PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

Typhoid Prophylaxis

Tetanus Toxoid

Benjamin V. White
Lieut. (MC) U.S.N.R.

DATE OF EXAMINATION 9/28/44

Office Memorandum • UNITED STATES GOVERNMENT

RECORDED

TO : MR. H. H. CLEES

DATE: 10/9/44

FROM : H. A. MEYER

SUBJECT: DEFENSIVE TACTICS INSTRUCTORS' SCHOOL
OCTOBER 1 - 7, 1944

This is to advise that Special Agent Howard D. Snoot of the Cleveland Field Division has completed one week of specialized instruction in Defensive Tactics (Jiu-jutsu and Disarming Methods) and has qualified as a Bureau instructor in same.

67-263689-72

RECORDED

10/9/44

NHM/Ja

SAC, CLEVELAND

OCTOBER 16, 1944

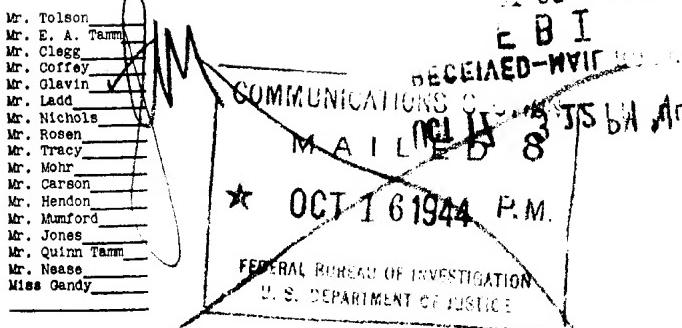
JOHN EDGAR HOOVER, DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

DEFENSIVE TACTICS INSTRUCTORS' SCHOOL
OCTOBER 1, 1944 - OCTOBER 7, 1944

Please be advised that Special Agent Howard D. Shoot of your Division has completed a one-week course of specialized instruction in Defensive Tactics (Jujitsu and Disarming Methods) and has qualified as a Bureau instructor in same.

RECORDED 67-263689-73

80 21
1 OCT 28 1944



WDP:HC

Cleveland, Ohio
December 27, 1944

MEMORANDUM FILE:

Re: HOWARD D. SHOOT
Special Agent

This agent testified in moot court on December 20, 1944. He obviously is above average. He understands the questions, cannot be hurried, reflects intelligence, self-confidence and is mentally alert and sincere.

H. B. Fletcher
SAC

67-2955-30

Federal Bureau of Investigation
U. S. DEPT. OF JUSTICE

DEC 27 1944

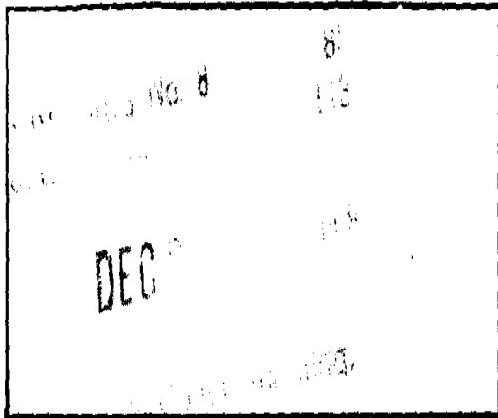
CLEVELAND FIELD OFFICE

ROUTED TO *[Signature]* FILE *[Signature]*

MOVED FROM FIELD
TO NATIONWIDE FILE
12/27/44

CLASSIFICATION ADVICE

App. Not Req.



(Local Board Date Stamp With Code)

Dec. 28, 1944

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Howard

Drummond

Smart

(First name)

(Middle name)

(Last name)

Order No. 2663 has been classified in Class II-A 71

until May 27, 1945, 19

(Insert date for Class II-A and II-B only)

by Local Board.

Board of Appeal (by vote of _____ to _____).

President.

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, Federal Bureau of Investigation

DATE: January 1, 1945

FROM : SAC, Cleveland, Ohio

SUBJECT: HOWARD D. SMOOT
SPECIAL AGENT

This is to advise that Special Agent HOWARD D. SMOOT has been classified II-A until May 27, 1945 by Local Board 8, Dallas County, Chamber of Commerce Building, Dallas, Texas.

67-263689-76

Federal Bureau of Investigation
United States Department of Justice

Cleveland, Ohio
March 6, 1945

Director
Federal Bureau of Investigation
Washington, D. C.

Re: HOWARD D. SMOOT, Special Agent

Dear Sir:

I have heard that the Bureau is organizing a class to train agents for service in Europe. I am very much interested in an assignment of this kind and would appreciate an appointment.

Very truly yours,

Howard D. Smoot

67-263689-77

23

1

W.M.F.

S.D.S.



Federal Bureau of Investigation
United States Department of Justice



IN REPLY, PLEASE REFER TO

FILE NO.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 10, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mabel E. Smoot

Address 10602 Shaker Blvd - Cleveland, O.

Relationship Wife

Dated 1-16-45

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mabel E. Smoot

Address 10602 Shaker Blvd - Cleveland, O.

Relationship Wife

Dated 1-16-45

Very truly yours,

Howard Wm. Smoot
Special Agent

*Rec'd
1-19-45
mblt*

COPY vs

Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

HBF'MC

February 7, 1945

PERSONAL AND
CONFIDENTIAL

Director, FBI

Re: POLICE INSTRUCTORS SCHOOL

Dear Sir:

Reference is made to Bureau Letter No. 17, Series 1945,
dated January 30, 1945, and to Paragraph C thereof relating to the
titled matter.

It is respectfully recommended and suggested that the
following personnel presently assigned to this field division be
considered for attendance at a police instructors school so that
they might receive specialized training to permit them to appear
as instructors before police schools and law enforcement conferences:

ARTHUR W. PEJEAU
CLARENCE J. OVIATT
HOWARD D. SMOOT

Very truly yours,

/s/ H. B. FLETCHER
SAC

4 MAR 13 1945

copy fl

GOLDEN UNDERWOOD
MAYOR

CITY OF PARKERSBURG
Police Department
PARKERSBURG, W. VA.

March 9th, 1945.

Mr. J. Edgar Hoover, Director,
Federal Bureau of Investigation,
U. S. Department of Justice,
Washington, D. C.

Dear Sir:

This letter will express to you the thanks of
this Department for your cooperation in connection with
the Police School recently held in this City.

Special Agents H. D. Smoot and Clyde E. Smith
of the Cleveland Field Office, and Leon H. Rumans of the
Washington Field Office, with one exception presented
their subject in an extremely interesting and helpful
way, and their lectures and demonstrations were well re-
ceived and greatly appreciated by all of the officers in
attendance.

All of us regretted very much that flood con-
ditions in Parkersburg and vicinity not only made neces-
sary the use on extra duty of all of our officers, but
also made impossible the attendance of numerous officers
from surrounding communities on March 7th and 8th, when
Special Agent Watson of the New York Field Office was
scheduled to speak on Traffic. It was necessary, be-
cause of the emergency, to cancel those sessions, but we
hope that within the near future it will be possible for
us to re-schedule that subject and have the pleasure of
hearing Mr. Watson or Mr. Kunz, who was originally sched-
uled to speak.

Sincerely yours,

/s/ C. W. Hylbert
Chief of Police.

cc: Special Agent in Charge, Huntington, W. Va.
Special Agent in Charge, Cleveland, Ohio.
Special Agent in Charge, New York City.

9 APR 12 1945

copy fl

GMM:md

March 12, 1945

Mr. C. W. Hylbert
Chief of Police
Parkersburg, West Virginia

My dear Chief:

I wish to thank you for your letter of March 9, 1945. It was a real pleasure to learn that the Police School in your city was so successful and the FBI is happy to have been a part of this fine endeavor. We, of course, will be pleased to be of further assistance when the course is resumed.

The comments you made concerning Special Agents H. D. Smoot, Clyde E. Smith and Leon H. Rumans were most gratifying and it is always encouraging to know that the work of our representatives is well received.

With best wishes and kind regards,

Sincerely yours,

cc: Huntington
cc: Training Division - Attention Mr. Rogers

APP 121045
2

AM



Federal Bureau of Investigation
United States Department of Justice

Cleveland, Ohio

HBF'MC

March 19, 1945

PERSONAL AND CONFIDENTIAL

Director, FBI

Re: HOWARD D. SMOOT
Special Agent

Dear Sir:

Reference is made to the annual efficiency rating of the above-named employee and it is noted that he is superior and outstanding. He is decidedly above average and gives every indication of being capable in every respect. It is believed he could serve as a supervisor in a highly creditable manner and could possibly be developed into some executive position with the Bureau.

Agent SMOOT is above average in intelligence. He has been encouraged to submit a speech transcript so that he can be qualified to appear before various groups and organizations as a Bureau representative. He should be able to handle such assignments very creditably.

It is recommended that Agent SMOOT be afforded a promotion in grade at this time.

agt. last reallocated on
7-1-44 and under the present
system of promotion is not
due for reallocation
until 1-1-46 JFB/jms

Very truly yours,

H. B. Fletcher
H. B. Fletcher
SAC

67-263689-78

SEARCHED..... INDEXED..... SERIALIZED..... FILED.....
APR 21 1945
FBI - CLEVELAND



letter to Sac Cleveland
4-2-45
3-21-45
9-8-48

J. R. G.

3-
J. R. G.

HLE/wma

March 20, 1945

PERSONAL AND CONFIDENTIAL

Mr. Howard D. Smoot
Federal Bureau of Investigation
900 Standard Building
Cleveland 13, Ohio

Dear Mr. Smoot:

Receipt is acknowledged of your letter of March 6, 1945, wherein you advised me of your desire to be considered for an SIS assignment.

Your interest in the furtherance of the Bureau's SIS program is indeed appreciated and you may be assured that your qualifications have been carefully noted and made a matter of record in our files to be given consideration as additional assignments of this nature are made in the future.

Sincerely yours,

John Edgar Hoover
Director

cc: SAC, Cleveland
RELEASER-AV-920
CHIEF-101
WBS-SI-2 REW

301
MAR 31 1945
NO
COMM-FBI-CLEVELAND
C. E. Smith, Jr.

67-263689-79

| | |
|---------------------------------|---------|
| SEARCHED | INDEXED |
| SEARCHED | INDEXED |
| SERIALIZED | FILED |
| MAR 21 1945 | |
| FEDERAL BUREAU OF INVESTIGATION | |

2

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Gray
Mr. Lester
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILING DEPT.
MAR 21 1945
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

[Handwritten signatures and initials over the stamp]

ANNUAL

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1945 based on performance during period from April 1, 1944 to March 31, 1945

HOWARD D. SMOOT

(Name of employee)

Special Agent CAF 11

(Title of position, service, and grade)

Federal Bureau of Investigation, Cleveland, Ohio
(Organization—Indicate bureau, division, section, unit, field station)

| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/> |
|--|--|---|
| ✓ if adequate - if weak + if outstanding | | |

- By
- _____ (1) Maintenance of equipment, tools, instruments.
 - _____ (2) Mechanical skill.
 - ± (3) Skill in the application of techniques and procedures.
 - _____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
 - ± (5) Attention to broad phases of assignments.
 - ± (6) Attention to pertinent detail.
 - _____ (7) Accuracy of operations.
 - ± (8) Accuracy of final results.
 - ± (9) Accuracy of judgments or decisions.
 - ± (10) Effectiveness in presenting ideas or facts.
 - ± (11) Industry.
 - ± (12) Rate of progress on or completion of assignments.
 - ± (13) Amount of acceptable work produced. (Is mark based on production records? *✓*)
(Yes or no)
 - ± (14) Ability to organize his work.
 - ± (15) Effectiveness in meeting and dealing with others.
 - ± (16) Cooperativeness.
 - ± (17) Initiative.
 - ± (18) Resourcefulness.
 - ± (19) Dependability.
 - ± (20) Physical fitness for the work.

- _____ (21) Effectiveness in planning broad programs.
- _____ (22) Effectiveness in adapting the work program to broader or related programs.
- _____ (23) Effectiveness in devising procedures.
- _____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- _____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- _____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
- _____ (27) Effectiveness in promoting high working morale.
- _____ (28) Effectiveness in determining space, personnel, and equipment needs.
- _____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- _____ (30) Ability to make decisions.
- _____ (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ± (A) Ability to direct and lead raids and dangerous assignments.
_____ (B) _____
_____ (C) *3 Plan*

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and no minus marks.

Plus marks on at least half of the underlined elements, and no minus marks.

Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.

Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.

Minus marks on at least half of the underlined elements.

| Adjective rating | Rating official |
|------------------|--------------------------|
| Excellent | EXCELLENT <i>HAB</i> |
| Very good | |
| Good | Reviewing official _____ |
| Fair | |
| Unsatisfactory | |

Rated by *W.B. Fletcher* Special Agent in Charge March 13, 1945

(Signature of rating official)

(Title)

(Date)

Reviewed by *John J. Smith* (Signature of reviewing official)

(Title)

(Date)

Rating approved by efficiency rating committee _____ Report to employee _____ (Adjective rating)

16-26177-2 (Date)

3-31-45 PW

T

HOWARD D. SMOOT
Special Agent
Annual Efficiency Rating

This agent dresses neatly, always presents an appearance in accord with Bureau standards, possesses a friendly, pleasing mature personality and is popular with fellow employees. He is far above the average in intelligence, initiative and resourcefulness and is thoroughly aggressive, forceful and self-confident. He is sincere, very conscientious and industrious, is interested in his work and performs an above-average volume in a very thorough and accurate fashion. He is always cheerfully available for after-hour assignments.

Agent SMOOT is an excellent automobile driver, a very fast rough-draft typist but has no knowledge of shorthand. His ability to use all Bureau cameras is above average and he has an excellent knowledge of French and can read Spanish and German. He is an approved Bureau instructor in Defensive Tactics. His firearms scores are very good and I am confident of his ability to handle dangerous assignments. He has operated on a large number of physical surveillances with excellent results, which reflected abundance of ingenuity on his part.

Although this agent has had no opportunity to testify in Federal Court, his performance in moot court has been observed and it is believed he would be an excellent Bureau witness as he has a good voice and exhibited poise, alertness and confidence upon the witness stand. He organizes and initiates complicated investigations efficiently and effortlessly, welcomes responsibility and discharges his duties with almost no supervision. He is an excellent dictator, having a large vocabulary, a good command of English, thorough preparation, clear enunciation and dictating at a rapid, even tempo. His reports are well organized and worded and reflect a minimum of error.

During the past year, this agent has investigated cases in the following categories: National Defense - 65, 100, 101; General Investigative - 9, 77, 91 and Plant and American Legion contacts.

This agent has supervisory ability and has been afforded experience in supervisory work, which he performed very capably. He enjoys excellent health and physical condition.

Agent SMOOT's performance I consider to be excellent and I believe he will continue to develop.

I have read this rating

NAS

HBF:MC
3-13-45

Letter to SAC, Cleveland

3-29-45

JEE-98

H. B. Fletcher
H. B. Fletcher
Special Agent in Charge

3
J. E. G.

JEE:ojg

PERSONAL AND CONFIDENTIAL

SAC, Cleveland

April 2, 1945

John Edgar Hoover - Director, Federal Bureau of Investigation

HOWARD D. SMOOT
Special Agent

Reference is made to your letter of March 19, 1945 to the Bureau, wherein you recommend that the captioned Agent be afforded a promotion in grade.

It is noted that Agent Smoot was reallocated to Grade CAF-11 \$3800 per annum on July 1, 1944 and a review of his record does not reflect that he is deserving of special consideration in the form of an additional increase in salary at this time.

However, the comments in his annual efficiency report to the effect that he has operated on a large number of physical surveillances with excellent results which reflected an abundance of ingenuity on his part may entitle him to such consideration. In the event you feel his participation on these surveillances has been outstanding you should furnish the Bureau with more specific and detailed information. Upon receipt thereof, further consideration will be given to reallocating Agent Smoot to Grade CAF-12 \$4600 per annum.

67-263689-80

27

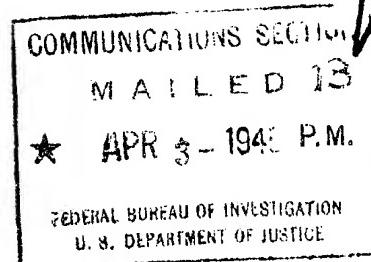
Boyle's

APR 3

60

60
60

60
60



Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

OFFICE MEMORANDUM COPY JAC

UNITED STATES GOVERNMENT

TO: Director, FBI
FROM: SAC, Huntington
SUBJECT: POLICE SCHOOL
Parkersburg, W. Va.

DATE: March 21, 1945

For the information of the Bureau, there were approximately 45 officers representing various Police Departments and Sheriffs' offices who attended sessions of the Parkersburg Police School. The average attendance for the first week was approximately 12 at each of the sessions, or 24 in attendance each day.

During the first part of the second week, attendance dropped off due to flood conditions which prevented officers from surrounding communities from reaching Parkersburg. As the Bureau is already aware, it was necessary to cancel the last three days of the school entirely inasmuch as the flood conditions required the use of all the Parkersburg Police officers and completely out off those from the surrounding communities.

I have been informed that Special Agents H. D. SMOOT and CLYDE E. SMITH of the Cleveland Office and Special Agent LEON H. RUMANS of the Washington Field Office without exception presented their subjects in a most helpful and interesting way. A number of the officers in attendance remarked about this to our Agents. One officer from a town near Parkersburg advised that he had to attend only the first session on Defensive Tactics, but that he found this course and the succeeding courses so interesting and instructive that he attended every session. An officer of the West Virginia State Police who had previously had training in Judo and Defensive Tactics informed me that Agent SMOOT's demonstration was one of the most practical that he had ever seen. Other officers commented very highly on Agent SMITH's lectures and demonstrations and also on the instruction given by Agent RUMANS.

Chief of Police C. W. HYLBERT has indicated that he would like to re-schedule the sessions on Traffic as soon as conditions will permit. He also thought he might schedule one or two additional subjects to be discussed. No particular date has been set.

JLD:vw

67-263689-81

67

Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

HBF'MC

April 14, 1945

PERSONAL AND CONFIDENTIAL

Director, FBI

Re: HOWARD D. SMOOT
Special Agent

Dear Sir:

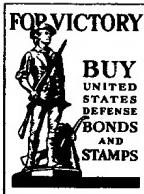
Reference is made to letter from this office dated March 19, 1945 and your letter of April 2, 1945 which relate to the recommendation that the above-named agent be afforded a promotion in grade.

Agent SMOOT has been particularly effective on all physical surveillances and it is customary to assign him to physical surveillances of above-average importance. For the most part, these have related to matters of Internal Security - C and he has participated in practically all of such surveillances conducted in this field division. He has handled them all in a creditable manner and has kept the desk informed of the developments and the results obtained have always been good.

Agent SMOOT has demonstrated a capacity to handle detail beyond the average and in this connection reference is made to his report of February 24, 1945 in the matter titled COMMUNIST INFILTRATION OF UNITED AUTOMOBILE AIRCRAFT AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA, CIO, INTERNAL SECURITY - C (Bureau File 100-26844), to his report of March 14, 1944 in the case titled SOCIALIST LABOR PARTY OF AMERICA, INTERNAL SECURITY - C (Bureau File 100-53918), and to his report of December 30, 1943 in the matter titled YETTA ABRAMSON LAND, WITH ALIASES, INTERNAL SECURITY - C (Bureau File 100-9380).

In view of the fact that during the past year, this agent's principal activity has been in connection with activities of the Communist Party, it is difficult to indicate outstanding ability but it has been found that his performance has been such that he is considered very reliable, intelligent and practical, his volume is always proper and he can be entrusted with the preparation and development of all investigative matters and it is customary for him to be assigned to matters of more than average importance because of his generally

Mr. Tolson.....
Mr. T. A. Quinn.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Tracy.....
Mr. Carson.....
Mr. Egan.....
Mr. Hendon.....
Mr. Pennington.....
Mr. Quinn Tamm.....
Mr. Nease.....
Miss Gandy.....



67-363689-82

6 APR 17 1945

Director, FBI

recognized ability.

I believe there are few, if any, agents of equal ability
in Agent SMOOT's present grade and recommend his promotion in grade.

Very truly yours,


H. B. Fletcher
SAC

WRG/lvw

HOWARD DRUMMOND SHOOT

2663

October 5, 1943 (31)

8

Dallas

Dallas

Texas

Title: Special Agent Annual Salary \$4428.32
Date Employed March 23, 1942 Date Entered Present Position March 23, 1942
Marital Status: Single Married No. of Children One
Duties: See attachment.

Employment History:

Credit Manager, Ben K. Keith Company, Dallas, Texas, Instructor, Southern Methodist University, Dallas, Texas; Teacher Fellow, Harvard University, Cambridge, Massachusetts.

Agency Stamp

AUTHORIZED
GOVERNMENT REQUEST
U. S. DEPARTMENT OF JUSTICE
F.B.I. READING COMMITTEE
U. S. DEPARTMENT OF JUSTICE BUILDING
WASHINGTON, D.C.

It is requested that the above-named registrant who is employed by an agency in or under the Federal Government, be classified in Class II-A or II-B by reason of the fact that he is "necessary to and regularly engaged in an activity in war production or in support of the national health, safety, or interest.

67-263689-83

4-19-45

Date Clyde A. Tolson, Director, Federal Bureau of Investigation, U. S. Department of Justice

Received 6-1-44
900 Standard Building APR 21 1944

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Cleveland

| | |
|----------------|--|
| Mr. Tolson | Mr. E. A. Tamm |
| Mr. Clegg | Mr. Coffey |
| Mr. Glavin | Mr. Ladd |
| Mr. Nichols | Mr. Rosen |
| Mr. Tracy | Mr. Tracy |
| Mr. Carson | Mr. Egan |
| Mr. Hendon | Mr. Pennington |
| Mr. Quinn Tamm | Mr. Nease |
| Miss Gandy | SAC: Review Committee, War Manpower Commission |
| SAC-Cleveland | |

COMMUNICATIONS DIRECTOR
MAIL ED 7
APR 21 1945 P.M.
★ APR 21 1945 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

G. J. P.

Office Memorandum • UNITED STATES GOVERNMENT

mlw

TO : Mr. Glavin ✓

FROM : J. P. Mohr ✓

SUBJECT: Howard D. Smoot
Special Agent - Cleveland

DATE: 5/3/45

RE: MERITORIOUS INCREASE

This employee entered on duty as a Special Agent on 3/23/42 and was last reallocated to CAF-11, \$3800 per annum on 7/1/44. In March 1945, SAC Fletcher recommended that Agent Smoot be afforded a promotion in grade calling attention to his annual efficiency report in which it was pointed out that this Agent has operated on a large number of physical surveillances with excellent results which reflected an abundance of ingenuity on his part. SAC Fletcher was therefore requested to furnish more detailed information concerning his ingenuity at which time further consideration would be given to his recommendation that Agent Smoot be reallocated.

SAC Fletcher has since advised that Agent Smoot had been particularly effective on all physical surveillances and it was customary to assign him to physical surveillances of above-average importance and for the most part these have related to matters of Internal Security-C and he has handled them all in a creditable manner. He said Agent Smoot had demonstrated a capacity to handle detail beyond the average. SAC Fletcher said that in view of the fact that during the past year, this Agent's principal activity has been in connection with activities of the Communist Party, it is difficult to indicate outstanding ability but it has been found that his performance has been such that he is considered very reliable, intelligent and practical; his volume is always proper and he can be entrusted with the preparation and development of all investigative matters and it is customary for him to be assigned to matters of more than average importance because of his generally recognized ability.

By memorandum dated 4/30/45, Mr. J. C. Strickland of the Security Division advised that Agent Smoot in recent months has submitted several reports in cases supervised in the Internal Security Section. He said an excellent report was prepared by him on 2/24/45 in the case entitled "Communist Infiltration of United Automobile, Aircraft and Agricultural Implement Workers of America, CIO". The investigation reported which necessitated extensive review of files in the Cleveland Office and ran to more than 200 pages, was accomplished, according to the period for which made, in 19 days. As for the report itself, although long, it contained no extraneous material, was well organized and presented; it brought the investigation to a current status with regard to the separate locals covered and clearly indicated in the undeveloped leads the balance of the inquiry to be performed. Mr. Strickland said that from the investigation conducted and reported in this case, Agent Smoot appears to be doing excellent work and to be deserving of a promotion in grade.

67-1000-84

Mr. Tolson
Mr. E. A. Tamm
Mr. Cleuz
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Huntington
Mr. Quinn Tamm
Miss Beahm
Miss Gandy

For your information under the procedure presently being followed by the Bureau Agent Smoot would not be eligible for reallocation ~~and~~ consideration until January 1946.

A PERMANENT BRIEF OF THIS AGENT'S FILE IS ATTACHED.

RECOMMENDATION

Although the information submitted indicates that Agent Smoot is performing his duties in a very capable manner, it is not felt that he should be reallocated to Grade CAF-12, \$4600 per annum since he has only been in his present grade approximately ten months. However, in view of his excellent status it is recommended that he be reconsidered in August 1945.

*J. L. Cook
JCC*

Recommended reallocation
now. It appears he is handling
most important work very
efficiently and earning
\$4600. ~~Aug~~ 5-4

DM
5/23
V.

*Ed.
F. G. P.
S. J. S.*

Prepared by [initials]
Checked by [initials]
Filed by [initials]

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs.

Mr. Howard B. Smith

Date May 26, 1945

New appointment

Transfer

Promotion

Separation

PRESENT STATUS

1. Title: Special Agent

2. Grade: GAV 11

3. Salary: \$3800 per annum

4. Seat of Government:
Field:

5. Division:

6. Appropriation: "Salaries and Expenses, FBI"
(National Defense)

PROPOSED ACTION

7. Title: Special Agent

8. Grade: GAV 12

9. Salary: \$4100 per annum

10. Seat of Government:
Field:

11. Division:

12. Appropriation: "Salaries and Expenses, FBI"
(National Defense)

13. Effective: June 1, 1945

14. Position: Additional: X
Vice:
Identical:

15. Remarks:

Respectfully submitted,

Director, Federal Bureau of Investigation

CC: CCC-Selective Service

| | |
|----------------|---------------------------------|
| Mr. Tolson | Mr. E. A. Tamm |
| Mr. Clegg | Mr. Coffey |
| Mr. Glavin | U. S. DEPARTMENT OF JUSTICE |
| Mr. Ladd | FEDERAL BUREAU OF INVESTIGATION |
| Mr. Nichols | H. M. |
| Mr. Rosen | Mr. Tracy |
| Mr. Carson | Mr. Egan |
| Mr. Egan | Mr. Hendon |
| Mr. Pennington | Mr. Quinn Tamm |
| Mr. Nease | Mr. Nease |
| Miss Gandy | Miss Gandy |

MAY 26 P.M. *
MAIL D D 4 1945
GARBER & CO (CONT'D) 1945

NOT REGISTERED

D. J. Brown
MAY 4 1945

May 26, 1945

Mr. Howard B. Sneed
Federal Bureau of Investigation
United States Department of Justice
900 Standard Building
Cleveland 13, Ohio

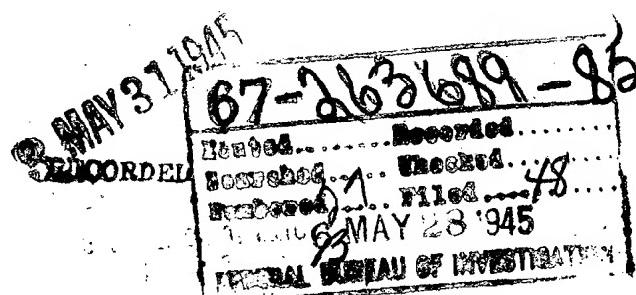
Dear Mr. Sneed:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, Grade CAP 11, \$3600 per annum, to the position of Special Agent, Grade CAP 12, \$4000 per annum, effective June 1, 1945.

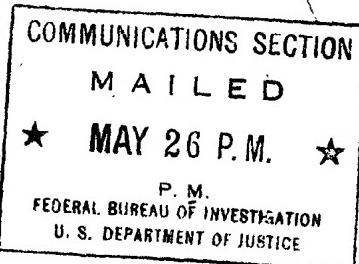
Sincerely yours,

John Edgar Hoover
Director

cc: SAC, Cleveland
CCO-Selective Service
Mr. J. E. Edwards - cod 3-23-42
Miss Etel



Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy



Office Memorandum • UNITED STATES GOVERNMENT

CHD:IGS

TO : Mr. Ladd

FROM : J. C. Strickland

SUBJECT: HOWARD D. SMOOT
SPECIAL AGENT

DATE: April 30, 1945

| |
|----------------|
| Mr. Tolson |
| Mr. E. A. Tamm |
| Mr. Cleary |
| Mr. Coffey |
| Mr. Glavin |
| Mr. Ladd |
| Mr. Nichols |
| Mr. Rosen |
| Mr. Tracy |
| Mr. Carson |
| Mr. Egan |
| Mr. Hendon |
| Mr. Pennington |
| Mr. Quinn Tamm |
| Tele. Room |
| Mr. Nease |
| Miss Beahm |
| Miss Gandy |

Reference is made to Cleveland letter dated April 14, 1945, captioned as above recommending the promotion in grade of Special Agent Smoot and to the attached note from the Personnel Unit requesting comments as to the Agent's work.

Special Agent Smoot in recent months has submitted several reports in cases supervised in the Internal Security Section. An excellent report was prepared by him on February 24, 1945, in the case entitled, "Communist Infiltration of United Automobile, Aircraft and Agricultural Implement Workers of America, CIO." The UAW has seventy-four locals in the Cleveland Field Division covering 211 plants with a total membership of nearly 75,000. The investigation covered in this report was long and unusually complicated by the fact that the Cleveland territory includes portions of three separate UAW regions, each under individual regional directors, two of whom have close connections with the Communist Political Association. The investigation reported, however, which necessitated extensive review of files in the Cleveland Office and ran to more than 200 pages, was accomplished, according to the period for which made, in nineteen days (not successive.)

As for the report itself, although long, it contained no extraneous material; it was well organized and presented; it brought the investigation to a current status with regard to the separate locals covered; and it clearly indicated in the undeveloped leads the balance of the inquiry to be performed.

From the investigation conducted and reported in this case, Special Agent Smoot appears to be doing excellent work and to be deserving of a promotion in grade.

For further review
Special Agent
X (initials)

RECORDED APR 30
67-263 689-86

Shay
MAD

JH

CP

CLASSIFICATION ADVICE

App. Not Req.

| | |
|------------------------------|-----|
| Local Board No. 6 | .05 |
| Dallas County | .13 |
| MAY 24 1945 | .38 |
| Chamber of Commerce Building | .02 |
| Dallas, Texas | |



(Local Board Date Stamp With Code)

May 24, 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Howard

(First name)

Drummond

(Middle name)

Smoot

(Last name)

Order No. 2663

has been classified in Class

IIA

until 10-19, 1945

(Insert date for Class II-A and II-B only)

by Local Board.

Board of Appeal (by vote of _____ to _____).

President.

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board) 16-37588-2

Julia Williams

m

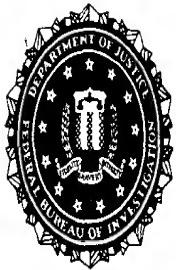
Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.



Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

HBF'MC

May 29, 1945

Director, FBI

Re: HOWARD D. SMOOT
Special Agent

Dear Sir:

For your information, please be advised that the above-named agent has received Notice of Classification, mailed May 24, 1945, from Local Board No. 8, Dallas County, Chamber of Commerce Building, Dallas, Texas, to the effect that he has been classified by his Local Board in Class II-A until October 19, 1945. His Order Number is 2663.

67-263689-88

Very truly yours,

H. B. Fletcher
H. B. Fletcher
SAC



DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Date: May 26, 1945

Name: MR. HOWARD D. SMOOT

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: PROMOTION

Effective: June 1, 1945

| | FROM | TO |
|--------------------------|----------------------|----------------------|
| POSITION | Special Agent | Special Agent |
| GRADE SALARY | CAF 11 \$3800 | CAF 12 \$4600 |
| BUREAU OR DIVISION | | |
| HEADQUARTERS | | |
| APPROPRIATION | S&E, FBI, NATL. DEF. | S&E, FBI, NATL. DEF. |
| DEPARTMENTAL OR FIELD | Field | Field |

REMARKS:

35

By direction of the Attorney General.

New appointees must take oath of office, enter on duty
and execute necessary appointment papers before any
payment of salary can be made.

JOHN Q CANNON

**DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.**

Date: May 26, 1943

Name: MR. EDWARD B. SHOOT

No.

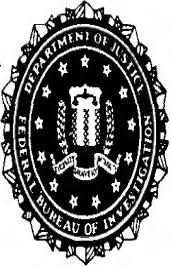
**CIVIL SERVICE OR
OTHER LEGAL AUTHORITY**

Nature of Action: PROMOTION

Effective: June 1, 1949

| | FROM | TO | NATURE OF POSITION |
|--------------------------|----------------------|----------------------|---------------------------|
| POSITION | Special Agent | Special Agent | (a) NEW |
| GRADE SALARY | CAP 11 \$3800 | CAP 12 \$4000 | P. C. No. |
| BUREAU OR DIVISION | | | (b) ADDTNL. IDENT. |
| HEADQUARTERS | | | P. C. No. |
| APPROPRIATION | CAP. FBI, NATL. DEF. | CAP. FBI, NATL. DEF. | (c) VICE P. C. No. |
| DEPARTMENTAL OR FIELD | Field | Field | DATE OF OATH |

REMARKS:



Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

June 2, 1945

HDS:MC

PERSONAL AND CONFIDENTIAL

Mr. John Edgar Hoover, Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Hoover:

I have received your letter notifying me that I have been recommended for promotion. I am indeed very grateful for this raise and hope that my services will continue to merit the Bureau's approval.

I would like very much to receive your autographed picture.

Sincerely yours,

Howard D. Smoot
HOWARD D. SMOOT
Special Agent



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
 FROM : SAC, Cleveland
 SUBJECT: HOWARD D. SMOOT
Special Agent

DATE: July 6, 1945

HBF:MC

S O R 3-23-42 [NOTE]

Transmitted herewith is a manuscript prepared by Special Agent HOWARD D. SMOOT and if this speech meets with Bureau approval, it is recommended that Special Agent SMOOT be designated an approved Bureau speaker.

It is noted that this agent's background experience lends itself well to his making appearances in behalf of the Bureau, he formerly having taught school. He makes a good personal appearance, is mentally alert and can express himself well.

Enclosure

This Agent is quite short but has a favorable appearance. He has A.B. and M.A. degrees from Southern Methodist and also did work at Harvard. In 1943, he was rated good on appearance and subject matter and very good on delivery and described as having potential speaking ability. His work has been rated as excellent.

*U to see
7-13-45
mag*

8 JUL 30 1945

67-263689-89
 dictated recorder
 5 JU 16 1945

*W.W.
7-13-45
mag
7-13-45*

SPEECH MANUSCRIPT OF
SPECIAL AGENT HOWARD D. SMOOT
CLEVELAND, OHIO

GENTLEMEN: It is a pleasure for me to be here for a brief discussion of some of our activities.

The basic work of the FBI is investigating reported violations of approximately 57 of the principal laws of the United States. Included among the violations which the FBI handles are such crimes as kidnaping, bank robbery, extortion, killing federal officers, crimes on the high seas, and so on.

The agents who handle these investigations are carefully selected. They are thoroughly investigated and given a rigid physical examination when they report for duty at Washington, D. C. On the Marine Corps base at Quantico, Virginia, the FBI has its own training academy with dormitories, gymnasium, class rooms and out-of-door firearms ranges. Here the agents are given a course in physical training and are taught jiu jitsu and disarming. They are schooled in the use of firearms until every agent can shoot a qualifying score with any type of gun the FBI uses. Each agent is issued a firearm which he is authorized to carry at all times for his own protection. This firearms training is not intended to make agents quick-draw artists or two-gun men but to give them at least an even chance against skilled gunmen who always have the advantage of a first move in a gun battle.

The agent's training is completed at Washington, D. C., where he is taught some of the intricacies of fingerprint classifi-

cation, is familiarized with the facilities of the FBI Laboratory, and is taught all the scientific investigative techniques known to the FBI.

Mr. Hoover has tried to make crime detection and law enforcement a science. I haven't the time for much detail about our laboratory but I would like to indicate the kind of work it does by citing some actual cases.

Sometime ago in Tacoma, Washington, there was a rape case. A man enticed a young girl into his car, drove into a woods at the edge of town and criminally assaulted her. The girl, of course, was hysterical and could not give investigating officers much help but she was able to lead them to the scene of the crime. The officers did not find very much that was helpful until they searched the narrow lane that led back to the spot where the crime occurred. On the edge of the lane they found a freshly broken twig on which was a fleck of paint. They sent this twig to the FBI Laboratory and in a matter of hours received a reply. The paint on the twig had come off a 1938 Plymouth Coach which had been originally painted battleship gray but recently repainted blue. Officers immediately started checking all auto paint and repair shops in Tacoma. Before long in one shop they found a blue 1938 Plymouth coach. On inquiry, they learned that this automobile had originally been painted a battleship gray but fairly recently had been repainted in that shop. The day the officers found the auto-

mobile the owner had left it in the shop to have certain brush scratches on the fender respotted. The officers picked up the owner. The girl identified him and he confessed.

There was another case in one of Kaiser's shipyards at Richmond, California. One day during a lunch hour there was a violent explosion in the hold of a victory ship about ready to launch. The management and the plant police were mystified as to the cause and so were the FBI agents. At the scene they found enough metal fragments to conclude that a cylinder of highly compressed and inflammable torch gas had exploded. But there had to be a reason. Before the search of the area had ended, one of the agents found on the deck of the ship about two feet from an open hatch a burned and discarded paper match. Circumstances were involved which made the presence of a burned match in that area suspicious so the agents sent the match to the FBI Laboratory in Washington. The laboratory gave an analytical description of the match and named the company in New York which had made it. Fortunately the company was able, from the laboratory's description, to identify the match as having come from a kind of advertising match booklet recently put on the market. The company records revealed only three customers in the vicinity of the Richmond Shipyard who had bought this kind of match. One of the customers turned out to be a tourist home where ten shipyard workers lived as permanent guests. When questioned in the shipyards, three of

these ten men had in their possession match booklets which bore the advertising of the tourist home. One of the three on further questioning admitted causing the explosion.

In Tulsa, Oklahoma, not long ago there was a case involving a man who was arrested for murdering a woman in Little Rock. The man alibied that he had never been in the state of Arkansas in his life. Officers removed some dried mud from the cuffs of his trousers and sent it to the laboratory together with specimens of the soil at the scene of the murder. The laboratory's Petrographic examination disclosed that the two soil specimens were identical. This man confessed too.

In another similar case at Dallas, the murderer took the precaution of having his clothes cleaned and pressed. The laboratory broke his alibi by identifying the cleaner.

Another suspect burned his clothing and the laboratory identified the charred remains - all of which sounds a little as if crime doesn't pay.

You have probably gathered that the FBI Laboratory is readily accessible to local law enforcement officers all over the nation. It is. Making the FBI facilities available to other law enforcement officers, free of charge, has been a conscientious part of Mr. Hoover's program to increase the spirit of cooperation between law enforcement agencies in this country and to increase the effectiveness of law enforcement generally.

The Identification Division is one of the FBI's valuable facilities which is even more widely used by outside law enforcement officers than the Laboratory. In this Division the FBI has on file approximately 95 million fingerprint cards. At present this number is increasing at the rate of 25 thousand a day. The cards are so classified and so filed, however, that our technicians can search through them in three minutes and determine whether one of them is identical with a new set of fingerprint cards just received.

The Identification Division's record of achievement has been astonishingly good. Last year, for example, it located on an average one thousand fugitives a month. The list of interesting cases in the fingerprint files is almost endless.

One that I remember originated sometime ago at Bangor, Maine, where a man was arrested for armed robbery. At the time of his arrest his fingerprints were sent to Washington. Before his trial, however, he broke jail and escaped. The Bangor police had no clue as to his whereabouts but they notified Washington and requested that a stop be placed against his fingerprints. Several months later this same man, under a different name, was arrested by the San Diego police on a charge of drunkenness and vagrancy. Within 24 hours after the San Diego police fingerprinted the man, a wire went out from FBI headquarters in Washington notifying the Bangor police that their man was in custody at San Diego. This is a part of the daily routine of the Identification Division. It is

like hunting through the files for dangerous criminals and finding them.

In cases of this kind, where no federal laws were involved, the FBI's function is purely cooperative and usually ends when wires go out to the two police departments advising them that one has a man the other wants. Sometimes, however, as it actually happened in this case, the man denies his identity. When this happens the FBI sends a fingerprint expert to testify in State Court as to the fingerprint identification. The cost of this service also comes out of our own budget.

I haven't time to discuss satisfactorily the many other ways in which the FBI cooperates with local agencies all over the nation, but I would like to remark that the practice has paid high dividends, particularly during the war.

When this war began, the FBI was given the job of guaranteeing security on the home front. We kept the same responsibilities for law enforcement that we always have. In addition, we were expected to combat the intelligent and highly trained secret agents of our national enemies. To do a job of this magnitude, we had to have the help and cooperation of everybody.

Obviously I cannot say much about the counter-espionage and anti-sabotage work that the FBI has done because it is still being done.

The widely publicized DUQUESNE and LUDVIG cases, however, illustrate the basic technique of counter-espionage which we have used. In these cases the FBI painstakingly collected at Washington headquarters fragments of information that sifted in from all over the nation - actually from all over the world. These odds and ends of facts were assimilated, studied and investigated until one member of the spy ring had been identified. Investigation then was intensified for the purpose of identifying associates and to determine definitely the means of transmitting information. An FBI employee became a member of one of the spy rings and helped in the construction and operation of a secret short-wave radio station so as to assist in definitely identifying members of the spy group and also to gather as much information as would be of value to this country. Both of these cases were solved and the members of the spy groups were arrested prior to December 7, 1941 and all have been sentenced to serve penitentiary terms. Their activity was confined to that period when the United States was not at war and the penalties now applicable to espionage were not then in effect.

Our anti-sabotage work has not fallen into any definite pattern. Since the war began we have investigated over 18 thousand cases of reported sabotage but no two cases have been very much alike. Out of these investigations, we have obtained 575 separate convictions but we have not yet found a single instance of successful foreign-inspired sabotage.

Among the persons who have been convicted under the sabotage statutes were men who deliberately damaged machinery because they wanted to harm someone else; some were men making illegal profits by having faulty equipment delivered to the armed forces. Among them were men who called themselves practical jokers.

Enforcing the Selective Service Act has been a very important part of our wartime activity. We have investigated nearly half a million Selective Service cases. This is a great volume of men but when you consider the vast numbers of men registered under the Act and the number of cases we might have had you realize that a half million is not relatively very many. Our statistics indicate that an overwhelming majority of American men have fulfilled their obligations under our draft laws.

Since the first registration in 1940, more than 11 thousand men have been convicted of wilfully violating the Act, but the figure which we consider more important is the large number of men located and made available to the armed forces by our investigations. We have had over 169 thousand cases of men whose draft boards could not find them or could not get them to report for induction. After we had located them and investigated them, they were allowed to go into the army rather than stand trial as criminals because it was felt that their violations were not wilful.

Many were delinquent through ignorance. Last winter, for example, there was a man in California who showed up for induction as ordered but did not stay to be processed. When the Recruiting Sergeant called his name, he was gone. After he was reported to us, we immediately found him back in the hills on his ranch, herding his sheep. He said when he got his notice to report for induction, he figured something was going on but when he arrived and saw no fighting and heard no guns he decided it was all a hoax. To avoid further confusion, we gave him an escort back to the San Pedro Recruiting Station and he apparently went into the army willingly. That man probably was not a draft dodger. He just did not know there was a war going on.

The FBI has always kept full and minute records on its operating statistics so that Mr. HOOVER - and Congress - will know where the taxpayers' money is going. The figures are rather interesting. During five of the FBI's most active pre-war years - that is the period 1935 through 1939, when we had to cope with heavily armed bank robbery gangs, professional kidnappers and highly organized rings of desperadoes of all kinds - the total operating cost of the FBI was a little over 28 million dollars. During that period we returned to the taxpayers, in fines, savings and recoveries, approximately 169 million dollars - a ratio of about \$6.00 returned for every \$1.00 spent.

When we were given our heavy wartime responsibilities, we were curious to see how the picture would change. How would

our record look after we had taken on a multitude of extensive and expensive wartime investigations in which there were no fines, recoveries or savings? From 1941 to the present we have returned to the taxpayer approximately \$8.00 for every dollar spent.

We naturally feel that this record is enviable but we are fully aware that our achievements during this war would have been negligible without the wholehearted cooperation which we have received from the public and from local law enforcement agencies all over the nation. We hope that we can keep that cooperation and good will for the duration and for whatever lies ahead of us in the post-war world.

HDS:MC
7-6-45

MAJ:JW:NR

67-263681-89
RECORDED
8 JUL 28 1945
July 14, 1945

PERSONAL AND CONFIDENTIAL

SAC, Cleveland

Dear Sir:

Reference is made to the communication from your office of July 6, 1945, submitting a speech manuscript prepared by Special Agent Howard D. Smoot. The material is generally satisfactory but several changes of a minor nature should be called to Special Agent Smoot's attention.

In connection with the second paragraph on page one it might be noted that it is generally indicated that over one hundred various investigative matters are in the Bureau's jurisdiction. On this same page it is suggested that the last sentence in the third paragraph be deleted.

In the first paragraph on page five it might be noted that approximately 98,000,000 fingerprint cards are on file at the present time.

In connection with the discussion of the Duquesne and Ludwig cases on page seven it is suggested that the reference to a Bureau Agent's becoming a member of the spy ring be deleted inasmuch as this actually did not occur. Bureau Agents did, of course, work closely with Harry Sawyer who was posing as a member of the spy ring.

In the last paragraph on page seven it is suggested that the term "foreign-inspired" be changed to "foreign-sabotaged" inasmuch as some of the sabotage committed during the current war has been due to foreign inspiration. It is better to indicate that convictions resulted from COMMUNICATIVE INVESTIGATIONS rather than to say that convictions were obtained.

Mr. Hendon 14-1845

Mr. Gurnee

Mr. Phillips

Mr. Nichols

7/14 SAC O'Connor for M.A.

M.W. T. V.V.A. *

SAC, Cleveland

July 14, 1945

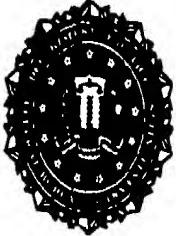
At the top of page ten the manuscript indicates that since 1941 the Bureau has returned to the taxpayer approximately eight dollars for every dollar spent. This is entirely inaccurate and should be deleted from the manuscript. In view of the large wartime appropriations received by the Bureau you will realize, of course, that the amount of money returned to the taxpayers through fines, savings and recoveries has been less than the expenditures for all of our activities.

In your letter of transmittal you did not indicate whether you have heard Special Agent Snoot deliver a speech. If you have not done so, you may desire to arrange to have him address a conference of some type in your office. Upon receiving detailed observations from you as to his speaking ability further consideration will be given to approving him for this type of activity.

Sincerely yours,

John Edgar Hoover
Director





Federal Bureau of Investigation
United States Department of Justice



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 30, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~TELEGRAM~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name MABETH E SMOOT Address 1060 - Shaker Blvd, Cleveland, O.
Relationship Wife Dated 7-13-45

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Name as above Address _____
Relationship _____ Dated _____

Very truly yours,

Howard W. Smoot Jr.
Special Agent

files
Wyo

Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

HGM:MC

July 25, 1945

PERSONAL AND CONFIDENTIAL



Director, FBI

Re: SPEECH MANUSCRIPT SUBMITTED BY
SPECIAL AGENT HOWARD D. SMOOT

Dear Sir:

Reference is made to your letter of July 14, 1945 requesting my observations as to Agent SMOOT's ability as a speaker.

Please be advised that Agent SMOOT is a qualified Bureau instructor in Defensive Tactics and has lectured at police schools in connection with the aforementioned subject matter. He has likewise appeared before the personnel of this office at a recent Agents Quarterly Conference. His discussion concerning Defensive Tactics was clear, concise, well prepared and well executed.

This agent makes an excellent appearance, has an excellent command of the English language and he enunciates clearly and distinctly.

The suggested changes in Agent SMOOT's manuscript have been discussed with him and it is again recommended that this agent be designated a qualified Bureau speaker.

Very truly yours,

H. T. O'Connor
H. T. O'Connor

4-25-45
100-AC

RECORDED

67-23189-10



MAJ:SL

PERSONAL
AND
CONFIDENTIAL

August 2, 1945

RECORDED

4 AUG 21 1945

67-

Mr. H. T. O'Connor
Federal Bureau of Investigation
U. S. Department of Justice
900 Standard Building
Cleveland 13, Ohio

Dear Mr. O'Connor:

With reference to your communication of July 25, 1945, concerning the speaking ability of Special Agent Howard D. Smoot of your office, you are advised that in view of the comments set forth, it will be satisfactory to utilize him for speaking engagements under the existing Bureau regulations.

Sincerely yours,

John Edgar Hoover
Director

cc - Movement Section

Special Agent Howard D. Smoot is an approved Bureau speaker.

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Lester
Mr. Quinn
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carlson
Mr. Keay
Mr. Gurnea
Mr. Hendon
Mr. Huntington
Mr. Quinn Tamm
Mr. Keay
Miss Gurnea

COMMUNICATIONS SECTION

MAIL FD 12

AUG 21 1945

ROUTED

b37c

Federal Bureau of Investigation
United States Department of Justice

Cleveland, Ohio

HTO'MC

October 16, 1945

Director, FBI

Re: HOWARD DRUMMOND SMOOT
Special Agent
SELECTIVE SERVICE STATUS

Dear Sir:

For your information, please be advised that the above-named agent has received Notice of Classification, mailed October 11, 1945, from Local Board Number 8, Dallas County, Chamber of Commerce Building, Dallas, Texas, to the effect that he has been classified by his Local Board in Class IV-A. His Order Number is 2663.

Very truly yours,

H. T. O'Connor
SAC



*referred
wmg*

7/16/45
67-263689-91
[Handwritten signature over stamp]

*file
3/f*

HOWARD D. SMOOT

Special Agent

ENTERED ON DUTY: March 23, 1942

SALARY: \$5180

OFFICE PREFERENCE: BOSTON

EXAMINATION: SET #10 - 88%

SAC O'Connor:

Special Agent Smoot presents a good personal appearance and has a mature, friendly personality. He is conscientious, industrious, dependable and capable. This agent's investigations are well conducted and his paper work has required a minimum amount of supervision. His attitude is excellent and it is very obvious that he has the Bureau's best interests at heart. He is a qualified Bureau speaker and is also qualified to appear before police groups to demonstrate defensive tactics. This agent's work is very satisfactory.

Status: VERY GOOD

INSPECTOR CONNELLEY:

This agent presents a good personal appearance. He has a friendly positive personality and the ability to meet people well. The agent has been in this office over two years. His work has been principally confined to Selective Service and Communist matters. He should receive training in general criminal work. The agent appears very interested in the Bureau's work and its problems. He is a satisfactory, capable employee.

*Let's do it
11/11/45
J.C.B.*

Inspection Report
Cleveland Office
Inspector CONNELLEY
October 18, 1945
(JOHN C. BILLS)

Office Memorandum • UNITED STATES GOVERNMENT

LAH:pam

TO : CLYDE A. TOLSON ✓

FROM : H. H. CLEGG ✓

SUBJECT: IN-SERVICE MEMO

SPECIAL AGENT HOWARD DRUMMOND SMOOT

DATE: 11-19-45

31 Oct

| |
|----------------|
| Mr. Tolson |
| Mr. Quinn Tamm |
| Mr. Cleary |
| Mr. Coffey |
| Mr. Gandy |
| Mr. Hartman |
| Mr. Holmes |
| Mr. Rosen |
| Mr. Tracy |
| Mr. Carson |
| Mr. Egan |
| Mr. Gurnea |
| Mr. Hendon |
| Mr. Pennington |
| Mr. Quinn Tamm |
| Tele. Room |
| Mr. Nease |
| Miss Beahm |
| Miss Gandy |

IN-SERVICE TRAINING COURSE NO. 31
 FROM 11-5-45 TO 11-16-45
 EOD DATE -- 3-23-42
 GRADE -- CAF--12
 SALARY -- \$5180
 ASSIGNED TO -- CLEVELAND

GRADES ATTAINED:

| | |
|--------------------------|-------------|
| NOTEBOOK | : Very Good |
| EXAMINATION | : 96 |
| HIP SHOOTING | : 100 |
| PRACTICAL PISTOL COURSE | : 97 |
| SHOTGUN | : 90 |
| .30 RIFLE | : 78 |
| MACHINE GUN | : 100 |
| GENERAL FIREARMS ABILITY | : Good |

FIREARMS INSTRUCTOR'S COMMENTS: This Agent has a good knowledge of weapons, is average emotionally and in demeanor, interested, tries hard, does his share of work, is attentive, strict in observance of safety rules; and good in marksmanship, general ability, knack and skill. He is Qualified to go on Raids and Special Details.

REMARKS: Interviewing Official:

H. H. Edwards

REC'D 10/21/45
DEC 1

| |
|----------------------------|
| 67-263689-72 |
| Bouted..... Recorded..... |
| Searcher..... Checked..... |
| Numbered..... Filed..... |
| 6 NOV |

This Agent presents an above average appearance and has a very pleasant although somewhat reserved personality. He has been in Cleveland, his fourth office, since August 1943. He is well satisfied with his work there which includes now some Selective Service, some general investigating, and some police schools. He would like to remain in Cleveland largely because of the expense of transferring at this particular time. It is noted that his work there has been reported as highly satisfactory.

This Agent appears to be interested in the Bureau.

HHC

November 19, 1945

CONFIDENTIAL

SAC, Cleveland

RE: HOWARD DRUMMOND SMOOT
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from November 5, to November 16, 1945.

He attained the following grades:

| | | |
|-------------------------|-----|-----------|
| Notebook | | |
| Examination | | Very Good |
| Hip Shooting | 96 | |
| Practical Pistol Course | 100 | |
| Shotgun | 97 | |
| .30 Rifle | 90 | |
| Machine Gun | 78 | |
| | 100 | |

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

J. E. Hoover
John Edgar Hoover
Director

1945

LAH:MAD

cc: Howard Drummond Smoot
Cleveland

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Hendon _____
Mr. Fennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

M. O. H.

SAC, Cleveland

December 18, 1945

John Edgar Hoover - Director, Federal Bureau of Investigation

PERSONAL AND CONFIDENTIAL

HOWARD D. SHOOT
Special Agent

During a recent inspection of the Cleveland Office, the comment was made that the captioned Agent's work had been principally confined to Selective Service and Communist matters. The Inspector believed that he should receive training in general criminal work.

The Bureau desires to be advised at this time as to the possibility of assigning this Agent to general criminal investigations in order to round out his development. Your prompt reply is desired.

67-263169

93

Recorded.....

10 JAN 3 1946

235 19 75

JEE:rkm

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy



Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

December 29, 1945

PERSONAL AND CONFIDENTIAL

Director, FBI

Re: HOWARD D. SMOOTH
Special Agent

Dear Sir:

Reference is made to Bureau letter of December 18, 1945, inquiring concerning the possibility of assigning Special Agent HOWARD D. SMOOTH to general criminal investigations in order to round out his development.

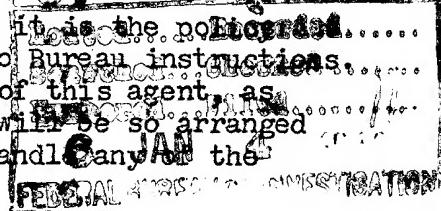
It appears from the tenor of this communication that the Inspector who interviewed Agent SMOOTH gained an erroneous impression of this agent's experience. He has had considerable work in the general criminal field not only in the Cleveland Office but in two previous offices of assignment where his work was exclusively of the general type.

While this agent is assigned principally to Selective Service work here, nevertheless from time to time his services have been utilized in connection with criminal investigations. In my opinion, this agent is well rounded from an experience standpoint and is capable as a result thereof of conducting almost any type of investigation falling within the Bureau's jurisdiction.

I desire to further state that it is the policy of this office to rotate agents pursuant to Bureau instructions. You may rest assured that the assignments of this agent, as well as others in the Cleveland Division, will be so arranged as to develop them as fully qualified to handle any of the Bureau's investigative work.

Very truly yours,

H. T. O'Connor
SAC





Federal Bureau of Investigation
United States Department of Justice

Cleveland, Ohio

January 14, 1946

~~PERSONAL AND CONFIDENTIAL~~

Director, FBI

Re : PERSONNEL

Dear Sir:

Reference is made to SAC Letter Number 108, Series 1945, dated November 28, 1945, in the above-captioned matter. In connection therewith, I desire to submit the names of the following agents who on a long range basis are likely to develop as Special Agents in Charge.

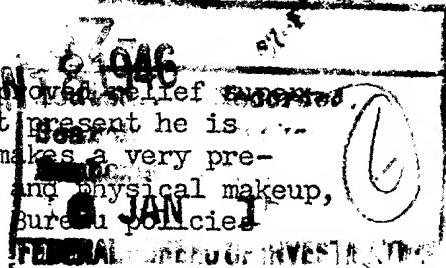
HOWARD D. SMOOT

This agent presents a very fine personal appearance. While short of stature, he is particularly well built and makes an excellent impression from his manner and dress. He is very intelligent, has an outstanding knowledge of the English language, has a fine personality and in my opinion he has very good judgment. This agent has the unusual capacity to adjust himself to the level of the person whom he contacts, obtaining maximum results in keeping with the purpose of the interview.

Agent SMOOT is definitely above average in ability and I know that he is available to serve in any type of territory or office. With additional experience, particularly along administrative lines, I believe he will develop rapidly in the field of Bureau administration. In order to afford Agent SMOOT administrative experience, it is requested that Bureau authority be granted to utilize him in the capacity of relief supervisor in the Cleveland Field Division.

FREDERICK H. SCHMIDT

Special Agent SCHMIDT has been ~~on approved relief~~ assigned to the desk of the Assistant SAC. He makes a very presentable appearance from the standpoint of dress and physical makeup, has a good personality, a fine understanding of Bureau policies.



Director, FBI

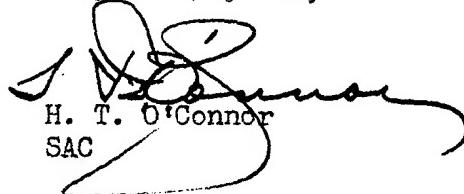
-2-

and procedures and has the intelligence to grasp quickly and readily new procedures, as well as to apply those now in effect. His judgment in a supervisory capacity has been very good. He organizes the work of the agents assigned to his desk well and follows closely the detail which is so important in the efficient functioning of a Bureau office.

Agent SCHMIDT has the ability to make contacts in all fields. He is available for assignment in any type of territory or office and is one whose undivided attention is given to his work. He is extremely loyal and dependable.

This agent requires additional administrative experience for further development. I intend to afford him every opportunity presented in this direction.

Very truly yours,



H. T. O'Connor
SAC

Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 28, 1946, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~TELEGRAM~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mabeth E. Snoot Address 10602 Shaker, Cleveland, O
Relationship Wife Dated 2-25-46

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mabeth E. Snoot Address 10602 Shaker, Cleveland, O
Relationship Wife Dated 2-25-46

Very truly yours,

H. W. Snoot
Special Agent

RECORDED

Ack
2/28/46
jc

Piles
Lmp: Ref

Office Memorandum • UNITED STATES GOVERNMENT

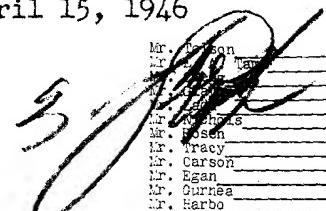
TO : CLYDE A. TOLSON

FROM : H. H. CLEGG ✓

SUBJECT: POLICE INSTRUCTORS TRAINING COURSE

SPECIAL AGENT H. D. SMOOT

DATE: April 15, 1946



| |
|----------------|
| Mr. Tolson |
| Mr. Rosen |
| Mr. Tracy |
| Mr. Carson |
| Mr. Egan |
| Mr. Curran |
| Mr. Harbo |
| Mr. Hendon |
| Mr. Pennington |
| Mr. Quinn Tamm |
| Tel. Room |
| Mr. Nease |
| Miss Seahm |
| Miss Gandy |

FROM 4-1-46 TO 4-12-46
 EOD DATE -- 3-23-42
 GRADE -- CAF--12
 SALARY -- \$5180
 ASSIGNED TO -- CLEVELAND

GRADES ATTAINED:

VOCATIONAL TRAINING DEMONSTRATION: Very Good
 LECTURE DEMONSTRATION: Excellent
 SPEECH MAKING: Very Good

ABILITY AS INSTRUCTOR:

QUALIFIED X
 NOT QUALIFIED _____

REMARKS: Agent Smoot spoke on "Social Changes Affecting Juvenile Delinquency." He is rather young in appearance but this fades very soon with his mature manner. He has an excellent vocabulary, a good speaking voice, and articulates clearly. His illustrations were very good, and his talks were well organized and constructively given.

10 APR 30 1946

67-363689-94

| | |
|---------------------------------|---------|
| SEARCHED | INDEXED |
| SERIALIZED | FILED |
| APR 24 1946 | |
| FEDERAL BUREAU OF INVESTIGATION | |

Noted
MC Puck
H. D. S.
J. P. R.
J. P. R.

ANNUAL

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

As of March 31, 1946 based on performance during period from April 1, 1945 to March 31, 1946.

HOWARD D. SMOOT
(Name of employee)

Special Agent CAF 12

(Title of position, service, and grade)

Federal Bureau of Investigation, Cleveland, Ohio
(Organization—Indicate bureau, division, section, unit, field station)

| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/> |
|--|--|---|
| ✓ if adequate - if weak + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
..... (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
..... (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
..... (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? Yes or no)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
..... (22) Effectiveness in adapting the work program to broader or related programs.
..... (23) Effectiveness in devising procedures.
..... (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
..... (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
..... (26) Effectiveness in instructing, training, and developing subordinates in the work.
..... (27) Effectiveness in promoting high working morale.
..... (28) Effectiveness in determining space, personnel, and equipment needs.
..... (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
..... (30) Ability to make decisions.
..... (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- + Ability to direct and lead a group of
..... (A) Agents on raids and dangerous assignments
+ Capability for Additional
..... (B) Responsibility
..... (C) Responsibility

STANDARD
Deviations must be explained on reverse side of this form

- leg*
Plus marks on all underlined elements, and no minus marks
Plus marks on at least half of the underlined elements, and no minus marks
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks
Minus marks on at least half of the underlined elements

| Adjective rating | Rating official | Reviewing official |
|------------------|-----------------|----------------------|
| Excellent | <i>36/PC</i> | <i>EXCELLENT HRD</i> |
| Very good | <i>31/PC</i> | |
| Good | <i>11</i> | |
| Fair | | |
| Unsatisfactory | - | |

Rated by Howard D. Smoot
(Signature of rating official) Special Agent in Charge March 31, 1946
(Date)

Reviewed by John J. O'Farrell
(Signature of reviewing official) Assistant Director, Federal Bureau of Investigation
(Title) 4-16-46
(Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

HOWARD D. SMOOT
Special Agent
Annual Efficiency Rating

This is an annual efficiency rating submitted on Special Agent HOWARD D. SMOOT, who entered on duty as a Special Agent on March 23, 1942, and who reported to the Cleveland Office for assignment on August 17, 1943.

Agent SMOOT presents a very fine personal appearance, an excellent personality and a mature, businesslike manner and approach. He is extremely well liked by his fellow employees. He exceeds by far the average in intelligence, initiative and resourcefulness and is very aggressive, forceful and self-confident. In addition thereto, his interest in his work and in the Bureau is most sincere. He is most conscientious and industrious, as well as dependable. Agent SMOOT is a tireless worker, to whom time is immaterial when considering the work of the Bureau.

This agent is outstanding in dictation from a standpoint of organization of material, delivery and vocabulary. He has had no difficulty in the handling of Bureau automobiles, is a qualified Bureau witness and is available for dangerous assignments. He is definitely above average in his use of the Bureau's firearms. He has had Bureau instruction in defensive tactics. All of this, in my opinion, thoroughly qualifies him for assignment to work of a dangerous nature. He has operated very successfully on physical surveillances, having been used to the extent of ten days during the period in question.

Agent SMOOT can type, using the touch system, at a limited rate of speed but he does not take shorthand. The reports submitted by this agent require practically no supervision. They are very well organized and reflect a fine working knowledge of the Bureau's manuals and policies and a constant application thereof. They come closely to the Bureau standard as set forth in the Handbook. Agent SMOOT is extremely well liked by law enforcement officials and business men in this district. The impression which he makes in this field is a credit to the Bureau. He organizes his work very efficiently with a minimum of lost action and initiates investigations voluntarily and promptly.

This agent accepts responsibility without any hesitation and discharges it without supervision. He appears to enjoy good health and to be in good physical condition.

Agent SMOOT has had the following types of assignments:

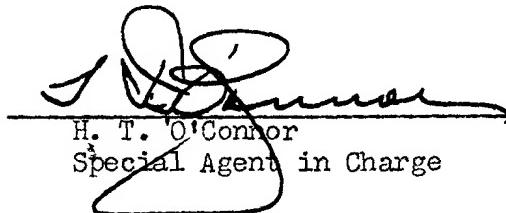
National Defense - 57, 65, 98, 100, 101

Criminal Investigations - 1, 7, 9, 15, 25, 26, 31, 42, 43,
46, 47, 52, 66, 67, 71, 73, 76, 77,
80, 87, 88, 91

This agent has been utilized on a technical surveillance for a very short period, during which his services were very satisfactory. He is a qualified Bureau speaker and has made an excellent impression on all groups before which he has appeared. He is outstanding in this respect. He has talked before police training schools with the same reaction. He has given demonstrations of defensive tactics in connection with police schools, law enforcement conferences and recently as a part of the program for juveniles sponsored by the Equitable Life Assurance Society, with the cooperation of the FBI. His knowledge and ability to demonstrate defensive tactics in my opinion is above average.

Agent SMOOT has been assigned to supervisory work occasionally in the absence of the regularly designated supervisor and has demonstrated his ability along supervisory, administrative and executive lines. He is definitely capable of accepting this type of responsibility. In my opinion, he is potential agent in charge material.

Agent SMOOT is rated Excellent in Grade CAF 12.


H. T. O'Connor
Special Agent in Charge

I have read this rating

HWD

HTO'MC
3-31-46

SAC, Cleveland

April 25, 1946

DIRECTOR, FBI

SA H. D. SHOOT
POLICE INSTRUCTOR

This is to advise that Special Agent H. D. Shoot of your office satisfactorily completed the police instructors' course recently held at the Seat of Government and is qualified as a general police instructor.

RECORDED

67-263689-95

Revised sheet _____

No. _____

FBI _____

1 Apr 29 1946

LB:WL

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Eger
Mr. Gurnea
Mr. Harbo
Mr. Harton
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

APR 25 1946
W. H. Z. P.
V

JAH

SCA

Office Memorandum • UNITED STATES GOVERNMENT

HLS:kjs

TO : MR. CLEGG
FROM : H. L. SLOAN
SUBJECT: H. DAN SMOOT
ADMINISTRATIVE FIREARMS TRAINING

DATE: April 19, 1946.

This is to advise that the above named Special Agent received Administrative Firearms Training at Quantico, Virginia, from April 13, through 18, 1946.

Based upon the manner in which he handles firearms, his mechanical knowledge of same, and his ability to run a firing line. I recommend that he be authorized to conduct Field Office Firearms Training.

10 MAY 1946
SEARCHED

67-363184-916

| |
|---------------------------------|
| Searched |
| Numbered |
| Filed |
| 2. MAY 1946 |
| FEDERAL BUREAU OF INVESTIGATION |

[Handwritten signatures and initials over the stamp]

DEFERRED PERSONNEL DATA

1. Name of Employer. Federal Bureau of Investigation.
2. Registrant's Name. HOWARD D. SMOOTH
3. Age 29
4. Address. San Francisco
5. Marital Status; if married, give date. Married, 8/12/33
- Number of children. Number of other dependents.
6. Title of Position. Special Agent
7. Date of Appointment. 3/23/42
8. Vocation or type of work for past five years. Investigator; Teacher; Credit Manager
9. Brief background which qualifies registrant for present duties.
(See attachment)
10. Annual Salary - as of date of deferment. CAF 10
11. Original Draft Classification. 2-B Changed to. Date.
12. Local Board Number and Location. #3, Dallas, Texas
13. Order Number. 2663
14. By whom was deferment requested? John Edgar Hoover, Director
Federal Bureau of Investigation.
15. Reason given for deferment; if indispensability claimed. Why?
(See attachment)
16. Length of deferment. Not stated
17. How many renewals of deferment. Two Dates. 9/25/42; 2/19/43
18. What attempts at replacement have been made. (See attachment)

Address: H. Ralph Burton, General Counsel, #519 Old House Office Building

SAC, CLEVELAND

May 10, 1946

DIRECTOR, FBI

SPECIAL AGENT H. DAN SHOOT
ADMINISTRATIVE FIREARMS TRAINING

In confirmation of the firearms status of the above-named Agent, please be advised that he was afforded specialized firearms training at Quantico, Virginia, and is now authorized to conduct field office firearms training.

cc: Miss Eital
Room 4712

JSR:eg

10 MAY 1946

67-26389-91

| | |
|-----------------|---------|
| SEARCHED | INDEXED |
| SERIALIZED | FILED |
| MAY 10 1946 | |
| FBI - CLEVELAND | |

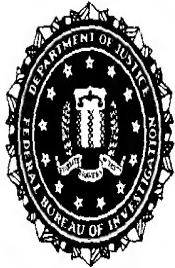
2 MAY 14 1946

SEARCHED INDEXED SERIALIZED FILED
MAY 10 1946
FBI - CLEVELAND

Mr. Tolson
Mr. L. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurney
Mr. Harbo
Mr. Johnson
Mr. Paul J. Murphy
Mr. Quinn Tamm
Mr. Tease
Miss Gandy

[Handwritten signatures over the list]

[Signature]



Federal Bureau of Investigation
United States Department of Justice

Cleveland, Ohio

August 1, 1946

PERSONAL AND CONFIDENTIAL

Director, FBI

Re: HOWARD D. SNOOT
Special Agent

Dear Sir:

Please be advised that the above-named agent has requested that his offices of preference be changed to the following:

1. Denver

67-263689-98

2. Dallas

Searched _____

Serialized _____

Very truly yours,

Aug 8 1946

H. T. O'Connor

SAC

HDS:HC

THREE.



Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON ✓/R

FROM : R. C. HENDON ✓/R

SUBJECT: H. DAN SMOOT
Special Agent

DATE: 8/19/46

| |
|----------------|
| Mr. Tolson |
| Mr. E. A. Tamm |
| Mr. Clegg |
| Mr. Glavin |
| Mr. Ladd |
| Mr. Nichols |
| Mr. Rosen |
| Mr. Tracy |
| Mr. Carson |
| Mr. Egan |
| Mr. Gurnea |
| Mr. Harbo |
| Mr. Hendon |
| Mr. Pennington |
| Mr. Quinn Tamm |
| Tele. Room |
| Mr. Nease |
| Miss Beahm |
| Miss Gandy |

SAC O'Connor of the Cleveland Office advised me on August 16 that Special Agent H. Dan Smoot should be borne in mind for future development.

He stated that Smoot was capable and intelligent. He pointed out that he had been on the faculty of Southern Methodist University and had later been on the Harvard staff. He is an excellent speaker, has a nice personality, learns quickly and his production is well above average. He is a qualified police instructor and although physically below average in size, O'Connor feels that he has distinct possibilities.

RCH:DW

61-2631689-99

| | |
|---------------------------------|---------|
| SEARCHED | INDEXED |
| SERIALIZED | FILED |
| SEP 4 1946 | |
| FEDERAL BUREAU OF INVESTIGATION | |

HOWARD D. SMOOT
ENTERED ON DUTY:
SALARY: \$5905.20
OFFICE PREFERENCE:

Special Agent
March 23, 1942
(1) Denver
(2) Dallas

SAC O'CONNOR:

Special Agent SMOOT presents a very good personal appearance, an excellent personality and a mature, businesslike manner and approach. He is most conscientious and industrious in his application, a tireless worker and one whose knowledge of Bureau regulations and policies is definitely above average. His volume of work likewise exceeds by far the average. He is capable of performing practically any type of an investigative assignment. He has had Bureau instruction in defensive tactics, is a qualified Bureau speaker, a qualified police school instructor and is authorized to conduct field firearms training. He has been used occasionally as a relief supervisor and has demonstrated his ability along these lines. He is definitely capable of accepting further responsibility and in my opinion is potential Agent-in-Charge material. He is rated Excellent in Grade CAF 12.

Status: EXCELLENT

Inspection Report
Cleveland Office
Inspector H. T. O'Connor
August 29, 1946

✓-NOT REQUIRED

October 6, 1946

Mr. Howard Drusmond Snoot
Federal Bureau of Investigation
Cleveland, Ohio

Dear Mr. Snoot:

You are hereby directed to proceed to Washington, D. C., public business permitting and report to the Chief Clerk's Office, Room 8517, U. S. Department of Justice Building for assignment.

In the event any expenses will be incurred by you in the transfer of your household furniture and personal effects in connection with this transfer, it is desired that the Bureau be furnished immediately with the approximate cost involved. This information is essential for budget and appropriation purposes.

Sincerely yours,

John Edgar Hoover
Director

67-263689-100

CC Cleveland Expedite transfer and advise Bureau by letter within
48 hours earliest date of departure.

Mr. Ladd
Chief Clerk's Office This Agent is to be assigned to Division Five.
Mr. Jackson
Miss Trantham
Mrs. Wackerman
Mr. Callahan

emp
emt

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Duran
Mr. Egan
Mr. Jernigan
Mr. Berber
Mr. Hendon
Mr. Peckham
Mr. Quinn
Mr. Quinn

OCT
7 1946

1 00 PM, 4
P.M. 60

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON ✓
FROM : R. C. HENDON
SUBJECT:

DATE: 10/24/6

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Lester
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

In contemplation of the additional supervisory work in
the Security Division as a result of the Atomic Energy Bill, I
suggest the transfer from Cleveland of Special Agent Howard D. Smoot
Smoot as a Supervisor in that division. (M.)

Smoot is 32 years of age, married, has one child, was born in Missouri and has A.B. and A.M. degrees from Southern Methodist University. He later attended Harvard. His offices of preference are Denver and Dallas. He has served in several offices and it has been stated that he makes an excellent appearance, has a positive type of personality and has very effectively handled his work, displaying supervisory ability. SAC O'Connor recently stated he should be borne in mind for future development since he was capable and intelligent. He was on the faculty of Southern Methodist University and later served on the Harvard staff. He is an excellent speaker, learns quickly and his production is well above average. In addition he is a qualified police instructor and all in all he is a well-rounded and capable Agent.

A permanent brief is attached.

RCH:DW

10th
67-263689-101

October 23, 1946

Chief Clerk
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

I am an agent in the Cleveland office and have been transferred to the Bureau. I expect to arrive there about October 31.

I shall greatly appreciate anything you can do for me in the way of providing leads on houses or apartments in or near Washington. I have a wife and one three-year-old child, and we own our furniture. Hence, we need a two-bedroom, unfurnished place. We will, of course, take either a larger or a smaller place, if conditions necessitate.

I should also appreciate any leads on immediately available rooms in a private home or rooming house where I can live with my family until we find permanent quarters.

Thanks very much.

Very truly yours,

H. D. Smoot

H. D. Smoot
900 Standard Building
Cleveland, Ohio

(Home: 10607 Shaker Blvd.
Cleveland 4, Ohio)

67-263689-102

| | |
|---------------------------------|--------------|
| SEARCHED..... | INDEXED..... |
| NUMBERED..... | FILED..... |
| 1 OCT 30 1946 | |
| FEDERAL BUREAU OF INVESTIGATION | |

2

Ans of 10-25-46 ent
to Sac, Cle.

375

U7-263689-p2
October 25, 1946

Mr. H. D. Smoot
Federal Bureau of Investigation
U. S. Department of Justice
900 Standard Building
Cleveland, Ohio

Dear Mr. Smoot:

I have received your letter dated October 23, 1946, in which you advise of your anticipated arrival in Washington under transfer about October 31 and the housing needs for your family.

For your information, the general housing shortage is strongly felt in Washington, D. C., and it is only through diligent efforts that living quarters are obtained in apartments within a period of months. In view of the present hotel workers' strike, there are only limited temporary hotel accommodations available, and in the past difficulty has been experienced in securing rooms for families in private homes and tourist homes.

The Bureau maintains a Housing Unit, which is ready to assist you in any way possible in your search for quarters and it is suggested that you call at Room 4306, Department of Justice Building, for lists of apartments and realtors with whom your application for tenancy might be filed.

In the meantime, to assure you of immediate housing for your family, a reservation has been made at the Dodge Hotel, 20 E Street, N. W., beginning October 31. Please advise by wire if this is satisfactory and more definite information relative to the date and time of your arrival.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Caruso _____
Mr. Sean _____
Mr. Gurne _____
Mr. Hendo _____
Mr. Pennington _____
Mr. Quinn _____
Mr. Kase _____
Miss Van _____

EMT

e5

5

J

J

HTO 'MC

Re: DICTATION ABILITY OF
SPECIAL AGENTS

With the aid of the stenographic personnel of the Cleveland Field Division, each Special Agent was rated as to his ability to dictate based on the experience of the stenographers who have taken dictation from him. The following tabulation resulted:

| Name of Employee | Rating | Number of Stenographers to whom dictated |
|-----------------------|-----------------|---|
| Ernest T. Bird | Excellent | 5 |
| Edwin B. Birney | Excellent | 5 |
| Earl E. Brown | Excellent | 6 |
| Thomas M. Corbett | Excellent | 5 |
| Anthony S. Fernandez | Excellent | 1 |
| Robert M. Kehres | Excellent | 7 |
| B. Paul Kotowicz | Excellent | 1 |
| Lorenz H. Martin | Excellent | 6 |
| Arthur W. Pejeau | Excellent | 5 |
| Eugene F. Rinta | Excellent | 6 |
| Frederick H. Schmidt | Excellent | 7 |
| William F. Smith | Excellent | 6 |
| Howard D. Smoot | Excellent | 7 |
| William W. Stickle | Excellent | 2 |
| Fern C. Stukenbroeker | Excellent | 5 |
| Paul W. Thompson | Excellent | 7 |
| Chester J. Willett | Excellent | 5 |
| Wilbert Z. Blenkhorn | Excellent Minus | 5 |
| William V. Broe | Excellent Minus | 3 |
| Edward J. Dowd | Excellent Minus | 5 |
| Edward P. Ferris | Excellent Minus | 4 |
| James H. Gale | Excellent Minus | 6 |
| Carl A. Herring | Excellent Minus | 7 |
| David A. Shapiro | Excellent Minus | 5 |
| Alvin J. Sutton | Excellent Minus | 5 |
| David A. Byrnes | Very Good | 4 |
| Clare F. Carter | Very Good | 5 |
| Cartha D. DeLoach | Very Good | 2 |
| Ralph O. Dunker | Very Good | 5 |
| Joseph L. Finlinson | Very Good | 4 |
| W. Eugene Hubbard | Very Good | 2 |
| Edward L. Hughes | Very Good | 6 |

| Name of Employee | Rating | Number of Stenographers to whom dictated |
|---------------------|-----------|---|
| John P. Hyland | Very Good | 6 |
| Edwin C. Jones | Very Good | 4 |
| John P. Manton | Very Good | 2 |
| Robert G. Pumphrey | Very Good | 1 |
| Edward L. Timmerman | Very Good | 2 |
| William E. Tootell | Very Good | 4 |
| Kirby A. Vosburgh | Very Good | 6 |
| David A. Wible | Very Good | 6 |

Special Agent in Charge Harry T. O'Connor, Assistant Special Agent in Charge Ewell C. Richardson and Special Agent Clyde E. Smith are not included in the above list.

Special Agents Harold E. Duncan and Dwight B. Ellis were not rated (newly arrived).

Special Agent Robert D. Kinsey was not rated in view of the fact that his dictation is practically all done by Ediphone records, and in this he is considered above average..

Inspection Report
Cleveland Office
SAC H. T. O'Connor
August 22, 1946

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.
November 15, 1946

Prepared by: *eb*
Checked by:
Filed by:

NO. FBI 16470 16419
CIVIL SERVICE OR
OTHER LEGAL AUTHORITY

Name: **MR. HOWARD D. SHOOT**
Mr. Howard D. Shoot +

Nature Of Action: **PERIODIC PAY INCREASE**

Effective: **December 1, 1946**

| Position | FROM | TO | NATURE OF POSITION | |
|-----------------------|---------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | Special Agent | | a NEW | |
| Grade Salary | CAP 12 \$5905.20 | CAP 12 \$6144.60 | P. C. No. | |
| Bureau or Division | | | b ADDITIONAL IDENTICAL | |
| Headquarters | | | P. C. No. | |
| Appropriations | SAE, FBI (Sect. 1. Ref.) | | c VICE | |
| Departmental Or Field | <input type="checkbox"/> DEPT. | <input type="checkbox"/> FIELD | <input type="checkbox"/> DEPT. | <input type="checkbox"/> FIELD |

REMARKS:

Perml. under Auto. from Bill, Public Law
7-29 as amended 6-10-45. Relai. from CAP 11,
\$3800 to CAP 12, \$4600 eff. 6-1-45. FBI to
\$5100 eff. 7-1-45; SSI to \$5905.20 eff.
7-1-46.

DATE OF OATH

DATE OF BIRTH

W. D. Shoot
W. D. Shoot

HOWARD D. SMOOT
Special Agent
Special Efficiency Rating

The comments of SAC H. T. O'Connor contained in the annual efficiency rating dated March 31, 1946 on the above-named agent are applicable at this time and this rating is being submitted in view of his transfer to the Seat of Government.

Since the rendition of the annual efficiency rating, Agent SMOOT has continued his excellent performance. He showed special initiative and resourcefulness in the investigation of bank robberies in this division during recent months and through his efforts RAYMOND PERKS, one of the bandits involved in three bank robberies, was identified.

During recent law enforcement conferences held in this division, Agent SMOOT discussed foreign firearms. He has a forcible delivery and is a very effective speaker before police groups. His discussion before the seven police conferences was well received and this was exhibited by frequent questions from the police officers as well as their comments thereafter.

Agent SMOOT satisfactorily completed a police instructors' course held at the Seat of Government and he is qualified as a general police instructor. He was also afforded specialized firearms training at Quantico, Virginia, and is authorized to conduct field office firearms training.

This agent has been assigned on occasion to supervisory work in the absence of a regularly designated supervisor and his performance in this capacity has definitely indicated that he has supervisory, administrative and executive ability. He is willing and able to assume responsibility.

This agent is entitled to a rating of Excellent in Grade CAF 12.

67-263689-103

I have read this rating

H.D.S.

E. C. Richardson
E. C. Richardson
Special Agent in Charge

ECR:MC (10-30-46)

REPORT OF EFFICIENCY RATING

As of October 30, 1946 based on performance during period from April 1, 1946 to October 30, 1946

HOWARD D. SHOOT Special Agent CAF 12
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation, Cleveland, Ohio
(Organization—Indicate bureau, division, section, unit, field station)

| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/> |
|--|--|---|
| ✓ if adequate - if weak + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
----- (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
----- (5) Attention to broad phases of assignments.
----- (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
----- (8) Accuracy of final results.
----- (9) Accuracy of judgments or decisions.
----- (10) Effectiveness in presenting ideas or facts.
----- (11) Industry.
----- (12) Rate of progress on or completion of assignments.
----- (13) Amount of acceptable work produced. (Is mark based on production records?
----- (Yes or no))
----- (14) Ability to organize his work.
----- (15) Effectiveness in meeting and dealing with others.
----- (16) Cooperativeness.
----- (17) Initiative.
----- (18) Resourcefulness.
----- (19) Dependability.
----- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A)
----- (B)
----- (C)

| STANDARD Deviations must be explained on reverse side of this form | Adjective rating | Adjective rating |
|---|------------------|------------------------------------|
| Plus marks on all underlined elements, and no minus marks | Excellent | Rating official EXCELLENT <i>X</i> |
| Plus marks on at least half of the underlined elements, and no minus marks | Very good | Reviewing official |
| Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks | Good | |
| Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks | Fair | |
| Minus marks on at least half of the underlined elements | Unsatisfactory | |

Rated by E. C. Richardson Special Agent in Charge October 30, 1946
(Signature of rating official) (Title) (Date)

Reviewed by _____ (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)



Federal Bureau of Investigation
United States Department of Justice
Cleveland, Ohio

October 30, 1946

W.A.
Jacherman

Leave

Property

Moving Case

Rossell CC

PERSONAL AND CONFIDENTIAL

Director, FBI

Re: HOWARD D. SMOOT
Special Agent

Dear Sir:

There are submitted herewith the following items referring to the above-named Special Agent who was recently transferred to the Seat of Government:

1. Personnel file
2. Leave record card and leave slips
3. Field firearms and technical training record card
4. Duplicate property record

Very truly yours,

E. C. Richardson

E. C. Richardson

SAC

67-263689-104

| | |
|---------------------------------|---------|
| SEARCHED | INDEXED |
| SERIALIZED | FILED |
| 1 NOV 4 1946 | |
| FEDERAL BUREAU OF INVESTIGATION | |

J. C. G.

ECR:MC

Enclosures 4

REGISTERED MAIL
Return Receipt Requested



Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen R

DATE: 11/1/46

FROM : Mr. Callan

SUBJECT: HOWARD D. SMOOT

Special Agent

EOD Division 6 11/1/46 from Cleveland Division

This is to advise that Mr. Smoot was assigned to Selective Service - Civil Section on November 1, 1946. He is located temporarily in Room 4643, Extension 2152.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Quinn _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

67-263689-105

GCC:MCM

11/1/46

November 15, 1946

Local Board Number 8
Selective Service System
Chamber of Commerce Building
Dallas, Texas

RE:

HOWARD D. SMOOT
Order Number 2663

Gentlemen:

I want to advise you that the needs of this service make it necessary to transfer Special Agent **Smoot to Washington, D. C.**

This information is furnished to you in order that your records will correctly reflect the principal place of employment of this registrant.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director

67-263689-106

2

L

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Collier
Mr. McCloskey
Mr. Nichols
Mr. Quinn WRG:met
Mr. Nease
Mr. Quinn

one

b8

November 15, 1946

Mr. Howard B. Saco
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Saco:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$5905.20 per annum to \$6144.60 per annum in Grade GAF 12, effective December 1, 1946.

Sincerely yours,

John Edgar Hoover
Director

SEARCHED.....
INDEXED.....
FILED.....
NOV 18 1946
FEDERAL BUREAU OF INVESTIGATION

CC-Mr. Ladd
CCC-Selective Service
Movement Section
Mr. J. E. Edwards-EOD SA 3-23-42

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egger
Mr. Currie
Mr. Harbo
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

JW:id

Nov 15 1946

113-10000-1000
113-10000-1000
Mr. Hale C. St. No.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen *f*

FROM : H. D. Smoot

SUBJECT: HOUSING NEEDS

DATE: 11/5/46

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
~~Mr. Glavin~~ _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

Agent has managed to get an application for apartments accepted by the Parkfairfax Apartments in Alexandria and the Falkland Apartments, 16th Street, Maryland.

It would be very much appreciated if a letter could be sent to these two places over the Director's signature.

HDS:MCM

67-263689-108

November 15, 1946

Parkfairfax
3360 Gunston Road
Alexandria, Virginia

Gentlemen:

I am writing in behalf of Mr. Howard D. Smoot, who upon a recent visit to your office spoke with Miss Reed.

It has been expedient to call Mr. Smoot to the Seat of Government in Washington in a supervisory capacity and it is my earnest desire to assist him in any way possible in establishing a home here for his wife and young son.

The Smoot family is presently housed in only temporary quarters and it is imperative that more adequate facilities be located in the near future. Mr. Smoot is exerting diligent efforts in his search for housing and would like to file an application for a two bedroom apartment.

I appreciate the very many appeals you must handle daily in view of the continuing housing shortage in this vicinity, but I did want to bring to your attention this employee's present urgent need in the hope that his case might receive favorable consideration in connection with future vacancies.

Sincerely yours,

J. Edgar Hoover

AGENCY DIRECTOR
DEPT. OF JUSTICE

CC: Mr. A. Rosen
Mr. H. D. Smoot, Room 4645

sent/rec'd 11/15/46
67-268689

11/15/46 F.W.

11/15/46 HCV
FEDERAL BUREAU OF INVESTIGATION

11/15/46
FEDERAL BUREAU OF INVESTIGATION
M. H. H.

J

November 15, 1946

Falkland Apartments
8305 18th Street
Silver Spring, Maryland

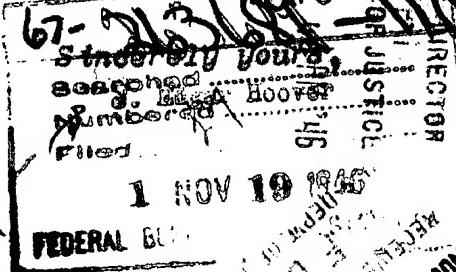
Gentlemen:

I am writing in behalf of Mr. Howard D. Smoot,
who recently contacted your office.

It has been expedient to call Mr. Smoot to the
Seat of Government in Washington in a supervisory capacity
and it is my earnest desire to assist him in any way possible
in establishing a home here for his wife and young son.

The Smoot family is presently housed in only
temporary quarters and it is imperative that more adequate
facilities be located in the near future. Mr. Smoot is
exerting diligent efforts in his search for housing and
would like to file an application for either a two or one
bedroom apartment.

I appreciate the very many appeals you must handle
daily in view of the continued housing shortage in this
vicinity, but I did want to bring to your attention this
employee's present urgent need in the hope that his case
might receive favorable consideration in connection with
future vacancies.



CC: Mr. A. Rosen
Mr. H. D. Smoot, Room 4645
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnee
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

emt/wk
67-263689-2-3
* END 15 NOV 1946 P.M.

RECEIVED
NOV 15 1946
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
Mr. H. D. Smoot

December 11, 1946

Brentwood Village Corporation
1313 Rhode Island Avenue, N. E.
Washington, D. C.

Gentlemen:

Reference is made to the application for tenancy filed with your office on December 4, 1946, by Mr. Howard D. Smoot, a Special Agent of the Federal Bureau of Investigation.

It has been necessary to bring Mr. Smoot to Washington for service at the Seat of Government and I am anxious to assist him in obtaining living accommodations for his family, which consists of his wife and one child. He desires preferably a two-bedroom unit, but one bedroom will be acceptable. Mr. Smoot's family is presently housed in temporary quarters which must be vacated in the near future and he has been exerting diligent efforts to secure the necessary facilities.

My earnest desire to aid this family in the establishment of a home in Washington prompts this liberty, and any consideration you may be able to afford Mr. Smoot's application will be deeply appreciated.

Sincerely yours,

✓
Edgar Hoover

67-263689-111

CC Mr. A. Rosen
Mr. Howard D. Smoot, Room 4641

Mr. Tolson
Mr. A. Tamm ELT/wk
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Curzon
Mr. Beck
Mr. Prime
Mr. Harbo
Mr. Nichols
Mr. Pfeiffer
Mr. Quinn-Tamm
Miss Grace
Miss Randy

67-263689

K

JW

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: 12/5/46

FROM : Mr. Howard D. Smoot

SUBJECT: Howard D. Smoot

HOUSING NEEDS

On 12/4/46, Agent filed application for an apartment at the Brentwood Village, 1313 Rhode Island Avenue, N. E.

It would be appreciated if a letter were sent to this firm, over the Director's signature on Agent's behalf.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

HDS:MCM

67-263689-112

Act. to be
12/11/46
12/11/46

③ 3/11/46

2/11/46

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON
 FROM : R. C. HENDON
 SUBJECT:

DATE: 1/10/47

E. A. Tolson 3
 Mr. Tolson
 Mr. E. A. Tamm
 Mr. Clegg
 Mr. Coffey
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Carson
 Mr. Egan
 Mr. Curges
 Mr. Harbo
 Mr. Hendon
 Mr. Pennington
 Mr. Quinn Tamm
 Miss Nease
 Miss Beahm
 Miss Gandy

There is presently a vacancy in the Crime Records Section for a Supervisor. It is recommended, and Mr. Nichols agrees, that Supervisor Howard D. Smoot be transferred to the Crime Records Section from the Investigative Division.

Smoot has a very excellent background and graduated with honors from Southern Methodist University, later receiving an M.A. Degree from the same institution. He was an instructor of English for two years at Southern Methodist and later attended Harvard University one year on a teaching fellowship. His possibilities for advancement are exceptionally good, he is a qualified police instructor and an excellent speaker. Mr. Rosen does not have any objection to this move.

To replace Smoot, it is recommended that Special Agent Andrew M. Dinsmore of the Birmingham Office be transferred to the Investigative Division.

Mr. Dinsmore is 33 years of age, married and has two children. He is a native of Alabama and has an LL.B. Degree. He entered on duty as an Agent in October 1940 and has served at St. Paul and Birmingham. He has been a Resident Agent at Selma, Alabama since August 1946. While at St. Paul, SAC Rhodes stated he was an outstanding Agent with ability to develop into an SAC. SAC Abbaticchio has likewise indicated that he has possibilities of such development and comments upon him have been uniformly excellent. It is stated that he makes an excellent appearance, is a fine contact man, has a well-rounded background, exhibits excellent judgment, has a pleasing personality and all-around good qualifications.

RCH:DW

OK

67-263689-113
1/10/47
1/10/47
1/10/47
1/10/47

HOWARD D. SMOOT
Special Agent - CAF 12, #6144.60
EOD - March 23, 1942
Assigned - Division Six

This Special Agent is 33 years of age. He has an excellent personal appearance, weighing approximately 160 pounds and being about 5'8" in height. After leaving Training School, he was assigned to the Portland Office on June 21, 1942, and in November of the same year he was transferred to San Francisco. He went to Dallas in April, 1943, and to Cleveland in August of the same year. He was transferred to Division Six on October 31, 1946.

Special Agent Smoot was graduated with honors from Dallas Technical High School in Dallas, Texas, and graduated from Southern Methodist University in Dallas in 1938 with honors, receiving the B.A. degree. He received the M.A. degree from the same institution in 1940. He was an instructor of English for two years in this University and later attended Harvard University one year on a teaching fellowship.

In commenting on this Special Agent in March, 1943, Inspector Hendon stated that he made an excellent appearance, had a tremendous amount of poise and a very good personality. It was pointed out that with additional experience he should make an outstanding Bureau employee.

In July, 1943, Smoot was censured by the Bureau while assigned to the Dallas Office because of his carelessness in violating a local traffic ordinance. He was negligent, displayed a lack of self-confidence and was indiscreet when exhibiting his credentials.

Smoot's 1946 annual efficiency report was Excellent. He is a qualified police instructor and is an excellent speaker. His offices of preference are Denver and Dallas.

In October, 1946, SAC Richardson of Cleveland advised that Smoot had displayed supervisory ability and should be borne in mind for further development since he is capable and intelligent.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen R

FROM : H. D. Smoot

SUBJECT: REQUEST FOR TELEPHONE

DATE: 1/24/47

Newman

| | |
|----------------|-------|
| Mr. Tolson | _____ |
| Mr. E. A. Tamm | _____ |
| Mr. Clegg | _____ |
| Mr. Coffey | _____ |
| Mr. Glavin | _____ |
| Mr. Ladd | _____ |
| Mr. Nichols | _____ |
| Mr. Rosen | _____ |
| Mr. Tracy | _____ |
| Mr. Mohr | _____ |
| Mr. Carson | _____ |
| Mr. Hendon | _____ |
| Mr. Mumford | _____ |
| Mr. Jones | _____ |
| Mr. Quinn-Tamm | _____ |
| Tele. Room | _____ |
| Mr. Nease | _____ |
| Miss Beaman | _____ |
| Miss Gandy | _____ |

On 1/16/47, I moved from 203 E. Glendale, Alexandria, to 1677 Preston Road, Parkfairfax, Alexandria. At my former address, I had a telephone, Overlook 0854. When I first asked the telephone company to transfer my phone to 1677 Preston Road, I was advised that the transfer would be made immediately. Today, I was advised that there will be a delay of approximately two months, inasmuch as there are several hundred people on the list ahead of me.

I should appreciate assistance from the Bureau in getting a telephone installed.

HDS:MCM/MCM

FEB 13 1947

RECORDED
W. J. Lee
Bureau
K

January 29, 1947

The Chesapeake and Potomac Telephone Company of Virginia
301 King Street
Alexandria, Virginia

Gentlemen:

Mr. H. D. Smoot, a Special Agent of the Federal Bureau of Investigation, is requesting that a telephone be installed at his residence, 1677 Preston Road, Parkfairfax, Alexandria. ~

Inasmuch as Mr. Smoot is connected with the Federal Bureau of Investigation and his services are necessary for the public safety, it is necessary that telephone service be afforded him. This letter, therefore, should be considered as a certificate of necessity.

Very truly yours,

**John Edgar Hoover
Director**

Mr. Telson
Mr. H. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Kader
Mr. Tracy
Mr. Carson
Mr. Stah
Mr. Carney
Mr. Karot
Mr. Holden
Mr. Paul D. Tamm
Mr. John Tamm
Mr. George
Mrs. Jane

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

July 2, 1946.

CIRCULAR NO. 3959

TO ALL EMPLOYEES:

Subject: Affidavit regarding membership in organizations which assert the right to strike against the Government.

Appropriation bills for the fiscal year 1947 provide that no part of the appropriation shall be used to pay the salary or wages of any person who engages in a strike against the Government of the United States or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States. It is provided that for the purpose of this legislation an affidavit shall be considered prima facie evidence that the person making the affidavit has not contrary to the provisions of this law engaged in a strike against the Government of the United States and is not a member of an organization of Government employees that asserts the right to strike against the Government of the United States.

All employees must execute the affidavit on the other side of this circular. When you have signed the affidavit it should be returned promptly to your immediate supervisor who will forward it through regular channels (for noting against payroll records) to the Administrative Assistant to the Attorney General.

Certifying Officers shall not release salary checks until this affidavit has been prepared and forwarded.


S. A. ANDRETTA
Administrative Assistant
to the Attorney General

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

Dept. of Justice
(Dept. or Estab.)

F. B. I.
(Bureau or Office)

Cleveland, Ohio
(Place of Employment)

I, Howard D. Amsoot, do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Howard D. Amsoot
(Signature of employee or appointee)

Subscribed and sworn to before me this 16th day of July, 1946
at Cleveland, State of Ohio.

Hal S. Robinson
(Signature of Officer)

Chief Clerk, Designated by Act of June 6, 1939

[SEAL]

(Not needed where none available)

(Title)

NOTE: Any officer or employee of a department or establishment who is designated in writing by the head thereof to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States ***and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provision of existing law."

FILE
WRC
PPS
ec

March 25, 1947

PERSONAL AND CONFIDENTIAL

O
Mr. Howard D. Smoot
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Smoot:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on February 25, 1947.

This report reflects that you have allergic rhinitis, sinusitis, acute recurrent arthritis of the sacro-iliac joints, nocturia, and that you are partially red-green color blind. It is noted that you are under the care of a private physician for sinusitis and arthritis.

The Board of Examining Physicians of the United States Naval Hospital recommends a private urological study, including cystoscopy to determine the cause of nocturia.

It reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

John Edgar Hoover
Director

CC: Mr. Rosen

APR 28 1947
RECEIVED
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

HLE: N. h

Toison
E. A. Tamm
Clegg
Jlavin
Ladd
Nichols
Rosen
Tracy
Cason
Stern
Gurnea
Harto
Jendron
Pennington
Quinn Tamm
Nease
Dandy

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME Howard D. Smoot AGE 33 YEARS, 4 MONTHS
NATIVITY (state of birth) Mo. MARRIED, SINGLE, WIDOWED: M NUMBER OF CHILDREN 1
FAMILY HISTORY Father died of T.B. of lungs 1924
Mother died cause unknown (1925)

HISTORY OF ILLNESS OR INJURY I have some form of infection in my body which has caused me to have episcleritis swelling of the eustachian tubes and other difficulties during the past 2 years.

HEAD AND FACE n

EYES: PUPILS (size, shape, reaction to light and distance, etc.) n

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 20, corrected to 20/

COLOR PERCEPTION partial red-green color blind

(state edition of Stilling's plates or Lamps used) n

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 19/15' CONVERSATIONAL SPEECH 15/15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15/15'

DISEASE OR DEFECTS n

NOSE Allergic rhinitis (Disease or anatomical defect, obstruction, etc. State degree)

SINUSES post-nasal drip

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect): n

MISSING TEETH 17, 20, 29

NONVITAL TEETH n

PERIAPICAL DISEASE n

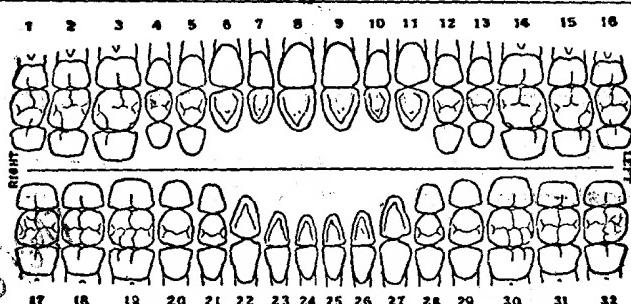
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES n

DENTURES n

REMARKS impaction #6



J. T. Budley

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE robust athletic

TEMPERATURE 98.6 CHEST AT EXPIRATION

HEIGHT 68 $\frac{1}{2}$ CHEST AT INSPIRATION

WEIGHT 142 $\frac{1}{2}$ CIRCUMFERENCE OF ABDOMEN AT UMBILICUS

RECENT GAIN OR LOSS, AMOUNT AND CAUSE n

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) rheumatism, acute, sacralias, joints, bilateral

THORAX (size, shape, movement, rib cage, mediastinum) n
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n
photo-fluo of chest is neg.

CARDIO-VASCULAR SYSTEM n
HEART (note all signs of cardiac involvement) n

PULSE: BEFORE EXERCISE 72 BLOOD PRESSURE: SYSTOLIC 132
AFTER EXERCISE 96 DIASTOLIC 78
THREE MINUTES AFTER
CONDITION OF ARTERIES
CONDITION OF VEINS

CHARACTER OF PULSE reg.
HEMORRHOIDS n

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM n
URINALYSIS: SP. GR. 1.010 ALB. n SUGAR n MICROSCOPICAL n
VENEREAL DISEASE n

NERVOUS SYSTEM n
(organic or functional disorders)
ROMBERG n INCOORDINATION (gait, speech) n
REFLEXES, SUPERFICIAL n DEEP(knee, ankle, elbow) n TREMORS n
SEROLOGICAL TESTS neg. BLOOD TYPE
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION
TYPHOID PROPHYLAXIS: NUMBER OF COURSES

DATE OF LAST COURSE

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE
This man is under treatment for his sinusitis and arthritis

SUMMARY OF DEFECTS (1) partial red-green color (2) allergic rhinitis
post-nasal drip, and sinusitis (3) arthritis, acute recurrent sacroiliac joints. 4.
nocturia.

CAPABLE OF PERFORMING DUTIES INVOLVING PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

(redacted). Examined by Urologist at Naval Hosp. Bethesda and recommends
private urological study, including cystoscopy to determine cause of nocturia.

R.T. Miller

DATE OF EXAMINATION 2/25/47

ANNUAL
REPORT OF
EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL ()

As of March 31, 1947 based on performance during period from 4-1-46 to 3-31-47

Howard D. Smoot Special Agent CAF 12, \$6144.60
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation - Records & Communications - Crime Records
(Organization—Indicate bureau, division, section, unit, field station)

| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/> |
|--|--|---|
| ✓ if adequate - if weak + if outstanding | | |

- ____ (1) Maintenance of equipment, tools, instruments.
- ____ (2) Mechanical skill.
- + Skill in the application of techniques and procedures.
- ____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- + Attention to broad phases of assignments.
- + Attention to pertinent detail.
- ____ (7) Accuracy of operations.
- + Accuracy of final results.
- + Accuracy of judgments or decisions.
- + Effectiveness in presenting ideas or facts.
- + Industry.
- + Rate of progress on or completion of assignments.
- + Amount of acceptable work produced. (Is mark based on production records? ✓)
(Yes or no)
- + Ability to organize his work.
- + Effectiveness in meeting and dealing with others.
- + Cooperativeness.
- + Initiative.
- + Resourcefulness.
- + Dependability.
- + Physical fitness for the work.

- ____ (21) Effectiveness in planning broad programs.
- ____ (22) Effectiveness in adapting the work program to broader or related programs.
- ____ (23) Effectiveness in devising procedures.
- ____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- + Effectiveness in directing, reviewing, and checking the work of subordinates.
- + Effectiveness in instructing, training, and developing subordinates in the work.
- + Effectiveness in promoting high working morale.
- ____ (28) Effectiveness in determining space, personnel, and equipment needs.
- + Effectiveness in setting and obtaining adherence to time limits and deadlines.
- ____ (30) Ability to make decisions.
- ____ (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- + (A) Capability of assuming additional responsibilities.
- + (B) Ability to direct and lead a group of Agents on raids or dangerous assignments.
- (C) _____

Adjective Rating

- Plus marks on all underlined elements, and check marks or better on all other elements rated.
- Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.
- Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.
- Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.
- Minus marks on at least half of the underlined elements.

| | |
|--------------------|----------------------------|
| Rating official | Excellent <i>Excellent</i> |
| Reviewing official | Very Good |
| | Good |
| | Fair |
| | Unsatisfactory |

Rated by M. B. Nichols Special Agent March 31, 1947
(Signature of rating official) (Title) (Date)
Reviewed by M. B. Nichols Assistant Director MAR 31 1947
(Signature of reviewing official) (Title) (Date)
Rating approved by efficiency rating committee Report to employee (Adjective rating)
(Date) (Adjective rating)

Howard D. Smoot
Special Agent - CAF 12, #6144.60
EOD - March 23, 1942
Assigned - Crime Records

Special Agent Smoot has been in the Crime Records Section since February 15, 1947. Prior to this time he was assigned to Division Six where he had been since October 31, 1946. During the remainder of the period covered by this report, he was assigned to the Cleveland Field Division where his work was outstanding.

Special Agent Smoot is of medium build and presents a fine personal appearance. He has a winning personality and is an excellent contact man.

Although Mr. Smoot has been in the Crime Records Section only a few weeks he has made excellent progress and his work at the present time is far above average, both in regard to quality and volume. He has considerable originality and has a great deal of ability on research matters, writing articles, speeches, and so forth. He is a most valuable man already in the Section and I feel that as he gains additional experience he will become even more so. He is a hard worker, has considerable drive and force and seems to be intensely interested in his work.

In addition to his paper work, Special Agent Smoot has conducted a number of special tours and he has also handled some speeches. The response has been uniformly favorable. He is an excellent dictator.

I feel that Agent Smoot has administrative and executive ability and definitely should be kept in mind for further advancement. I feel that he could handle capably the duties of an Assistant SAC at the present time. On the basis of his work thus far he is entitled to a raise APR 18 1947 Excellent in Grade CAF 12.

67-263689-115

APR 18 1947

RECEIVED INVESTIGATIVE SECTION

H. W.

0 16851

Form PR3 Revised (LWOP)

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

M. Howard D. Smeet

Date June 10, 1947

Title Agent

Grade and Salary

Division or Bureau FBI

Dept.

Department

Appropriation

Field

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Deduct 8 hours on June 7, 1947.

J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name MABETH E. Snoot Address Alexandria, Va.,
1677 Preston Road
Relationship Wife Dated 7-11-47

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same Address _____
Relationship _____ Dated _____

Very truly yours,

Howard W. Snoot
Special Agent

*July 14, 1947
H.W.S.*

July 14, 1947

FIELD FIREARMS AND SCIENTIFIC TRAINING RECORD

FD-39

OF SPECIAL AGENT Howard L. Garrison (Signed)

September 4, 1947

Mr. Howard D. Smoot
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

I have read the memorandum which you prepared concerning the many hardships and difficulties which you encountered in the preparation of the Hedda Hopper material. I appreciate the difficulty of the assignment, particularly the research which was involved to obtain the necessary source material. Yet, I am unable to excuse the careless preparation of the memorandum. Your failure to detect errors in spelling and your further failure to identify much of the subject matter in the memorandum are gross indications of carelessness and slipshod efforts.

It is imperative that in the preparation of our work we exercise the best possible judgment, indicate a desire to turn out a perfect item and be most circumspect and careful with respect to details in obtaining brevity and clarity. This was not done in connection with the Hedda Hopper material.

Should there be a repetition of such poorly prepared material, it will be necessary to immediately transfer you to other duties.

Very truly yours,

John Edgar Hoover
Director

RECEIVED
U.S. DEPT. OF JUSTICE
SEP 4 6 22 PM '47
FBI - WASH. D. C.
67-263689-116
OR

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Mr. Room
Mr. Nease
Miss Gandy

cc - Mr. Nichols

MAILED 3

4PM: JUN 5 - 1947 P.M.

RE: MAIL SPECIAL - PARIS - LATOUR

September 4, 1947

Mr. Howard D. Smoot
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

I have read the memorandum which you prepared concerning the many hardships and difficulties which you encountered in the preparation of the Hedda Hopper material. I appreciate the difficulty of the assignment, particularly the research which was involved to obtain the necessary source material. Yet, I am unable to excuse the careless preparation of the memorandum. Your failure to detect errors in spelling and your further failure to identify much of the subject matter in the memorandum are gross indications of carelessness and slipshod efforts.

It is imperative that in the preparation of our work we exercise the best possible judgment, indicate a desire to turn out a perfect item and be most circumspect and careful with respect to details in obtaining brevity and clarity. This was not done in connection with the Hedda Hopper material.

Should there be a repetition of such poorly prepared material, it will be necessary to immediately transfer you to other duties.

Very truly yours,

John Edgar Hoover
Director

RECEIVED
U.S. DEPT. OF JUSTICE
SEP 4 6 22 PM '47
FBI - WASH. D. C.
67-263689-116

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

| |
|---------------------------------|
| COMMUNICATIONS SECTION |
| CC - Mr. Nichols |
| MAILED 3 |
| 4PM SEP 5 - 1947 P.M. |
| FEDERAL BUREAU OF INVESTIGATION |
| U. S. DEPARTMENT OF JUSTICE |

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Curnea _____
 Mr. Harbo _____
 Mr. Hendon _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

File Name MM

August 29, 1947

MEMORANDUM FOR MR. JONES

RE: HEDDA HOPPER MATERIAL

In connection with the Hedda Hopper material which I prepared on August 21 and 22, 1947, I should like to make the following comments:

The assignment to prepare a memorandum on the general subject of Communism in the Moving Picture Industry was given to me Thursday morning, August 21st. I was told to review the files and get information from public sources on this general topic and have the memorandum completed and ready for mailing by early afternoon of the next day. At the time I received this assignment, I was already working on two other specials, which had to be completed on Thursday. I completed those two assignments and started work on the Hedda Hopper material at 11:00 a.m. on Thursday. My first step was to call the Service Unit and get some notion of the volume of references in our files on the subject. I was told that we had thousands of cards on this subject. I went immediately to the supervisor in Division 5, who handles communist infiltration of the moving picture industry. This supervisor, I should like to point out, exerted himself to give me every possible bit of assistance. When I explained to him my project, his comment was to the effect that it would be easy to prepare an intelligent and rather comprehensive memorandum on the subject of Communism in the Moving Picture Industry if it were not necessary to cite sources, but that the research necessary in our voluminous files to get information from public sources adequate to treat this subject would require several days.

b7-263689-117

The first two specific sources which he helped me to select and locate were the running memorandum on communist infiltration on moving picture industry and a recent summary report of the subject submitted by the Los Angeles Office. I spent approximately an hour going through the running memorandum carefully, but did not find anything that I could use in this particular assignment. I spent somewhat more than two hours going through the Los Angeles summary report on this subject, but found nothing that I could use in this report. Most of the information in the Los Angeles report was supplied by informants. There is a great deal of information taken from public sources but this information in the report generally has to do with labor activity, or with some other matter that is secondarily connected with the subject.

THIS MEMORANDUM IS FOR ADMINISTRATIVE PURPOSES
 TO BE DESTROYED AFTER ACTION IS TAKEN AND NOT SENT TO FILES

*lett. paper
Don't file
Am 9/1*

I could find nothing that was quite pertinent for a brief, telling memorandum. I then started reviewing sections of the main files on this subject. Again, I found a multitude of newspaper clippings. Most of them, I discarded because they were clippings from the regular Los Angeles papers and it seemed to me silly to send Hedda Hopper information which she, no doubt, had seen in the papers which she reads daily. By working steadily on this file review project from 11:00 a.m. without taking a lunch period, I, by 6:00 Thursday evening, had completed a review of the running memorandum and the summary report and of the general main files, but had found only one or two items which I could use. In the meantime, the Division 5 supervisor who was helping me had got together all of the sections of the sub-a of the main files and had these on my desk together with the volume of reports of the Joint Fact-Finding Committee of the California Legislature.

After dinner Thursday evening, I began a review of these sub-a sections. Again, I found it extremely difficult to locate any newspaper clipping which was quite in focus for my purpose. By midnight, however, I had selected and marked a group of clippings which, I fully realized, did not adequately cover the subject, but I felt then, and feel now, it was the best that could be done with the time limit that I had.

At 9:00 the next morning, Friday, I began dictating the Hedda Hopper memorandum, utilizing three different stenographers, dictating straight from the files that I had stacked on my desk and marked. About half of the material which I had selected came from these files, the other half came from the Committee Reports which I mentioned. My dictation was completed by about 10:00. All of the material came back to me in rough draft form about 11:30. I did not proofread it at that time, but rather sent it on through for approval as to general content. Material was back on my desk approved by about 1:30 Friday afternoon. I then proofread it, reassembled it and gave it to a typist. As I remember, she completed the typing in final form by about 4:30. I then took the memorandum to Mr. Ladd and Mr. Clegg for approval (after it had been cleared in Mr. Nichols' office). I finally got the memorandum into Mr. Nichols's office with approval on it about 5:25 p.m. Friday.

H. D. Smoot
H. D. Smoot

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. 0 5112M Howard D. SmootDate October 28, 1947Title Agent

Grade and Salary

Division or Bureau FBIDepartment

Appropriation

Field

Beginning

Terminating C. O. B.

Indefinite []*

Remarks Deduct 8 hours on October 25, 1947.J. Edgar Hoover***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. 0 5608M Howard D. SmootDate November 4, 1947Title Agency Agent

Grade and Salary

Division or Bureau FBIDepartment

Appropriation

Field

Beginning

Terminating C. O. B.

Indefinite []*

Remarks Deduct 8 hours on maximum November 1, 1947.J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____
Director

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name MABETH E. Smoot Address 1677 Preston Road, Alexandria
Relationship wife Dated 1-29-48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mabeth E. Smoot Address Same
Relationship wife Dated 1-29-48

Very truly yours,

Howard W. Smoot
Special Agent

Ack
1-30-48
J.W.B.

3PMR:NPC

FEB 1 1948

QD

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
Wright
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Gurnea _____
 Mr. Harbo _____
 Mr. Mohr _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

January 31, 1948

MEMORANDUM FOR MR. NICHOLS
Wright
 Re: Special Agent H. D. Smoot

You are advised that the wife of the above mentioned Special Agent indicated this morning that he is progressing satisfactorily although he is still quite ill and must remain in bed for 10 days or 2 weeks. His fever has gone down and the doctor states that if they can keep the fever down and avoid further chills, he will undoubtedly come out of the siege of pneumonia in good shape. You will be kept advised concerning his progress.

Respectfully,

M. A. Jones

Swift
filed
 5 FEB 14 1948
 RECORDED

67-263689-118

| | |
|---------------------------------|---|
| Searched _____ | 5 |
| Numbered _____ | 5 |
| Filed _____ | 5 |
| 3 FEB 11 1948 | |
| FEDERAL BUREAU OF INVESTIGATION | |

lett to employee
2-6-48
RKW:mgd

3 Wright

February 6, 1948

Mr. Howard D. Smoot
1677 Preston Road
Alexandria, Virginia

Dear Mr. Smoot:

I have been informed of your illness,
and I was sorry indeed to learn of this.

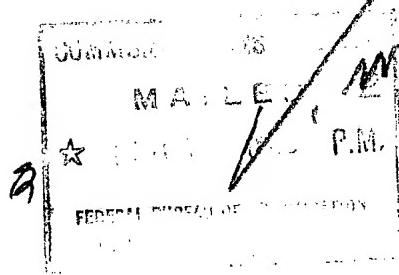
I want to urge, by all means, that you follow strictly your doctor's advice, and further that you dismiss from your mind any thoughts you may have concerning your work at this time.

It is hoped that you will be feeling much better in the near future.

Sincerely,

CC - Mr. Nichols (Mr. Jones)
RKW:mjd

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy



FEB 12 1968

FE8 6 7 22 PM

U. S. DEPT. OF JUSTICE

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. 0 13252M. Howard D. SweetDate February 17, 19 48Title Agent

Grade and Salary

Division or Bureau FBIDepartment

Appropriation

Field

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

81**Deduct 8 hours on 1-31-48.****8 hours on 2-7-48.**J. Edgar Hoover***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 13980M Howard D. ShootDate February 26, 1948

Title _____ Grade and Salary _____

Division or Bureau FBIDepartment cash

Appropriation _____

Field

Beginning _____ Terminating C. O. B. _____

Indefinite []*

Remarks

sl Deduct 8 hours on 2-14-48.J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

ANNUAL
REPORT OF
EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (x) SPECIAL ()
PROBATIONAL ()

As of March 31, 1948, based on performance during period from 3-31-47 to 3-31-48

Howard D. Smoot Special Agent CAF 12, \$6144.60
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation - Records & Communications - Crime Records
(Organization—Indicate bureau, division, section, unit, field station)

| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> <input type="checkbox"/> All others <input type="checkbox"/> |
|---------------------------------|--|--|
| ✓ if adequate | | |
| - if weak | | |
| + if outstanding | | |

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- ✓ (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ± (5) Attention to broad phases of assignments.
- ± (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- ± (8) Accuracy of final results.
- ± (9) Accuracy of judgments or decisions.
- ± (10) Effectiveness in presenting ideas or facts.
- ± (11) Industry.
- ± (12) Rate of progress on or completion of assignments.
- ± (13) Amount of acceptable work produced. (Is mark based on production records? wu)
(Yes or no)
- ± (14) Ability to organize his work.
- ± (15) Effectiveness in meeting and dealing with others.
- ± (16) Cooperativeness.
- ± (17) Initiative.
- ± (18) Resourcefulness.
- ± (19) Dependability.
- ± (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- ± (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- ± (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- ± (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ± (A) Capability of assuming additional responsibilities.
- ± (B) Ability to lead and direct raids.
- (C) _____

| STANDARD Deviations must be explained on reverse side of this form | Adjective Rating | Rating official | Adjective Rating |
|--|------------------|--------------------|----------------------|
| Plus marks on all underlined elements, and check marks or better on all other elements rated. | Excellent | Excellent | <i>Excellent has</i> |
| Check marks or better on all elements rated, and plus marks on at least half of the underlined elements. | Very Good | Reviewing official | |
| Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance. | Good | | |
| Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance. | Fair | | |
| Minus marks on at least half of the underlined elements. | Unsatisfactory | | |

Rated by m. R. Jones Special Agent March 29, 1948
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____
(Date) Report to employee _____
(Adjective rating) 4-30-48 rc

Howard D. Smoot
Special Agent - CAF 12, \$6144.60
EOD - March 23, 1942
Assigned - Crime Records

Special Agent Smoot has an excellent physical appearance. He is slightly smaller than the average Agent, but makes up for his size by his forceful personality and mature appearance. He is always neatly dressed and is very businesslike in the handling of his work. He has an exceedingly fine personality, is good on contacts and gets along well with others.

During the early part of the rating period, Special Agent Smoot had charge of the Interesting Case project in addition to a number of other duties. He handled the Interesting Cases in superb fashion and was also used on a number of other projects. At the present time he is devoting full time to articles, press releases, speeches and special and detailed research memoranda. Agent Smoot is one of the fastest workers in the Section and produces a volume of uniformly outstanding work which is much higher than the average Supervisor in Crime Records. He can be depended upon at all times to handle special projects which have deadlines. He is well versed in Bureau policy and has the best command of the English language of any Supervisor who has been in Crime Records in recent years.

Agent Smoot has been used on a number of special tours and has also handled quite a few speaking engagements. The response has been uniformly highly satisfactory.

Though Agent Smoot had a siege of pneumonia several months ago he is now completely recovered and is enjoying good health.

On September 4, 1947, Special Agent Smoot received a letter of criticism from the Director in connection with a memorandum which was prepared by him under considerable pressure. Despite this letter of criticism, I feel that in view of the excellence of the other work done by this Agent during the year and his high volume of production he is entitled to a rating of Excellent for the year's work in Grade CAF 12.

67-263689-119

✓

W.H.
THURMAN

OFFICE MEMORANDUM

United States Government

To: Mr. Clegg
From: J. P. Mohr
Subject: INSPECTORS' AIDE TRAINING

4-22-48

It is desired that the following Agents presently attending In-Service Training School be afforded Inspectors' Aide Training:

C. A. Evans
R. J. Lamphere
R. B. Miller
H. D. Smoot

JPM:DW

2 APR 27 1948

MR. TOLSON

4/30/48

H. H. CLERIC

TRAINING IN INSPECTION PROCEDURES

The following members of In-Service Class #6 received training in inspection procedures on April 23 and 29, 1948;

Courtney A. Evans
Robert J. Lamphere
Robert B. Miller
Howard Diamond Smoot

All of these individuals are believed to be well qualified to assist on inspections.

JAC:BG

16 MAY 13 1948

MR. L. B. NICHOLS

May 5, 1948

DIRECTOR, FBI

H. D. SMOOT

SPECIAL AGENT

GENERAL IN-SERVICE COURSE 4/19/48 TO 5/1/48

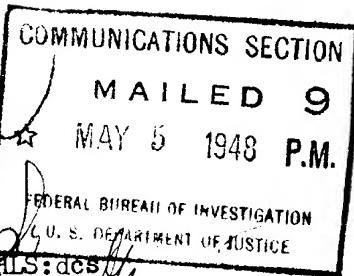
The above-named Special Agent attended the above General In-Service Training Course and attained the following grades:

| | |
|-------------------------|-----------|
| Notebook | Very Good |
| Examination | 99 |
| Hip Shooting | 85 |
| Practical Pistol Course | 94 |
| Shotgun (Skeet) | 13/25 |
| .30 Rifle | 85 |
| Machine Gun | 95 |

2 days Specialized Training in Inspectors' Aide Training

The firearms grades with the exception of the Shotgun Skeet Course have been entered on Agent Smoot's field firearms training record card.

cc: SA H. D. Smoot
Records and Communications Division



Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

FROM : H. L. Edwards

SUBJECT: Howard D. Smoot
Special Agent
Crime Records

DATE: 6-8-48

RE: UNIFORM PROMOTION

H. L. Edwards

| |
|----------------|
| Mr. Tolson |
| Mr. E. A. Tamm |
| Mr. Clegg |
| Mr. Glavin |
| Mr. Ladd |
| Mr. Nichols |
| Mr. Rosen |
| Mr. Tracy |
| Mr. Egan |
| Mr. Gurnea |
| Mr. Harbo |
| Mr. Mohr |
| Mr. Pennington |
| Mr. Quinn Tamm |
| Tels. Room |
| Mr. Nease |
| Miss Holmes |
| Miss Gandy |

This employee entered on duty as a Special Agent on 3-23-42, in Grade CAF-9, \$3200 per annum. On 6-1-45 he was reallocated to Grade CAF-12, \$4600 per annum, due to two basic pay increases and one Uniform Promotion his salary was increased to \$6144.60 per annum in Grade CAF-12, which is his present salary. He is eligible for a promotion under the provisions of the Uniform Promotion Act, effective 6-13-48.

On 3-31-47 Mr. M. A. Jones rated him EXCELLENT.

By letter dated 9-4-47 he was censured for the unsatisfactory manner in which he prepared some material for Hedda Hopper. It was pointed out to him that there was no excuse for the errors in spelling and there was no effort made to explain or identify subjects and references so that the recipient would have an idea as to what the article was supposed to present.

On 3-31-48 Mr. M. A. Jones rated him EXCELLENT and said he had an excellent appearance, he was slightly smaller than the average Agent, but made up for his size by his forceful personality and mature appearance. He was very businesslike in the handling of his work. He had an exceedingly fine personality, was good on contacts and got along well with others. He was one of the fastest workers in the section and produced a volume of uniformly outstanding work which was much higher than the average Supervisor in Crime Records. He could be depended upon at all times to handle special projects which have deadlines. He was well versed in Bureau policies and had the best command of the English language of any Supervisor who had been in Crime Records in recent years. He was used on a number of special tours and had handled a few speaking engagements. The response was uniformly highly satisfactory.

18 JUN 15 1948

67-263689-120

RECOMMENDATION: It is recommended that he be afforded a \$239.40 increase in salary under the provisions of the Uniform Promotion Act effective 6-13-48.

Zangfeld
6-11-48
Wm. J. Tamm
Letter to Empd
6-11-48
Wm. J. Tamm
Letter 6-11-48
Office 6/8/48

JEE:MR

3 file
S. J. E.

Prepared by mdr
checked by mdr
checked by JW

June 11, 1948

O
Mr. Howard D. Snoot
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Snoot:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$6144.60 per annum to \$6384.00 per annum in Grade GAF 12, effective June 19, 1948.

Sincerely yours,

John Edgar Hoover
Director

1. COMMUNICATIONS SECTION Re:
Mr. Nichols 1014488
2. FBI - WASH. PREPARED
cc: Mr. Nichols
cc: Mr. Tolson
cc: Mr. Edwards
cc: Movement
cc: Mr. Nichols
cc: Mr. Tolson
cc: Mr. Edwards
cc: Movement

12 JUN 15 1948
SEARCHED
INDEXED
FILED
JUN 15 1948
FBI - WASH.
RECORDED

67-263689-121

CC: Mr. Nichols
CC: Mr. J. E. Edwards
CC: Movement

99 80

SEARCHED INDEXED FILED



MS

V/V

m

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

MR. HOWARD D. SMOOTH WASHINGTON 25, D.C.
MR. HOWARD D. SMOOTH

Nature of Action

PERIODIC PAY INCREASE

Prepared by *John Jent*
Checked by
Filed by:

Date
June 11, 1948

Personnel Action Number

F. B. I. - 18267 18267

Legal Authority

Effective

June 17, 1948

| | FROM | TO | |
|-----------------------|--------------------------------|--|--------------------------------|
| Position | Special Agent | | |
| Grade | GAP 12 | \$6384.00 | |
| Salary | \$6144.60 | | |
| Division and Section | | | |
| Headquarters | | | |
| Appropriations | S & E, F.B.I. | S & E, F.B.I. | |
| Departmental or Field | <input type="checkbox"/> Dept. | Field <input checked="" type="checkbox"/> <input type="checkbox"/> Dept. | Field <input type="checkbox"/> |

NATURE OF POSITION

| | | |
|-----------|-------------------------|--------------|
| a. VICE | b. ADDITIONAL IDENTICAL | c. NEW |
| P. C. NO. | P. C. NO. | P. C. NO. |
| | Date of Birth | Date of Oath |

REMARKS

Prom. under the Auto. Prom. Bill, Public Law #200 as amended 6-30-45. Prom. under the same Bill in PAY 12 from \$5904.20 to \$6144.60 eff. 12-1-46. Last efficiency rating - EXCELLENT.

JM/bm

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON
 FROM : J. P. MOHR ✓
 SUBJECT: HOWARD D. SMOOT
*Special Agent
 Crime Records Section
 Records and Communications Division*

DATE: 9/8/48

✓ Mr. Tolson
 ✓ Mr. Clegg
 ✓ Mr. Glavin
 ✓ Mr. Ladd
 ✓ Mr. Nichols
 ✓ Mr. Rosen
 ✓ Mr. Tracy
 ✓ Mr. Dean
 ✓ Mr. Durfee
 ✓ Mr. Farbo
 ✓ Mr. Fennell
 ✓ Mr. Thompson
 ✓ Mr. Whigham
 ✓ Mr. Wren
 ✓ Mr. Ziegler
 ✓ Miss Holmes
 ✓ Miss Gandy

Reference is made to the attached memorandum from Mr. Nichols to you dated August 31, 1948, concerning his interviews with Special Agent Smoot and Agent Smoot's desire to see the Director in order to secure a recommendation for a job which would pay more money.

I interviewed Agent Smoot today and told him of the Director's message that if he wanted to leave the FBI he should do so, that the Director could not recommend him for another position while he was still actively working for the Bureau but that if he could locate a job paying more money, the Director would be willing to recommend him.

Mr. Smoot stated that was exactly what Mr. Nichols had told him when he had his interview with him and he was somewhat shocked to know that the issue had been revived. He said he had gone to see Mr. Nichols when he was in a very apprehensive mood concerning the health of his son and that he had been having severe bad luck in the past, paying out about \$100 per month on doctor's bills and when he thought of his son coming down with a heart condition which would increase his doctor's bills, he became quite concerned over his future financial condition. He said consequently he went to Mr. Nichols whom he regarded as a friend for advice, that he was enthusiastic when he went in there, that he was not sure of just what could be done and that Mr. Nichols took the view that he should remain in his position in the Bureau and try to make a go of things. He said he told Mr. Nichols then that he would think it over for several days and he was under the impression that he had let the matter drop completely since he had made up his mind that he was going to try to work out his personal affairs in an effort to continue his employment with the Bureau. Smoot said that Mr. Nichols did call him a couple of days after his last interview with him and asked him if he had worked out his personal situation and Smoot said since his personal situation was one requiring money for its solution he replied in the negative but he did not mean there was any question as to whether he intended to stay with the Bureau or seek other employment since he had made up his mind in that respect.

Smoot stated that his employment with the FBI is the best job he has ever had in his life, that he feels that there is nothing else he would rather do in the way of employment and that as far as he is concerned he plans on making the Bureau a career and work out his personal situation as best he can. He said he would like to have the

Director know that he is deeply appreciative of his interest in his welfare, that he regrets having caused him any concern with respect to his personal problem and that he could be assured of his loyal devotion to his job in the future.

I feel that Mr. Smoot was very sincere in his discussion with me and that he did go to Mr. Nichols when he was faced with a very trying situation for advice and that he has since made up his mind that he definitely wants to remain in the Bureau's service. Mr. Smoot has an excellent record in his present position and seems to be doing an outstanding job. I see no reason why he cannot be continued in his present capacity.

I was very much impressed with Mr. Smoot's attitude and I recommend that no further action be taken with respect to this matter.

D. Smoot

JPM:DW

Keep in mind & help in
any way we can.

H.

Office Memorandum • UNITED STATES GOVERNMENT

CONFIDENTIAL

TO : Mr. Tolson

DATE: August 31, 1948

FROM : L. B. Nichols

SUBJECT: HOWARD D. SMOOT, SA
EOD 3-22-42
Assigned - Crime Records 2-15-47
CAF 12, #6714

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Holmes
Miss Gandy

Shortly after the Director and you left Washington, Supervisor Smoot asked to see me. He pointed out that he had been constantly in debt since he had been in Washington, occasioned by various sieges of illness that have encompassed not only himself but members of his family. I do know that he has been under medical attention for a long period of time and the thing that concerns him more than anything else is the fact that he thought he was losing his hearing; however, he has been taking radium treatments and appears to be hearing much better. His son, who is between four and five years of age, has recently come up with a bad heart and they had to take the child to a heart specialist and he has been very much upset over this as well as the additional expense. He, therefore, wanted me to make an appointment for him to see the Director so that he could ask the Director to recommend him for a job which would pay more money.

He explained to me that his whole educational background had been pointed toward the academic field. Smoot stated that when he came into the Bureau it was with the idea that he thought with the war coming on he should find a place where he could make the greatest contribution. He stated he had found in the Bureau the most satisfying work that he had ever had in his career, that he would like to stay in the Bureau were it not for the prospect of future doctor bills and the like. He realizes, of course, that he is not eligible for a Grade 13 and faces the fact that salaries are limited.

My first impression was that Smoot was a little bit panicky and upset over the fact that he had had to take the little boy to a specialist. I told him the Director was out of town but that before pursuing the matter further I thought he should find out what the doctor's verdict was. A few days later he came back to see me and stated that he had thought the matter over considerably, although the diagnosis for his son was favorable and no cause for alarm, that he would like to make a definite request to see the Director with the view of getting the Director to recommend him for a higher paying job. I told Smoot that he should make up his mind one way or the other; that if he wanted to get out of the Bureau he should go ahead and submit his resignation and I knew the Director would recommend him for anything that came along which the Director thought he would be competent to handle.

Smoot is very conscientious. He has done excellent work. He is a growing man and will make further advances in the Bureau. He is inclined at times to be moody and live within himself. I think this is a matter that is attributable to his background in that he was raised as an orphan and his whole educational process

Memorandum to Mr. Tolson

has been a constant struggle, which he has had to do for himself. As against this, Smoot had three weeks vacation and I understand that a portion of it was spent at Virginia Beach, which is a rather expensive place. In all fairness to him, I do not know whether he stayed with friends or relatives occupying someone else's quarters, or if he paid the expenses himself.

I have no question whatsoever
regarding his loyalty

WBN

Mohr should see him &
if Smoot wants to leave
FBI he should do so.
I will not recommend
him while he is on our
staff. It will be up to
him to locate another
job & then I am willing
to recommend him.

J.

LBN: FML

Memorandum
Mr. Tolson
Mr. 9/8/48

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson
FROM : L. B. Nichols
SUBJECT: SPECIAL AGENT H. D. SMOOT

DATE: 10-11-48

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Holmes
Miss Gandy

SA H. D. Smoot was stricken with lobar pneumonia early Saturday and was taken to the Alexandria Hospital. Mr. McGuire was advised by Mrs. Smoot that Agent Smoot's fever was 103° and that he was under the care of Dr. Mitchell. Both lungs are congested. He has been spitting some blood and has been told that he cannot expect to be recuperated for at least a month. Mr. McGuire stopped by the Smoots' place and there is nothing that can be done for the family at the moment and Smoot himself who is in Room 262 at the Alexandria Hospital should not have any visitors for the next several days anyway. We will keep in close touch with this situation in order that the Bureau may be advised of any developments.

CC - Mr. Jones

JMK:MP

67-~~Q~~63689-124

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to receive the latest news and updates.
[Sign Up](#)

6 OCT 19

THE STATE OF EDUCATION

ADDENDUM: LBN: FML: 10/11/48:

I talked to Smoot late Friday afternoon. He did not impress me as being sick. At that time we were talking about his desire for a transfer to Dallas. I think that it will be a considerable time before he can depart on transfer and it might be some source of encouragement to let him know the Director knows about his desire for a transfer and that it is in the process.

Mrs. Smoot called me on Saturday morning to advise that Mr. Smoot was stricken during the night and she was very much upset and worried over his condition. I am too in view of the fact he is considerably run down and has been ill off and on for some time.

There is also attached the memorandum that I dictated Friday afternoon recommending Smoot's transfer to Dallas.

October 12, 1948

*J. Edward Tamm
John W. Jones
John Gandy*

Mr. H. D. Smoot
The Alexandria Hospital, Room 262
Alexandria, Virginia

Dear Mr. Smoot:

I was very much disturbed this morning to learn of your sudden illness and of your confinement in the hospital. Having experienced an attack of bronchial pneumonia, I have an appreciation of exactly what you are up against. The only thing for you to do is to abide by your doctor's instructions and take as much time as is necessary to insure your early and rapid convalescence.

Mr. Nichols has informed me of his conversation with you last Friday afternoon regarding your desire for a transfer to Dallas. I quite understand the reasons which motivated your request and your reluctance to make the request prior to the present time. You may rest assured that such a request does not in any way reflect upon your standing in the Bureau and I am very happy to arrange for your transfer. However, you should not give any consideration to trying to move until you have completely recovered from your illness. In the meantime, I will have the necessary transfer orders issued.

67-263689-125

If there is anything any of us in the Bureau can do, I hope you will not hesitate to let us know. Do take care of yourself and exercise every precaution.

97

With best wishes and kind regards,

P.G.L.

Sincerely yours,

cc - Mr. Glavin
Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Tamm
Mr. Harbo
Mr. Vohr
Mr. Felt
Mr. Quinn
Tele. Room
Mr. Nease
Miss Gandy

LBN: FML

COMMUNICATIONS SECTION

MAILED 7

★ OCT 13 1948 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: October 8, 1948

FROM : L. B. Nichols

SUBJECT: H. D. SMOOT
EOD 3-23-42
CAF 12, #6384
Assigned - Crime Records

Mr. Tolson
 Mr. E. A. Tamm
 Mr. Gleng
 Mr. Gandy
 Mr. Head
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Egan
 Mr. Gurnea
 Mr. Harbo
 Mr. Mohr
 Mr. Pennington
 Mr. Quinn Tamm
 Tele. Room
 Mr. Nease
 Miss Holmes
 Miss Gandy

Mr. Smoot has been assigned as a supervisor in the Crime Records Section since February 10, 1947. He has done excellent work and I regard him as a valuable representative of the Bureau and a young man who has considerable possibilities for further development.

Unfortunately, Mr. Smoot has had considerable hard luck in Washington, occasioned primarily by personal illnesses that stemmed from pneumonia a year ago which has affected his hearing. He has been under the care of doctors, has been put to extreme expenses, and in addition his wife and son have also not been enjoying the best of health. Mr. Smoot has been informed by his doctor that another winter in Washington might prove fatal to his son.

Mr. Smoot is very reluctant to request a transfer. He tells me, however, that he lived in Dallas for 18 years and never had any of the difficulties he has had in Washington. He feels that from experience climatic conditions in Dallas would be conducive not only to his general wellbeing but to his wife's as she, too, has previously lived in Dallas.

67-263689-126

In view of Mr. Smoot's excellent record in the Bureau coupled with his personal situation, I recommend an immediate transfer for him to the Dallas Office.

LBN:hmc

4 Oct 21 1948

Transfer order 10/12/48
 10/13/48
 8p

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. GL'VIN

FROM : J. R. SKILLING, R.N.

SUBJECT: HAROLD D. SMOOT, SA
Division IV
Crime Statistics

DATE: October 13, 1948

*Please forward
Ward*

The above Special Agent who is a patient at Alexandria Hospital due to lobar pneumonia and bronchial infection was visited today by a nurse from the Health Service. Mr. Smoot is making satisfactory progress at this time and hopes to be out of the Hospital early next week. Mr. Smoot was admitted to Alexandria Hospital on the 9th instant.

JRS:gt

12 OCT 26 1948
SPECIAL RECORDING

*10/13/48
J.R.S.
FBI - WASH. D.C.*

October 27, 1948

Mr. J. Edgar Hoover
Washington, D. C.

Dear Mr. Hoover:

Personal

| | |
|----------------|---|
| Mr. Tolson | ✓ |
| Mr. Clegg | |
| Mr. Glavin | |
| Mr. Ladd | |
| Mr. Nichols | |
| Mr. Rosen | |
| Mr. Tracy | |
| Mr. Egan | |
| Mr. Gurnea | |
| Mr. Harbo | |
| Mr. Mohr | |
| Mr. Pennington | |
| Mr. Quinn Tamm | |
| Mr. Nease | |
| Miss Gandy | |

It is impossible for me to tell you how much I appreciate your letter to me concerning my current illness and transfer to Dallas. It has been a tremendous boost to my morale during the long, dull days of convalescence.

Asking for the transfer to Dallas has caused me much poignant regret. I have been happy at the Bureau and very proud to be here. It helps a great deal to know that you and Mr. Nichols understand and sympathise with my particular problem.

I hope, Mr. Hoover, that your recovery from pneumonia is progressing satisfactorily and that you will take every conceivable precaution to safeguard your own health.

In deepest gratitude,

~~DELETED RECORDING~~

Sincerely yours,

H. D. Smoot
12 NOV 9 1948

RECORDED

67-263689-127

H. D. Smoot
Special Agent
Crime Records Section

SEARCHED INDEXED SERIALIZED FILED
NOV 10 1948 FBI - DALLAS

72

SEARCHED INDEXED SERIALIZED FILED
NOV 10 1948 FBI - DALLAS

72

SEARCHED INDEXED SERIALIZED FILED
NOV 10 1948 FBI - DALLAS

72

SEARCHED INDEXED SERIALIZED FILED
NOV 10 1948 FBI - DALLAS

72

Office Memorandum • UNITED STATES GOVERNMENT

MAJ:jb

TO : Mr. Nichols

FROM : M. A. Jones

SUBJECT: SA Howard D. Smoot

EOD - March 23, 1942

CAF 12 - \$6714.00

Assigned - Crime Records

DATE: November 1, 1948

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Beahm _____
Miss Gandy _____

1 NOV 10 1948

67-263689-128

For your information the above mentioned Special Agent assigned to this section has practically exhausted his sick leave in connection with his current siege of pneumonia. Mr. Smoot has requested that he be placed on advanced sick leave until such time as he can return to work. Tentatively, he contemplates coming back some time next week, but of course will be guided by his doctor's advice in this regard.

John W. [Signature]

SAC, Dallas

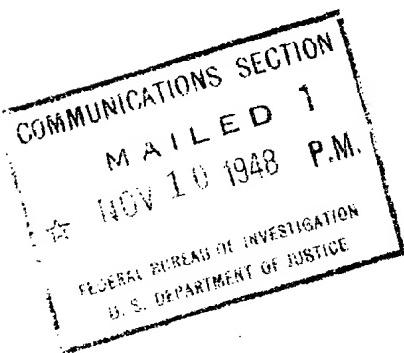
November 10, 1948

Director, FBI

*HOWARD D. SHOOT
SPECIAL AGENT*

Reurtel 11-4-48. You are advised that SA Smoot
contemplates reporting for work in Dallas on December 1, 1948.

You are advised that SA Smoot is presently recuperating from a siege of pneumonia and is still under the doctor's care. In the event his situation is such that he cannot reach Dallas by December 1, your office will be appropriately advised. It should be noted that this is the second attack of pneumonia SA Smoot has experienced in the past year. It is suggested that you keep this situation in mind when assigning work to SA Smoot during the first few months after his arrival in Dallas.



Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Candy

MAJ:SO

DECEMBER 1977 1000
10 J S2 bW

15 NOV 16 1943
RECORDED

67-263689-129

FEB 19 1968
FBI
U.S. DEPT. OF JUSTICE

RECEIVED REC'D. 16 NOV 1964
424 B71 3/8



United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to November 30, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name MABEL E. SNOOT Address 1677 Preston Rd - Alexandria
Relationship Wife Dated 11-12-48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name MABEL E. SNOOT Address -
Relationship Wife Dated 11-12-48

Very truly yours,

Howard W. Snoot
Special Agent

Recd 15 Nov 1948



FD-67
(5-19-47)



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.

IN REPLY, PLEASE REFER TO
FILE NO. _____

Dec. 2, 1948

Director, FBI

Dear Sir:

NOTICE OF ARRIVAL OR DEPARTURE OF
EMPLOYEES ON SPECIAL OR COURT ASSIGNMENTS;
ALSO NOTICE OF ARRIVAL OR DEPARTURE OF EMPLOYEES ON TRANSFER

NAME SAC H. D. Smoot

OFFICE FBI - DALLAS ASSIGNMENT Dallas - transfer from Bureau

NATURE OF ASSIGNMENT General

ARRIVED Dallas - 4:00 P.M. 11/30/48

(Time and Date)

REPORTED FOR DUTY (necessary only for arrivals on transfer):

DEPARTED _____

67-263689-130

DESTINATION _____

Following information to be furnished only when an employee arrives your office on transfer:

PERSON TO BE NOTIFIED IN CASE OF AN EMERGENCY:

NAME _____

ADDRESS 5215 Longview St., Dallas Texas

RELATIONSHIP _____

Very truly yours,

H. L. McConnell
H. L. McConnell
SAC

Wm. J. G. [Signature]

REPORT OF EFFICIENCY RATING

As of 11-19-48

based on performance during period from 3-29-48 to 11-19-48

Howard D. Smoot

Special Agent, CAF-12; #6714

(Name of employee)

(Title of position, service, and grade)

Federal Bureau of Investigation - Records & Communications - Crime Records

(Organization—Indicate bureau, division, section, unit, field station)

| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/> |
|--|--|---|
| <input checked="" type="checkbox"/> if adequate | | |
| <input type="checkbox"/> if weak | | |
| <input checked="" type="checkbox"/> if outstanding | | |

- ____ (1) Maintenance of equipment, tools, instruments.
____ (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? Yes)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- ____ (21) Effectiveness in planning broad programs.
____ (22) Effectiveness in adapting the work program to broader or related programs.
____ (23) Effectiveness in devising procedures.
____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
+ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
____ (27) Effectiveness in promoting high working morale.
+ (28) Effectiveness in determining space, personnel, and equipment needs.
____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
+ (30) Ability to make decisions.
+ (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- + (A) Ability to lead reg'ds
+ (B) Effectivity of running a dealed
+ (C) DEI IC genuinity

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated.

Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.

Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.

Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.

Minus marks on at least half of the underlined elements.

Rated by M. P. Jones

(Signature of rating official)

Reviewed by R. H. Nichols

(Signature of reviewing official)

Special Agent

ASSISTANT DIRECTOR

(Title)

(Title)

11-19-48

NOV 19 1948

(Date)

Rating approved by efficiency rating committee _____

(Date)

Report to employee _____

(Adjective rating)

HOWARD D. SMOOT
Special Agent
CAF-12; #6714
EOD 3-23-42
Assigned - Crime Records

This report is being submitted in view of this Special Agent's pending transfer to the Dallas office. Agent Smoot makes an excellent physical appearance and he has an outstanding personality. He is medium size and is always well groomed. He is outstanding as a contact man and gets along exceedingly well with other employees in the section. Though Agent Smoot has had two attacks of pneumonia during 1948, he has generally enjoyed robust health; however, a throat condition, aggravated by the climate in Washington, has apparently been responsible for his sickness during the past year.

During his assignment in Crime Records for approximately $1\frac{1}{2}$ years, Smoot has handled all phases of the work of the section in excellent manner. He has written innumerable articles, speeches, and letters and, in addition, has handled a number of voluminous research projects. His volume of production is far above average and the quality has been uniformly excellent. He is the type of individual to whom instructions can be given and who can be depended upon to get out an expedite project by the deadline set. Agent Smoot has an outstanding educational background since he holds A.B. and M.A. Degrees from Southern Methodist and has done additional work on a higher degree. His background is reflected in the quality of his work. He is far above average in intelligence and initiative and is always willing to put in whatever time necessary to accomplish a certain task.

Smoot has been used on a number of special tours and he has also handled quite a number of speaking engagements. In fact, on several occasions he has talked before large groups out of the city and the response has been uniformly most favorable.

Agent Smoot has had benefit of Inspectors' Aid Training and is qualified in defensive tactics and as a general police instructor. It might be noted that he is an excellent typist.

Agent Smoot's loyalty to the Bureau is beyond question and it is definitely felt that in view of the far above average quality of his work and his fine personality, he should be kept in mind for further advancement. On the basis of his work in the Crime Records Section, I feel he is entitled to a rating of Excellent in Grade CAF-12.

✓ HDS

SAC, Dallas

December 8, 1948

Director, FBI

Howard D. Saco
Special Agent.

Enclosed herewith is a duplicate of the last efficiency report submitted on the above-named Agent while assigned to the Seat of Government.

Inasmuch as Agent Smoot has been transferred to your Division, this duplicate is being forwarded to you for your information.

Attachment

3 DEC 15 1948

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Team _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

Prepared by: *sls*
Ch-
Filed by: *MH*

December 14, 1948

Special Agent in Charge
Dallas, Texas

CONFIDENTIAL

O
RE: Howard D. Smoot
Special Agent

Dear Sir:

There are transmitted herewith the field personnel file and duplicate property card of the above employee who is presently assigned to your office. The firearms record card is being prepared and will be forwarded under separate cover.

The following additional information is furnished you covering his assignment as a Supervisor at the Seat of Government:

Present Grade and Salary: CAF 12, \$6714 per annum

Assignment: 10-31-46 - Supervisor at the Seat of Government

Promotions: Promoted under the Uniform Promotion Act in Grade CAF 12 from \$5905.20 per annum to \$6144.60 per annum effective 12-1-46 and from \$6144.60 per annum to \$6384 per annum in CAF 12 effective 6-13-48. Assistant Director 15
Salary Increase in CAF 12 to \$6714 per annum effective 7-11-48.

Efficiency Ratings: Excellent - 3-31-47
Excellent - 3-31-48

Specialized Bureau Training Schools: Inspector's Aide Training - 4-28-48 and 4-29-48

Date of Last Naval Physical Examination: 2-25-47

Date of Last In-Service Trainings: 4-19-48 to 5-1-48

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

CC: Mr. Clegg - It is desired that a firearms record card be forwarded as requested. MAILED 10

JW:sls

★ DEC 15 1948 P.M.

John Edgar Hoover
Director

Enclosure

REGISTERED MAIL

FEDERAL BUREAU OF INVESTIGATION

SAC, DALLAS

December 17, 1948

DIRECTOR, FBI

SPECIAL AGENT H. D. SHOOT

Attached is field firearms training record.

Enclosure

12 JAN 5 1949

67-263689-133

72 79

6 16 28

RECEIVED-NWII BOOK

DEC 11 2 30 PM '48

COMMUNICATIONS SECTION
MAILED 12
DEC 17 1948 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Vohr
Mr. Fennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

HIS DES

W. Wilson

Kear

December 17, 1948

PERSONAL AND CONFIDENTIAL

Mr. Howard D. Smoot
Federal Bureau of Investigation
Dallas, Texas

Dear Mr. Smoot:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on November 17, 1948.

This report reflects that you have a blocking in the right eustachian tube with some loss of hearing; however, the medical examiner did not consider this disabling and made no recommendations, inasmuch as you are presently undergoing treatment for this condition.

The electrocardiogram, a copy of which is enclosed herewith, revealed a right axis deviation. The cardiologist recommends that you undergo a repeat study, using six chest leads, to rule out the right heart strain. In the event you undergo this test, the Bureau would like to be advised of the results.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

RECEIVED MAIL ROOM 8:55 A.M. DECEMBER 20 1948
MAILED 13 DECEMBER 20 1948 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

Enclosure
CC: SAC, Dallas
H.E:tck

Sincerely yours,

John Edgar Hoover
Director

11 DEC 23 1948

cc: 11 DEC 23 1948

cc: 11 DEC 23 1948

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME SMOOT, Howard D. AGE 35 YEARS, 1 MONTHS
 NATIVITY (state of birth) No. MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 1
 FAMILY HISTORY Father deceased, 1922, tuberculosis. Mother deceased 1923.
Blood poisoning. One brother and 1 sister both well.
Father and grandfather died of T.B. No T.B. in my generation.
 HISTORY OF ILLNESS OR INJURY Tonsil'y and Adnoid'y in 1920. Repeat Tonsil'y
in June 1948. Bronchial pneumonia in Feb. 1948. Lobar pneumonia
in October, 1948.

HEAD AND FACE normal

EYES: PUPILS (size, shape, reaction to light and distance, etc.) normal

DISTANT VISION RT. 20/20, corrected to 20/
 LT. 20/20, corrected to 20/

COLOR PERCEPTION normal

(state edition of Stilling's plates or Lamps used)
 DISEASE OR ANATOMICAL DEFECTS blocking of rt. eustachian tube.

EARS: HEARING RT. WHISPERED VOICE 2 /15' CONVERSATIONAL SPEECH /15'
 LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS none

NOSE normal

SINUSES normal (Disease or anatomical defect, obstruction, etc. State degree)

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS tonsils surg. absent

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH # 6, 17, 20, 29, 32

NONVITAL TEETH n

PERIAPICAL DISEASE n

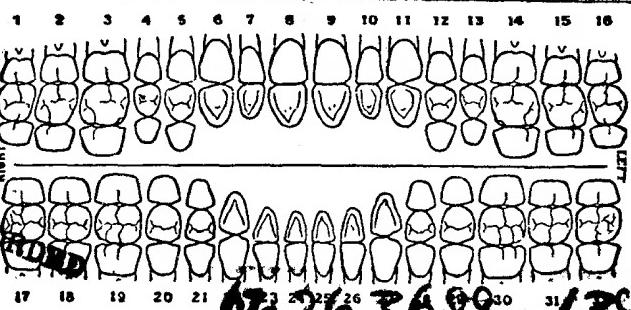
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES #20, 29

DENTURES n

REMARKS n



E.G.F. Pollard, Cdr. (DC) USN

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE medium

TEMPERATURE 98.6 CHEST AT EXPIRATION 35¹/₂

HEIGHT 67¹/₂ CHEST AT INSPIRATION 37¹/₂

WEIGHT 170¹/₂ CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 30

RECENT GAIN OR LOSS, AMOUNT AND CAUSE none

SKIN, HAIR, AND GLANDS normal

NECK (abnormalities, thyroid gland, trachea, larynx) normal

SPINE AND EXTREMITIES (bones, joints, muscles, feet) normal

11 Dec 23 1948
67-263689-134

PULSE: BEFORE EXERCISE 72
AFTER EXERCISE 98
THREE MINUTES AFTER 76
CONDITION OF ARTERIES elastic
CONDITION OF VEINS normal

BLOOD PRESSURE: SYSTOLIC 144
DIASTOLIC 84

CHARACTER OF PULSE regular
HEMORRHOIDS none

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) _____
normal

GENITO-URINARY SYSTEM normal
URINALYSIS: SP. GR. 1.015 ALB. neg. SUGAR neg MICROSCOPICAL neg
VENEREAL DISEASE none

NERVOUS SYSTEM *normal*

(organic or functional disorders)

| | | | | | |
|---|------------------|-------------------------------|-------------------|---------|-------------|
| ROMBERG | <u>neg.</u> | INCOORDINATION (gait, speech) | <u>none</u> | | |
| REFLEXES, SUPERFICIAL | <u>present</u> | DEEP(knee, ankle, elbow) | <u>normal</u> | TREMORS | <u>none</u> |
| SEROLOGICAL TESTS | <u>ZAHN NEG.</u> | BLOOD TYPE | <u>"O" Rh Pos</u> | | |
| ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) | | | | | |
| <u>none apparent.</u> | | | | | |

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1947
TYPHOID PROPHYLAXIS: NUMBER OF COURSES _____

DATE OF LAST COURSE _____none
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____

Digitized by srujanika@gmail.com

SUMMARY OF DEFECTS *Blocking of rt. eustachian tube with some loss of hearing
not disabling.*

CAPABLE OF PERFORMING DUTIES INVOLVING Arduous PHYSICAL EXERTION

WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes. (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____
No recommendations. Is under treatment for ear condition.
ECG laboratory recommends 6 chest leads to rule out heart strain.

A. J. White
Capt. MC USN Ret.

DATE OF EXAMINATION *November 17, 1948*

Dallas, Texas
December 7, 1948

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

ATTENTION: Chief Clerk's Office

Mr. Glavin has sent me a routing slip requesting return of Seat of Government Building Pass No. B-7057.

I regret very much to report that I cannot find the pass. When I left Washington, I went through my desk carefully and turned in all the property that I had. I did not remember the pass and, consequently, did not realize that one had ever been issued to me.

I still cannot remember the pass and am certain that I never used it. Consequently, I can only presume that I lost it on some unknown date in the vicinity of the desk assigned to me in room 4234. I probably put the pass in my desk--along with my identification badge--and then accidentally threw it into the waste basket on some occasion when cleaning the desk.

I fully realize the seriousness of losing Bureau property and will take every possible precaution to prevent such carelessness in the future.

RECORDED

Sincerely yours,

H. B. Smith
Special Agent

DEC 10 1948

ALPHABETICAL

NOT RECORDED
5 DEC 20 1948

Inventory record
adj - Dept notified
fed

REPORT OF EFFICIENCY RATING

As of **Feb. 25, 1949**

based on performance during period from

Nov. 30, 1948

to Feb. 25, 1949

HOWARD D. SMOOT

(Name of employee)

Special Agent - CAF-12

(Title of position, service, and grade)

Federal Bureau of Investigation - Dallas Division

(Organization—Indicate bureau, division, section, unit, field station)

| | | |
|--|---|--|
| ON LINES BELOW MARK EMPLOYEE <input checked="" type="checkbox"/> if adequate <input type="checkbox"/> if weak <input checked="" type="checkbox"/> if outstanding | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/> |
|--|---|--|

- ____ (1) Maintenance of equipment, tools, instruments.
- ____ (2) Mechanical skill.
- ✓ (3) Skill in the application of techniques and procedures.
- ____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ✓ (5) Attention to broad phases of assignments.
- ✓ (6) Attention to pertinent detail.
- ✓ (7) Accuracy of operations.
- ✓ (8) Accuracy of final results.
- ✓ (9) Accuracy of judgments or decisions.
- ✓ (10) Effectiveness in presenting ideas or facts.
- ✓ (11) Industry.
- ✓ (12) Rate of progress on or completion of assignments.
- ✓ (13) Amount of acceptable work produced. (Is mark based on production records?) Yes or no
- ✓ (14) Ability to organize his work.
- ✓ (15) Effectiveness in meeting and dealing with others.
- ✓ (16) Cooperativeness.
- ✓ (17) Initiative.
- ✓ (18) Resourcefulness.
- ✓ (19) Dependability.
- ✓ (20) Physical fitness for the work.

- ____ (21) Effectiveness in planning broad programs.
- ____ (22) Effectiveness in adapting the work program to broader or related programs.
- ____ (23) Effectiveness in devising procedures.
- ____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- ____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- ____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
- ____ (27) Effectiveness in promoting high working morale.
- ____ (28) Effectiveness in determining space, personnel, and equipment needs.
- ____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- ____ (30) Ability to make decisions.
- ____ (31) Effectiveness in delegating clearly defined authority to act.

RECORDED

15

67-263689-136

| |
|--|
| STATE ANY OTHER ELEMENTS CONSIDERED |
| Ability to direct and lead a group of agents on raids and dangerous assignments. |
| Capability for additional responsibility |
| INVESTIGATION |

STANDARD

Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated.

Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.

Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.

Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.

Minus marks on at least half of the underlined elements.

| Adjective Rating | EXCELLENT |
|------------------|--------------------------|
| Excellent | _____ |
| Very Good | _____ |
| Good | Reviewing official _____ |
| Fair | _____ |
| Unsatisfactory | _____ |

Rated by *H. L. McConnell*

(Signature of rating official)

Reviewed by *H. L. McConnell*

(Signature of reviewing official)

Rating approved by efficiency rating committee _____

(Date)

Report to employee _____

(Adjective rating)

February 25, 1949

2-1949

(Date)

5-20-49

HLM:FB

Dallas, Texas
February 25, 1949

Re: HOWARD D. SMOOT, Special Agent
Special Efficiency Report

During the period of this report Mr. Smoot has been re-acclimating himself to working in a field office of the type found in the Southwest. His work has been marked by his attention to detail, his thoroughness, and his clarity of expression in his reports. He is rated as one of the better dictators in the office. His reports show careful organization and attention to Bureau policies.

In his investigations appreciation of the Bureau's responsibilities and duties has been shown. His reports have been submitted promptly and in good form. A thorough knowledge of Bureau policy in all fields has been demonstrated by him in his work on such matters as Fraud Against the Government and Antitrust.

This is an experienced agent who has had a wide range of work in his career with the Bureau and is placing it to best advantage.

Rating: Excellent.

HDS
Initials

H. L. McConnell
H. L. McCONNELL
Special Agent in Charge

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
Dallas 1, Texas

April 13, 1949

PERSONAL AND CONFIDENTIAL

Director, FBI

Re: ANNUAL EFFICIENCY RATINGS
Dallas Division
As of March 31, 1949

Dear Sir:

In accordance with the instructions contained in Bureau letter dated March 22, 1949, captioned as above, there are listed below by grade and rating the employees of the Dallas Division whose efficiency reports submitted by former SAC H. L. McConnell, dated February 25, 1949, have been changed to reflect that they are the annual efficiency reports dated as of March 31, 1949. The name of Special Agent Vincent E. Drain, listed below, is an exception, as the report submitted on him by Mr. McConnell has not been changed and an annual efficiency report on Agent Drain has been prepared by the writer and is submitted with this letter.

CAF-13 - EXCELLENT

Dwight M. Brightman
B. Tom Carter
Henry E. Plaxico

CAF-13 - VERY GOOD

Marvin B. Pash

CAF-12 - EXCELLENT

James W. Bookhout
W. Harlan Brown
Alton M. Bryant
Sam C. Cotton
Jarrell H. Davis
Edwin C. Dorris
Aubrey Elliott, Jr.
Earle Haley
John B. Hubbard
William R. Jenkins

CAF-12 - EXCELLENT

(Continued)

Loyde E. Kingman
James H. Merritt
Hugh D. McCullough
Robert McWhirter
R. David O'Brien
Carl C. Periman
Curtis L. Perryman
Nat A. Pinkston
W. Dewey Presley
Efton A. Stanfield
Howard D. Smoot
Alfred Earl White

CAF-12 - VERY GOOD

Vincent E. Drain
John W. Fain
William D. Griffith
Robert C. Lish
Alfred D. Neely
Paul H. Raines

CAF-12 - GOOD

Paul E. Wulff

CAF-11 - VERY GOOD

Luther V. Dunn

CAF-10 - EXCELLENT

Clarence E. Newton

CAF-10 - VERY GOOD

Guy B. Leonard
Alf T. Stousland
Lawrence D. Welch

CAF-7 - EXCELLENT

Jack G. Wilson

CAF-5 - EXCELLENT

Florence Baillio
Lillian Winifred Dixon

7 4 JUN 3 1949

CAF-4 - EXCELLENT
Mary Lu'Ree Akard
Mary Jean Davis
Beatrice C. Dumas
Sidney Raiford Fuller
Annie Margaret Gilmer

CAF-2 - EXCELLENT
Irene M. Arterberry

CAF-4 - VERY GOOD
Eleanor H. Harris

P-3 - EXCELLENT
Joe C. Hays, Jr.

A six-months' efficiency report was submitted on Clerk MACE M. OYLER as of March 23, 1949, and therefore no annual report will be furnished concerning him.

It is noted that a six-months' report was due on Special Agent JOSEPH J. HANLEY as of February 22, 1949, and therefore the report submitted by Mr. McCONNELL dated February 25, 1949, is being changed to reflect that it is a six-months' report on Agent HANLEY covering the period from August 22, 1948, to February 22, 1949, inasmuch as he was reallocated to Grade CAF-11 on August 22, 1949.

The following employees have either entered on duty or been reallocated subsequent to October 1, 1948, and therefore no annual report is due for them:

George H. Byrom
Michael R. Carrano
Noah H. Jenerette
James J. Kearney
Robert C. Norton
Robert G. Oftedal

Beryle C. Sacks
Roy G. Britton
Margaret E. Crum
Mattye Havens
Edna E. Anderson
E. Gwendolyn Williams

Very truly yours,

S. S. ALDEN
Special Agent in Charge

Name: HOWARD D. SMOOT

Title: SPECIAL AGENT

EOD: March 23, 1942

Salary: CAF-12, \$6714.00

Preference: Dallas and Bureau

Dictation Ability: Excellent

Examination: 89%

SAC McCONNELL:

This is an experienced agent who has been in the Dallas Division only a short while as the result of a transfer from the Bureau, arising out of illness during the past year. This agent works hard with limited supervision and may be regarded as a capable and experienced agent.

Status: EXCELLENT.

Inspector NAUGHTEN: Smoot's physical condition is improving markedly. He has all the earmarks of an above-average agent.

Inspection Report
Dallas Office
Inspector Naughten
February 15, 1949
Interviewed By: Mr. Naughten

APR 10 1949
FBI - DALLAS
FEDERAL BUREAU OF INVESTIGATION

31

John Naughten
FBI - Dallas



United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 31, 1949, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONETARY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mabel E. Smart Address 5215 Longview St - Dallas
Relationship Wife Dated 7-19-49

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mabel E. Smart Address 5215 Longview St - Dallas
Relationship Wife Dated 7-19-49

Very truly yours,

Howard W. Smart
Special Agent

71
MIL 26 1949 3/71
JUL 2 1949 3/71
JUL 2 1949 3/71
JUL 2 1949 3/71

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Prepared by
Checked by
Filed by

JW

MR. HOWARD D. SMOOT
MR. HOWARD D. SMOOT
PERIODIC PAY INCREASE

Nature of Action

| | |
|-------------------------|------------------|
| Date | December 9, 1949 |
| Personnel Action Number | |
| F.B.I. # | 7957 7957 |
| Legal Authority | |

December 11, 1949

| Effective | FROM | TO |
|-----------------------|--------------------------------|--|
| Position | Special Agent | |
| Grade | GS 12 | same |
| Salary | \$6380 | \$7000 |
| Division and Section | | |
| Headquarters | | |
| Appropriations | S & E, F. B. I. | S & E, F. B. I. |
| Departmental or Field | <input type="checkbox"/> Dept. | Field <input type="checkbox"/> <input type="checkbox"/> Dept. <input type="checkbox"/> |

| NATURE OF POSITION | | |
|--------------------------|--|-------------------------|
| a. VICE P. C. NO. | b. ADDITIONAL IDENTICAL P. C. NO. | c. NEW P. C. NO. |
| | Date of Birth | Date of Oath |

REMARKS

Prom. under the Auto. Prom. Bill, Public Law
#200 as amended 6-30-45. Prom. under the same
Bill from \$6144.60 to \$6384 in CAP 12 eff.
6-13-48. Last efficiency rating - EXCELLENT -
Approved Rating Committee 5-26-49.

JW

60 DEC 23 1949

FBI - WASH. D. C.

December 20, 1949

Mr. Howard D. Smoot
Federal Bureau of Investigation
Dallas, Texas

Dear Mr. Smoot:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$6800 per annum to \$7000 per annum in Grade GS 12, effective December 11, 1949.

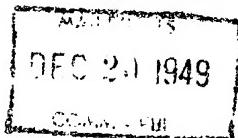
Sincerely yours,

John Edgar Hoover
Director

CC-SAC, Dallas (Personal Attention)
Mr. J. E. Edwards
Movement Section

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

JW/mp



✓ H

ANNUAL
REPORT OF
EFFICIENCY RATING

B. S. Alden
ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (XX) SPECIAL ()
PROBATIONAL ()

As of Mar. 31, 1950 based on performance during period from April 1, 1949 to Mar. 31, 1950

HOWARD D. SMOOT

(Name of employee)

Special Agent - GS-12

(Title of position, service, and grade)

Federal Bureau of Investigation - Dallas Division

(Organization—Indicate bureau, division, section, unit, field station)

| | | |
|---------------------------------|---|---|
| ON LINES BELOW MARK EMPLOYEE | 1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> . | CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/> |
| V if adequate | | |
| - if weak | | |
| + if outstanding | | |

- ____ (1) Maintenance of equipment, tools, instruments.
- ____ (2) Mechanical skill.
- ✓ (3) Skill in the application of techniques and procedures.
- ____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ✓ (5) Attention to broad phases of assignments.
- ✓ (6) Attention to pertinent detail.
- ✓ (7) Accuracy of operations.
- ✓ (8) Accuracy of final results.
- ✓ (9) Accuracy of judgments or decisions.
- ✓ (10) Effectiveness in presenting ideas or facts.
- ✓ (11) Industry.
- ✓ (12) Rate of progress on or completion of assignments.
- ✓ (13) Amount of acceptable work produced. (Is mark based on production records?) _____ (Yes or no)
- ✓ (14) Ability to organize his work.
- ✓ (15) Effectiveness in meeting and dealing with others.
- ✓ (16) Cooperativeness.
- ✓ (17) Initiative.
- ✓ (18) Resourcefulness.
- ✓ (19) Dependability.
- ✓ (20) Physical fitness for the work.

- ____ (21) Effectiveness in planning broad programs.
- ____ (22) Effectiveness in adapting the work program to broader or related programs.
- ____ (23) Effectiveness in devising procedures.
- ____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- ____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- ____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
- ____ (27) Effectiveness in promoting high working morale.
- ____ (28) Effectiveness in determining space, personnel, and equipment needs.
- ____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- ____ (30) Ability to make decisions.
- ____ (31) Effectiveness in delegating clearly defined authority to act.

67-263689-138
STATE ANY OTHER ELEMENTS CONSIDERED

| |
|--|
| <u>✓</u> (A) <u>Capability for additional responsibility</u> |
| <u>✓</u> (B) <u>1 APR 1950</u> |
| <u>✓</u> (C) <u>1 APR 1950</u> |

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated.

Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.

Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.

Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.

Minus marks on at least half of the underlined elements.

| Adjective Rating | Rating official |
|------------------|------------------------------|
| Excellent | <i>S. S. Alden</i> EXCELLENT |
| Very Good | <i>S. S. Alden</i> |
| Good | <i>S. S. Alden</i> |
| Fair | <i>S. S. Alden</i> |
| Unsatisfactory | <i>S. S. Alden</i> |

Rated by S. S. Alden Special Agent in Charge Mar. 21, 1950

(Signature of rating official)

(Date)

Reviewed by S. S. Alden Report to employee _____

(Signature of reviewing official)

(Title)

(Date)

Rating approved by efficiency rating committee _____ Report to employee _____

(Adjective rating)

SSA:FB

Dallas, Texas
March 31, 1950

Re: HOWARD D. SMOOT, Special Agent
Annual Efficiency Report

Agent Smoot is of medium height, of athletic build, dresses conservatively, and presents an unusually good appearance. He has an above average personality, is resourceful, and is amply endowed with initiative and aggressiveness. This agent is above average in intelligence and educational background, has a thorough knowledge of Bureau policy and procedure, and has demonstrated excellent judgment.

He is rated as an excellent dictator and is outstanding in his reporting. His paper work is above average in volume and quality. Agent Smoot has been observed on physical surveillance, where he has handled himself very efficiently. He has assisted in the apprehension of several fugitives. I believe he is entirely capable of handling dangerous assignments. He is well able to initiate and organize investigations. I have assigned him to a number of the more complicated Fraud Against the Government cases. I have made these assignments because of his demonstrated ability to handle an extensive and complicated investigation and at one and the same time disregard extraneous and irrelevant material in his investigation and reporting. This agent accepts responsibility cheerfully and carries it out in a highly efficient and satisfactory manner.

He is a qualified police school instructor and in this connection I have had occasion to observe him in his handling of police schools. He is an excellent instructor and has been the subject of much favorable comment among the officials where we have held police schools. Agent Smoot has also served as an Inspector's Aide and is qualified in defensive tactics.

His assignments here have included general investigative assignments with particular emphasis on the more complicated cases, as well as serving in our police training program.

He has testified in State Court, before U. S. Grand Juries and U.S. Commissioners, and in U. S. District Court, in addition to moot court training.

He is available for assignment and in my opinion he possesses definite administrative ability. This agent is loyal to the Bureau and has a decided sense of responsibility. He is dependable, accurate, and painstaking in his work.

I regard this agent as deserving of a rating of EXCELLENT in Grade GS-12.

H.D.S
Initials

S. S. Alden
S. S. ALDEN
SAC

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 3/20/50

FROM : H. H. CLEGG

Mr. Tolson
 Mr. Clegg
 Mr. Glavin
 Mr. Ladd
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Egan
 Mr. Gurnea
 Mr. Harbo
 Mr. Mohr
 Mr. Pennington
 Mr. Quinn Tamm
 Tele. Room
 Mr. Nease
 Miss Holmes
 Miss Gandy

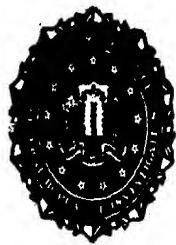
SUBJECT: SA H. D. SMOOT, DALLAS
AIDE TO INSPECTOR

The above named Agent assisted Mr. Naughten during the recent inspection at San Antonio. This was Smoot's first such assignment. He showed a keen interest in learning inspection techniques and did a rather good job in handling his assignments. He was given the duty of surveying CP coverage, along with other work. His results were found to be generally accurate and he required very little supervision. He has a keen mind which he uses to good advantage, and is an industrious individual. With additional experience he should attain the rating of Excellent. At the present time he is regarded as Very Good.

10:PM

67-263689-139

| | |
|---------------------------------|--|
| Searched _____ | |
| Numbered _____ | |
| Filed <u>16</u> _____ | |
| 6 APR 18 1950 | |
| FEDERAL BUREAU OF INVESTIGATION | |



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - \$1000) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name MABETH Evans Smoot Relationship Wife Date 8-17-50
Address 5215 Longview St., Dallas, Texas

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name MABETH Evans Smoot Relationship Wife Date 8-17-50
Address Above

ack

RECORDED

DW

Very truly yours,

Howard W. Smoot
Special Agent
3/W R GZ



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name MABELTH E. Snoot Relationship Wife Date 3-27-50
Address 5215 Longview St - Dallas, Texas

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Mabelth E. Snoot Relationship Wife Date 3-27-50
Address 5215 Longview St - Dallas, Tex

Very truly yours,

Howard D. Snoot
Special Agent

APR 1 7 1950

J. Edgar Hoover
Dallas, Texas
September 2, 1950

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Office of the Director
(U) ~~PERSONAL AND CONFIDENTIAL~~

(P)
(P)

Re: HOWARD D. SMOOT, Special Agent

Dear Mr. Hoover:

In 1948 when I left Washington, my small son was quite ill, and I was recuperating from pneumonia and from some sort of chronic head infection which impaired my hearing.

Thanks to your kindness, I was transferred to Dallas and am now near the close of my second year here.

Apparently the Texas summers were what we needed. My own health, as well as the health of my boy, now appears excellent. Consequently, there remains no reason why I should stay in Dallas any longer than the needs of the Bureau may require.

RECORDED 67-263689-140

The purpose of this letter is to let you know specifically that I am now entirely available for transfer, whenever and wherever the Bureau needs me, and to express again my gratitude for the consideration you gave me in Washington when my personal problem was called to your attention.

My offices of preference remain the Bureau and Dallas.

Very sincerely yours,

Howard D. Smoot
HOWARD D. SMOOT
Special Agent

Howard D. Smoot

*Letter to and from SA +
Requesting and Transfer
contemplated at 10 AM
9-13-50*

RECORDED
6

SEP 20 1950

September 13, 1950

Mr. Howard Drummond Smoot
Federal Bureau of Investigation
Dallas, Texas

Dear Mr. Smoot:

I am in receipt of your letter of September 2, 1950, and am pleased to learn that the physical condition of your son as well as your own health has been so much improved since your transfer to Dallas.

Your thoughtfulness in advising the Bureau of your availability for transfer wherever the needs of the Service require is appreciated. At the present time there is no transfer contemplated for you and the records of the Bureau will continue to reflect the Bureau and Dallas as your offices of preference.

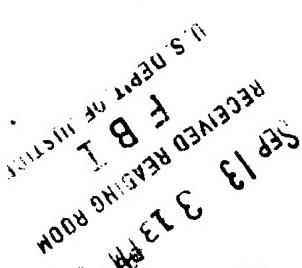
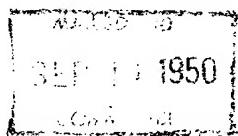
Sincerely yours,

John Edgar Hoover
Director

CC—Dallas (P)

Tolson _____
Ladd _____
Clegg _____
Gleavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

HLE: smk



Red

FEDERAL BUREAU OF INVESTIGATION
FOIPA
DELETED PAGE INFORMATION SHEET

No Duplication Fees are charged for Deleted Page Information Sheet(s).

Total Deleted Page(s) ~ 30

Page 45 ~ Duplicate
Page 54 ~ Duplicate
Page 77 ~ Duplicate
Page 83 ~ Duplicate
Page 90 ~ Duplicate
Page 96 ~ Duplicate
Page 119 ~ Duplicate
Page 160 ~ Duplicate
Page 169 ~ Duplicate
Page 218 ~ Duplicate
Page 227 ~ Duplicate
Page 240 ~ Duplicate
Page 247 ~ Duplicate
Page 275 ~ Duplicate
Page 287 ~ Duplicate
Page 295 ~ Duplicate
Page 299 ~ Duplicate
Page 324 ~ Duplicate
Page 326 ~ Duplicate
Page 343 ~ Duplicate
Page 349 ~ Duplicate
Page 354 ~ Duplicate
Page 356 ~ Duplicate
Page 365 ~ Duplicate
Page 369 ~ Duplicate
Page 371 ~ Duplicate
Page 402 ~ Duplicate
Page 408 ~ Duplicate
Page 419 ~ Duplicate
Page 436 ~ Duplicate